



WAUKEE CITY COUNCIL
REGULAR MEETING

DATE: MONDAY, MAY 1, 2023
TIME: 5:30 P.M.

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

****Full City Council meeting packet is available at
<https://rms.waukee.org/Public/Browse.aspx?id=162574&dbid=0&repo=Waukee>**

*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>
Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

-
-
- A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. OPEN FORUM [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures**.]
 - E. AGENDA APPROVAL
 - F. MONTHLY MAYOR'S REPORT
 - G. PRESENTATIONS: NONE
 - H. PUBLIC HEARINGS:
 - 1) On plans, specifications, form of contract and estimate of cost [3rd Street Elevated Storage Tank Replacement Project]
 - 2) On plans, specifications, form of contract and estimate of cost [Hickman Road (US 6) & 161st Street/SE Legacy Pointe Blvd. Intersection Improvements Phase 1 Project]
 - I. PUBLIC HEARING ACTION ITEMS:
 - 1) **3rd Street Elevated Storage Tank Replacement Project**
 - A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost

B. RESOLUTION: Consideration of approval of a resolution awarding contract

2) Hickman Road (US 6) & 161st Street/SE Legacy Pointe Blvd. Intersection Improvements Phase 1 Project

A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost

B. RESOLUTION: Consideration of approval of a resolution consenting to the City of Clive's making award of construction contract

J. ACTION ITEMS:

1) CONSENT AGENDA [All items listed under the Consent Agenda will be considered for approval through one motion and second. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]

A. Consideration of approval of 05/01/2023 Bill List; 04/28/2023 Payroll

B. Consideration of approval of City Council Minutes of 04/17/2023 Regular Meeting

C. Receipt and File:

1. Consideration of approval of receipt and file of Westcom Emergency Communications Financial Report for Fiscal Year Ending June 30, 2022, and Report to the Westcom Management Committee, Results of 2022 Financial Statement Audit
2. Consideration of approval of receipt and file of the purchase of a John Deere 5100E Cab Tractor FT4 and FC15M Flex Wing from Van Wall Equipment, Inc., of Perry, IA, in the amount of \$53,499.54 [Waukee Public Works Department]

D. Consideration of approval of a resolution approving the temporary closing of SE Woodcreek Drive between 625 SE Woodcreek Drive and 705 SE Woodcreek Drive on Saturday, June 3, 2023, between the hours of 3:00 p.m. and 10:00 p.m. for the purpose of a neighborhood block party

E. Contracts, Agreements:

1. Consideration of approval of a resolution approving Intergovernmental Agreement Between the City of Clive, Iowa, and the City of Waukee, Iowa [Hickman Road (US 6) & 161st Street/SE Legacy Pointe Boulevard Intersection Improvements Phase 1 Project]
2. Consideration of approval of a resolution approving Forested Wetland Mitigation Bank Credit Purchase Agreement and Stream Mitigation Bank Credit Purchase Agreement between Jeffrey Dane McCorkle and the City of Waukee [Fox Creek Stormwater Detention Basin]
3. Consideration of approval of a resolution approving Scope of Work/Cleaning Contract with Bullzeye, Inc. [Waukee Police Department]

F. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:

1. Consideration of approval of Payment Estimate No. 6 to Grimes Asphalt and Paving Corporation for the 2021 Asphalt Overlay Improvements in the amount of \$2,503.29
2. Consideration of approval of Payment Estimate No. 1 to Iowa Signal, Inc., for the NW Douglas Parkway Traffic Signals Project, NW 10th Street and N Warrior Lane, in the amount of \$215,617.07
3. Consideration of approval of Payment Estimate No. 1 to Iowa Signal, Inc., for the Kettlestone Area Traffic Signals Project in the amount of \$320,129.77
4. Consideration of approval of Change Order No. 2 to Iowa Signal, Inc., for the Traffic Signal System Enhancement Project, Detection Upgrades, increasing the contract in the amount of \$9,938.01
5. Consideration of approval of Payment Estimate No. 4 (Final) to Iowa Signal, Inc., for the Traffic Signal System Enhancement Project, Detection Upgrades, in the amount of \$9,938.01
6. Consideration of approval of a resolution amending Resolution No. 2023-088 accepting the Traffic Signal System Enhancement Project
7. Consideration of approval of a resolution accepting public improvements [Indi Run Plat 4]

G. Fixing Dates for Public Hearings:

1. Consideration of approval of a resolution ordering construction of the Transite Water Main Replacement Phase 3 Project and fixing a date for hearing thereon and taking bids therefor
2. Consideration of approval of a resolution ordering construction of the Ute Avenue Widening and Resurfacing, and ratifying, confirming and approving deadline for submission of bids and fixing a date for hearing thereon and taking of bids therefor
3. Consideration of approval of a resolution ordering construction of Traffic Signal Enhancements, Waukee School & Trail Crossing Improvements Project and ratifying, confirming and approving deadline for submission of bids and fixing a date for hearing thereon and taking of bids therefor
4. Consideration of approval of a resolution determining the necessity and setting dates of a consultation and a public hearing on a proposed Kettlestone Residential Urban Renewal Plan for a proposed Urban Renewal Area in the City of Waukee, State of Iowa
5. Consideration of approval of a resolution determining the necessity and setting dates of a consultation and a public hearing on a proposed Kettlestone Phase 1 Commercial Urban Renewal Plan for a proposed Urban Renewal Area in the City of Waukee, State of Iowa

6. Consideration of approval of a resolution determining the necessity and setting dates of a consultation and a public hearing on a proposed Kettlestone Phase 2 Commercial Urban Renewal Plan for a proposed Urban Renewal Area in the City of Waukee, State of Iowa
7. Consideration of approval of a resolution determining the necessity and setting dates of a consultation and a public hearing on a proposed Kettlestone Phase 3 Commercial Urban Renewal Plan for a proposed Urban Renewal Area in the City of Waukee, State of Iowa
8. Consideration of approval of a resolution determining the necessity and setting dates of a consultation and a public hearing on a proposed Kettlestone Phase 4 Commercial Urban Renewal Plan for a proposed Urban Renewal Area in the City of Waukee, State of Iowa
- H. Consideration of approval of a resolution approving a job description and pay grade [Human Resources Specialist – Benefits]
- I. Consideration of approval of a resolution approving Non-Union, Library, Fire and Management Compensation Plans
- J. Consideration of approval of a resolution approving Public Sanitary Sewer Easements from City of Waukee [South Outfall Sewer Project]

- 2) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 65, Stop or Yield Required, City of Waukee, Iowa, by amending Section 65.01, Through Streets and Stop Intersections, as specified [introduction; first reading]
- 3) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.09, No Parking Zones [introduction; first reading]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 7, Fiscal Management, by amending Section 7.02(4)(G), Cash Control, Change Funds, Triumph Park [introduction; first, second, third (final) readings]
- 5) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1A/PD-1 to C-1/ PD-1, a parcel known as Waukee Towne Center [second reading]
- 6) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 92, Water Rates, by amending Section 92.02, Water Rates, as specified; by amending Section 92.04, Irrigation Water Rates, as specified; and by amending Section 92.07, Service Discontinued, by amending Subsection 92.07(2), Notice to Landlords [second reading]
- 7) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 98, Sewer Service Charges, by amending Section 98.01, Sewer Service Charges Required, as specified [second reading]
- 8) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 100, Stormwater Management Utility, by amending Section 100.05, Stormwater Service Rates and Charges, as specified [second reading]
- 9) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 106, Collection of Solid Waste, by amending Section 106.10, Collection Charges, as specified [second reading]
- 10) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 110, Natural Gas Service Rates and Charges, by amending Section 110.02, Monthly Rates, as specified [second reading]
- 11) **RESOLUTION:** Consideration of approval of a resolution approving developer's agreement with Phillips Hamilton, Inc., and Remington Pointe, LLC

12) ***Remington Pointe***

- A. **RESOLUTION:** Consideration of approval of a resolution approving preliminary plat
- B. **RESOLUTION:** Consideration of approval of a resolution approving construction drawings [Remington Pointe Plat 1]
- C. **RESOLUTION:** Consideration of approval of a resolution approving construction drawings [Remington Pointe Plat 2]
- D. **RESOLUTION:** Consideration of approval of a resolution approving construction drawings [Remington Pointe Plat 3]

- K. **REPORTS:**
- A. City Administrator Report
 - B. City Attorney Report

C. Council Member Reports

- L. CLOSED SESSION:** Pursuant to Code of Iowa §21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property
- M. CLOSED SESSION:** Pursuant to Code of Iowa §21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2023), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

Rules of Order and Decorum for the Zoom Meeting

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.