



**WAUKEE CITY COUNCIL MINUTES**  
**January 18, 2021**

***\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:31 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- (B) **Pledge of Allegiance (temporarily suspended)**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman (electronically), R. Charles Bottenberg (electronically), Chris Crone, Larry R. Lyon (electronically), Ben Sinclair. Absent: None.

Also in attendance: City Administrator Tim Moerman, Development Services Director Brad Deets (electronically), Public Works Director/City Engineer Rudy Koester (electronically), Finance Director Linda Burkhart (electronically), Parks & Recreation Director Matt Jermier (electronically), Human Resources Director Michelle Lindsay (electronically), Marketing & Communications Director Summer Evans (electronically), IT Director Son Le (electronically), Police Chief John Quinn, City Clerk Rebecca D. Schuett, City Attorney Steve Brick (electronically).

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Presentations: None**
- (G) **Public Hearings:**
  - 1) **On plans, specifications, form of contract and estimate of cost [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive to SE Glacier Trail]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Public Works Director/City Engineer Koester reviewed the project, budget and construction schedule. There are two property owners with whom the City is still working toward obtaining the necessary easements for the project. No comments were made by the public in attendance.
  - 2) **On plans, specifications, form of contract and estimate of cost [Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extensions Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Public Works Director/City Engineer Koester reviewed the project, budget and construction schedule. The improvements are necessary as part of a development agreement for Ashley Acres. No comments were made by the public in attendance.
  - 3) **On plans, specifications, form of contract and estimate of cost [Warrior Lane Improvements Phase 1 Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Public Works Director/City Engineer Koester reviewed the project, budget and construction schedule. No comments were made by the public in attendance.
- (H) **Public Hearing Action Items:**
  - 1) **SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive to SE Glacier Trail**
    - A. **Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Sinclair

moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-006)

**B. Resolution: Consideration of approval of a resolution awarding contract** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Public Works Director/City Engineer Koester reviewed the bid tabulation, recommending award to Alliance Construction Group, LLC, of Urbandale, IA, in the amount of \$4,510,016.01. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-007)

**2) Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extensions Project**

**A. Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-008)

**B. Resolution: Consideration of approval of a resolution awarding contract** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester reviewed the bid tabulation, noting that the low bid was significantly under the engineer’s estimate but that, after a conversation with the low bidder, City staff were confident in the bid. He recommended award to Priority Excavating, LLC, of Clive, IA, in the amount of \$1,427,080.00. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-009)

**3) Warrior Lane Improvements Phase 1 Project**

**A. Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-010)

**B. Resolution: Consideration of approval of a resolution awarding contract** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester noted that the bids were let through the Iowa Department of Transportation, then reviewed the bid tabulation, recommending award to Concrete Technologies, Inc., of Grimes, IA, in the amount of \$3,211,613.10. Mr. Koester added that the construction contract included a “no excuse” incentive to have the intersection open to traffic by the start of school in August. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-011)

**(I) Action Items:**

**1) Consent Agenda Part 1:** Council Member Sinclair moved to approve Consent Agenda Part 1; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 01/18/2021 Bill List; 12/31/2020 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,268,959.35
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	12,072.52
(B) After Last Council Meeting	24,717.00
(C) Payroll Taxes & Reimbursements	136,891.74
(D) Utility Refunds	993.95
Payroll Checks Issued:	
(E) 12/31/2020	291,181.64
<b>*TOTAL*</b>	<b>\$1,734,816.20</b>

FY 2021 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,557,944	\$7,166,343	\$16,886,337	\$7,078,969
011 General Fund-Hotel/Motel Tax	-	2,638	-	12,945
060 Road Use Tax Fund	2,671,322	1,381,759	445,822	1,034,881
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	-	509	-	-
091 Hickman West Indust Park TIF	1,742,506	-	823,245	490,384
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,048,762	2,676	3,731,276	2,081,198
094 Gateway Urban Renewal	869,532	93,883	1,327,728	827,156
095 Autumn Ridge Urban Renewal	374,581	-	711,471	349,153
096 Waukee West Urban Renewal	-	702	-	-
097 Southwest Business Park	-	26,288	71,049	36,703
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	9,518,084	1,208,005	10,975,755	2,571,813
111 Special Assessments Fund	-	-	-	16,172
210 Employee Benefits Fund	2,475,000	-	2,501,444	1,303,707
211 Local Option Sales Tax	523,620	-	2,923,900	1,581,983
212 Public Improvement Fund	2,000,000	-	2,000,000	2,001,976
327 Capital Projects	26,109,000	12,711,227	23,432,370	9,193,158
330 City Wide SA Sidewalk Project	-	-	-	2,412
510 Water Utility Fund	688,232	2,303,928	5,791,584	4,397,963
520 Sewer Utility Fund	3,269,446	5,005,544	1,721,061	4,495,481
521 University Ave Trunk Sewer Project	-	-	-	26,429
522 Waste Water Treatment Pl	-	-	-	51
523 E Area Pump Sta Treatment	-	-	-	179
540 Gas Utility Fund	7,172,989	3,108,240	8,638,750	3,236,691
560 Storm Sewer Utility Fund	1,980,128	2,126,471	1,140,833	650,805
570 Utility Bill Fund	394,960	201,123	395,196	233,848
590 Solid Waste Collect & Rcycl Fund	1,428,400	954,213	1,425,900	735,014
750 Golf Course Fund	594,288	274,857	608,500	398,967
810 Equipment Revolving Fund	-	-	15,000	222
<b>*TOTAL*</b>	<b>\$81,418,794</b>	<b>\$36,568,404</b>	<b>\$85,721,567</b>	<b>\$42,758,261</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 01/18/2021:

ALLEN, JERMAINE A	UTILITY REFUND	\$48.39
ARCHWAY HOSPITALITY, LLC	UTILITY REFUND	70.13
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	9,177.82
EFTPS	FICA TAX WITHHOLDING	111,258.56
HAGER, ANDREW B	UTILITY REFUND	64.56
HEYERDAHL, BENJAMIN P	UTILITY REFUND	15.45
HUEGERICH, ROBYN L	UTILITY REFUND	38.19
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	9,363.60
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	925.00
KUCERA, DAWN M	UTILITY REFUND	48.39
LARSON CONSTRUCTION CO	UTILITY REFUND	304.60
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	49.58
NIENKERK, JUSTIN M	UTILITY REFUND	68.64
RAMIREZ, DANIEL A	UTILITY REFUND	34.44
RAPPLEYE, JEFF W	UTILITY REFUND	3.47
RAY, JONAN D	UTILITY REFUND	30.42
ROONEY, DAVID J	UTILITY REFUND	64.59
STEINBRECH, ELLEA	UTILITY REFUND	65.57
SYNERGY HOMES	UTILITY REFUND	29.31

THOMPSON, ELIZABETH P	UTILITY REFUND	7.80
TOTAL ADMINISTRATIVE SERVICES CORP	SECTION 125 MEDICAL DEDUCTIONS	5,877.53
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	48.33
WAUKEE AREA CHRISTIAN SERVICES	WAUKEE AREA CHRISTIAN SERVICES DEDUCTION	61.75
WAUKEE BETTERMENT FOUNDATION	WAUKEE BETTERMENT FOUNDATION DEDUCTION	104.16
WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION	LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION	25.41
WILSON, SARAH R	UTILITY REFUND	100.00
POTTAWATTAMIE COUNTY SHERIFF'S OFFICE	WAGE GARNISHMENT	345.49
US POSTAL SERVICE	DECEMBER 2020 REGULAR & ACH BILLS	2,773.80
US POSTAL SERVICE	NOVEMBER 2020 REGULAR & ACH BILLS	2,762.76
US POSTAL SERVICE	DECEMBER 2020 LATE NOTICES	498.64
IOWA ASSOCIATION OF BUILDING OFFICIALS	JANUARY 2021 TRAINING	421.95
VERIZION WIRELESS	DECEMBER 2020 STATEMENT	5,269.88
STEW HANSEN	2021 CHRYSLER VOYAGER 4932 CONSTRUCTIN PERMIT - SE	24,498.00
IOWA DEPT OF NATURAL RESOURCES	ASHWORTH RD	100.00
IOWA DEPT OF NATURAL RESOURCES	CONSTRUCTIN PERMIT - SE	119.00
*TOTAL*		\$174,675.21

UNPAID BILLS PRESENTED FOR APPROVAL 01/18/2021:

