



**WAUKEE CITY COUNCIL
REGULAR MEETING AGENDA**

**DATE: MONDAY, MAY 3, 2021
TIME: 5:30 P.M.**

**PLACE: WAUKEE CITY HALL, WEST CONFERENCE ROOM,
230 W. HICKMAN RD., WAUKEE, IA 50263**

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below. The meeting shall be conducted via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>
Meeting ID: 352-651-371**

Or by phone:

**+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592**

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the City Clerk's office at 978-7904 or bschuett@waukee.org if you have questions or electronic accessibility issues.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE IS TEMPORARILY SUSPENDED

C. ROLL CALL

D. OPEN FORUM

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures (REVISED OCTOBER 2018).]

E. AGENDA APPROVAL

Documents:

[05032021_AGENDA.PDF](#)

F. MONTHLY MAYOR'S REPORT

G. PRESENTATIONS

H. PUBLIC HEARINGS

H.1. On Consideration Of An Annexation Moratorium Agreement Between The City Of Waukee, Iowa, And The City Of Adel, Iowa

Documents:

[H01.PDF](#)

H.2. On Plans, Specifications, Form Of Contract And Estimate Of Cost [Little Walnut Creek North Trunk Sewer Extension Phase 2]

Documents:

[H02.PDF](#)

I. PUBLIC HEARING ACTION ITEMS

I.1. RESOLUTION: Consideration Of Approval Of A Resolution Approving A 28E Agreement Providing For An Annexing Moratorium Between The Cities Of Waukee And Adel

Documents:

[I01.PDF](#)

I.2. Little Walnut Creek North Trunk Sewer Extension Phase 2

I.2.A. *RESOLUTION: Consideration Of Approval Of A Resolution Approving Plans, Specifications, Form Of Contract And Estimate Of Cost*

Documents:

[I02A.PDF](#)

I.2.B. *RESOLUTION: Consideration Of Approval Of A Resolution Awarding Contract*

Documents:

[I02B.PDF](#)

J. ACTION ITEMS

J.1. CONSENT AGENDA

J.1.A. *Consideration Of Approval Of 05/03/2021 Bill List; 04/15/2021 Payroll*

Documents:

[J01A.PDF](#)

J.1.B. *Consideration Of Approval Of City Council Minutes Of 04/19/2021 Regular Meeting*

Documents:

[J01B.PDF](#)

J.1.C. *Consideration Of Approval Of Receipt And File Of Correspondence Dated 04/15/2021 From Iowa Department Of Transportation Regarding Notice Of Renewal Of Highway Corridor Preservation [Project No. IM-080-3(245)113— 13-25]*

Documents:

[J01C.PDF](#)

- J.1.D. *Consideration Of Approval Of Receipt And File Of The Purchase Of A Ford F150 Pickup From Stiver's Ford Lincoln Of Waukee, IA, In The Amount Of \$27,360.00 [Waukee Development Services Department]*

Documents:

[J01D.PDF](#)

- J.1.E. *Consideration Of Approval Of Receipt And File Of A Mayor's Proclamation Recognizing May 2021 As Building Safety Month*

Documents:

[J01E.PDF](#)

- J.1.F. *Consideration Of Approval Of Renewal Of A 12-Month Class E Liquor License With Class B Wine Permit And Sunday Sales Privileges For Hy-Vee, Inc., D/B/A Hy-Vee Fast And Fresh [2855 Grand Prairie Parkway]*

Documents:

[J01F.PDF](#)

- J.1.G. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of SE Woodcreek Drive From 600 SE Woodcreek Drive To 705 SE Woodcreek Drive On Saturday, June 5, 2021, Between The Hours Of 4:00 P.m. And 10:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01G.PDF](#)

- J.1.H. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of Snyder Street From Aidan Street To Emerson Lane On Saturday, July 3, 2021, Between The Hours Of 11:00 A.m. And 11:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01H.PDF](#)

- J.1.I. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of 8th Street From Northview Drive To Waukee Avenue On Saturday, August 7, 2021, Between The Hours Of 4:00 P.m. And 10:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01I.PDF](#)

- J.1.J. *Consideration Of Approval Of A Resolution Approving The Use Of Triangle Park And The Temporary Closing Of Certain Public Streets For The 2021 Farmers Market*

Documents:

[J01J.PDF](#)

- J.1.K. *Consideration Of Approval Of A Resolution Approving The City Of Waukee 2021 Fee Schedule (Revision No. 2)*

Documents:

[J01K.PDF](#)

- J.1.L. *Consideration Of Approval Of A Resolution Approving Lease – Business Property Between The City Of Waukee, Iowa; Waukee Post 11517 Veterans Of Foreign Wars Of The United States, Inc.; And Waukee Post 737, The American Legion, Department Of Iowa, Inc. [410 6th Street]*

Documents:

[J01L.PDF](#)

- J.1.M. *REMOVED PRIOR TO POSTING*

Documents:

[J01M.PDF](#)

- J.1.N. *Consideration Of Approval Of A Resolution Approving Agreement For Professional Consulting Services With Bolton & Menk, Inc. [Sugar Creek Park Project]*

Documents:

[J01N.PDF](#)

- J.1.O. *Consideration Of Approval Of A Resolution Approving Conduit Purchase Agreement [Qwest Corporation D/B/A Century Link, QC]*

Documents:

[J01O.PDF](#)

- J.1.P. *Consideration Of Approval Of A Resolution Approving Warranty Deed And Easement For The City Of Waukee [Ashworth Road And Ute Avenue Intersection Improvements]*

Documents:

[J01P.PDF](#)

- J.1.Q. *Consideration Of Approval Of A Resolution Approving Easements Between Ashley Acres, LLC, And The City Of Waukee [Little Walnut Creek North Trunk Sewer Extension Phase 2 Project]*

Documents:

[J01Q.PDF](#)

- J.1.R. *Consideration Of Approval Of A Resolution Approving Easements Between Temple Holdings, LP, And The City Of Waukee [Little Walnut Creek North Trunk Sewer Extension Phase 2 Project]*

Documents:

[J01R.PDF](#)

- J.1.S. *Consideration Of Approval Of A Resolution Approving Streetlight Proposal From MidAmerican Energy Company [SE Laurel Street, WMIS #2860966]*

Documents:

[J01S.PDF](#)

- J.1.T. *Consideration Of Approval Of A Resolution Approving MidAmerican Energy Company Refundable Advance For Construction, Underground Electric Distribution Extension Proposal For Speculative Use [Ashworth Road, WMIS 2871094]*

Documents:

[J01T.PDF](#)

- J.1.U. *Consideration Of Approval Of Change Order No. 6 To Elder Corporation For The Waukee Public Library Stormwater Improvement Project Increasing The Contract In The Amount Of \$28,169.00*

Documents:

[J01U.PDF](#)

- J.1.V. *Consideration Of Approval Of A Resolution Approving Acceptance Of A Request No. 1 From The Waukee Betterment Foundation For An Extension On Payment For The Miracle League Field Project*

Documents:

[J01V.PDF](#)

- J.1.W. *Consideration Of Approval Of A Resolution Amending A Certain Address For Lot 29 Of Ashworth Acres Plat 2 Within The City Of Waukee From 2595 Serenity Drive To 2625 Serenity Drive*

Documents:

[J01W.PDF](#)

- J.1.X. *Consideration Of Approval Of A Resolution Approving Various Agreements Concerning Construction Of Fence*

Documents:

[J01X.PDF](#)

- J.1.Y. *Consideration Of Approval Of A Resolution Ordering Construction Of The Transite Water Main Replacement Phase 2 Project And Fixing A Date For Hearing Thereon And Taking Bids Therefor*

Documents:

[J01Y.PDF](#)

- J.1.Z. *Consideration Of Approval Of A Resolution Directing The City Clerk To Publish Notice Of Hearing On The Adoption Of The Proposed Code Of Ordinances Of The City Of Waukee, Iowa*

Documents:

[J01Z.PDF](#)

- J.1.AA. *Consideration Of Approval Of A Motion Setting June 7, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] And COS [Conservation And Open Space District] To R-2 [One- And Two-Family Residential District], R-3 [Rental Multi-Family Residential District], R-4 [Row Dwelling And Townhome Dwelling District] And C-1 [Community And Highway Service Commercial District] (Parkside)*

Documents:

[J01ZAA.PDF](#)

- J.1.BB. *Consideration Of Approval Of A Motion Setting June 7, 2021, As The Date Of Public Hearing On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 [Agricultural District] And COS [Conservation And Open Space District] To R-3 [Rental Multi-Family Residential District]/PD-1 [Planned Development Overlay District] And R-4 [Row Dwelling And Townhome Dwelling District]/PD-1 (Planned Development Overlay District) (The Courtyards At Parkside)*

Documents:

[J01ZBB.PDF](#)

- J.2. RESOLUTION: Consideration Of Approval Of A Resolution Approving Site Plan For Jiffy Lube [130 W. Hickman Road]

Documents:

[J02.PDF](#)

- J.3. RESOLUTION: Consideration Of Approval Of A Resolution Approving Site Plan For Bricktowne At Prairie Crossing Phase II

Documents:

[J03.PDF](#)

- J.4. RESOLUTION: Consideration Of Approval Of A Resolution Approving Comprehensive Plan Amendment [Warrior 5, LLC]

Documents:

[J04.PDF](#)

- J.5. RESOLUTION: Consideration Of Approval Of A Resolution Approving City Of Waukee Amended Employee Handbook

Documents:

[J05.PDF](#)

K. REPORTS

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

L. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

****Rules of Order and Decorum for this Zoom Meeting****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.