



WAUKEE CITY COUNCIL
REGULAR MEETING

DATE: MONDAY, FEBRUARY 6, 2023
TIME: 5:30 P.M.

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

****Full City Council meeting packet is available at
<https://rms.waukeee.org/Public/Browse.aspx?id=162574&dbid=0&repo=Waukeee>**

*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>
Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or
+1 312-626-6799 or
+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER
 - B. PLEDGE OF ALLEGIANCE
 - C. ROLL CALL
 - D. OPEN FORUM [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures**.]
 - E. AGENDA APPROVAL
 - F. MONTHLY MAYOR'S REPORT
 - G. PRESENTATIONS: NONE
 - H. PUBLIC HEARINGS:
 - 1) On plans, specifications, form of contract and estimate of cost [2023 Asphalt Overlay Improvements Project, Ashworth Drive from 4th Street to 10th Street]
 - I. PUBLIC HEARING ACTION ITEMS:
 - 1) **2023 Asphalt Overlay Improvements Project, Ashworth Drive from 4th Street to 10th Street**
 - A. RESOLUTION: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost
 - B. RESOLUTION: Consideration of approval of a resolution awarding contract

J. ACTION ITEMS:

1) CONSENT AGENDA [All items listed under the Consent Agenda will be considered for approval through one motion and second. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]

- A. Consideration of approval of 02/06/2023 Bill List; 01/20/2023, 02/03/2023 Payrolls
- B. Consideration of approval of City Council Minutes of 01/16/2023 Regular Meeting, 01/30/2023 Special Meeting
- C. Retail Alcohol License Applications, Renewals:
 - 1. Consideration of approval of 12-month Special Class C Retail Alcohol License with Outdoor Service privilege for City of Waukee, d/b/a Sugar Creek Municipal Golf Course [1505 6th Street]
 - 2. Consideration of approval of 12-month Class B Retail Alcohol License for Old Station Craft Meats, LLC, d/b/a Old Station Craft Meats [450 6th Street]
 - 3. Consideration of approval of renewal of 12-month Class C Retail Alcohol License for LE TRAN LY, LLC, d/b/a Shanghai Chinese Restaurant [33 NE Carefree Lane]
 - 4. Consideration of approval of renewal and ownership update of 12-month Class E Retail Alcohol License for Kum & Go, LC, d/b/a Kum & Go #540 [3105 Grand Prairie Parkway], Fire Marshal approval
- D. Vehicle or Equipment Purchases:
 - 1. Consideration of approval of a motion approving purchase of an 836 Technologies throw phone for the Suburban Emergency Response Team (SERT) [Waukee Fire Department]
 - 2. Consideration of approval of a motion approving purchase of two (2) 2025 International Dump Trucks and Snow Plows from O'Halloran International of Altoona, IA, in the total amount of \$568,101.00
- E. Contracts, Agreements:
 - 1. University Avenue Extension Project:
 - a) Consideration of approval of a resolution approving Purchase Agreement and Easements between Timothy P. Broderick Living Trust & Teresa L. Broderick Living Trust and the City of Waukee
 - b) Consideration of approval of a resolution approving Purchase Agreement and Easements between James & Yolanda Chrystal and the City of Waukee
 - 2. Consideration of approval of a resolution approving Chapter 28E Agreement Between the Cities of Waukee, Urbandale and Clive, the Urbandale Sanitary Sewer District and the Des Moines Metropolitan Wastewater Reclamation Authority for the Financing, Design and Construction of the Waukee NE Outfall Sewer and Transfer of Clive/District Trunk Sewer to the WRA
 - 3. Consideration of approval of a resolution approving Agreement with Midwest Inflatables, LLC [4th of July Celebration]
 - 4. Consideration of approval of approval of a resolution approving Agreement with Des Moines Skydivers, LLC [4th of July Celebration]
 - 5. Consideration of approval of a resolution approving Umpire Services Agreement with Central Iowa Officials, LLC [Waukee Parks & Recreation Department]
 - 6. Consideration of approval of a resolution approving Water Service Territory Transfer Agreement with Xenia Rural Water District
 - 7. Consideration of approval of a resolution approving Radiant Heat Replacement Proposal from MMC Contractors Iowa, Inc. [Waukee Public Works Facility]
 - 8. Consideration of approval of a resolution approving Overhead to Underground Proposal from MidAmerican Energy Company [N. Warrior Lane and Douglas Parkway Traffic Signal, WMIS 2966124]
 - 9. Consideration of approval of a resolution approving Facilities Reimbursement Agreement with Northern Natural Gas Company [Waukee No. 1 Station]
 - 10. Consideration of approval of a resolution approving Amendment No. 2 to City of Waukee Blanket Contract 2021-2022 [InfraSource Construction, LLC]
 - 11. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Snyder & Associates, Inc. [Sunset Ridge Sanitary Sewer Extension]
 - 12. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with Foth Infrastructure and Environment, LLC. [T Avenue Corridor Improvements, W Hickman Road to NW Douglas Parkway]
 - 13. Consideration of approval of a resolution approving Amendment No. 1 to Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [NE Outfall Sewer Project]
 - 14. Consideration of approval of a resolution approving contract and bond [2023 ADA Sidewalk Improvements Project]
 - 15. Consideration of approval of a resolution approving contract and bond [NW Sunrise Drive Culvert Project]
- F. Easements:
 - 1. Consideration of approval of a resolution accepting an Overland Flowage Easement from Happe Homes, LLP [Lots 3, 4, 5, & 6 of Hamilton Ridge Plat 4]
 - 2. Consideration of approval of a resolution accepting an Overland Flowage Easement and Storm Sewer Easement from RM Madden Construction, Inc. [Lot 7 of Hamilton Ridge Plat 4]
 - 3. Consideration of approval of a resolution accepting a Temporary Construction Easement and a Public Access and Recreational Trail Easement from HRC Alder Point, LLC [Stratford Crossing Park]
- G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Change Order No. 1 to Bergstrom Construction, Inc., for the Waukee City Hall Security Upgrades Project, increasing the contract in the amount of \$3,871.00

2. Consideration of approval of Payment Estimate No. 1 to Bergstrom Construction, Inc., for the Waukee City Hall Security Upgrades Project in the amount of \$51,670.50
3. Consideration of approval of Change Order No. 2 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project, increasing the contract in the amount of \$2,133.82
4. Consideration of approval of Payment Estimate No. 6 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project in the amount of \$58,238.42
5. Consideration of approval of Change Order No. 1 to MNM Concrete Specialists for the 2021/2022 ADA Sidewalk Improvements Project, increasing the contract in the amount of \$7,316.70
6. Consideration of approval of Payment Estimate No. 3 (Final) to MNM Concrete Specialists for the 2021/2022 ADA Sidewalk Improvements Project in the amount of \$0.00
7. Consideration of approval of a resolution accepting public improvements [2021/2022 Sidewalk Improvements Project]
8. Consideration of approval of a resolution accepting public improvements [Hamilton Ridge Plat 6]
9. Consideration of approval of a resolution accepting public improvements [Kettlestone Peak Plat 1]
- H. Consideration of approval of a resolution approving construction drawings [Ashworth North Plat 3]
- I. Consideration of approval of a resolution adopting the City of Waukee 2023 Fee Schedule, Parks and Recreation Fees, Facility Rentals and Ball Field Rates
- J. Consideration of approval of a resolution approving and authorizing the application for a U.S. Department of Transportation RAISE Discretionary Grant [University Avenue Area Transportation Improvements]
- K. Consideration of approval of a resolution ordering construction of Stratford Crossing Park Project and fixing a date for hearing thereon and taking bids therefor

- 2) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 63, Speed Regulations, by amending Section 63.03, Special Speed Zones [introduction; first, second, third (final) readings]
- 3) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 65, Stop or Yield Required, City of Waukee, Iowa, by amending Section 65.01, Through Streets and Stop Intersections, as specified [second, third (final) readings]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 99, Connection Fee Districts, by amending Section 99.13, Wastewater Treatment Connection Fee District [second, third (final) readings]

5) ***NE Outfall Sewer Project***

- A. **RESOLUTION:** Consideration of approval of a resolution awarding contract
- B. **RESOLUTION:** Consideration of approval of a resolution approving contract and bond

6) ***Parkside Proper/Parkside Proper Plat 1***

- A. **RESOLUTION:** Consideration of approval of a resolution approving preliminary plat
- B. **RESOLUTION:** Consideration of approval of a resolution approving construction drawings
- C. **RESOLUTION:** Consideration of approval of a resolution approving final plat
- D. **RESOLUTION:** Consideration of approval of a resolution approving site plan [815 NW Douglas Parkway]

- 7) **RESOLUTION:** Consideration of approval of a resolution approving final plat for Prairie Village Plat 2

- K. **REPORTS:**
- A. City Administrator Report
 - B. City Attorney Report
 - C. Council Member Reports

ADJOURNMENT

*Pursuant to §21.4(2) of the Code of Iowa (2023), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-978-7904 or email bschuett@waukee.org to have reasonable accommodations provided.

****Rules of Order and Decorum for the Zoom Meeting****

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing bschuett@waukeee.org before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.