ADA PASDIORA	FURNACE REBATE	\$75.00
AHLERS & COONEY PC	WARRIOR LANE IMPROVEMENTS PHS 1-CONTRACT	6,973.00
AIRGAS USA LLC	OXYGEN	82.00
AIRPORT SIGNS & GRAPHICS	TRAVERSE CITY LOGO	175.00
AMAZON CREDIT PLAN	DECEMBER 2020 STATEMENT	678.55
AMAZON.COM	STACKABLE PET CAGES	1,707.99
AMERICAN SOCIETY OF COMPOSERS	FY21 MUSIC LICENSE	367.00
AUTHORS & PUBLISHERS	JAN '21 VISION INSURANCE PREMIUM	2,349.24
AMERITAS LIFE INSURANCE COMPANY	FURNACE & THERMOSTAT REBATE	105.00
ANITA & MIKE WARNE	JANUARY 2021 STATEMENT	120,877.38
ANKENY SANITATION INC.	STREET SIGNS	629.50
ARDICK EQUIPMENT CO., INC.	BATTERY	405.27
AUTOZONE	DOUGLAS PARKWAY EXTENSION	11,090.25
BOLTON & MENK, INC	BOOTS/JEANS - ADKINS	189.99
BOOT BARN INC	MEDICAL SUPPLIES	515.80
BOUND TREE MEDICAL	FY21 (JULY 2020 - SEPTEMBER 2020)	3,463.22
BRAVO GREATER DES MOINES	DECEMBER 2020 STATEMENT	29,105.00
BRICK GENTRY BOWERS SWARTZ	COMMERCIAL REAL ESTATE WEEKLY	724.95
BUSINESS PUBLICATIONS	DISH SOAP	51.38
CAPITAL SANITARY SUPPLY	FURNACE & THERMOSTAT REBATE	125.00
CAROLYN KEHRET	FURNACE	150.00
CHAD BAKER	PEDDLER PERMIT BOND REFUND	100.00
CHAITANYA VADLAPATLA	DECEMBER 2020 STATEMENT	10,251.32
CITY OF WAUKEE	TRIUMPH PARK	13,837.50
CITY OF WAUKEE - AR	WESTCOM JULY 2020 - DECEMBER 2020	282,414.88
CITY OF WEST DES MOINES	DECEMBER 2020 RESERVATION	194,451.20
CLAYTON ENERGY CORPORATION	RESIDENT GUIDE/MAP	685.22
CMS MARKETING LLC	KETTLESTONE GREENBELT IMPROVEMENTS - PHASE 2	1,805.09
CONFLUENCE		

CONSOLIDATED COMMUNICATIONS	DECEMBER 2020 STATEMENT	1,863.49
ENTERPRISE SERVICES INC	DOOR REPAIRS	508.83
CONTROL INSTALLATIONS OF IOWA, INC	VALVE BOX	714.10
CORE & MAIN LP	WATER/COOLER	348.75
CRYSTAL CLEAR BOTTLED WATER		
DALLAS COUNTY NEWS - SUBSCRIPTION	SUBSCRIPTION RENEWAL	46.00
DEPT.		
DENMAN & COMPANY LLP	FY20 AUDIT SERVICES	2,000.00
DES MOINES WATER WORKS	DECEMBER 2020 STATEMENT	130,340.83
DINA BECHMAN	CERAMIC PAINT-ALONG	690.00
DIRECTV	DECEMBER 2020 STATEMENT	99.74
DOUG TALLERICO	FURNACE REBATE	150.00
FAREWAY STORES, INC.	WATER	1.98
FASTENAL COMPANY	IC WB HIVIS YLW/PINK/WHITE	762.38
FIRE SERVICE INC	E910 DEF	1,266.26
FOTH INFRASTRUCTURE &	10" GAS MAIN SURVEY ALONG	
ENVIRONMENT LLC	MEREDITH DR & NW 10TH	26,472.37
GALL'S INC	FLEX BADGES	944.90
GATEHOUSE MEDIA IOWA HOLDINGS	DECEMBER 2020 PUBLICATIONS	1,696.10
GOLDEN CIRCLE MUNICIPAL OFFICERS	MEMBER DUES - BURKHART &	
ASSOC.	SCHUETT	40.00
	HARDWARE MOUNTING HR/IT	
GRAND CONSULTING	CONFERENCE ROOM	484.38
GREAT PLAINS GOVERNEMENT FINANCE		
OFFICERS ASSOC.	GPGFOA 2021 DUES	50.00
HEARTLAND TIRE & AUTO	TIRES	240.00
HEDRICK CONSTRUCTION INC.	ROOF REPAIRS	375.00
HILLYARD INC	PAPER TOWELS/TOILET PAPER	182.53
HIRTA PUBLIC TRANSIT	3RD QUARTER FY21 FUNDING	6,250.00
HOLMES MURPHY	3YR CRIME POLICY	10,457.00
	PROPERTY TAX REBATE - URBAN	
HURD WAUKEE LLC	RENEWAL	47,018.77
HUTCHINSON SALT COMPANY INC	SALT	103,565.11
HY-VEE	DECEMBER 2020 STATEMENT	348.19
HY-VEE JOHNSTON	ACADEMY MEALS - MEEKER	1,613.50
IMAGETEK INC	RADIX SUBSCRIPTION/STORAGE	499.00
INDUSTRIAL SALES COMPANY INC	TAP TEE	1,606.34
	STRATFORD CROSSING/KETTLESTONE	
INFRASOURCE CONSTRUCTION, LLC	DR	24,846.36
INGRAM LIBRARY SERVICES	BOOKS	2,155.77
INTERNATIONAL CODE COUNCIL	MEMBER DUES - K. RASH	145.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	118.38
IOWA ASSOCIATION OF PROFESSIONAL		
FIRE CHIEFS	MEMBER DUES - ROBINSON & TYSDAL	120.00
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS OCTOBER 2020 -	
INTELLIGENCE BUREAU	DECEMBER 2020	1,173.00
IOWA DEPT OF TRANSPORTATION	HMA LEVEL 1 - STIFEL	1,080.00
	ADMINISTRATIVE FEE FOR GRANT	
IOWA LAW ENFORCEMENT ACADEMY	ELIGIBILITY	125.00
IOWA ONE CALL	NOVEMBER 2020	713.10
IOWA SIGNAL INC	RELOCATE POLES	3,225.00
JEFF HARDER	COMMUNITY CENTER RENTAL REFUND	30.00
LOGOED APPAREL & PROMOTIONS	SHIRTS/HOODIE - THOMAS PAYNE	1,718.70
MAJESTIC TRUCK COLLISION & FRAME		
REPAIR	E910 HEADLINER	254.41
MARTHA HANICK	FURNACE REBATE	75.00
MARTIN MARIETTA AGGREGATE, INC.	ROAD STONE	814.32
MENARDS	DRIVEWAY MARKER/STEEL POST	691.05
METHODIST OCCUPATIONAL HEALTH &		
WELLNESS	PHYSICAL/DRUG SCREEN	181.00

