



WAUKEE CITY COUNCIL  
REGULAR MEETING

DATE: MONDAY, JULY 18, 2022  
TIME: 5:30 P.M.

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

**\*\*Full City Council meeting packet is available at  
<https://rms.waukee.org/Public/Browse.aspx?id=179133&dbid=0&repo=Waukee>**

**\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>  
Meeting ID: 352-651-371**

Or by phone:

+1 646-558-8656 or  
+1 312-626-6799 or  
+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. OPEN FORUM [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures\*\*.]
- E. AGENDA APPROVAL
- F. PRESENTATIONS: NONE
- G. PUBLIC HEARINGS:
  - 1) On plans, specifications, form of contract and estimate of cost [NW Douglas Parkway Project – Grade, Partial Pave and Joint Utility Trench]
- H. PUBLIC HEARING ACTION ITEMS:
  - 1) **NW Douglas Parkway Project – Grade, Partial Pave and Joint Utility Trench**
    - A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost
    - B. RESOLUTION: Consideration of approval of a resolution awarding contract

## I. ACTION ITEMS:

- 1) **CONSENT AGENDA** [All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]
- A. Consideration of approval of 07/18/2022 Bill List; 07/08/2022 Payroll
  - B. Consideration of approval of City Council Minutes of 07/05/2022 Regular Meeting, 07/11/2022 Special Meeting
  - C. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Waukee Convenience, LLC, d/b/a World Liquor & Tobacco + Vapors [23 NE Carefree Lane]
  - D. Block Party Permit Applications, Temporary Street Closures:
    - 1. Consideration of approval of a resolution approving the temporary closing of 8<sup>th</sup> Street from Northview Drive to Waukee Avenue on Saturday, July 23, 2022, between the hours of 4:00 p.m. and 10:00 p.m. for the purpose of a neighborhood block party
    - 2. Consideration of approval of a resolution approving the temporary closing of Painted Woods Drive between its intersections with Arrowhead Drive on Saturday, August 27, 2022, with an alternate date of Sunday, August 28, 2022, between the hours of 6:00 p.m. and 11:00 p.m. for the purpose of a neighborhood block party
    - 3. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on Tuesday, August 2, 2022, between the hours of 4:00 p.m. and 9:00 p.m. for the purpose of Public Safety Day
  - E. Contracts, Agreements:
    - 1. Consideration of approval of a resolution approving a revised 28E Agreement between Central Iowa Law Enforcement Agencies for Traffic Enforcement [Central Iowa Traffic Safety Task Force]
    - 2. Consideration of approval of a resolution approving Greater Des Moines Partnership Investor Campaign 2027 Commitment
    - 3. Consideration of approval of a resolution approving appointment of City of Waukee Title VI Coordinator
    - 4. Consideration of approval of a resolution approving Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and the City of Waukee, Iowa
    - 5. Consideration of approval of a resolution approving a professional services agreement with Cayler Consulting, LLC [Police Chief Recruitment]
    - 6. Consideration of approval of a resolution approving contract and bond [West Area Trunk Sewer Extension Phase 2 Project]
    - 7. Consideration of approval of a resolution approving Purchase Agreement and Easements between Benjamin Stradling and Shani Stradling Trust and the City of Waukee [West Area Trunk Sewer Extension Phase 2 Project]
  - F. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
    - 1. Consideration of approval of Payment Estimate No. 21 to Larson Construction, Co., Inc., for the Triumph Park Project in the amount of \$427,516.61
    - 2. Consideration of approval of Payment Estimate No. 1 to InRoads for the NW Meredith Drive Overlay Project, NW 10<sup>th</sup> Street to N Warrior Lane, in the amount of \$585,023.86
    - 3. Consideration of approval of Payment Estimate No. 3 to Grimes Asphalt and Paving Corp. for the 2021 Asphalt Overlay Improvement Project in the amount of \$91,324.09
    - 4. Consideration of approval of Payment Estimate No. 4 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project in the amount of \$231,748.70
    - 5. Consideration of approval of Payment Estimate No. 8 to Absolute Concrete Construction, Inc., for the NE Douglas Parkway Extension Project in the amount of \$104,269.14
    - 6. Consideration of approval of Payment Estimate No. 14 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$205,164.38
    - 7. Consideration of approval of Payment Estimate No. 12 to Elder Corporation for the NW 2<sup>nd</sup> Street Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$17,974.42
    - 8. Consideration of approval of Payment Estimate No. 11 to Elder Corporation for the NW Douglas Parkway Project, NW 10<sup>th</sup> Street to NW 2<sup>nd</sup> Street, in the amount of \$8,316.11
    - 9. Consideration of approval of Payment Estimate No. 8 to Concrete Technologies, Inc., for the Ute Avenue & Ashworth Road Intersection Improvements Project in the amount of \$494,734.31
    - 10. Consideration of approval of Change Order No. 1 to J&K Contracting, LLC, for the Little Walnut Creek North Trunk Sewer Extension Phase 2 Project decreasing the contract in the amount of \$10,400.00
    - 11. Consideration of approval of Payment Estimate No. 6 (Final) to J&K Contracting, LLC, for the Little Walnut Creek North Trunk Sewer Extension Phase 2 Project in the amount of \$41,040.00
    - 12. Consideration of approval of Change Order No. 2 to Northway Well and Pump Company for the 2021 Well Rehabilitation Phase 1 Project decreasing the contract in the amount of \$63,600.00
    - 13. Consideration of approval of Payment Estimate No. 4 (Final) to Northway Well and Pump Company for the 2021 Well Rehabilitation Phase 1 Project in the amount of \$137,560.00

