



Deputy City Clerk's Office  
 230 Highway 6  
 Waukeee, IA 50263  
 (515) 987-4522  
 (515) 987-1845 FAX

**BLOCK PARTY PERMIT APPLICATION**

(Please complete and submit application at least 30 days prior to the proposed event.)

Name of Applicant: \_\_\_\_\_  
 Address of Applicant: \_\_\_\_\_ Home Phone #: \_\_\_\_\_  
 Business Phone #: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Street(s) requested to be temporarily closed for Block Party, including termination points  
 (example: Main St. between 1<sup>st</sup> Ave. and 3<sup>rd</sup> Ave.):

Date(s) requested for Block Party: \_\_\_\_\_  
 Alternate date(s) requested: \_\_\_\_\_

Hours requested for Block Party: Start Time: \_\_\_\_\_  
 End Time: \_\_\_\_\_

Hours requested for temporary street closing: Start Time: \_\_\_\_\_  
 End Time: \_\_\_\_\_

Will there be outdoor live or amplified music?  Yes  No  
 (If "yes," please complete a separate noise permit application.)

Will you need barricades from the City for temporary street closing?  Yes  No

**A \$100 REFUNDABLE DEPOSIT IS REQUIRED FOR BARRICADES.** The Waukeee Public Works Department (987-4363) will deliver barricades on the day prior to the block party at the address listed above. Please return the barricades to the same address to be picked up the day following the block party. The barricade deposit shall be refunded at the sole discretion of the City of Waukeee.

*I have been advised of the requirements for a Block Party Permit and agree to meet all requirements established by the City of Waukeee. Furthermore, I understand that if all requirements are not met, the Block Party Permit can be cancelled by the City of Waukeee at any time, including at the start of or during the event. In the event that an organization is the applicant, I hereby certify that I have the legal authority to represent the applicant and/or the participants, and that I have read the above requirements, understand the provisions, and freely and voluntarily sign it. I further understand that the City Council of the City of Waukeee has the authority to grant or deny permission for this event.*

*I further voluntarily assume all risk of loss, damage, or injury that may be sustained by me or my guests while participating in, traveling from, or observing any of the events that are part of the block party, and I hereby release the City of Waukeee and all its offices, elected officials, employees, and other agents from any and all liability associated with the block party.*

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY:**

	<u>approved: yes/no</u>	<u>signature</u>	<u>date</u>
Fire Department			
Police Department			
Public Works Department			
City Clerk (Noise Permit)	Permit # _____		

The City Council of the City of Waukeee, Iowa, hereby approves the Block Party Permit Application.

Approval Date: \_\_\_\_\_  
 Mayor Signature \_\_\_\_\_

City Administrator/Clerk Signature \_\_\_\_\_