



**WAUKEE CITY COUNCIL MINUTES**  
**January 7, 2019**

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Peard at 5:30 p.m. in the Council Chambers at Waukeee City Hall, 230 W. Hickman Rd.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor William F. Peard; Council Members Courtney Clarke, Shelly Hughes, Larry R. Lyon. Absent: Council Members Anna Bergman, R. Charles Bottenberg. (Council Member Bergman arrived at 5:33 p.m.)

Also in attendance: City Administrator Tim Moerman, Finance Director Linda Burkhart, Human Resource Director Michelle Lindsay, Public Works Director/City Engineer Rudy Koester, Development Services Director Brad Deets, Community and Economic Development Director Dan Dutcher, Parks and Recreation Director Matt Jermier, Recreation Supervisor Josh VandeKamp, Marketing and Communications Director Summer Evans, IT Director Son Le, Police Chief John Quinn, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – John Tierney, 732 SE Waterview Cir., had numerous questions regarding a \$6.00 stormwater fee on his utility bill: what is the fee, who oversees the funds, what is the current balance, and for what is the money used. City Administrator Moerman asked Mr. Tierney to contact him so they could go over his questions. (Council Member Bergman arrived at 5:33 p.m.)
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Hughes. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- (F) **Mayor’s Report** – Mayor Peard will attend several legislative “meet and greet” events in the coming weeks. The City is accepting nominations for 2018 Waukeee Citizen of the Year. A video review of Waukeee’s 2018 accomplishments is available on the City’s YouTube page.
- (G) **Presentations:**
  - 1) **Iowa League of Cities 2019 legislative priorities** – Presentation by Daniel Stalder, Government Affairs Outreach Coordinator for the Iowa League of Cities.
- (H) **Public Hearings: None**
- (I) **Public Hearing Action Items: None**
- (J) **Action Items:**
  - 1) **Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Clarke. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.

A. Consideration of approval of 01/07/2019 Bill List; 12/15/2018 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,382,624.22
Total Checks Issued Prior to Council Approval:	
(A) After Last Council Meeting	\$874,220.83
(B) Payroll Taxes & Reimbursements	283,476.13
(C) Utility Refunds	1,366.42
Payroll Checks Issued:	
(D) 12/15/2018	232,025.09
** Credit Card Detail also included in "E"	13,023.00
<b>*TOTAL *</b>	<b>\$2,786,735.69</b>

FY 2019 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$12,507,075	\$6,983,001	\$12,883,836	5,460,382
060 Road Use Tax Fund	2,093,629	1,199,448	2,111,500	1,288,776
075 Waukee Foundation	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	173	-	1,104
091 Hickman West Indust Park TIF	756,401	-	717,030	390,082
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	3,107,496	15,266	3,099,050	1,588,247
094 Gateway Urban Renewal	-	4,514	142,450	79,864
095 Autumn Ridge Urban Renewal	-	503	194,500	97,754
096 Waukee West Urban Renewal	-	1,049	-	-
097 Southwest Business Park	-	1,136	-	-
098 Waukee Central URA	-	-	-	-
110 Debt Service Fund	7,376,819	1,146,301	8,355,474	1,952,041
111 Special Assessments Fund	47,047	-	25,000	13,774
210 Employee Benefits Fund	2,022,090	-	2,016,160	1,049,694
211 Local Option Sales Tax	509,700	-	2,302,500	397,159
327 Capital Projects	22,615,000	5,719,613	3,200,000	296,942
330 City Wide SA Sidewalk Project	-	-	-	4,529
510 Water Utility Fund	6,565,871	2,100,290	4,713,066	3,124,833
520 Sewer Utility Fund	6,250,362	5,687,334	5,879,667	4,885,760
521 University Ave Trunk Sewer Project	-	-	-	6,155
522 Waste Water Treatment Pl	-	-	-	244
523 E Area Pump Sta Treatment	-	-	-	854
540 Gas Utility Fund	7,193,014	2,739,931	7,297,567	2,982,524
560 Storm Sewer Utility Fund	1,023,482	392,280	963,050	487,638
570 Utility Bill Fund	364,860	152,168	302,880	175,501
590 Solid Waste Collect & Rcycl Fund	1,239,730	650,736	1,308,405	713,551
750 Golf Course Fund	540,685	302,332	633,500	266,593
810 Equipment Revolving Fund	-	-	20,000	1,109
<b>*TOTAL*</b>	<b>\$74,213,261</b>	<b>\$27,096,074</b>	<b>\$56,165,635</b>	<b>\$25,265,110</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 01/07/2019:

