

Waukee Park Board Minutes – January 25, 2023

1. Roll call was taken at 12:03 p.m. Board Members Present: Troy Taylor, Cal Oraw, Josh Loeffeholz, Mackenzie Kaplan, Megan McAtee, Blake Crow. Members absent: Ali Payne, Bridgit Horvatin
2. A motion to approve the agenda was made by C. Oraw, seconded by T. Taylor. Motion carried.
3. A motion was made by K. Staiert to approve the December 15, 2022 minutes. Motion was seconded by M. Kaplan. Motion carried.
4. Recreation Supervisor, Danae Edwards, led a discussion recapping FamilyFest. The Board was happy with the event with a full parking lot and lots of vendors. Cleanup went well and got done quickly. Vendors gave Board Members good feedback saying they enjoyed participating in it. Inflatables were a hit and busy. Caricature vendor & Spiderman was a hit along with the M&M cookies.
5. Recreation Supervisor, D. Edwards, presented the options and availability of the Independence Day Celebration band recommendations given to staff from the Board in December. The Board gave staff direction to move forward with a contract with Oreo Meatwagon. Motion was made by C. Oraw and seconded by B. Crow. Motion carried.
6. Recreation Supervisor, D. Edwards, presented to the Board the Independence Day Sky Diver Contract for approval. A motion was made by B. Crow and was seconded by M. Kaplan for approval of the contract. Motion carried.
7. Recreation Supervisor, D. Edwards, presented to the Board the Independence Day Inflatable Ride Contract for approval. T. Taylor made a motion to approve and was seconded by B. Crow. Motion carried.
8. Recreation Supervisor, D. Edwards, presented to the Board the Independence Day Stage Contract for approval. M. Kaplan motioned to approve the contract and was seconded by C. Oraw. Motion carried.
9. Assistant Director, Josh VandeKamp, presented to the Board proposed rental rate increases for facility rentals within the Parks & Recreation Department. A motion was made by M. McAtee and was seconded by B. Crow. Motion carried.
10. Directors Report, by Matt Jermier : Heart of the Warrior Trail Project bids received (9 total bidders) and came in under budget. Heart of the Warrior west extension on the street now and accepted bids on February 8. Stratford Crossing Park will be out soon as well with an opening on March 2. The department continues to seek seasonal staff for Rec, Parks, Golf and Triumph Park.
11. Assistant Directors Report, by J. VandeKamp: Gave the Board an update on the hiring process of the Recreation Coordinator position. Also, updated the Board on the upcoming Spring/Summer Program Guide.
12. A motion to adjourn the meeting at 12:44 p.m. by T. Taylor and was seconded by M. McAtee. Motion carried.