



AGENDA ITEM: J1GG

**CITY OF WAUKEE, IOWA
CITY COUNCIL MEETING COMMUNICATION**

MEETING DATE: September 7, 2021

AGENDA ITEM: Consideration of approval of Release of Retainage to Woodruff Construction, Inc. for the Lift Station No. 3 Rehabilitation Phase 3 – Wet Well Repairs Project in the amount of \$6,365.00

FORMAT: Action

SYNOPSIS INCLUDING PRO & CON: Woodruff Construction, Inc. has completed the project and is requesting release of retainage. Lien waivers have been received and all outstanding items have been completed.

FISCAL IMPACT INCLUDING COST/BENEFIT ANALYSIS: \$6,365.00

COMMISSION/BOARD/COMMITTEE COMMENT:

STAFF REVIEW AND COMMENT:

RECOMMENDATION: Approve the release of retainage to Woodruff Construction, Inc. for the Lift Station No. 3 Rehabilitation Phase 3 Wet Well Repairs Project in the amount of \$6,365.00.

ATTACHMENTS: I. Letter of Recommendation

PREPARED BY: Beth Richardson

REVIEWED BY: Sara Kappos **SKK**

PUBLIC NOTICE INFORMATION –

NAME OF PUBLICATION:

DATE OF PUBLICATION:



July 21, 2021

Rudy Koester
Director of Public Works
City of Waukee
805 University Avenue
Waukee, Iowa 50263

WAUKEE, IOWA
LIFT STATION NO. 3 REHABILITATION PHASE 3 – WET WELL REPAIRS
PAY ESTIMATE NO. 2 (Final)

Enclosed are three copies of Pay Estimate No. 2 (Final) for work on the Lift Station No. 3 Rehabilitation Phase 3 – Wet Well Repairs project, under the contract between the City of Waukee and Woodruff Construction, Inc. dated January 18, 2021. The partial payment estimate is for the period of May 1, 2021 to June 30, 2021.

Pay Estimate No. 2 for the completion of all work on the project.

We have checked the estimate and recommend payment to Woodruff Construction, Inc. in the amount of \$111,508.62. The retainage amount of \$6,365.00 is payable 31 days after final acceptance of this project.

Please sign all copies of Pay Estimate No. 2 (Final) in the space provided and return one signed copy of the partial payment estimate to our office. Please forward one signed copy of Pay Estimate No. 2 (Final) with payment to Woodruff Construction, Inc. The final copy is for the City's files.

Enclosed are two copies of the Certificate of Completion. This certificate should be executed by the Mayor after the City Council has approved acceptance of the project. Please sign both copies in the spaces provided, retain one signed copy, and return one signed copy to our office.

Koester
July 21, 2021
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If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.



Forrest S. Aldrich

FSA:rsb
275330

Enclosures

cc: Woodruff Construction, Inc. (email)
Tim Royer, City of Waukee w/enclosure (email)
Sara Kappos, City of Waukee w/enclosure (email)