AESCHLIMAN, LINDSEY	UTILITY REFUND	\$13.77
AGED OAK PROPERTIES LLC	UTILITY REFUND	48.82
ANDEL, JENNIFER L	UTILITY REFUND	8.56
CASTANEDA, HEREDIA E	UTILITY REFUND	28.09
CHRISTIAN, RON	UTILITY REFUND	100.00
CITY OF WAUKEE	LT DISABILITY INSUR PREMIUM	16,611.97
COMMUNICATIONS WORKERS OF AMERICA	CWA LOCAL 7102 UNION DUES	824.19
DELIGHT EVER BORROWED	UTILITY REFUND	136.45
EFTPS	FICA TAX WITHHOLDING	86,630.97
ERICKSON BALMER CONSTRUCTION	UTILITY REFUND	18.31
EVERGREEN HOMES OF IOWA	UTILITY REFUND	24.91
EVERGREEN HOMES OF IOWA	UTILITY REFUND	108.90
GOLDSWORTH, KAREN	UTILITY REFUND	145.19
HUBBELL HOMES LC	UTILITY REFUND	143.75
ICMA RETIREMENT TRUST 457	ICMA 401A	13,577.14
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	1,197.08
IPERS	IPERS DEDUCTIONS	122,324.27
KHAJA, MUZAMILUDDIN	UTILITY REFUND	100.00

KLC PROPERTY MANAGEMENT	UTILITY REFUND	47.60
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	112.98
MORENO, MADELINE	UTILITY REFUND	70.74
OLIVER, ANTHONY M	UTILITY REFUND	23.82
PETTER, KRIS	UTILITY REFUND	55.35
SABIN, HANNA L	UTILITY REFUND	35.95
SELLERS, TYLER	UTILITY REFUND	43.96
STEFFY, MICHELLE	UTILITY REFUND	50.00
STENGER, JANET	UTILITY REFUND	100.00
THOMPSON, GARRETT	UTILITY REFUND	6.63
TOTAL ADMINISTRATIVE SERVICES CORP	SECTION 125 MEDICAL DEDUCTIONS	4,913.50
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	36,476.31
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	129.82
WAUKEE AREA CHRISTIAN SERVICES	WAUKEE AREA CHRISTIAN SERVICES DEDUCTION	186.65
WERKMEISTER, JULIE	UTILITY REFUND	55.62
YMCA OF GREATER DES MOINES	YMCA FAMILY MEMBERSHIP DEDUCTION	491.25
BANK OF AMERICA	OCTOBER '18 STATEMENT	13,023.00
CLAYTON ENERGY CORPORATION	NOVEMBER '18 COMMODITY 2019 INTERNATIONAL HV507 SFA	332,693.29
O'HALLORAN-VEHICLE	DECEMBER '18 STATEMENT	190,715.00
SAM'S CLUB	NOVEMBER '18 STATEMENT	202.63
VEENSTRA & KIMM INC	OCTOBER '18 & NOVEMBER '18 STATEMENTS	57,761.60
DALLAS COUNTY RECORDER	JAN '19 HEALTH INSURANCE MONTHLY PREMIUM	3,421.00
EMPLOYEE BENEFIT SYSTEMS IOWA DEPT OF NATURAL RESOURCES	PERMIT - NW AREA WATER MAIN EXT.	133,657.46
TOTAL ADMINISTRATIVE SERVICES CORP	FLEX ADMIN JAN-MARCH '19	1,086.75
WASTE WATER RECLAMATION AUTHORITY	JAN '91 FEES	153,561.10
<i>*TOTAL*</i>		<i>\$1,172,086.38</i>

UNPAID BILLS PRESENTED FOR APPROVAL 01/07/2019:

ACCESS SYSTEMS LEASING	COPIER/PRINTER LEASE	\$4,141.36
ADEL AUTO PARTS	YEL WING TIP PLW LIGHT/OIL FILTERS/LOOM-SPLIT POLY	1,159.28
AMERICAN TEST CENTER, INC	ANNUAL SAFETY INSPECTION	820.00
AMY PEARSON	FURNACE REBATE	150.00
ANKENY SANITATION INC.	12YRD ROLL OFF DONE	556.84
ARDICK EQUIPMENT CO., INC.	STREET SIGNS	119.40
ARNOLD MOTOR SUPPLY	LED CLEARANCE LIGHTS/LED PLUGS	312.30
AT&T MOBILITY	NOVEMBER '18 STATEMENT	59.38
AUTOZONE	HIGH TEMP GASKET SEALANT	7.79
BANKERS TRUST COMPANY	JANUARY '19 SINKING FUND XFER	844,800.00
BAX SALES, INC	STAINLESS NUTS/BOLTS & ELECTRIC MATERIALS	1,241.28
BLACK HILLS ENERGY	DECEMBER '18 STATEMENT	2,891.25
BLUE CROSS BLUE SHIELD	REFUND - RUN NUMBER WKIA-18-1419:1	927.50

BOLTON & MENK, INC	SUGAR CREEK GOLF COURSE WELL	6,428.50
BOUND TREE MEDICAL	MEDICAL SUPPLIES	845.09
CAPITAL SANITARY SUPPLY	PAPER TISSUE/PAPER TOWELS	140.07
CECIL WILLIAMS	FRUNACE REBATE	150.00
CENTURYLINK	DECEMBER '18 STATEMENT	271.33
CFI SALES INC	RETREAD CAP & CASING/VALVE MAT SERVICES/AIR	649.50
CINTAS CORPORATION	FRESHENER/SOAP	292.07
CITY OF WAUKEE	DECEMBER '18 STATEMENT	11,667.10
CIVIC PLUS	ANNUAL RENEWAL FEE FOR SSL CERTIFICATE	130.28
COMMERCIAL APPRAISERS OF IOWA, INC.	NW AREA WATER MAIN CHLORAMINATION PROJECT	300.00
CONSOLIDATED COMMUNICATIONS ENTERPRISE SERVICES, INC	DECEMBER '18 STATEMENT	808.00
CONSTRUCTION & AGGREGATE PRODUCTS, INC.	COUPLING/SUCTION/CLAMP	45.94
CONTROL INSTALLATIONS OF IOWA, INC	REPAIRS TO INTERCOM BUZZER	427.93
CORE & MAIN LP	PIPE/TUBE/COUPLING/GRATE	739.66
CUSTOM AWARDS	GAZEBO ROOF REPLACEMENT PLAQUE	110.00
DALE EDWARDS TRUCKING INC	HAULING SERVICES	592.82
DELTA DENTAL	JAN '19 DENTAL INSURANCE PREMIUM	9,135.76
DES MOINES REGISTER	MON. - SAT. SUBSCRIPTION	25.00
DETROIT INDUSTRIAL TOOL	BLADE	391.91
DIANE COFFEY	FURNACE REBATE	150.00
DISPLAY SALES	BOW	92.00
EARL MAY SEED & NURSERY	PEAT	59.94
EBSCO PUBLISHING	HISTORICAL PERIODICALS SUBSET COLLECTION	10.00
ED M FELD EQUIPMENT COMPANY	HOSE REPAIR/PRESSURE TEST	210.48
ELECTRONIC ENGINEERING CO	MICS	267.76
FAREWAY STORES, INC.	SUGAR COOKIES/CANDY	7.98
FASTENAL COMPANY	GLOVES/EYEWEAR/VESTS	468.75
FIRE SERVICE TRAINING BUREAU	CERTIFICATION FEES FFS - JEFF LEITCH	50.00
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	ENGINEERING/CONSTRUCTION OBSERVATION SERVICES	144,806.11
FRUSA EMS	NOVEMBER '18 STATEMENT	1,558.43
G & L CLOTHING	PANTS - J. SHARON/J. PIZINGER/D.LAUGHRIDGE	269.94
GALL'S INC	VEST - CHAPLAIN	
GAS PRODUCTS SALES	QUAID/BOOTS-	
GENUS LANDSCAPE ARCHITECTS	HUTTON/FREDERICK/KICKBUSH	1,701.99
GRAINGER PARTS	METERS	338.36
HAWKEYE TRUCK EQUIPMENT	FOX CREEK PARK PHASE 2	14,034.52
HEARTLAND CO-OP	V-BELT PULLEY	18.87
HILLYARD INC	WIRELESS CAMERA	12,311.00
HOLMES MURPHY	NOVEMBER '18 STATEMENT	336.87
HOTSY CLEANING SYSTEMS, INC.	PAPER TOWELS/LINERS	173.65
HY-VEE	JAN '19 HMA MONTHLY CONSULTING FEE	3,819.42
	WAND/HOSE	
	ASSEMBLY/COUPLER	653.00
	NOVEMBER '18 STATEMENT	1,961.49

