

**WAUKEE CITY COUNCIL MINUTES
WORK SESSION MEETING
January 24, 2022**

- A. Call to Order** – The work session meeting of the Waukee City Council was called to order by Mayor Clarke at 5:32 p.m. at Waukee City Hall, 230 W. Hickman Rd.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon (electronically), Ben Sinclair. Absent: Council Member Anna Bergman Pierce. (Council Member Pierce arrived at 5:34 p.m.)

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Finance Director Linda Burkhart, Community Development Director Andy Kass, Public Works Director/City Engineer Rudy Koester, Parks & Recreation Director Matt Jermier, Library Director Kristine Larson (electronically), Human Resources Director Michelle Lindsay, Marketing & Communications Director Summer Evans, IT Director Son Le, Fire Chief Clint Robinson, Police Chief John Quinn, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1.
- D. Work Session:**
 - 1) Crisis Intervention Team (CIT) presentation** – Darci Alt with Dallas County Community Services and Melinda Austin with Safe Harbor presented on a program to work with Waukee first responders on mental health intervention calls for service. (Council Member Pierce arrived at 5:34 p.m.)
 - 2) FY2023 Budget: Enterprise, General** – Matt Stoffel with PFM Financial Advisors, LLC (participating electronically) discussed utility funds, recommending increases in water, wastewater and storm water rates, and a reduction in solid waste rates. Finance Director Burkhart and department directors then reviewed the proposed general fund, capital equipment recommendations and staffing increases.
 - 3) Budget approval timeline** – Reviewed as part of the FY2023 Budget discussion.
 - 4) Staffing plan** – Reviewed as part of the FY2023 Budget discussion.
 - 5) Facilities plan** – Assistant City Administrator Deets discussed plans to add offices and make security improvements at Waukee City Hall.
 - 6) Warrior Lane Improvements Phase 2 Project update** – Public Works Director/City Engineer Koester briefly reviewed the project and anticipated road closures.
- E. Comments** – Mayor Clarke discussed the MAC committee on civility in public meetings and a recent meeting with representatives of the Greater Des Moines Convention and Visitors Bureau (CVB).

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 7:59 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk