



**WAUKEE CITY COUNCIL
REGULAR MEETING AGENDA**

DATE: MONDAY, AUGUST 2, 2021

TIME: 5:30 P.M.

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

<https://zoom.us/j/352651371>

Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or

+1 312-626-6799 or

+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. OPEN FORUM

[Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures (REVISED OCTOBER 2018).]

E. AGENDA APPROVAL

Documents:

[08022021_AGENDA.PDF](#)

F. MONTHLY MAYOR'S REPORT

G. PRESENTATIONS

H. PUBLIC HEARINGS

- H.1. On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 To R-2, A Property To Be Known As Fox Valley Phase 2

Documents:

[H01.PDF](#)

- H.2. On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From K-OF To R-4/PD-1, A Property To Be Known As Vintage Estates Of Waukee

Documents:

[H02.PDF](#)

- H.3. On An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From K-RC To K-RR/PD-1, A Property Known As KeeTown Loop

Documents:

[H03.PDF](#)

I. PUBLIC HEARING ACTION ITEMS

- I.1. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 To R-2, A Property To Be Known As Fox Valley Phase 2 [Introduction; First Reading]

Documents:

[I01.PDF](#)

- I.2. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From K-OF To R-4/PD-1, A Property To Be Known As Vintage Estates Of Waukee [Introduction; First Reading]

Documents:

[I02.PDF](#)

- I.3. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From K-RC To K-RR/PD-1, A Property Known As KeeTown Loop [Introduction; First Reading]

Documents:

[I03.PDF](#)

J. ACTION ITEMS

J.1. CONSENT AGENDA

J.1.A. *Consideration Of Approval Of 08/02/2021 Bill List; 07/15/2021 Payroll*

Documents:

[J01A.PDF](#)

J.1.B. *Consideration Of Approval Of City Council Minutes Of 07/19/2021 Regular Meeting*

Documents:

[J01B.PDF](#)

J.1.C. *Consideration Of Approval Of 5-Day Class B Beer Permit Effective 08/27/2021 For Rotary Club Of Waukee, D/B/A Rotary Club Of Waukee [1255 S. Warrior Lane, Waukeepalooza Event]*

Documents:

[J01C.PDF](#)

J.1.D. *Consideration Of Approval Of 12-Month Class E Liquor License For Waukee Convenience, LLC, D/B/A World Liquor & Tobacco + Vapors [23 NE Carefree Lane]*

Documents:

[J01D.PDF](#)

J.1.E. *Consideration Of Approval Of A Fiscal Year 2022 Iowa Retail Permit Application For Cigarette/Tobacco/ Nicotine/Vapor For Waukee Convenience, LLC, D/B/A World Liquor & Tobacco + Vapors [23 NE Carefree Lane]*

Documents:

[J01E.PDF](#)

J.1.F. *Block Party Permit Applications:*

- J.1.F.1. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of SE Traden Court From SE Traden Drive South To The Terminus Of The Cul-De-Sac On Saturday, August 21 2021, Between The Hours Of 5:00 P.m. And 9:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01F_01.PDF](#)

- J.1.F.2. *Consideration Of Approval Of A Resolution Approving The Temporary Closing Of SE Ashton Court From SE Parkview Crossing Drive West To 655 SE Ashton Court On Saturday, August 28, 2021, Between The Hours Of 4:00 P.m. And 10:00 P.m. For The Purpose Of A Neighborhood Block Party*

Documents:

[J01F_02.PDF](#)

J.1.F.3. Consideration Of Approval Of A Resolution Approving The Temporary Closing Of Painted Woods Drive Between Its Intersections With Arrowhead Drive On Saturday, August 28, 2021, Between The Hours Of 5:00 P.m. And 11:00 P.m. For The Purpose Of A Neighborhood Block Party

Documents:

[J01F_03.PDF](#)

J.1.G. *Consideration Of Approval Of A Resolution Approving Agreement For Animal Licensing Services [PetData, Inc.]*

Documents:

[J01G.PDF](#)

J.1.H. *Consideration Of Approval Of A Resolution Approving Quote For Demolition And Property Restoration [905 Ashworth Drive, 945 Laurel Street]*

Documents:

[J01H.PDF](#)