	BATCHES STUCK IN	
	TRANSMISSION/CONTRACTS	
IMAGETEK INC	UPLOAD	187.50
INDUSTRIAL SALES COMPANY INC	DRISCO 6500 CTS/WIRE/TAP TEE	11,397.31
INFRASOURCE CONSTRUCTION, LLC	SPRING CREST 3/791 WAUKEE	36,083.81
	AIRCARE ADVANTAGE DEC '18-	
INGERSOLL RAND	JUNE '19	2,224.77
INGRAM LIBRARY SERVICES	BOOKS	4,683.87
	REPLACE REAR BRAKES AND	
INLAND TRUCK PARTS & SERV	CALIPERS	2,876.58
IOWA ASSOCIATION OF MUNICIPAL	SERVICE AGREEMENT	
UTILITIES	NOVEMBER '18	4,499.06
	DRINKER WATER OPERATOR	
IOWA DEPT OF NATURAL	CERTIFICATE-KEVIN	
RESOURCES	PATTERSON	40.00
IOWA DEPT OF TRANSPORTATION	1000 GALLONS BRINE	79.20
IOWA LAW ENFORCEMENT		
ACADEMY	FIREARMS POLO SHIRT - LEMKE	32.00
IOWA MUNICIPALITIES WORKERS'	JANUARY '19 WORKERS	
COMPENSATION ASSN	COMPENSATION	24,516.00
IOWA ONE CALL	NOVEMBER '18 STATEMENT	624.10
IOWA PRISON INDUSTRIES	STREET SIGNS	2,598.40
	CONDUIT FOX CREEK TRENCH &	
IOWA SIGNAL INC	INSTALL PVC	16,898.00
JEFF & MELISSA MCDERMOTT	FURNACE REBATE	75.00
JEN CHRISTIE	FURNACE REBATE	150.00
KONICA MINOLTA BUSINESS	COPIER/PRINTER	
SOLUTIONS USA INC	MAINTENANCE	69.55
LAWSON PRODUCTS INC	HYDRAULIC FITTINGS/PAINT	77.59
LIBERTY READY MIX	CONCRETE	650.25
LOGAN CONTRACTORS SUPPLY INC	SAND BAGS	60.00
LOUIS SMOTHERS	FURNACE REBATE	75.00
MARK STUCHEL INC.	ROLL PIN DRIVER/SHL IMP SKT	94.00
MARTIN MARIETTA AGGREGATE,		
INC.	ROAD STONE	2,749.75
MARY WOLF	FURNACE REBATE	150.00
MATHESON TRI-GAS INC	CYLINDERS	132.90
MEDIACOM	DECEMBER '18 STATEMENT	76.90
	MICRO 1100W BLK/STORAGE	
MENARDS	HANGER	432.85
MICHAEL TODD & COMPANY, INC.	30" FLOOR SQUEEGEE	36.90
MID AMERICAN ENERGY	DECEMBER '18 STATEMENT	34,370.23
MIDWEST ALARM SERVICES	FIRE INSPECTION/FIRE ALARM	1,074.36
MIDWEST AUTOMATIC FIRE	VIC COUPLING/GROOVED	
SPRINKLER CO	CHECK VALVE	621.55
MIDWEST BREATHING AIR, LLC	QUARTERLY AIR TEST	177.40
MIDWEST ENERGY ASSOCIATION	MEMBER DUES UTILITY - GAS	1,609.30
MIDWEST UNDERGROUND SUPPLY	CONNECTOR PIN	242.77
MIDWEST WHEEL COMPANIES	HEAVY DUTY SQUARE JACK	326.77
MODUS	LIBRARY RTU REPLACEMENT	16,875.00
MOTION PICTURE LICENSING	LICENSE FEE	117.23
MRO SYSTEMS	STRAPS	171.86
MUNICIPAL SUPPLY, INC.	METERS	20,100.90
	JAN '19 LIFE & DISABILITY	
MUTUAL OF OMAHA	PREMIUM	4,037.99
	DOMAIN TRANSFER -	
NAMECHEAP, INC.	KETTLESTONEWAUKEE.COM	9.02
NATIONWIDE OFFICE CLEANERS LLC	FLOOR SCRUB & WAX	4,946.60

NORTHERN TOOL & EQUIPMENT OCLC, INC	EAR PROTECTION	54.99
	CATALOGING & METADATA	158.25
	COIN BAGS/WASTE	
OFFICE DEPOT	BASKET/MARKERS/PENS	422.92
O'HALLORAN INTERNATIONAL, INC.	BRACKET	941.03
ORKIN PEST CONTROL	PEST CONTROL SERVICES	419.45
OVERHEAD DOOR COMPANY	REMOVE & INSTALL NEW DOOR	1,644.00
	CONTRACT LABOR - STEPHENS & MCLAUGHLIN	1,659.00
PALMER GROUP	TONER	859.40
PAY-LESS OFFICE PRODUCTS, INC.	OCTOBER '18 STATEMENT	430.00
PETDATA, INC	PLUG/CAP	302.22
PLUMB SUPPLY COMPANY	CYLINDER	70.91
PRAXAIR DISTRIBUTION #440	SIGNAGE CLEANING	240.00
PRESSURE POINT CLEANERS	DECEMBER '18 STATEMENT	3,788.61
PURCHASE POWER, INC.		
REGAL UNDERGROUND CONSTRUCTION, INC.	DIRECTIONAL BORE GAS	2,400.00
RICK'S TOWING	TOW VEHICLE FOR CASE	185.00
RJ LAWN SERVICE INC	TREE DISPOSAL	19,414.98
ROUNDED MINDS	SPORTS EXPLORATION	200.00
	ANNUAL SDS PRIM	
SDS BINDERWORKS, INC.	SUBSCRIPTION (IAMU W/APP)	1,330.00
SHI INTERNATIONAL CORP	CELL PHONE CASES	112.00
SPRAYER SPECIALTIES INC	VALVE/NOZZLE/HOSE/BARB	485.36
	ALIGNMENT/REPLACE	
STIVERS FORD	STEERING GEARS	3,338.64
STROH CORP	TOILET LEAK REPAIR	236.64
TECH SUPPLY	BINS	468.00
TERMINAL SUPPLY CO.	LED LAMP/WIRE	568.48
THE WALDINGER CORP	FURNACE REPAIR	1,546.49
TITLEIST	CUSTOM TAG	46.00
TOMPKINS INDUSTRIES	COUPLERS	2,667.24
	HOT PATCH HEATED RUCK BED	
TRUCK EQUIPMENT INC	INSERT	16,413.00
	UTILITY SOFTWARE JAN '19- DEC'19	11,017.48
TYLER TECHNOLOGIES INC		
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	DRUG TESTING	42.00
UNIVERSITY OF IOWA HYGIENE	SAMPLE ANALYSIS	760.00
	METER SETS - STIVERS/FRIDLEY	
UTILITY SAFETY AND DESIGN INC.	THEATERS/DEERY BROS	24,769.45
UTILITY SALES AND SERVICE	BROEN/STEEL PIPE/WELD TEE	1,285.34
VERIZON WIRELESS	DECEMBER '18 STATEMENT	4,513.15
WASH-ECLAIR	WINDOW WASHING SERVICES	38.00
WAUKEE COMMUNITY SCHOOL		
DISTRICT - FUEL	NOVEMBER '18 STATEMENT	7,848.69
WAUKEE COMMUNITY SCHOOL - FACILITY RENTALS	INDOOR VOLLEY BALL GYM SPACE	500.00
WAUKEE HARDWARE & VARIETY	NOVEMBER '18 STATEMENT	704.40
WAUKEE POWER EQUIPMENT	OIL FOR MOWERS	14.58
	JANUARY '19 WATER TOWER RENT	838.35
WEST DES MOINES WATER WORKS		
<i>*TOTAL*</i>		<i>\$1,382,624.22</i>

PAYROLL 12/15/2018:

ABRAMOWITZ, LEVI	\$1,813.32
ADKINS, COREY	1,153.83
ALDRICH, SHAWN	1,650.93
ANDERSON, SARA	1,264.44
ARIAS, HECTOR	2,956.90
ARMSTRONG, BRETT	1,653.63
BABER, MALLORY	536.67
BAKER, RANDY	1,575.73
BAUMAN, LISA	1,138.54
BECK, SHANNON	1,715.82
BERGMAN, ANNASTASIA	392.49
BLUML, TUCKER	1,407.12
BOTTENBERG, RICHARD	392.49
BRUNS, RACHEL	1,532.46
BURKHART, LINDA	3,065.70
BUSH, COURTNEY	32.16
CAHALAN, JACE	188.54
CAMPBELL, SCOTT	1,813.29
CARPENTER, PAUL	1,509.12
CARROLL, JOSEPH	1,993.22
CICHOSKI, KELLI	1,475.51
CLARKE, COURTNEY	392.49
CLEMEN, ANTHONY	2,155.22
COGGESHELL, LEE	1,470.98
COLE, JACOB	262.28
CORKREAN, JENNIFER	1,599.79
COUGHLIN, TONI	1,603.24
CRAVEN, GAYLA	152.85
CROSS, JONATHAN	400.91
CUNNINGHAM, DEANA	670.37
CUNNINGHAM, SCOTT	2,521.98
DANIEL, COLE	1,465.43
DEBOER, MELISSA	1,641.35
DEETS, BRADLY	3,373.72
DETRICK, GRANT	67.92
DEZEEUW, DAVID	2,248.05
DODGE, JUSTIN	2,041.37
DUNBAR, DIANA	1,066.71
DUNHAM, BRYCE	1,717.35
DUTCHER, DAN	3,251.46
EASTMAN, DAVID	350.77
EDWARDS, DANAE	1,734.00
ELLIS, NICOLE	684.47
ENNETT, SAMUEL	1,412.68
EVANS, SUMMER	2,257.71
FLUGGE-SMITH, JAMIE	1,555.13
FREDERICK, JUSTIN	1,804.29
FROEHLICH, WILLIAM	726.37
FRUEH, JEREMIAH	1,294.64
GILMORE, JOANNA	748.48
GITZEN, ROBERT	2,375.40
GROVE, BRIAN	38.02
GUESS, CHRISTOPHER	1,199.82

GUESS, KATHRYN	1,418.96
HAMMEN, NATALIE	202.35
HANSON, ANTHONY	1,751.67
HANSON, LAURA	1,517.44
HARDIN, THOMAS	162.91
HEIMANN, RONALD	2,058.77
HENKENIUS, JODY	1,027.09
HENTGES, ERIC	524.03
HERRICK, ROBERT	1,674.34
HILGENBERG, ADAM	2,586.87
HOLDEN, PATRICIA	3,063.21
HUGHES, RACHELLE	340.98
HUSTED, TROY	1,610.55
HUTTON, JOSHUA	1,967.84
JENSEN, CHAD	232.11
JERMIER, MATTHEW	2,942.85
JONES, BRIAN	595.29
KASS, ANDREW	1,900.70
KASZINSKI, BRETT	590.49
KELLER, CHRISTOPHER	1,717.99
KIES, SUSAN	1,616.06
KINNEY, SCOTT	1,866.39
KLEVER, JUDY	977.69
KOESTER, EVAN	1,830.55
KOESTER, RUDY	2,846.74
KURTH, TIMOTHY	1,729.61
LARSON, KENNETH	648.96
LARSON, KRISTINE	2,690.60
LAUGHRIDGE, DANIEL	1,527.39
LE, SON	2,271.78
LEITCH, JEFFREY	487.08
LEMKE, NEIL	1,653.84
LONG, JEREMY	2,690.12
LYNCH, JEREMY	1,281.20
LYON, LARRY	392.11
MANNING, JOSHUA	2,025.53
MAPES, TROY	2,849.77
MAREAN, JOSHUA	1,235.38
MCCAY, BRENDA	224.87
MELLENCAMP, JEFFREY	2,641.68
MINIKUS, JOSHUA	1,631.30
MOERMAN, TIMOTHY	4,414.18
MORFORD, PAIGE	515.68
MURRA, BRIAN	2,444.25
OAKLEY, JON	2,132.69
OLDHAM, JAMES	313.79
OSBORN, RYAN	381.66
OSTRING, KATHLEEN	1,456.62
PARISH, TONJA	1,317.54
PATTERSON, KEVIN	1,273.48
PEARD, WILLIAM	502.34
PERDRIAU, MARIE	714.81
PETERSON, KATIE	1,188.79
PETERSON, OREN	1,903.97
PETTIT, BRANDON	2,137.27



PIZINGER, JAMES	1,138.03
PORTER, NICKOLAS	807.62
PUDENZ, DANIELLE	46.90
PURVIS, KATHRYN	1,351.38
QUINN, JOHN	3,881.35
RASH, RONALD	1,991.18
RICHARDSON, DACE	1,343.15
RICHARDSON, ELIZABETH	1,576.25
ROBBINS, CORBY	1,522.13
ROBINSON, CLINT	3,424.85
ROYER, TIMOTHY	2,836.31
ROYSTER, JACOB	1,331.49
SAGER, AARON	820.16
SCALETТА, ANGALEA	1,505.53
SCHAUFENBUEL, KARI	652.90
SCHETTLER, RODNEY	2,202.61
SCHUETT, REBECCA	2,116.11
SEDDON, JOSH	1,781.60
SHAFFER, CHET	275.81
SHARON, JEREMIAH	1,241.92
SMITH, BLAKE	852.56
SNELSON, NATHANIEL	140.55
SOFEN, NATASHA	25.37
SOUKUP, KIMBERLY	104.82
SPARKS, WENDI	800.97
SPOSETO, MACKENZIE	2,745.83
STEINKE, KURT	975.94
STEPHENS, CLINT	920.86
STEWART, ERIC	1,743.81
STIFEL, DALTON	1,246.80
STOTZ, MELISSA	754.86
TERLOUW, KYLE	1,966.24
THAYER, CHANDLER	1,842.68
TIBBLES, STEVEN	1,537.52
TOBIS, SYDNEY	284.41
TYSDAL, THOMAS	2,590.55
VANDE KAMP, JOSHUA	1,828.94
VOEGTLE, TIMOTHY	1,463.47
VRCHOTICKY, KEVIN	2,567.88
WAGNER, ELIZABETH	63.58
WASKE, CHARLES	1,667.64
WERNIMONT, THOMAS	352.81
WERTS, DANIEL	1,929.46
WESTON STOLL, KERI	1,625.78
WHITE, JASON	1,343.16
WHITE, LEAH	1,239.99
WIGGINS, MATHEW	1,777.60
WINTERS, TROY	1,741.11
WISE, NATHAN	2,872.25
WOOD, DANIEL	1,569.39
WORRELL, SARAH	1,681.87
ZEPEDA, JAMIE	669.79
<i>*TOTAL*</i>	<i>\$232,025.09</i>