MID AMERICAN ENERGY	DECEMBER 2020 STATEMENT	22,540.92
MI-FIBER, LLC	JANUARY 2021 STATEMENT	647.15
MMC CONTRACTORS IOWA, INC	LEAK REPAIRS IN LOCKER ROOM	1,675.50
MYTOWN MAGAZINES	JAN/FEB 2021 ADVERTISING	1,200.00
NEW OPPORTUNITIES	2020 WAUKEE CARES DONATION	2,810.17
NORTHERN TOOL & EQUIPMENT	DRILL SET COMBO	957.00
OFFICE DEPOT	COFFEE/MARKERS/POST	
OMNISITE	ITS/PENS/RUBBER BANDS	231.97
ORIENTAL TRADING CO	ANNUAL WIRELESS AGREEMENT	2,421.48
ORKIN PEST CONTROL	CONSTRUCTION PAPER/CHALK/DIY	
OVERDRIVE INC	KALEIDOSCOPIES	124.74
PAUL TEKIPPE	PEST CONTROL SERVICES	75.00
PREMIER GLOBAL SERVICES	BOOKS	814.66
QUINN HILDMAN	FURNACE REBATE	75.00
RDG PLANNING & DESIGN	NOVEMBER 2020 STATEMENT	22.57
ROBIN LASELL	FURNACE REBATE	200.00
SANDRY FIRE SUPPLY LLC	SUGAR CREEK WATERSHED STUDY	3,962.02
SIOUX SALES COMPANY	FURNACE REBATE	75.00
SNYDER & ASSOCIATES INC	FACEPIECE	100.33
SPLAW PROPERTIES, LLC	HOLSTERS	2,969.20
STRAUSS SAFE AND LOCK CO	UTE AVE & ASHWORTH RD	
STRYKER SALES CORPORATION	INTERSECTION IMPROVEMENTS	33,890.10
SWANK MOTION PICTURES INC	FEBRUARY 2021 RENT & INSURANCE	4,504.83
TEAM SERVICES INC	SERVICE CALL	1,151.00
TED LARE GARDEN CENTER	GOLF COURSE AED	2,200.82
TELEFLEX LLC	ALADDIN	465.00
THE BOOK FARM, INC	TRIUMPH PARK	11,681.60
THE VENTURE GROUP LLC	TOP ASSORTED 4"	269.70
THE WALDINGER CORP	MEDICAL SUPPLIES	1,165.50
TREASURER STATE OF IOWA	BOOKS	345.14
TREASURER STATE OF IOWA	CLEANING SERVICES	1,646.00
TREASURER STATE OF IOWA	REPLACEMENT OF DEFECTIVE SIGNAL	
TREASURER STATE OF IOWA	AMPLIFIER	1,167.75
TREASURER STATE OF IOWA	DEC '20 WATER EXCISE TAXES	20,913.67
TREASURER STATE OF IOWA	DEC '20 SEWER SALES TAXES	3,080.50
TREASURER STATE OF IOWA	DEC '20 GAS SALES TAXES	14,587.78
TREASURER STATE OF IOWA	DEC '20 GOLF COURSE SALES TAXES	53.00
TREASURER STATE OF IOWA	DEC '20 STORM WATER SALES TAXES	2,450.82
TRUCK EQUIPMENT INC	PARKS TRAVERSE EMERGENCY	
TYLER TECHNOLOGIES INC	LIGHTS 8325	969.00
UNIVERSAL PRINTING SERVICES	TYLER CONTENT MANAGER ANNUAL	
US CELLULAR	FEES	2,137.94
UTILITY SAFETY AND DESIGN INC.	NOTE CARD AND ENVELOPES	281.61
VEENSTRA & KIMM INC	DECEMBER 2020 STATEMENT	633.90
VIDEO CONFERENCE GEAR	METER SET/WELDING	
WAUKEE AREA ARTS COUNCIL	RIG/NIPPLE/STRAINER	5,954.29
WAUKEE CHAMBER OF COMMERCE	DECEMBER 2020 STATEMENT	23,054.01
WAUKEE COMMUNITY SCHOOL DISTRICT	COUNCIL CHAMBERS A/V EQUIPMENT	10,401.44
- FUEL	FY21 SUPPORT	15,000.00
WAUKEE HARDWARE & VARIETY	FY21 MEMBERSHIP RENEWAL	7,500.00
WAUKEE ROTARY CLUB	NOVEMBER 2020 STATEMENT	115.11
XENIA RURAL WATER DISTR	DECEMBER 2020 STATEMENT	172.32
*TOTAL*	MEMBER DUES - TIM MOERMAN/JOHN	
	QUINN	500.00
	WATER	276.44
		\$1,268,959.35