J.1.I. *Consideration Of Approval Of A Resolution Awarding Quote [Kettlestone Phase I Pump Conversion Project]*

Documents:

[J01I.PDF](#)

J.1.J. *Consideration Of Approval Of A Resolution Approving Conduit Purchase Agreement [MCC Iowa, LLC]*

Documents:

[J01J.PDF](#)

J.1.K. *Consideration Of Approval Of A Resolution Approving Contract And Bond [Ute Avenue And Ashworth Road Intersection Improvement Project]*

Documents:

[J01K.PDF](#)

J.1.L. *Consideration Of Approval Of Change Order No. 1 To Alliance Construction Group, LLC, For The SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive To SE Glacier Trail, Increasing The Contract In The Amount Of \$6,120.10*

Documents:

[J01L.PDF](#)

J.1.M. *Consideration Of Approval Of Change Order No. 2 To Elder Corporation For The NW 2nd Street Construction Project, NW Venture Drive To NW Douglas Parkway, Increasing The Contract In The Amount Of \$34,190.00*

Documents:

[J01M.PDF](#)

- J.1.N. *Consideration Of Approval Of Payment Estimate No. 2 (Final) To Woodruff Construction, Inc., For The Lift Station No. 3 Rehabilitation Phase 3 Wet Well Repairs Project In The Amount Of \$111,508.62*

Documents:

[J01N.PDF](#)

- J.1.O. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Lift Station No. 3 Rehabilitation Phase 3 Wet Well Repairs Project]*

Documents:

[J01O.PDF](#)

- J.1.P. *Consideration Of Approval Of A Resolution Accepting Public Improvements [Warrior Lane Joint Utility Trench Project]*

Documents:

[J01P.PDF](#)

- J.1.Q. *Consideration Of Approval Of A Resolution Accepting Public Improvements [2020 Downtown Manhole Rehabilitation Project]*

Documents:

[J01Q.PDF](#)

- J.1.R. *Consideration Of Approval Of A Resolution Approving Satisfaction Of Developer's Agreement For Public Improvements [NE Venture Drive Extension]*

Documents:

[J01R.PDF](#)

- J.1.S. *Consideration Of Approval Of A Motion Setting September 7, 2021, As The Date Of Public Hearing On The Annexation Of Consenting Properties By The City Of Waukee, Iowa With Consideration Of The Annexation Taking Place Immediately Thereafter [Phillips-Hamilton Inc./Waukee Commons LC]*

Documents:

[J01S.PDF](#)

- J.2. **ORDINANCE:** *Consideration Of Approval Of An Ordinance Amending The Code Of Ordinances Of The City Of Waukee, Iowa, By Amending Provisions Pertaining To 2021 Legislative Changes [Introduction; First Reading]*

Documents:

[J02.PDF](#)

- J.3. ORDINANCE: Consideration Of Approval Of An Ordinance To Amend Chapter 169, Zoning Ordinance, City Of Waukee, Iowa, By Rezoning Certain Property From A-1 To R-2, R-3, R-4, And C-1, A Property To Be Known As Prairie Village [Second Reading]

Documents:

[J03.PDF](#)

- J.4. RESOLUTION: Consideration Of Approval Of A Resolution Approving Final Plat For Ashworth Acres Plat 3

Documents:

[J04.PDF](#)

- J.5. RESOLUION: Consideration Of Approval Of A Resolution Approving Site Plan For Kettlestone Apartments [2595 SE Encompass Drive]

Documents:

[J05.PDF](#)

- J.6. MOTION: Consideration Of Approval Of Change Order No. 1 To Elder Corporation For The NW Douglas Parkway Construction Project, NW 10th Street To NW 2nd Street, Increasing The Contract In The Amount Of \$77,829.90

Documents:

[J06.PDF](#)

K. REPORTS

- A. City Administrator Report
- B. City Attorney Report
- C. Council Member Reports

- L. **CLOSED SESSION: Pursuant To Code Of Iowa §21.5(1)(C) To Discuss Strategy With Counsel In Matters That Are Presently In Litigation Or Where Litigation Is Imminent Where Its Disclosure Would Be Likely To Prejudice Or Disadvantage The Position Of The Governmental Body In That Litigation**

Documents:

[L.PDF](#)

M. ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

Rules of Order and Decorum for the Zoom Meeting

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.