- B. Consideration of approval of City Council Minutes of 12/17/2018 Work Session (A), 12/17/2018 Regular Meeting, 12/17/2018 Work Session (B)
  - C. Consideration of receipt and file of Board of Adjustment Minutes of 12/20/2018 Meeting
  - D. Consideration of approval of a resolution approving Certification Training Expense Reimbursement Agreement between Christopher Kickbush and the City of Waukee (Resolution #19-001)
  - E. Consideration of approval of Payment Estimate No. 7 to Concrete Connections for the Waukee Dog Park and Trailhead Project in the amount of \$34,223.75
  - F. Consideration of approval of release of retainage to Raccoon Valley Contractors for the I-80 West Industrial Park Lift Station and Water Main Extension Project in the amount of \$38,767.47
  - G. Consideration of approval of a resolution approving contract, bond [Waukee Public Library RTU Replacement Project] (Resolution #19-002)
  - H. Consideration of approval of a motion to set a public hearing date of February 4, 2019, as the date of public hearing on an ordinance to amend Chapter 301, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 (Agricultural District) to R-4 (Row Dwelling and Townhome Dwelling District), C-1 (Community and Highway Commercial District) and M-1 (Light Industrial District) [29367 Highway 6 Property]
- 1) **Mayor's Appointment: *Of the Mayor Pro Tem and Council Members as representatives on various boards and committees for 2019*** – Mayor Peard made the following appointments:
    - Waukee Area Chamber of Commerce: Bottenberg
    - Developers Roundtable: Lyon
    - Metropolitan Advisory Council (MAC): Peard, Clarke
    - Dallas County Housing Trust Fund: Hughes
    - Waukee Community School District: Bergman, Hughes
    - Bravo Greater Des Moines: Bergman
    - City Personnel Committee: Peard, Bottenberg, Lyon
    - Mayor Pro Tem: Bottenberg
  - 2) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee ADA Coordinator*** – Mayor Peard appointed Assistant Public Works Director of Engineering Kevin Vrchticky as ADA Coordinator. Council Member Bergman moved to approve the resolution; seconded by Council Member Hughes. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-003)
  - 3) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City Attorney for 2019*** – Mayor Peard reappointed Brick Gentry Law as City Attorney. Council Member Hughes moved to approve the resolution; seconded by Council Member Clarke. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-004)
  - 4) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of Chief of Police for 2019*** – Mayor Peard reappointed John Quinn as Chief of Police. Council Member Lyon moved to approve the resolution; seconded by Council Member Clarke. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-005)
  - 5) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City Health Officer for 2019*** – Mayor Peard appointed Code Compliance Officer Paul Carpenter as City Health Officer. Council Member Lyon moved to approve the resolution; seconded by Council Member Hughes. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-006)
  - 6) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of official publications for the City of Waukee for 2019*** – Mayor Peard reappointed Dallas County News as primary and Des Moines Register as alternate publications. Council Member Hughes moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-007)

- 7) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving the mayor's appointment of council liaison, alternate representative, and ex-officio to the Central Iowa Regional Drinking Water Commission (CIRDWC) for 2019*** – Mayor Peard appointed Council Member Lyon as council liaison, Public Works Director/City Engineer Rudy Koester as alternate representative, and Assistant Public Works Director of Operations Tim Royer as ex officio. Council Member Hughes moved to approve the resolution; seconded by Council Member Clarke. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-008)
- 8) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of the representative and alternate to the Wastewater Reclamation Authority (WRA) Board for 2019*** – Mayor Peard appointed City Administrator Tim Moerman as representative and Public Works Director/City Engineer Rudy Koester as alternate. Council Member Bergman moved to approve the resolution; seconded by Council Member Clarke. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-009)
- 9) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of representative and alternate to the Walnut Creek Watershed Authority Board of Directors for 2019*** – Mayor Peard appointed Assistant Public Works Director of Engineering Kevin Vrchticky as representative and Public Works Director/City Engineer Rudy Koester as alternate. Council Member Hughes moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-010)
- 10) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of primary and alternate members to the Des Moines Area Metropolitan Planning Organization (MPO) and primary and alternate members for the Des Moines Area MPO Transportation and Technical Committee for 2019*** – Mayor Peard appointed City Administrator Tim Moerman as primary and himself as alternate to the MPO; Mayor Peard appointed Development Services Director Brad Deets as primary and Public Works Director/City Engineer Rudy Koester as alternate to the MPO TTC. Council Member Clarke moved to approve the resolution; seconded by Council Member Bergman. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-011)
- 11) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of the City of Waukee alternate members to the Dallas County Emergency Management Commission and E-911 Commission for 2019*** – Mayor Peard appointed Fire Chief Clint Robinson as representative and Council Member Clarke as alternate to both commissions. Council Member Lyon moved to approve the resolution; seconded by Council Member Bergman. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-012)
- 12) **Ordinance: *Consideration of approval of an ordinance correcting a scrivener's error in Ordinance No. 2915 amending Chapter 502, Waukee Municipal Code, as specified [introduction; first, second, third (final) readings]*** – Council Member Clarke introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Lyon. Public Works Director/City Engineer Koester explained that SE Bishop Dr. had been inadvertently deleted from a code section during a recent parking ordinance update. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Ordinance #2917)
- 13) **Ordinance: *Consideration of approval of an ordinance amending Chapter 204, Waukee Municipal Code, to amend certain provisions of Chapter 204 pertaining to the regulation and enforcement of industrial wastewater, commercial wastewater and hauled waste in the City of Waukee, Iowa [third (final) reading]*** – Council Member Bergman moved to approve the third reading of the ordinance in title only and place it on

final passage; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Ordinance #2918)

- 14) Resolution: *Consideration of approval of a resolution approving Official City Depositories for 2019*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Hughes. Finance Director Burkhart noted that there were no changes to the resolution from the previous year. Council Member Clarke stated that she would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Hughes, Lyon. Nays: None. Abstentions: Clarke. Absent: Bottenberg. Motion carried 3 – 0 – 1 – 1. (Resolution #19-013)
- 15) Resolution: *Consideration of approval of a resolution approving final plat for Twin Oaks*** – Council Member Bergman moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets briefly reviewed the plat, noting that the water main extension has been completed and that the plat would be serviced by septic systems until such time as sanitary sewer is available in the area. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-014)
- 16) Resolution: *Consideration of approval of a resolution approving Streetlight Installation Agreement with MidAmerican Energy Company [NE Alice's Road]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Bergman. Public Works Director/City Engineer Koester reviewed the project area and clarified the project total as \$62,511.15. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-015)
- 17) Resolution: *Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Shive-Hattery, Inc. [S. Warrior Lane Improvements]*** – Council Member Hughes moved to approve the resolution; seconded by Council Member Bergman. Public Works Director/City Engineer Koester reviewed the agreement, which concerns Phase 1 and preliminary work for Phase 2. The City intends to apply for an Iowa Clean Air Attainment Program (ICAAP) grant to help offset project costs. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-016)
- 18) Resolution: *Consideration of approval of a resolution approving and accepting an Iowa Department of Natural Resources Resource Enhancement and Protection Fund (REAP) Grant Agreement related to the Little Walnut Creek Headwaters Wetland Project*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Clarke. Public Works Director/City Engineer Koester reviewed the funding agreement and project area, noting that the City had two years in which to use the grant money. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-017)
- 19) Resolution: *Consideration of approval of a resolution approving City of Waukee Pedestrian Access Route Transition Plan*** – Council Member Bergman moved to approve the resolution; seconded by Council Member Lyon. Public Works Director/City Engineer Koester briefly reviewed the plan process, including the solicitation of public comment from residents and state agencies. Council Member Clarke asked if there were any state agency comments; Mr. Koester replied in the negative. Results of vote: Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #19-018)
- 20) Resolution: *Consideration of approval of a resolution approving extension of zoning regarding certain Planned Unit Development provisions [University Woods]*** – Council Member Hughes moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets stated that the Planned Development Overlay District zoning approved in 2017 for the subject property allowed for the development of a senior living facility. The document also included provisions for the possible reversion of the zoning at the direction of the City Council if construction on the project did not commence by 01/01/2019; the property owner can also request an extension. The property owner has

submitted a request for a one-year extension of the zoning provisions. Results of vote:  
Ayes: Bergman, Clarke, Hughes, Lyon. Nays: None. Absent: Bottenberg. Motion carried 4  
– 0 – 1. (Resolution #19-019)

**Reports** – Report made by City Administrator Moerman.

Council Member Lyon moved to adjourn; seconded by Council Member Hughes. Ayes: All. Nays:  
None. Motion carried 4 – 0.

Meeting Adjourned at 6:09 p.m.

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William F. Peard, Mayor

Attest:

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Rebecca D. Schuett, City Clerk