14. Consideration of approval of a resolution accepting public improvements [NW Douglas Parkway Road Extension, Waukee Community School District Project]
15. Consideration of approval of release of retainage to The Concrete Contracting Company for the 2022 Ashworth Road Pavement Patching Project in the amount of \$9,420.73
16. Consideration of approval of release of retainage to Busy Bee Construction, LLC, for the Transite Water Main Replacement Phase 2 Project in the amount of \$22,233.57
- G. Consideration of approval of a resolution approving an amendment to City of Waukee Employee Handbook [6.7 Length of Service Award; 7.17 Expenditure of Funds Policy, Years of Service]
- H. Consideration of approval of a resolution amending the City of Waukee Downtown Façade Improvement Program
- I. Consideration of approval of a resolution amending the City of Waukee Triangle Business Property Improvement Program

- 2) **MAYOR'S APPOINTMENT AND RESOLUTION:** Consideration of approval of a resolution approving mayor's appointment of a citizen member to the Planning and Zoning Commission for an unexpired term ending January 31, 2025
- 3) **ORDINANCE:** Consideration of approval of an ordinance to adopt Chapter 25, Establishing a Public Art Advisory Commission [introduction; first reading]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.04, Angle Parking, as specified [second, third (final) readings]
- 5) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-MF Stacked Med, a parcel to be known as Launch Townhomes at Kettlestone [second reading]
- 6) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4/PD-1 and R-2/PD-1 to R-4/PD-1, a parcel to be known as Petersen Townhomes [third (final) reading]
- 7) **RESOLUTION:** Consideration of approval of a resolution approving preliminary plat for Hamilton Ridge Plat 12
- 8) **RESOLUTION:** Consideration of approval of a resolution approving construction drawings for Hamilton Ridge Plat 12
- 9) **RESOLUTION:** Consideration of approval of a resolution approving preliminary plat for Graff Subdivision
- 10) **RESOLUTION:** Consideration of approval of a resolution approving final plat for Graff Subdivision
- 11) **RESOLUTION:** Consideration of approval of a resolution awarding grant funding to Kenny's Garage as part of the City of Waukee Downtown Façade Improvement Program
- 12) **MOTION:** Consideration of approval of Change Order No. 1 to Elder Corporation for the NW Douglas Parkway Culvert and Pond Improvement Project increasing the contract in the amount of \$68,800.00
- 13) **MOTION:** Consideration of approval of Payment Estimate No. 3 to Elder Corporation for the NW Douglas Parkway Culvert and Pond Improvement Project in the amount of \$609,901.65

- J. REPORTS:**
- A. City Administrator Report
  - B. City Attorney Report
  - C. Council Member Reports

## ADJOURNMENT

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\*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email [bschuett@waukee.org](mailto:bschuett@waukee.org) to have reasonable accommodations provided.

***\*\*Rules of Order and Decorum for the Zoom Meeting\*\****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing [bschuett@waukeee.org](mailto:bschuett@waukeee.org) before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.