PAYROLL 12/31/2020:

ABRAMOWITZ, LEVI	\$2,414.57
ADKINS, COREY	1,552.11

ADKISSON, JENNIFER	541.40
AHRENS, ELIZA	1,511.04
ALDRICH, SHAWN	2,158.06
ANDERSON, SARA	1,674.45
ARIAS, HECTOR	2,515.43
BAKER, RANDY	1,589.91
BAUMAN, LISA	1,532.85
BROWN, ANGALEA	1,599.96
BROWN, NATHAN	2,262.99
BRUENING, BENJAMIN	255.75
BRUNS, RACHEL	2,349.99
BURKHART, LINDA	3,169.56
CAMPBELL, SCOTT	2,132.53
CARPENTER, PAUL	1,975.80
CARROLL, JOSEPH	2,235.24
CHRISTENSEN, ABAGAIL	1,524.12
CICHOSKI, KELLI	2,357.32
CLEMEN, ANTHONY	2,859.21
COGGESHELL, LEE	2,110.43
CORKREAN, JENNIFER	2,063.04
COUGHLIN, TONI	1,750.47
CROSS, JONATHAN	824.02
CUNNINGHAM, SCOTT	3,050.90
DANIEL, COLE	1,634.75
DEBOER, MELISSA	2,537.53
DEETS, BRADLY	3,737.02
DEZEEUW, DAVID	2,561.54
DODGE, JUSTIN	2,368.26
EASTCOTT, JOSHUA	2,007.66
EDWARDS, DANAE	2,093.66
ELLIS, NICOLE	732.46
EVANS, SUMMER	2,850.81
FIFE, JASON	2,022.91
FLUGGE-SMITH, JAMIE	2,082.96
FREDERICK, JUSTIN	2,205.21
FREDERICKSEN, BROCK	1,608.84
FROEHLICH, WILLIAM	386.08
FURRY, ALISSA	931.33
FYFE, JUSTIN	732.27
GIBBS, AUSTIN	2,164.20
GIBSON IV, WILLIAM	2,133.98
GILCHRIST, NICHOLAS	1,758.97
GITZEN, ROBERT	3,091.96
GROVE, BRIAN	335.70
GUESS, CHRISTOPHER	1,617.97
GUESS, KATHRYN	2,461.63
HANSON, LAURA	1,917.35
HARDIN, THOMAS	547.14
HEIMANN, RONALD	2,637.72
HENTGES, ERIC	2,076.57
HERRICK, ROBERT	2,206.70
HILGENBERG, ADAM	2,855.09
HUSTED, TROY	2,073.92
HUTTON, JOSHUA	3,012.46
JACKSON, COLE	2,612.22
JERMIER, MATTHEW	3,326.56
JONES, BRIAN	606.02
KAPPOS, SARA	2,830.72

