



**WAUKEE CITY COUNCIL  
REGULAR MEETING**

**DATE: MONDAY, AUGUST 16, 2021  
TIME: 5:30 P.M.**

**PLACE: WAUKEE CITY HALL, 230 W. HICKMAN RD., WAUKEE, IA 50263**

**\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council will be conducted with two different options for public participation: 1) Members of the public wishing to attend in person may do so in the Council Chambers at Waukeee City Hall. 2) Members of the public wishing to participate electronically may do so via Zoom at the following link or phone numbers:**

**<https://zoom.us/j/352651371>  
Meeting ID: 352-651-371**

**Or by phone:**

**+1 646-558-8656 or  
+1 312-626-6799 or  
+1 301-715-8592**

**In-person meetings are subject to change under certain circumstances, including but not limited to higher than average participation or changes in health guidelines. If the meeting shall be held electronically only, notice shall be posted to the City website (Waukeee.org) and City social media. Questions regarding meeting format may also be directed to the City Clerk's office at 515-978-7904.**

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- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. OPEN FORUM** [Pursuant to City Council Rules of Procedure, presentations under Open Forum shall be limited to three (3) minutes per individual. Please refer to the footnotes on this agenda for more detailed Open Forum procedures\*\*.]
- E. AGENDA APPROVAL**
- F. PRESENTATIONS:**
- 1) Denman & Company on upcoming FY2021 audit
- G. PUBLIC HEARINGS:**
- 1) On consideration of an annexation moratorium agreement between the City of Waukeee, Iowa, and the City of West Des Moines, Iowa
- 2) On plans, specifications, form of contract and estimate of cost [10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project]
- 3) On plans, specifications, form of contract and estimate of cost [Street Resurfacing Project, Ashworth Drive and Waco Place]
- H. PUBLIC HEARING ACTION ITEMS:**
- 1) **RESOLUTION:** Consideration of approval of a resolution approving a 28E agreement providing for an annexing moratorium between the Cities of Waukeee, Iowa, and West Des Moines, Iowa

2) **10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project**

- A. **RESOLUTION:** Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost
- B. **RESOLUTION:** Consideration of approval of a resolution awarding contract

3) **Street Resurfacing Project, Ashworth Drive and Waco Place**

- A. **RESOLUTION:** Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost
- B. **RESOLUTION:** Consideration of approval of a resolution awarding contract

I. **ACTION ITEMS:**

1) **CONSENT AGENDA** [All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.]

- A. Consideration of approval of 08/16/2021 Bill List; 07/31/2021 Payroll
- B. Consideration of approval of City Council Minutes of 08/02/2021 Regular Meeting, 08/09/2021 Special Meeting, 08/11/2021 Work Session
- C. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer and Class B Wine Permit privileges for Fareway Stores, Inc., d/b/a Fareway Stores, Inc. #989 [200 SE Laurel Street]
- D. Consideration of approval of renewal of 12-month Class C Liquor License for Waukee Sports, LLC, d/b/a Caffrey's Sports Pub [1320 E. Hickman Road]
- E. Consideration of approval of a resolution approving the temporary closing of certain portions of public streets on Thursday, September 23, 2021, for the Waukee Community School District Homecoming Parade
- F. Consideration of approval of a resolution adopting City of Waukee Continuity of Operations Plan
- G. Consideration of approval of a resolution supporting an Iowa Department of Natural Resources Enhancement and Protection (REAP) Fund grant application [Kettlestone Greenway Improvements Phase 5]
- H. Consideration of approval of a resolution authorizing the submittal of a grant application to the Iowa Economic Development Authority (IEDA) Community Attraction and Tourism (CAT) grant on behalf of the City of Waukee and the Waukee Betterment Foundation
- I. Consideration of approval of a resolution approving Engineering Services Amendment No. 1 with Foth Infrastructure and Environment, LLC [10-Inch Gas Main Project, Meredith Drive and NW 10<sup>th</sup> Street]
- J. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 5]
- K. Consideration of approval of a resolution approving contract and bond [Little Walnut Creek North Trunk Sewer Extension Phase 1 Completion Project]
- L. Consideration of approval of Payment Estimate No. 10 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$1,471,838.39
- M. Consideration of approval of Change Order No. 2 to Caliber Concrete, LLC, for the Kettlestone Greenway Improvements Phase 2 Project increasing the contract in the amount of \$58,148.50
- N. Consideration of approval of Payment Estimate No. 3 to Caliber Concrete, LLC, for the Kettlestone Greenway Improvements Phase 2 Project in the amount of \$204,366.57
- O. Consideration of approval of Change Order No. 1 to NPL for the Alice's Road/170<sup>th</sup> Street Transmission Line Relocation Phase 2 Project increasing the contract in the amount of \$28,772.40
- P. Consideration of approval of Payment Estimate No. 1 to NPL for the Alice's Road/170<sup>th</sup> Street Transmission Line Relocation Phase 2 Project in the amount of \$82,950.58
- Q. Consideration of approval of Change Order No. 3 to Absolute Concrete Construction, Inc., for the NW 10<sup>th</sup> Street Improvement Project, W. Hickman Road to NW Douglas Parkway, increasing the contract in the amount of \$28,964.23
- R. Consideration of approval of Payment Estimate No. 20 to Absolute Concrete Construction, Inc., for the NW 10<sup>th</sup> Street Improvement Project, W. Hickman Road to NW Douglas Parkway, in the amount of \$68,306.82
- S. Consideration of approval of Payment Estimate No. 4 to Elder Corporation for the NW 2<sup>nd</sup> Street Construction Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$333,122.25
- T. Consideration of approval of Payment Estimate No. 3 to Elder Corporation for the NW Douglas Parkway Construction Project, NW 10<sup>th</sup> Street to NW 2<sup>nd</sup> Street, in the amount of \$163,623.71
- U. Consideration of approval of Payment Estimate No. 6 to Concrete Technologies, Inc., for the Warrior Lane Improvements Phase 1 Project in the amount of \$912,878.17
- V. Consideration of approval of Payment Estimate No. 4 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$107,318.91
- W. Consideration of approval of Payment Estimate No. 4 to J&K Contracting, LLC, for the Southwest Area Trunk Sewer Extension Phase 2 Project in the amount of \$296,257.34
- X. Consideration of approval of Payment Estimate No. 2 to J&K Contracting, LLC, for the Little Walnut Creek North Trunk Sewer Extension Phase 2 Project in the amount of \$25,460.00

- Y. Consideration of approval of a resolution ordering construction of the Sugar Creek Park Project and fixing a date for hearing thereon and taking bids therefor
- Z. Consideration of approval of a motion setting September 20, 2021, as the date of public hearing to consider the vacation of a public storm water detention easement [Waukee United Methodist Church]

- 2) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, a property to be known as Fox Valley Phase 2 [second reading]
- 3) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-OF to R-4/PD-1, a property to be known as Vintage Estates of Waukee [second reading]
- 4) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-RC to K-RR/PD-1, a property known as KeeTown Loop [second reading]
- 5) **ORDINANCE:** Consideration of approval of an ordinance amending the Code of Ordinances of the City of Waukee, Iowa, by amending provisions pertaining to 2021 legislative changes [second, third (final) readings]
- 6) **ORDINANCE:** Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-3, R-4, and C-1, a property to be known as Prairie Village [third (final) reading]
- 7) **RESOLUTION:** Consideration of approval of a resolution approving preliminary plat for Waukee Crossing Plat 2
- 8) **RESOLUTION:** Consideration of approval of a resolution approving final plat for Prairie Rose Plat 1
- 9) **RESOLUTION:** Consideration of approval of a resolution approving revised site plan for LOF-Xpress [250 SE Alice's Road]
- 10) **RESOLUTION:** Consideration of approval of a resolution approving the City of Waukee Sugar Creek Watershed Assessment

- J. **REPORTS:**
  - A. City Administrator Report
  - B. City Attorney Report
  - C. Council Member Reports

## ADJOURNMENT

Upcoming City Council meetings: 09/07/2021 Regular Meeting, 09/13/2021 Work Session, 09/20/2021 Regular Meeting

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\*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Clerk's office at least 48 hours in advance at 978-7904 or email [bschuett@waukee.org](mailto:bschuett@waukee.org) to have reasonable accommodations provided.

*\*\*Rules of Order and Decorum for the Zoom Meeting\*\**

Any member of the public who would like to ask questions or make comments during either the Open Forum or Public Hearing portions of the meeting may participate by using the RAISE HAND feature. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting.

Questions or comments for the Public Hearing portion of the meeting may also be submitted in advance by emailing [bschuett@waukee.org](mailto:bschuett@waukee.org) before 5:00 p.m. the day of the meeting. Any questions or comments submitted by this deadline will be read aloud by City staff during that particular Public Hearing.