

# Waukee Park Board Minutes – January 23rd, 2025

1. Roll call was taken at 6:02 p.m. Board Members present; Chris Backstrom, Jessica Mitchell, Blake Crow, Theresa Ward, Melissa Stotz, Keshia Fields. Members absent: Logan Murray, Mackenzie Kaplan, Cal Oraw.
2. A motion to approve the agenda was made by T. Ray, seconded by J. Loeffelholz. Motion carried.
3. A motion was made by M. Kaplan to approve the November 21, 2024 minutes. Motion was seconded by A. Payne. Motion carried.
4. Parks and Recreation Assistant Director, J. VandeKamp, presented the contract for the 2025 Independence Day skydivers with Des Moines Skydivers, LCC. Motion to approve the contract was made by J. Loeffelholz. Motion was seconded by M. Kaplan. Motion carried.
5. Parks and Recreation Assistant Director, J. VandeKamp presented the invoice/contract for the 2025 Independence Day Stage and Lights/Sounds Contract with Iowa Sound LC. Motion to approve the contract was made by T. Ray. Motion was seconded by A. Payne. Motion carried.
6. Recreation Supervisor, D. Edwards, asked for feedback from the board members regarding the WinterFest 2024 event. Attendance and weather was good and overall; we had more children visiting Santa. Food trucks went smoothly without too long of lines, the soup was a hit and completely gone, the Make-A-Wish was very well received. Possible Snowball Slingshot improvements for next year as some thought it was a bit difficult to manage. This year we added a drone to the event, so that was a fun addition.
7. Recreation Supervisor, D. Edwards asked for feedback from the board members regarding the FamilyFest 2025 event. Lutheran Church of Hope Waukee was very accommodating, and the church staff was very helpful. Attendance was a little lower than previous years, however the weather was unbearably cold. Spacing of tables was great and provided a lot of room for the demos and activities. Danae will be sending out a survey to all of the demonstrators for their feedback on the event.
8. M. Jermier provided a Directors Report to the Board. The bids for both Painted Woods Park and Spring Crest Park were obtained and awarded. The Painted Woods Park bid was awarded to Concrete Connection LLC for \$1,674,999.00 and the Spring Crest Park bid was awarded to Elder Corporation for \$666,407.52. Both awarded bids came in much lower than the engineers' estimate. Painted Woods Park 8 acre construction will begin this spring in 2025 and completion in late fall of 2025. Spring Crest Park phase 1 will consist of 5 acres with future phases adding an additional 8 acres. Matt thanked Josh Loeffelholz, Ali Payne and Cal Oraw for serving on the board and for all of the hard work and support throughout all of our events and meetings.
9. A motion to adjourn the meeting was made at 6:40 p.m. by J. Loeffelholz and was seconded by A. Payne. Motion carried.