KASS, ANDREW	2,639.42
KASZINSKI, BRETT	640.32
KELLER, CHRISTOPHER	2,188.41
KICKBUSH, CHRISTOPHER	2,442.70
KINNEY, SCOTT	2,619.45
KLEINWOLTERINK, COLE	2,003.54
KLEVER, JUDY	1,351.61
KOESTER, RUDY	3,276.83
KURTH, TIMOTHY	2,214.78
LARSON, KENNETH	718.23
LARSON, KRISTINE	3,065.00
LAUGHRIDGE, DANIEL	2,021.96
LE, SON	2,869.73
LEITCH, JEFFREY	452.86
LEMKE, NEIL	1,955.43
LEVSEN, BRYAN	2,139.87
LINDSAY, MICHELLE	2,807.02
LOFTSGARD, MARA	930.88
LONG, JEREMY	3,083.80
LYNCH, JEREMY	1,620.99
MANNING, JOSHUA	2,418.45
MAREAN, JOSHUA	1,870.86
MCCAY, BRENDA	232.28
MCCOY, CARA	672.39
MEEKER, BRYCE	2,392.50
MELLENCAMP, JEFFREY	2,890.37
MILBURN, HALEY	1,103.88
MINAR, VANESSA	857.56
MINIKUS, JOSHUA	1,985.55
MOERMAN, TIMOTHY	4,313.84
MORRIS, ASHLEY	1,632.58
MURRA, BRIAN	2,511.51
NELSON, DAVID	1,538.03
NICHOLS, ANDREW	1,839.65
OAKLEY, JON	1,951.70
OLBERDING, MCKENNA	2,497.20
OLDHAM, JAMES	972.31
OSBORN, RYAN	769.72
OSBORN, SARAH	2,808.66
OSTRING, KATHLEEN	1,982.72
OWENS, TANNER	676.68
PARISH, TONJA	1,686.97
PATTERSON, KEVIN	1,758.11
PAYNE, THOMAS	1,748.13
PERDRIAU, MARIE	559.54
PERKINS, JACOB	1,841.26
PETERSON, KATIE	1,602.47
PETTIT, BRANDON	2,616.87
PIZINGER, JAMES	1,611.87
PORTER, NICKOLAS	263.23
PURVIS, KATHRYN	1,702.04
QUINN, JOHN	3,693.23
RASH, RONALD	2,412.07
RICHARDSON, DACE	1,968.48
RICHARDSON, ELIZABETH	2,047.30
ROBBINS, CORBY	2,389.32
ROBINSON, CLINT	3,713.06
ROYER, TIMOTHY	3,378.35



SAENGKIO, DONNY	2,113.49
SAGER, AARON	390.82
SCHAUFENBUEL, KARI	1,460.33
SCHETTLER, RODNEY	2,573.81
SCHUETT, REBECCA	2,939.38
SCHULTZ, EMILY	2,229.96
SEDDON, JOSH	1,937.34
SHAFFER, CHET	392.39
SHARON, JEREMIAH	1,561.78
SMITH, BLAKE	2,347.28
SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,844.29
STEINKE, KURT	635.97
STEPHENS, CLINT	29.26
STEWARD, ERIC	2,175.91
STIFEL, DALTON	1,852.40
STOTZ, MELISSA	665.47
TAYLOR, CHRISTINA	46.58
THAYER, CHANDLER	1,968.42
TOBIS, SYDNEY	831.91
TYSDAL, THOMAS	3,102.54
VANDEKAMP, JOSHUA	2,232.26
VOEGTLE, TIMOTHY	1,853.82
WASKE, CHARLES	2,244.42
WERTS, DANIEL	2,702.80
WESTON STOLL, KERI	1,863.68
WHITE, JASON	558.13
WHITHAM JOHNSON, JENNIFER	551.14
WICKHAM, JOHN	1,634.47
WIGGINS, MATHEW	2,475.55
WILLIAMS, SUSAN	1,967.84
WINTERS, TROY	2,272.03
WISE, NATHAN	3,210.37
WOOD, DANIEL	1,381.95
YOUSO, ANTHONY	1,374.54
<i>*TOTAL *</i>	<i>\$291,181.64</i>

