



**WAUKEE CITY COUNCIL
REGULAR MEETING AGENDA**

**DATE: MONDAY, JANUARY 3, 2022
TIME: 5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>

Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or

+1 312-626-6799 or

+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

CEREMONIAL OATH OF OFFICE FOR COUNCIL MEMBER ANNA BERGMAN PIERCE

CEREMONIAL OATH OF OFFICE FOR COUNCIL MEMBER R. CHARLES BOTTENBERG

CEREMONIAL OATH OF OFFICE FOR COUNCIL MEMBER BEN SINCLAIR

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. OPEN FORUM

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures**.]

E. AGENDA APPROVAL

Documents:

[01032022_AGENDA.PDF](#)

F. MONTHLY MAYOR'S REPORT

G. PRESENTATIONS

H. PUBLIC HEARINGS

- H.1. On A Proposal To Enter Into A Second Amended And Restated Agreement For Private Development With The Quarter At Waukee, LLC, And Waukee Prairie Apartments, LLC

Documents:

[H01.PDF](#)

- H.2. On A Proposal To Enter Into A Lease Agreement (Business Property) Between Finn & Laughlin Family Dentistry, PC, And The City Of Waukee, Iowa

Documents:

[H02.PDF](#)

I. PUBLIC HEARING ACTION ITEMS

- I.1. RESOLUTION: Consideration Of Approval Of A Resolution Approving And Authorizing Execution Of A Second Amended And Restated Agreement For Private Development By And Among The City Of Waukee, The Quarter At Waukee, LLC, And Waukee Prairie Apartments, LLC

Documents:

[I01.PDF](#)

- I.2. RESOLUTION: Consideration Of Approval Of A Resolution Approving A Lease Agreement (Business Property) Between Finn & Laughlin Family Dentistry, PC, And The City Of Waukee, Iowa

Documents:

[I02.PDF](#)

J. ACTION ITEMS

- J.1. CONSENT AGENDA

J.1.A. *Consideration Of Approval Of 01/03/2022 Bill List; 12/23/2021 Payroll*

Documents:

[J01A.PDF](#)

J.1.B. *Consideration Of Approval Of City Council Minutes Of 12/20/2021 Regular Meeting*

Documents:

[J01B.PDF](#)

J.1.C. *Consideration Of Approval Of Receipt And File Of 12/01/2021 Lease Agreement Renewal Letter [USCOC Of Greater Iowa, Inc.]*

Documents:

[J01C.PDF](#)

J.1.D. *Consideration Of Approval Of Receipt And File Of The Purchase Of A Ford F150 2022 Extended Cab Pick-Up From Stivers Ford Lincoln Of Waukee, IA, In The Amount Of \$29,682.00 [Waukee Community Development Department]*

Documents:

[J01D.PDF](#)

J.1.E. *Consideration Of Approval Of 12-Month Class E Liquor License With Class B Wine Permit And Class C Beer Permit Privileges For RAYA, LLC, D/B/A Waukee Liquor & Food Mart [763 SE Alice's Road]*

Documents:

[J01E.PDF](#)

J.1.F. *Consideration Of Approval Of A Resolution Approving Seasonal Job Description And Pay Grade [Golf Course Maintenance Laborer, Waukee Parks & Recreation Department]*

Documents:

[J01F.PDF](#)

J.1.G. *Consideration Of Approval Of A Resolution Approving An Amendment To The "Leave Time For Catastrophic Illness" Program*

Documents:

[J01G.PDF](#)

J.1.H. *Consideration Of Approval Of Resolution Authorizing The City Of Waukee To Submit An Application For Funding From The Federal Surface Transportation Block Grant Program (STBG) To The Des Moines Area Metropolitan Planning Organization For FFY 2026*

Documents:

[J01H.PDF](#)

J.1.I. *Appointments:*

- J.1.I.1. Consideration Of Approval Of A Resolution Approving Official Publications For The City Of Waukee For 2022

Documents:

[J01I_01.PDF](#)

- J.1.I.2. Consideration Of Approval Of A Resolution Approving Official City Depositories For 2022

Documents:

[J01I_02.PDF](#)

- J.1.I.3. Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Attorney For 2022

Documents:

[J01I_03.PDF](#)

- J.1.I.4. Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of Chief Of Police For 2022

Documents:

[J01I_04.PDF](#)

- J.1.I.5. Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Health Officer For 2022

Documents:

[J01I_05.PDF](#)

J.1.J. *Contracts, Agreements:*

- J.1.J.1. Consideration Of Approval Of A Resolution Approving Amendment To The Agreement For Cooperative Public Services Between Polk County, Iowa, And The Central Iowa Watershed Management Authorities For The Funding Of A Watershed Coordinator Position

Documents:

[J01J_01.PDF](#)

- J.1.J.2. Consideration Of Approval Of A Resolution Approving 28E Agreement Between The City Of West Des Moines, Iowa, And The City Of Waukee, Iowa [Joint Roadway Maintenance]

Documents:

[J01J_02.PDF](#)

- J.1.J.3. Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With JCG Land Services, Inc. [Miscellaneous Right-Of-Way

And Easement Acquisition Services, 2022-2023]

Documents:

[J01J_03.PDF](#)

J.1.J.4. Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With Snyder & Associates, Inc. [Hickman Road And SE Brick Drive Intersection Project]

Documents:

[J01J_04.PDF](#)

J.1.K. *Change Orders, Payment Estimates, Acceptance Of Public Improvements, Releases Of Retainage:*

J.1.K.1. Consideration Of Approval Of Payment Estimate No. 2 To Meade, Inc., For The 10-Inch Gas Distribution Main 2021, Meredith/NW 10th Street Project In The Amount Of \$354,412.39

Documents:

[J01K_01.PDF](#)

J.1.K.2. Consideration Of Approval Of A Resolution Accepting Public Improvements [Hamilton Ridge Plat 1]

Documents:

[J01K_02.PDF](#)

J.1.K.3. Consideration Of Approval Of A Resolution Accepting Public Improvements [Daybreak Plat 3]

Documents:

[J01K_03.PDF](#)

J.1.L. *Consideration Of Approval Of A Resolution Accepting Public Utility Easement [Fox Creek Meadows, LLC]*

Documents:

[J01L.PDF](#)

J.1.M. *Consideration Of Approval Of A Motion Setting February 7, 2022, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] To R-2 [One & Two Family Residential District], R-2 [One & Two Family Residential District]/ PD-1 [Planned Development Overlay District] And R-4 [Row Dwelling & Townhome District] (Painted Woods West Phase 2)*

Documents:

[J01M.PDF](#)

J.2. MAYOR'S APPOINTMENT: Of The Mayor Pro Tem And Council Members As Representatives On Various Boards And Committees For 2022

Documents:

[J02.PDF](#)

J.3. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving The Mayor's Appointment Of City Of Waukee Representation To The Central Iowa Regional Drinking Water Commission (CIRDWC) For 2022

Documents:

[J03.PDF](#)

J.4. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Of Waukee Representation To The Wastewater Reclamation Authority (WRA) Policy Board And Technical Board For 2022

Documents:

[J04.PDF](#)

J.5. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Of Waukee Representation To The Walnut Creek Watershed Authority Board Of Directors For 2022

Documents:

[J05.PDF](#)

J.6. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Of Waukee Representation To The Des Moines Area Metropolitan Planning Organization (MPO) For 2022

Documents:

[J06.PDF](#)

J.7. MAYOR'S APPOINTMENT AND RESOLUTION: Consideration Of Approval Of A Resolution Approving Mayor's Appointment Of City Of Waukee Representation To The Dallas County Emergency Management Commission And E-911 Commission For 2022

Documents:

[J07.PDF](#)

J.8. RESOLUTION: Consideration Of Approval Of A Resolution Approving Final Plat For Hamilton Ridge Plat 7

Documents:

[J08.PDF](#)

J.9. RESOLUTION: Consideration Of Approval Of A Resolution Approving 28E Agreement Between Urbandale Sanitary Sewer District; City Of Grimes, Iowa; And City Of Waukee, Iowa [WRA Grimes Connector]

Documents:

[J09.PDF](#)

K. REPORTS

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

L. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

****Rules of Order and Decorum for the Zoom Meeting****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.