



WAUKEE CITY COUNCIL  
REGULAR MEETING

DATE: **TUESDAY, FEBRUARY 21, 2023**  
TIME: **5:30 P.M.**

PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263

**\*\*Full City Council meeting packet is available at  
<https://rms.waukeee.org/Public/Browse.aspx?id=162574&dbid=0&repo=Waukeee>**

\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:

<https://zoom.us/j/352651371>  
Meeting ID: 352-651-371

Or by phone:

+1 646-558-8656 or  
+1 312-626-6799 or  
+1 301-715-8592

In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.

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- A. CALL TO ORDER
  - B. PLEDGE OF ALLEGIANCE
  - C. ROLL CALL
  - D. OPEN FORUM [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures\*\*.]
  - E. AGENDA APPROVAL
  - F. PRESENTATIONS: NONE
  - G. PUBLIC HEARINGS:
    - 1) On FY2024 proposed property tax levy pursuant to Iowa Code 384.15A
    - 2) On plans, specifications, form of contract and estimate of cost [Heart of the Warrior Trail West Extension Project]
- NOTE:** Public hearing on an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, by amending Chapter 169.01, Districts Established; and Chapter 169.02, Official Zoning Map, by repealing said sections and enacting in lieu thereof the re-adoption of the Official Zoning Map, will be **rescheduled** for March 20, 2023.
- H. PUBLIC HEARING ACTION ITEMS:

1) **RESOLUTION:** Consideration of approval of a resolution approving FY2024 maximum property tax dollars

2) **Heart of the Warrior Trail West Extension Project**

A. **RESOLUTION:** Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost

B. **RESOLUTION:** Consideration of approval of a resolution awarding contract

I. **ACTION ITEMS:**

1) **CONSENT AGENDA** [All items listed under the Consent Agenda will be considered for approval through one motion and second. There will be no separate discussion of these items unless there is a motion and second by Council for an item or items to be considered as separate action items.]

A. Consideration of approval of 02/21/2023 Bill List; 02/17/2023 Payroll

B. Consideration of approval of City Council Minutes of 02/06/2023 Regular Meeting, 02/06/2023 Work Session, 02/13/2023 Special Meeting

C. Consideration of approval of renewal of 12-month Class C Retail Alcohol License with Outdoor Service privilege for MDS, LLC, d/b/a The 'Kee [360 & 370 6<sup>th</sup> Street], pending Fire Marshal approval

D. Consideration of approval of a resolution awarding quote for 2023 Street Right-of-Way Maintenance

E. Consideration of approval of a resolution approving contract and bond [2023 Asphalt Overlay Improvements Project, Ashworth Drive from 4<sup>th</sup> Street to 10<sup>th</sup> Street]

F. Easements:

1. Consideration of approval of a resolution approving Temporary Easement between Waukee Cemetery and the City of Waukee [University Avenue Extension Project]

2. Consideration of approval of a resolution approving Permanent Construction Easements and Temporary Construction Easements between the Cities of Waukee and Clive, Iowa [NE Outfall Sewer Project]

G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:

1. Consideration of approval of Payment Estimate No. 13 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$201,878.04

2. Consideration of approval of Payment Estimate No. 14 to Concrete Technologies, Inc., for the Ute Avenue and Ashworth Road Intersection Project in the amount of \$68,468.54

3. Consideration of approval of Payment Estimate No. 8 to Elder Corporation for the NW Douglas Parkway Culvert and Pond Improvements in the amount of \$107,094.78

4. Consideration of approval of Payment Estimate No. 1 to On Track Construction, LLC, for the Southfork Drive Culvert Repairs Project in the amount of \$66,190.30

5. Consideration of approval of Payment Estimate No. 5 to Rognes Corporation for the West Area Trunk Sewer Extension Phase 2 Project in the amount of \$737,571.82

6. Consideration of approval of partial release of retainage to J&K Contracting, LLC, for the Little Walnut Creek Trunk Sewer Extension Phase 5 Project in the amount of \$36,658.40

7. Consideration of approval of a resolution accepting public improvements [Traffic Signal System Enhancement Project, Detection Upgrades]

8. Consideration of approval of a resolution accepting public improvements [Traffic Signal System Enhancement Project, Software]

H. Fixing Dates for Public Hearings:

1. Consideration of approval of a motion setting March 20, 2023, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, by amending Section 169.02, Official Zoning Map

2. Consideration of approval of a motion setting March 20, 2023, as the date of public hearing on the adoption of the City of Waukee FY2024 budget

3. Consideration of approval of a resolution setting March 20, 2023, as the date of public hearing to consider the proposed Capital Improvement Program for Fiscal Years 2024-2028

2) **RESOLUTION:** Consideration of approval of a resolution approving and adopting 2023 City of Waukee Standard Specifications for Public Improvements

J. **REPORTS:** A. City Administrator Report

B. City Attorney Report

C. Council Member Reports

**ADJOURNMENT**

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\*Pursuant to §21.4(2) of the Code of Iowa (2023), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 515-978-7904 or email [bschuett@waukee.org](mailto:bschuett@waukee.org) to have reasonable accommodations provided.

*\*\*Rules of Order and Decorum for the Zoom Meeting\*\**

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing [bschuett@waukee.org](mailto:bschuett@waukee.org) before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.