- B. Consideration of approval of City Council Minutes of 01/04/2021 Regular Meeting, 01/11/2021 Special Meeting
- C. Consideration of approval of 12-month Special Class C Liquor License (BW) (Beer/Wine) with Outdoor Service Privilege for Old Station Craft Meats, LLC, d/b/a Old Station Craft Meats [450 6<sup>th</sup> Street], pending proof of dram insurance
- D. Consideration of approval of renewal of 12-month Class B Beer Permit (BB) (Includes Wine Coolers) with Outdoor Service and Sunday Sales privileges for City of Waukee, d/b/a Sugar Creek Municipal Golf Course [1505 6<sup>th</sup> Street]
- E. Consideration of approval of a resolution approving official publications for the City of Waukee for 2021 (Resolution #2021-012)
- F. Consideration of approval of a resolution approving official City depositories for 2021 (Resolution #2021-013)
- G. Consideration of approval of a resolution approving mayor's appointment of City Attorney for 2021 (Resolution #2021-014)
- H. Consideration of approval of a resolution approving mayor's appointment of Chief of Police for 2021 (Resolution #2021-015)
- I. Consideration of approval of a resolution approving mayor's appointment of City Health Officer for 2021 (Resolution #2021-016)
- J. Consideration of approval of a resolution approving job description and pay grade [Accounting Manager, Finance Department] (Resolution #2021-017)
- K. Consideration of approval of a resolution approving job description and pay grade [Digital Marketing Specialist, Waukee Public Library] (Resolution #2021-018)

- L. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [2021 ADA Sidewalk Improvements Project] (Resolution #2021-019)
  - M. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [Transite Water Main Replacement Phase 2 Project] (Resolution #2021-020)
  - N. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with JCG Land Services, Inc. [Miscellaneous Right-of-Way and Easement Acquisition Services, 2021-2022] (Resolution #2021-021)
  - O. Consideration of approval of a resolution approving Purchase Agreements and Easements between AP GPP, LC (Parcels 57, 58 and 59), and the City of Waukee [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive to SE Glacier Trail] (Resolution #2021-022)  
 Consideration of approval of a resolution approving Public Gas Line Easement associated with The Commons at Greenway Plat 2 [Signature Development of Iowa, LLC] (Resolution #2021-023)
  - P.
  - Q. Consideration of approval of a resolution approving Public Gas Line Easement associated with The Commons at Greenway Plat 2 [Waukee Commons, LLC] (Resolution #2021-024)
  - R. Consideration of approval of a resolution accepting public improvements [Stratford Crossing Plat 8] (Resolution #2021-025)
  - S. Consideration of approval of Change Order No. 1 to Larson Construction Company, Inc., for the Triumph Park Project, increasing the contract in the amount of \$106,228.27
  - T. Consideration of approval of Payment Estimate No. 3 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$441,279.85
  - U. Consideration of approval of Payment Estimate No. 14 to Absolute Concrete Construction, Inc., for the NW 10<sup>th</sup> Street Improvement Project, W. Hickman Road to NW Douglas Parkway, in the amount of \$91,793.88
  - V. Consideration of approval of a motion setting February 1, 2021, as the date of public hearing on a proposed property tax levy pursuant to Iowa Code 384.15A
  - W. Consideration of approval of a motion setting February 16, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 [One- and Two-Family Residential District] and R-2 [One- and Two-Family Residential District]/PD-1 [Planned Development Overlay District] (Fox Valley)
  - X. Consideration of approval of a motion setting February 16, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-4 [Row Dwelling and Townhome District] (Broderick property)
  - Y. Consideration of approval of a motion setting February 16, 2021, as the date of public hearing on an ordinance to amend Chapter 160 Site and Building Development Standards, Chapter 165, Zoning Regulations, Definitions and General Regulations and Chapter 169 Zoning Regulations, District Regulations by incorporating regulations for interior storage uses
- 2) Consent Agenda Part 2:** Council Member Lyon moved to approve Consent Agenda Part 2; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1.
- A. Consideration of approval of a resolution fixing date for a meeting on the proposition to issue Not to Exceed \$9,500,000 General Obligation Bonds (For Essential Corporate Purposes) (Resolution #2021-026)
  - B. Consideration of approval of a resolution fixing date for a meeting on the proposition to issue Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds (For Essential Corporate Urban Renewal Purposes) (Resolution #2021-027)
- 3) Mayor's Appointment: *Of the Mayor Pro Tem and Council Members as representatives on various boards and committees for 2021*** – Mayor Clarke made the following appointments:
- Mayor Pro Tem: Council Member Bottenberg
  - MAC Representatives: Mayor Clarke, Council Member Sinclair
  - Dallas County Housing Trust Fund: Council Member Lyon

BRAVO Board: Council Member Crone

Chamber of Commerce: Council Member Lyon

City Personnel Committee: Mayor Clarke, Council Member Bottenberg, Council Member Crone

- 4) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving the mayor's appointment of council liaison, alternate representative, and ex-officio to the Central Iowa Regional Drinking Water Commission (CIRDWC) for 2021*** – Mayor Clarke appointed Council Member Bergman as council liaison, Public Works Director/City Engineer Koester as alternate representative, and Assistant Public Works Director of Operations Tim Royer as ex officio. Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-028)
- 5) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of the representative and alternate member to the Wastewater Reclamation Authority (WRA) Policy Board and representative and alternate member to the Wastewater Reclamation Authority (WRA) Technical Board for 2021*** – Mayor Clarke appointed City Administrator Moerman as representative and Public Works Director/City Engineer Koester as alternate to the WRA Policy Board; Mayor Clarke appointed Public Works Director/City Engineer Koester as representative and Assistant Public Works Director of Operations Tim Royer as alternate to the WRA Technical Board. Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-029)
- 6) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of representative and alternate to the Walnut Creek Watershed Authority Board of Directors for 2021*** – Mayor Clarke appointed Public Works Director/City Engineer Koester as representative and Development Services Director Deets as alternate. Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-030)
- 7) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of primary and alternate members to the Des Moines Area Metropolitan Planning Organization (MPO) and primary and alternate members for the Des Moines Area MPO Transportation and Technical Committee for 2021*** – Mayor Clarke appointed herself as primary representative and City Administrator Moerman as alternate to the MPO; Mayor Clarke appointed Development Services Director Deets as primary representative and Public Works Director/City Engineer Koester as alternate to the MPO TTC. Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-031)
- 8) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of the City of Waukee alternate members to the Dallas County Emergency Management Commission and E-911 Commission for 2021*** – Mayor Clarke appointed Fire Chief Clint Robinson as representative and Council Member Sinclair as alternate to both commissions. Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-032)
- 9) **Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment or reappointment of citizen members to the various City boards, commissions and committees*** – Mayor Clarke made the following appointments:
  - Board of Adjustment, term ending 01/31/2026: Bryce Johnson
  - Board of Adjustment, unexpired term ending 01/31/2024: Cynthia Swoyer
  - Board of Appeals, terms ending 01/31/2026: Jim Marwedel, Phil Jeneary

Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-033)

**10) Resolution: *Consideration of approval of a resolution approving site plan for Timberline Stadium Phase 2 [2605 SE L.A. Grant Parkway]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets reviewed the site plan and exterior elevations for a concession stand, as well as football and soccer field artificial turf. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-034)

**11) Resolution: *Consideration of approval of a resolution approving site plan for Shottenkirk Service Addition [755 W. Hickman Road]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Development Services Director Deets reviewed the site plan and exterior elevations for three separate building additions. Some of the additions will cause a loss of parking stalls; however, those stalls will be added as part of a future parking lot expansion. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-035)

**12) Resolution: *Consideration of approval of a resolution awarding quote [Lift Station No. 3 Rehabilitation Phase 3, Wet Well Repairs Project]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester reviewed the project, noting that there will be several temporary system bypasses while the improvements are being completed. Two quotes were received; both exceeded the engineer's estimate. In conversations with contractors, the challenges associated with the project added to the cost, as the system must remain operational during repairs. City staff recommends moving forward with the project, awarding quote to Woodruff Construction, Inc., of Ames, IA, in the amount of \$127,300.00. Council Member Lyon asked if the repairs were due to lack of maintenance or a design flaw; Mr. Koester noted that the well was a highly corrosive environment, causing the need for repairs. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-036)

**(J) Reports** – Report made by City Administrator Moerman.

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.  
Meeting Adjourned at 6:14 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk