



**WAUKEE CITY COUNCIL MINUTES**  
**February 1, 2021**

***\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- (A) Call to Order** – The regular meeting of the Waukee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- (B) Pledge of Allegiance (temporarily suspended)**
- (C) Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman (electronically), R. Charles Bottenberg (electronically), Chris Crone, Larry R. Lyon (electronically), Ben Sinclair. Absent: None.

Also in attendance: City Administrator Tim Moerman, Development Services Director Brad Deets (electronically), Public Works Director/City Engineer Rudy Koester (electronically), Finance Director Linda Burkhart (electronically), Human Resources Director Michelle Lindsay (electronically), Marketing & Communications Director Summer Evans (electronically), IT Director Son Le (electronically), Police Lt. Jeremy Long, City Clerk Rebecca D. Schuett, City Attorney Steve Brick (electronically).

- (D) Open Forum**
- (E) Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) Monthly Mayor’s Report** – Mayor Clarke noted recent virtual meetings with Waukee Area Christian Services and Dallas County Local Housing Trust Fund regarding the status of evictions and the need for local rental assistance. She then reviewed several relief programs available to businesses as a result of the COVID-19 pandemic. The outdoor ice rink is open when weather permits. Mayor Clarke thanked Waukee crews for their hard work following a recent winter storm.
- (G) Presentations: None**
- (H) Public Hearings:**
  - 1) On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1/PD-1, a property to be known as Timber Creek Plat 1** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets reviewed the rezoning application, noting that the property has an existing home and outbuilding that are planned to remain. The PD-1 zoning allows the developer to keep the outbuilding for personal but not commercial use. The development is planned as a gated community; as such, the PD also specifically addresses emergency vehicle access and road construction specifications. Korey Marsh with Snyder & Associates, participating electronically and representing the applicant, introduced himself if there were any questions. Council Member Bottenberg asked if Waukee had any other gated communities; Mr. Deets replied in the negative, adding that there are some single occupant properties with similar limited access. No comments were made by the public in attendance.
  - 2) On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1, R-2 and C-1 to K-MF Rowhouse, K-MF-Stacked Med, K-MF-Stacked High, K-RC, K-OF and COS, a property known as Lolowau Love Properties** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Development Services Director Deets reviewed the rezoning application, which is consistent with the

Kettlestone comprehensive development plan. The applicant has provided a development concept plan. Mayor Clarke asked for public comment: 1) Josh Helvig, 1860 SE Waters Edge Dr. (participating electronically), asked what was planned as tenants for the retail areas, requested clarification on lighting, and wondered what brought about the rezoning application. Mr. Deets responded that the majority of the property north of Westown Pkwy. was already zoned commercially, then reviewed some of the allowable uses. Lighting regulations include setbacks and buffering requirements. Mr. Helvig then asked about commercial hours of operation for businesses on the northern part of the development; Mayor Clarke speculated that businesses nearer residential areas would likely have more standard business hours. Mr. Helvig wondered about the height of buildings in the townhome development areas, as well as lighting; Mayor Clarke clarified that the current public hearing was only for rezoning and that those specifics would be considered by council at a later date during platting and site planning. 2) Kristina Johnson, 2445 SE Sawyer Pt. (participating electronically), stated that prior to building her home, her realtor said that the property behind their home would be developed as retail/office, not as the proposed multi-family development. She expressed concern that multi-family development would lower area property values and change the character of the neighborhood. Mr. Deets noted that the Kettlestone comprehensive development plan identified the area in question as multi-family since 2014 and that retail/office development has never been intended that far west. Ms. Johnson then voiced her concern about lighting and asked for clarification on the proposed medium-density multi-family area; Mr. Deets noted that the area in question would be developed more as duplex units. Mayor Clarke added that the City generally plans multi-family development as a buffer between single family and commercial areas. Council Member Crone noted that the Council welcomed comments but reiterated that only the zoning application was currently being considered. Devon Blosch with Confluence, participating electronically and representing the developer, clarified that what is being presented is only a hypothetical development plan and that there are yet no plans for specific users. 3) Kristi Krumm, 2465 SE Sawyer Pt. (participating electronically), reiterated Ms. Johnson's comments regarding property values and the character of the area, adding her concerns that multi-family development allowed those residents to watch children at play in the neighborhood.

- 3) **On an FY2022 proposed property tax levy pursuant to Iowa Code 384.15A** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Finance Director Burkhart noted that the public hearing was required as the City plans to exceed 102% growth in the upcoming fiscal year. There is no plan to raise property taxes for FY2022. She added that the hearing notice was posted on all City online outlets as required and that no comments were received pertaining to the levy. Mayor Clarke asked for public comment: 1) Ron Marr, 2935 SE Timberline Dr. (participating electronically), stated that the proposed tax levy was appreciated, but that in the current weak economy, the City could send a message to residents by lowering the levy an additional \$0.05. He added that he understood the need for the proposed utility billing increases, but reiterated that the City could find money in the budget to lower the tax levy. Mayor Clarke replied that the City did look at the possibility of lowering tax rates in the upcoming fiscal year, but that there are currently too many unknowns at the state level. She added that lower property taxes were a priority last year and would again be considered next year.
- 4) **On the issuance of Not to Exceed \$9,500,000 General Obligation Bonds** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Finance Director Burkhart reviewed the proposed bond issuance, noting that the hearing addresses bonds that the City plans to sell in both March and September 2021. The proposal also includes refunding options for existing bonds. No comments were made by the public in attendance.
- 5) **On the issuance of Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied in the negative. Finance Director Burkhart

reviewed the proposed bond issuance, noting that the funding was for capital improvement projects in urban renewal areas. The hearing addresses bonds that the City plans to sell in both March and September 2021. No comments were made by the public in attendance.

**(I) Public Hearing Action Items:**

- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1/PD-1, a property to be known as Timber Creek Plat 1 [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1, R-2 and C-1 to K-MF Rowhouse, K-MF-Stacked Med, K-MF-Stacked High, K-RC, K-OF and COS, a property known as Lolowau Love Properties [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Development Services Director Deets stated that the comments made during the public hearing were appreciated, then pointed out that Parkview Crossing Dr. is designed as a major collector street and that based on location and visibility, commercial development would likely be limited as being too far removed from Grand Prairie Pkwy. He reiterated that the Kettlestone comprehensive development plan shows zoning similar to what has been proposed, adding that the multi-family areas would actually have lower density than would typically be allowed. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- 3) **Resolution: Consideration of approval of a resolution approving FY2022 maximum property tax dollars** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Finance Director Burkhart noted that the resolution required a 2/3 majority vote of the council for approval. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-037)
- 4) **Resolution: Consideration of approval of a resolution instituting proceedings to take additional action for the issuance of Not to Exceed \$9,500,000 General Obligation Bonds** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-038)
- 5) **Resolution: Consideration of approval of a resolution instituting proceedings to take additional action for the issuance of Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-039)

**(J) Action Items:**

- 1) **Consent Agenda Part 1:** Council Member Crone moved to approve Consent Agenda Part 1; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 02/01/2021 Bill List; 01/15/2021 Payroll:

|  |              |
|--|--------------|
| Total Unpaid Bills Presented for Approval :    | \$924,425.33 |
| Total Checks Issued Prior to Council Approval: |              |
| (A) Prior to Last Council Meeting              | 331,912.07   |
| (B) After Last Council Meeting                 | 161,504.53   |
| (C) Payroll Taxes & Reimbursements             | 306,520.18   |
| (D) Utility Refunds                            | 3,226.21     |
| ** Credit Card Detail also included in "E"     | 31,844.51    |

Payroll Checks Issued:  
(F) 01/15/2021

289,368.98  
\$2,048,801.81

\*TOTAL\*

FY 2021 Fund Recap:

|  | Expenditures        |                     | Revenues            |                     |
|--|---------------------|---------------------|---------------------|---------------------|
|  | Budgeted            | Year To Date        | Budgeted            | Year To Date        |
| 010 General Fund                       | \$17,557,944        | \$7,799,401         | \$16,886,337        | \$7,326,184         |
| 011 General Fund-Hotel/Motel Tax       | -                   | 2,638               | -                   | 12,949              |
| 060 Road Use Tax Fund                  | 2,671,322           | 1,483,542           | 445,822             | 1,255,479           |
| 070 Firemen's Association              | -                   | -                   | -                   | -                   |
| 080 Library Foundation                 | -                   | -                   | -                   | -                   |
| 085 Asset Forfeitures                  | -                   | -                   | -                   | -                   |
| 090 North Residential TIF              | -                   | 509                 | -                   | -                   |
| 091 Hickman West Indust Park TIF       | 1,742,506           | -                   | 823,245             | 509,346             |
| 092 Enterprise Business Park TIF Fund  | -                   | -                   | -                   | -                   |
| 093 Waukee Urban Renewal Area TIF Fund | 2,048,762           | 2,676               | 3,731,276           | 2,090,238           |
| 094 Gateway Urban Renewal              | 869,532             | 93,883              | 1,327,728           | 827,275             |
| 095 Autumn Ridge Urban Renewal         | 374,581             | -                   | 711,471             | 349,285             |
| 096 Waukee West Urban Renewal          | -                   | 702                 | -                   | -                   |
| 097 Southwest Business Park            | -                   | 26,288              | 71,049              | 36,703              |
| 098 Waukee Central URA                 | -                   | -                   | 154,346             | -                   |
| 110 Debt Service Fund                  | 9,518,084           | 1,208,005           | 10,975,755          | 2,588,627           |
| 111 Special Assessments Fund           | -                   | -                   | -                   | 16,649              |
| 210 Employee Benefits Fund             | 2,475,000           | -                   | 2,501,444           | 1,311,937           |
| 211 Local Option Sales Tax             | 523,620             | -                   | 2,923,900           | 1,583,306           |
| 212 Public Improvement Fund            | 2,000,000           | -                   | 2,000,000           | 2,002,400           |
| 327 Capital Projects                   | 26,109,000          | 13,708,346          | 23,432,370          | 9,439,365           |
| 330 City Wide SA Sidewalk Project      | -                   | -                   | -                   | 2,582               |
| 510 Water Utility Fund                 | 688,232             | 2,438,832           | 5,791,584           | 4,855,558           |
| 520 Sewer Utility Fund                 | 3,269,446           | 5,221,635           | 1,721,061           | 5,021,981           |
| 521 University Ave Trunk Sewer Project | -                   | -                   | -                   | 26,582              |
| 522 Waste Water Treatment Pl           | -                   | -                   | -                   | 62                  |
| 523 E Area Pump Sta Treatment          | -                   | -                   | -                   | 217                 |
| 540 Gas Utility Fund                   | 7,172,989           | 3,625,498           | 8,638,750           | 4,922,723           |
| 560 Storm Sewer Utility Fund           | 1,980,128           | 2,186,362           | 1,140,833           | 770,024             |
| 570 Utility Bill Fund                  | 394,960             | 219,539             | 395,196             | 266,923             |
| 590 Solid Waste Collect & Rcycl Fund   | 1,428,400           | 842,284             | 1,425,900           | 860,386             |
| 750 Golf Course Fund                   | 594,288             | 283,456             | 608,500             | 398,967             |
| 810 Equipment Revolving Fund           | -                   | -                   | 15,000              | 270                 |
| <b>*TOTAL*</b>                         | <b>\$81,418,794</b> | <b>\$39,143,596</b> | <b>\$85,721,567</b> | <b>\$46,476,019</b> |

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 02/01/2021:

|                             |                            |            |
|-----------------------------|----------------------------|------------|
| ABSOLUTE CONCRETE CONST INC | UTILITY REFUND             | \$1,353.53 |
| BUTNER, WILLIAM E           | UTILITY REFUND             | 68.64      |
| CITY OF WAUKEE              | HEALTH INSURANCE DEDUCTION | 9,196.51   |
| DOWNING CONSTRUCTION INC    | UTILITY REFUND             | 367.26     |
| EFTPS                       | FICA TAX WITHHOLDING       | 108,341.01 |
| ERICKSON, DEBORAH K         | UTILITY REFUND             | 250.00     |
| FRANCIS, JOE                | UTILITY REFUND             | 68.64      |
| GAY, SEAN                   | UTILITY REFUND             | 46.64      |
| GENESIS HOMES               | UTILITY REFUND             | 163.40     |
| ICMA RETIREMENT TRUST 457   | ICMA RETIREMENT            | 9,365.09   |
| IOWA DEPT OF HUMAN SERVICES | CHILD SUPPORT              | 925.00     |
| IPERS                       | IPERS DEDUCTIONS           | 135,110.51 |
| JEFF BALDWIN                | UTILITY REFUND             | 89.83      |
| JOHN LARSON HOMES, LLC      | UTILITY REFUND             | 392.47     |
| KNAPP, KOLTON J             | UTILITY REFUND             | 44.17      |

|  |  |                     |
|--|--|---------------------|
| MEALS FROM THE HEARTLAND                 | MEALS FROM HEARTLAND DEDUCTION                     | 46.00               |
| SAENZ, LAUREN                            | UTILITY REFUND                                     | 200.00              |
| STERNQUIST, ZOEY I                       | UTILITY REFUND                                     | 81.63               |
| TITLER, ETHAN                            | UTILITY REFUND                                     | 100.00              |
| TOTAL ADMINISTRATIVE SERVICES CORP       | SECTION 125 MEDICAL DEDUCTIONS                     | 5,877.53            |
| TREASURER STATE OF IOWA                  | STATE WITHHOLDING TAXES                            | 37,466.71           |
| UNITED WAY CENTRAL IOWA                  | UNITED WAY DEDUCTION                               | 41.67               |
| WAUKEE AREA CHRISTIAN SERVICES           | WAUKEE AREA CHRISTIAN SERVICES DEDUCTION           | 62.24               |
| WAUKEE BETTERMENT FOUNDATION             | WAUKEE BETTERMENT FOUNDATION DEDUCTION             | 80.00               |
| WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION | LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION    | 7.91                |
| BANK OF AMERICA                          | SEPTEMBER 2020 STATEMENT                           | 11,839.47           |
| BANK OF AMERICA                          | OCTOBER 2020 STATEMENT                             | 20,005.04           |
| RICHARD BURGER                           | DISTRACTED DRIVING PUBLIC SAFETY VIDEO             | 750.00              |
| CLAYTON ENERGY CORPORATION               | DECEMBER 2020 COMMODITY                            | 329,401.38          |
| SAM'S CLUB                               | JANUARY 2020 STATEMENT                             | 83.99               |
| WEST DES MOINES WATER WORKS              | DECEMBER 2020 & JANUARY 2020 WATER TOWER RENT      | 1,676.70            |
| FEDEX OFFICE                             | PRINTING SERVICES                                  | 427.00              |
| STAPLES BUSINESS CREDIT                  | INK/PAPER/PENS/COFFEE/PLATES/CRE AMER/TOILET PAPER | 2,770.85            |
| EMPLOYEE BENEFIT SYSTEMS                 | FEB'21 HEALTH INSURANCE MONTHLY PREMIUM            | 158,306.68          |
| <i>*TOTAL *</i>                          |  | <i>\$835,007.50</i> |

UNPAID BILLS PRESENTED FOR APPROVAL 02/01/2021:

|  |  |           |
|--|--|-----------|
| ACCURATE HYDRAULICS & MACHINE SERVICES | REPAIR SNOW PLOW CYLINDER                    | \$94.04   |
| ADEL AUTO PARTS                        | 55 DEF                                       | 608.55    |
| ADEL TREE COMPANY                      | TREE REMOVAL                                 | 5,439.50  |
| ALEX SCHURING                          | FURNACE REBATE                               | 75.00     |
| AMAZON.COM                             | ANTI FATIGUE MATS/HIGHLIGHTERS               | 791.53    |
| AMERICAN PLANNING ASSOC                | APA/AICP MEMBER DUES - BRAD DEETS            | 702.00    |
| AMERICAN TEST CENTER, INC              | BUCKET TRUCK TESTED/ANNUAL SAFETY INSPECTION | 750.00    |
| ANKENY SANITATION INC.                 | 20YD FLAT DUMP/RETURN                        | 228.32    |
| ANNETTE FIELDS                         | THERMOSTAT REBATE                            | 30.00     |
| ARROWHEAD SCIENTIFIC INC               | CRIME SCENE CUBE                             | 3,120.00  |
| AT&T MOBILITY                          | JANUARY 2021 STATEMENT                       | 113.66    |
| AUTOZONE                               | ENGINE OIL                                   | 113.87    |
| BAX SALES, INC                         | BLADES/CHAIN BINDER                          | 2,270.89  |
| BOOT BARN INC                          | PANTS/BOOTS - BRAD QUAM                      | 1,236.08  |
| BOUND TREE MEDICAL                     | MEDICAL SUPPLIES                             | 627.67    |
| BRICK GENTRY BOWERS SWARTZ             | TRIUMPH PARK & DESIGN                        | 1,036.00  |
| BRODERICK ANIMAL CLINIC                | FELINE BOARDING                              | 523.00    |
| BUSINESS NETWORK LONG DISTANCE         | JANUARY 2021 STATEMENT                       | 20.83     |
| BUSINESS PUBLICATIONS                  | COMMERCIAL REAL ESTATE WEEKLY                | 700.00    |
| CAPITAL CITY EQUIPMENT COMPANY         | BOLT/WASHER/SPRING/NUT                       | 18.08     |
| CENTURYLINK                            | JANUARY 2021 STATEMENT                       | 287.58    |
| CERTIFIED LABRATORIES                  | AEROSOL                                      | 367.79    |
| CHAD HOLTEY                            | FURNACE & THERMOSTAT REBATE                  | 105.00    |
| CINTAS CORPORATION                     | GLOVES                                       | 1,281.92  |
| CITY OF WEST DES MOINES                | WEST METRO REGIONAL DRINKING WATER STUDY     | 18,741.76 |
| CMS MARKETING LLC                      | ENVELOPES                                    | 591.32    |
| COLLEEN REILAND                        | WATER HEATER REBATE                          | 50.00     |

|   |   |           |
|---|---|-----------|
| CONFLUENCE  | WAUKEE ATHLETIC                                     |           |
| CONSOLIDATED COMMUNICATIONS                       | COMPLEX/TRIUMPH PARK                                | 9,750.65  |
| ENTERPRISE SERVICES INC                           | JANUARY 2021 STATEMENT                              | 808.00    |
| CORE & MAIN LP                                    | BREAKABLE KIT FLG/HOSE NOZZLE                       | 1,866.45  |
| COSTAR REALTY INFORMATION, INC.                   | COSTAR SUITE  | 790.00    |
| DALLAS COUNTY EXTENSION &<br>OUTREACH             | 4H STEM EXPLORERS                                   | 32.00     |
| DALLAS COUNTY NEWS - SUBSCRIPTION<br>DEPT.        | SUBSCRIPTION RENEWAL                                | 46.00     |
| DAN GALLAGHER                                     | FURNACE REBATE                                      | 150.00    |
| DAN'S TOWING & SERVICE                            | TOWING SERVICES                                     | 100.00    |
| DELTA DENTAL                                      | FEB '21 DENTAL INSURANCE PREMIUM                    | 9,595.02  |
| DENNIS AND KELLY SOUGHAN                          | FURNACE REBATE                                      | 75.00     |
| DES MOINES REGISTER                               | MON. - SAT. SUBSCRIPTION                            | 32.00     |
| DINNER DELIGHTS                                   | FREEZER MEAL WORKSHOP                               | 1,144.00  |
| DIRECTV   | ANNUAL SERVICE SUBSCRIPTION                         | 1,622.62  |
| DOG WASTE DEPOT                                   | DOG WASTE BAGS                                      | 224.30    |
| EBSCO PUBLISHING                                  | EBSCO PACKAGE JAN 2021-DEC 2021                     | 4,641.00  |
| EDUTAINMENTLIVE LLC                               | IT TRAINING SUBSCRIPTION                            | 861.45    |
| EJS SUPPLY, LLC                                   | SNOW PLOW BLADES                                    | 2,352.31  |
| ELECTRIC PUMP & TOOL INC                          | GENERATOR REPAIRS                                   | 7,771.13  |
| ELECTRICAL ENGINEERING EQUIPMENT<br>CO            | CONTACTOR+STARTER CONTACT KIT                       | 1,162.03  |
| ELECTRONIC ENGINEERING CO                         | RADIO REPAIRS                                       | 176.25    |
| FAREWAY STORES, INC.                              | LYSOL/MAGIC ERASER/GLASS<br>CLEANER                 | 17.45     |
| FARNSWORTH GROUP, INC                             | PUBLIC WORKS SITE EXPANSION<br>PHASE 1              | 13,795.05 |
| FASTENAL COMPANY                                  | 3M SUPER 88/B7STD                                   | 473.12    |
| FOTH INFRASTRUCTURE &<br>ENVIRONMENT LLC          | SE ASHWORTH ROAD CORRIDOR<br>IMPROVEMENTS           | 96,150.67 |
| FRUSA EMS   | DECEMBER 2020 AMBULANCE<br>BILLINGS                 | 2,247.37  |
| GALL'S INC  | JACKET/CAP/SWEATER -<br>KLEINWOLTERINK/MAREK/MEEKER | 323.34    |
| GRAND CONSULTING                                  | INSTALLATION OF CABLING &<br>MOUNTING LIBRARY AV    | 1,086.66  |
| GRAPHIC CONTROLS                                  | CHARTS  | 566.28    |
| GREG JENSEN                                       | FURNACE & THERMOSTAT REBATE                         | 180.00    |
| HAWKEYE TRUCK EQUIPMENT                           | E911 INSTA CHAINS                                   | 1,086.31  |
| HEARTLAND CO-OP                                   | DECEMBER 2020 STATEMENT                             | 122.11    |
| HOLMES MURPHY                                     | FEB '21 HMA MONTHLY CONSULTING<br>FEE               | 4,131.81  |
| HOTSY CLEANING SYSTEMS INC.                       | SCHEDULED PUMP MAINTENANCE                          | 302.30    |
| HQI-HYDRAULICS                                    | ELBOW/SWIVEL  | 17.15     |
| INDUSTRIAL SALES COMPANY INC                      | DRISCO 6500 IPS/WIRE TRACER                         | 5,860.51  |
| INFRASOURCE CONSTRUCTION, LLC                     | ASHWORTH ACRES/DAYBREAK DR                          | 18,121.60 |
| INGRAM LIBRARY SERVICES                           | BOOKS   | 3,559.72  |
| INTERSTATE ALL BATTERY CENTER                     | BATTERIES   | 1,693.08  |
| IOWA ASSOCIATION OF CODE<br>ENFORCEMENT           | 2021 MEMBER DUES - CARPENTER                        | 55.00     |
| IOWA ASSOCIATION OF MUNICIPAL<br>UTILITIES        | SGCIS JANUARY - MARCH 2021                          | 21,166.53 |
| IOWA DEPT OF TRANSPORTATION                       | BRINE   | 1,510.00  |
| IOWA MUNICIPALITIES WORKERS'<br>COMPENSATION ASSN | FEBRUARY 2021 WORKERS<br>COMPENSATION               | 21,120.00 |
| IOWA ONE CALL                                     | DECEMBER 2020 STATEMENT                             | 570.80    |
| IOWA PARK & RECREATION ASSOC.                     | AQUATIC #8 CEU WORKSHOP -<br>ADKINS/HEIMANN         | 310.00    |
| IOWA PRISON INDUSTRIES                            | STREET SIGNS  | 1,445.50  |
| IOWA RURAL WATER ASSOCIAT                         | 46TH AC SUPER SAVE REGISTRATION -<br>ROYER          | 300.00    |

|   |   |            |
|---|---|------------|
| IOWA SIGNAL INC                               | KETTLESTONE LIGHTING                              | 131,829.50 |
| JACOB PARKS                                   | THERMOSTAT REBATE                                 | 30.00      |
| JOE GEYERMAN                                  | FURNACE REBATE                                    | 75.00      |
| JOSEPH KOENIGS                                | FURNACE REBATE                                    | 150.00     |
| KIMBALL MIDWEST                               | COUPLER/NIPPLE/SWIVLE                             | 711.47     |
| KONICA MINOLTA BUSINESS SOLUTIONS<br>USA INC  | COPIER/PRINTER MAINTENANCE                        | 1,442.05   |
| KOONS GAS MEASUREMENT                         | METER   | 3,477.28   |
| LELAND CONSULTING GROUP                       | MARKET ANALYSIS PROJECT                           | 11,555.75  |
| LIBRARY FURNITURE INTERNATIONAL,<br>INC       | DISPLAY SHELVES                                   | 1,690.46   |
| LIVING MAGAZINES                              | WAUKEE LIVING DECEMBER 2020<br>NEWSLETTER         | 1,921.00   |
| LOGAN CONTRACTORS SUPPLY INC                  | LEVEL/TAPE/SPADE                                  | 564.29     |
| LOGOED APPAREL & PROMOTIONS                   | SHIRTS/HOODIES -                                  |            |
| MAINSTAY SYSTEMS INC                          | DODGE/DEZEEUW/MANNING/LYNCH                       | 2,025.02   |
| MALLORY ARNOLD                                | JANUARY - MARCH 2021 MAINTENANCE                  | 177.00     |
| MARK STUCHEL INC.                             | FURNACE REBATE                                    | 75.00      |
| MATHESON TRI-GAS INC                          | HOSE PICK SET                                     | 179.95     |
| MEDIACOM                                      | CYLINDERS   | 316.74     |
| MENARDS                                       | JANUARY 2021 STATEMENT                            | 145.67     |
| MICHAEL BRUNSVOLD                             | CORD/LOCKING CONNECTOR                            | 112.77     |
| MID AMERICAN ENERGY                           | FURNACE REBATE                                    | 150.00     |
| MID AMERICAN ENERGY                           | JANUARY 2021 STATEMENT                            | 8,741.70   |
| MID STATES ORGANIZED CRIME INFO<br>CENTER     | WAUKEE GAS TRANSMISSION ALICE'S<br>ROAD           | 22,464.08  |
| MOTOROLA SOLUTIONS INC                        | MOCIC 2021 ANNUAL MEMBER DUES                     | 200.00     |
| MUNICIPAL SUPPLY INC.                         | RADIO REPAIRS                                     | 160.00     |
| MURPHY TRACTOR & EQUIPMENT                    | METER COUPLINGS                                   | 2,010.00   |
| MUTUAL OF OMAHA                               | JOHN DEERE 310SL BACKHOE LOADER<br>-4700          | 48,616.20  |
| NAPA AUTO PARTS STORE                         | FEB '21 LIFE & DISABILITY PREMIUM                 | 5,068.58   |
| NATASHA SOFEN                                 | CONES/TRAILER BALL                                | 85.45      |
| NATHAN HARPER                                 | FURNACE REBATE                                    | 75.00      |
| NATIONWIDE OFFICE CLEANERS LLC                | FURNACE REBATE                                    | 150.00     |
| OFFICE DEPOT                                  | STRIP & WAX FLOORS                                | 7,918.64   |
| O'HALLORAN INTERNATIONAL INC.                 | LABEL WRITER                                      | 137.63     |
| OPG-3, INC.                                   | COOLER REPLACEMENT                                | 12,010.65  |
| ORKIN PEST CONTROL                            | LASERFISCHE LICENSES FOR AGENDA<br>MANAGEMENT     | 9,126.10   |
| OVERHEAD DOOR COMPANY                         | PEST CONTROL SERVICES                             | 140.26     |
| POLK COUNTY LAW ENFORCEMENT<br>EXECUTIVE ASSN | DOOR REPAIR                                       | 156.00     |
| PRAXAIR DISTRIBUTION #440                     | ANNUAL MEMBER DUES                                | 20.00      |
| QUICK SUPPLY CO                               | CYLINDERS   | 411.25     |
| RAY O'HERRON CO., INC.                        | MIRAFI 600X WOVEN GEOTEXTILE                      | 331.50     |
| RDG PLANNING & DESIGN                         | ID TAG  | 16.33      |
| REDWOOD APARTMENTS                            | SUGAR CREEK WATERSHED PROJECT                     | 2,770.93   |
| ROBIN AND SCOTT FITZGERALD                    | GAS LEAK REPAIR REIMBURSEMENT                     | 347.75     |
| ROCK RIVER ARMS, INC.                         | FURNACE REBATE                                    | 75.00      |
| SCHAAL PLUMBING, HEATING &<br>COOLING         | SERT RIGLE - LEVSEN                               | 1,104.25   |
| SEAD PAJAZBTOVIC                              | FURNACE REBATE                                    | 150.00     |
| SENSIT TECHNOLOGIES                           | FURNACE REBATE                                    | 75.00      |
| SHEKHAR GIRI                                  | GAS DETECTOR                                      | 247.22     |
| SHI INTERNATIONAL CORP                        | FURNACE REBATE                                    | 75.00      |
| SHIVE HATTERY INC.                            | SERVERS/STORAGE SERVER                            | 97,352.00  |
|   | UNIV AVE EXTNSN TO 10TH ST TO SE<br>LA GRANT PKWY | 68,082.71  |

|   |   |                     |
|---|---|---------------------|
| SNYDER & ASSOCIATES INC                 | UTE AVE AND ASHWORTH RD INTERSECTION IMPRVMENTS | 52,927.84           |
| SPRAYER SPECIALTIES INC                 | FLANGE/GASKET/CAP/NIPPLE                        | 484.25              |
| STAPLES BUSINESS CREDIT                 | TRASH BAGS/PAPER TOWELS                         | 466.79              |
| STATE STEEL OF DES MOINES               | HOT ROLLED ANGLE                                | 122.60              |
| STRAUSS SAFE AND LOCK CO                | LOCKSMITH SERVICES                              | 205.46              |
| TERMINAL SUPPLY CO.                     | SEALS/BOND                                      | 364.87              |
| THE WALDINGER CORP                      | CH-WEST CONFERENCE ROOM                         | 172.50              |
| THOMAS BUS SALES                        | RAMP GATE/LATCH/PINS                            | 413.00              |
| THOMSON REUTERS - WEST                  | WEST INFORMATION CHARGES                        | 248.09              |
| TRANS-IOWA EQUIPMENT                    | SWEPPER REPAIRS                                 | 3,506.92            |
|   | FURNISH AND INSTALL LIFTGATE - 0005             | 4,517.48            |
| TRUCK EQUIPMENT INC                     | POCKET FOLDERS                                  | 2,638.53            |
| UNIVERSAL PRINTING SERVICES             | TESTING FEES                                    | 800.00              |
| UNIVERSITY OF IOWA HYGIENE              | DESIGN SERVICES                                 | 7,505.00            |
| UTILITY SAFETY AND DESIGN INC.          | WIRE  | 1,091.81            |
| VAN METER INDUSTRIAL INC                | BLADE/ADAPTER/BOLT                              | 232.26              |
| VAN-WALL EQUIPMENT INC                  | INSTALL DOORS AT CITY HALL                      | 840.00              |
| WALSH DOOR & SECURITY                   | TOILET SERVICE                                  | 180.00              |
| WASTE SOLUTIONS OF IA                   |   |                     |
| WASTEWATER RECLAMATION AUTHORITY        | FEBRUARY 2021 FEES                              | 120,908.20          |
| WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL | NOVEMBER 2020 STATEMENT                         | 1,695.12            |
| WAUKEE HARDWARE & VARIETY               | DECEMBER 2020 STATEMENT                         | 181.12              |
| WEST DES MOINES WATER WORKS             | FEBRUARY 2021 WATER TOWER RENT                  | 838.35              |
| <i>*TOTAL*</i>                          |   | <b>\$924,425.33</b> |

PAYROLL 01/15/2021:

|                      |            |
|----------------------|------------|
| ABRAMOWITZ, LEVI     | \$2,307.94 |
| ADKINS, COREY        | 1,496.64   |
| ADKISSON, JENNIFER   | 542.73     |
| AHRENS, ELIZA        | 1,404.62   |
| ALDRICH, SHAWN       | 1,960.64   |
| ANDERSON, SARA       | 1,528.57   |
| ARIAS, HECTOR        | 2,315.06   |
| BAKER, RANDY         | 1,963.44   |
| BAUMAN, LISA         | 1,413.61   |
| BERGMAN, ANNASTASIA  | 619.49     |
| BOTTENBERG, RICHARD  | 622.44     |
| BROWN, ANGALEA       | 1,461.19   |
| BROWN, NATHAN        | 2,272.44   |
| BRUENING, BENJAMIN   | 128.91     |
| BRUNS, RACHEL        | 2,160.83   |
| BURKHART, LINDA      | 3,211.39   |
| CAMPBELL, SCOTT      | 1,940.59   |
| CARPENTER, PAUL      | 1,823.76   |
| CARROLL, JOSEPH      | 2,243.33   |
| CHRISTENSEN, ABAGAIL | 1,390.86   |
| CICHOSKI, KELLI      | 2,552.01   |
| CLARKE, COURTNEY     | 1,085.52   |
| CLEMEN, ANTHONY      | 2,398.72   |
| COGGESHELL, LEE      | 1,901.29   |
| CORKREAN, JENNIFER   | 1,897.96   |
| COUGHLIN, TONI       | 1,633.12   |
| CRONE, CHRISTINE     | 596.74     |



|                       |          |
|-----------------------|----------|
| CROSS, JONATHAN       | 1,378.13 |
| CUNNINGHAM, SCOTT     | 3,065.21 |
| DANIEL, COLE          | 1,685.70 |
| DEBOER, MELISSA       | 3,228.83 |
| DEETS, BRADLY         | 4,098.92 |
| DEZEEUW, DAVID        | 2,361.51 |
| DODGE, JUSTIN         | 2,049.93 |
| EASTCOTT, JOSHUA      | 1,986.68 |
| EDWARDS, DANAE        | 2,188.80 |
| ELLIS, NICOLE         | 735.05   |
| EVANS, SUMMER         | 2,864.28 |
| FIFE, JASON           | 1,858.80 |
| FLUGGE-SMITH, JAMIE   | 1,916.53 |
| FREDERICK, JUSTIN     | 2,215.78 |
| FREDERICKSEN, BROCK   | 1,457.87 |
| FROEHLICH, WILLIAM    | 829.42   |
| FYFE, JUSTIN          | 995.02   |
| GIBBS, AUSTIN         | 1,762.39 |
| GIBSON IV, WILLIAM    | 1,967.25 |
| GILCHRIST, NICHOLAS   | 1,778.28 |
| GITZEN, ROBERT        | 2,234.98 |
| GROVE, BRIAN          | 337.64   |
| GUESS, CHRISTOPHER    | 1,506.32 |
| GUESS, KATHRYN        | 1,916.20 |
| HANSON, LAURA         | 1,768.16 |
| HARDIN, THOMAS        | 562.76   |
| HEIMANN, RONALD       | 2,434.22 |
| HENTGES, ERIC         | 2,300.86 |
| HERRICK, ROBERT       | 2,045.46 |
| HILGENBERG, ADAM      | 2,842.91 |
| HUSTED, TROY          | 1,963.33 |
| HUTTON, JOSHUA        | 2,918.77 |
| JACKSON, COLE         | 1,773.73 |
| JERMIER, MATTHEW      | 3,342.95 |
| JONES, BRIAN          | 332.97   |
| KAPPOS, SARA          | 2,845.26 |
| KASS, ANDREW          | 2,544.94 |
| KASZINSKI, BRETT      | 737.18   |
| KELLER, CHRISTOPHER   | 2,022.04 |
| KICKBUSH, CHRISTOPHER | 1,786.86 |
| KINNEY, SCOTT         | 1,886.28 |
| KLEINWOLTERINK, COLE  | 1,517.53 |
| KLEVER, JUDY          | 1,227.47 |
| KOESTER, RUDY         | 3,291.14 |
| KURTH, TIMOTHY        | 2,095.05 |
| LARSON, KENNETH       | 722.00   |
| LARSON, KRISTINE      | 3,081.39 |
| LAUGHRIDGE, DANIEL    | 1,880.64 |
| LE, SON               | 3,049.68 |
| LEITCH, JEFFREY       | 782.21   |
| LEMKE, NEIL           | 1,753.89 |
| LEVSEN, BRYAN         | 2,175.42 |
| LINDSAY, MICHELLE     | 2,991.92 |
| LOFTSGARD, MARA       | 905.03   |
| LONG, JEREMY          | 3,100.11 |

|                       |          |
|-----------------------|----------|
| LYNCH, JEREMY         | 1,339.89 |
| LYON, LARRY           | 619.84   |
| MANNING, JOSHUA       | 2,327.38 |
| MAREAN, JOSHUA        | 1,552.45 |
| MAREK, JAMES          | 430.27   |
| MCCAY, BRENDA         | 260.34   |
| MCCOY, CARA           | 587.01   |
| MEEKER, BRYCE         | 2,170.10 |
| MELLENCAMP, JEFFREY   | 2,906.75 |
| MILBURN, HALEY        | 929.89   |
| MINAR, VANESSA        | 725.61   |
| MINIKUS, JOSHUA       | 1,838.62 |
| MOERMAN, TIMOTHY      | 4,330.23 |
| MORRIS, ASHLEY        | 1,496.41 |
| MURRA, BRIAN          | 2,302.02 |
| NELSON, DAVID         | 1,390.31 |
| NICHOLS, ANDREW       | 1,779.99 |
| OAKLEY, JON           | 6,447.79 |
| OLBERDING, MCKENNA    | 2,403.25 |
| OLDHAM, JAMES         | 717.47   |
| OSBORN, RYAN          | 753.94   |
| OSBORN, SARAH         | 2,119.18 |
| OSTRING, KATHLEEN     | 1,812.49 |
| PARISH, TONJA         | 2,180.07 |
| PATTERSON, ELISABETH  | 121.77   |
| PATTERSON, KEVIN      | 1,612.92 |
| PAYNE, THOMAS         | 1,630.47 |
| PERDRIAU, MARIE       | 655.38   |
| PERKINS, JACOB        | 1,850.49 |
| PETERSON, KATIE       | 1,475.40 |
| PETTIT, BRANDON       | 2,582.82 |
| PIZINGER, JAMES       | 1,458.47 |
| PORTER, NICKOLAS      | 387.15   |
| PUDENZ, DANIELLE      | 123.73   |
| PURVIS, KATHRYN       | 1,468.20 |
| QUAM, BRADLEY         | 1,479.93 |
| QUINN, JOHN           | 3,875.68 |
| RASH, RONALD          | 2,109.05 |
| RICHARDSON, DACE      | 1,326.60 |
| RICHARDSON, ELIZABETH | 1,873.04 |
| ROBBINS, CORBY        | 1,846.65 |
| ROBINSON, CLINT       | 3,797.44 |
| ROYER, TIMOTHY        | 3,120.21 |
| SAENGKIO, DONNY       | 2,122.95 |
| SAGER, AARON          | 375.18   |
| SCHAUFENBUEL, KARI    | 1,135.44 |
| SCHETTLER, RODNEY     | 3,040.13 |
| SCHUETT, REBECCA      | 2,754.25 |
| SCHULTZ, EMILY        | 2,239.42 |
| SEDDON, JOSH          | 2,429.94 |
| SHAFFER, CHET         | 371.33   |
| SHARON, JEREMIAH      | 1,378.05 |
| SINCLAIR, BENJAMIN    | 619.84   |
| SMITH, BLAKE          | 1,935.31 |
| SOFEN, NATASHA        | 34.42    |

|                           |                     |
|---------------------------|---------------------|
| SOUKUP, JESSICA           | 54.22               |
| SPOSETO, MACKENZIE        | 2,622.10            |
| STEPHENS, CLINT           | 450.16              |
| STEWARD, ERIC             | 2,012.53            |
| STIFEL, DALTON            | 1,725.43            |
| STOTZ, MELISSA            | 764.64              |
| TAYLOR, CHRISTINA         | 50.81               |
| THAYER, CHANDLER          | 1,966.69            |
| TYSDAL, THOMAS            | 3,741.06            |
| VANDEKAMP, JOSHUA         | 2,236.82            |
| VOEGTLE, TIMOTHY          | 1,771.91            |
| WASKE, CHARLES            | 2,112.30            |
| WERNIMONT, THOMAS         | 358.09              |
| WERTS, DANIEL             | 2,268.04            |
| WESTON STOLL, KERI        | 1,871.77            |
| WHITE, JASON              | 1,546.79            |
| WHITHAM JOHNSON, JENNIFER | 553.10              |
| WICKHAM, JOHN             | 1,518.22            |
| WIGGINS, MATHEW           | 2,290.31            |
| WILLIAMS, SUSAN           | 1,927.53            |
| WINTERS, TROY             | 2,079.09            |
| WISE, NATHAN              | 3,973.35            |
| WOOD, DANIEL              | 1,292.66            |
| YOUSO, ANTHONY            | 1,552.88            |
| <i>*TOTAL *</i>           | <i>\$289,368.98</i> |

- B. Consideration of approval of City Council Minutes of 01/18/2021 Regular Meeting, 01/25/2021 Work Session
- C. Consideration of approval of a resolution approving mayor's appointment of a representative and alternate to the Central Iowa Regional Housing Authority (CIRHA) for a term of three (3) years (Resolution #2021-040)
- D. Consideration of approval of receipt and file of the purchase of a tractor blade from Titan Machinery of Des Moines, IA, in the amount of \$6,125.00 [Waukee Public Works Department, Streets Division]
- E. Consideration of approval of a resolution approving an amendment to the employee handbook regarding the donation of vacation time and compensatory time through a "Leave Time for Catastrophic Illness" program (Resolution #2021-041)
- F. Consideration of approval of a resolution approving Limited Part Time/Seasonal/Intern Compensation Plan (Resolution #2021-042)
- G. Consideration of approval of a resolution approving Proposal for Services for Construction Testing and Inspection Services with TEAM Services (Resolution #2021-043)
- H. Consideration of approval of a resolution approving Master Construction Agreement with InfraSource Construction, LLC (Resolution #2021-044)
- I. Consideration of approval of a resolution approving Conduit Purchase Agreement [Consolidated Communications Enterprise Services, Inc.] (Resolution #2021-045)
- J. Consideration of approval of a resolution amending certain addresses within The Commons at Greenway Plat 2 (Resolution #2021-046)
- K. Consideration of approval of a resolution approving contract, bond [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive to SE Glacier Trail] (Resolution #2021-047)
- L. Consideration of approval of a resolution approving contract, bond [Warrior Lane Improvements Phase 1 Project] (Resolution #2021-048)
- M. Consideration of approval of a resolution approving contract, bond [Lift Station No. 3 Rehabilitation Phase 3, Wet Well Repairs Project] (Resolution #2021-049)
- N. Consideration of approval of a resolution approving Purchase Agreement and Easements between Linda J. Manning, Robert D. Manning, and the City of Waukee [10-Inch Gas Main Project] (Resolution #2021-050)
- O. Consideration of approval of a resolution approving Purchase Agreement and Easements between Marvin W. Jamison, Frances M. Jamison, and the City of Waukee [10-Inch Gas Main Project] (Resolution #2021-051)
- P. Consideration of approval of a resolution approving Purchase Agreement and Easements between B&J Clayton Trust and the City of Waukee [10-Inch Gas Main Project] (Resolution #2021-052)

- Q. Consideration of approval of a resolution approving Temporary Construction Easement between William Fox Farm Company and the City of Waukee [10-Inch Gas Main Project] (Resolution #2021-053)
- R. Consideration of approval of a resolution approving Amended Public Utility Easement between Immanuel Lutheran Church and the City of Waukee [Warrior Lane Improvements Phase 1 Project] (Resolution #2021-054)
- S. Consideration of approval of a resolution accepting public improvements [Waukee City Hall Improvements Project] (Resolution #2021-055)
- T. Consideration of approval of release of retainage to Ball Team, LLC, for the Waukee City Hall Improvements Project in the amount of \$31,200.00
- U. Consideration of approval of release of retainage to Michels for the 2020 Gas Transmission Modifications Project in the amount of \$13,746.78
- V. Consideration of approval of a resolution approving construction drawings [Prairie Rose Plat 1] (Resolution #2021-056)
- W. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 1] (Resolution #2021-057)
- X. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 2] (Resolution #2021-058)
- Y. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 3] (Resolution #2021-059)
- Z. Consideration of approval of a motion setting March 15, 2021, as the date of public hearing on the adoption of the City of Waukee FY2022 budget
- AA. Consideration of approval of a resolution setting March 15, 2021, as the date of public hearing to consider the proposed Capital Improvement Program for Fiscal Years 2022-2026 (Resolution #2021-060)
- BB. Consideration of approval of a resolution ordering construction of the Southwest Area Trunk Sewer Extension Phase 2 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-061)

**2) Consent Agenda Part 2:** Council Member Crone moved to approve Consent Agenda Part 2; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absentions: Bottenberg. Motion carried 4 – 0 – 1.

- A. Consideration of approval of a resolution setting time and date of hearing on the authorization of a General Obligation Lease Purchase Agreement in the amount of not to exceed \$50,000 for the acquisition of golf course equipment (Resolution #2021-062)

**3) Ordinance: *Consideration of approval of an ordinance to amend Chapter 225, Utility Permit Application, by amending Section 225.2(D), Issuance [introduction; first, second, third (final) readings]*** – Council Member Crone introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Sinclair. City Clerk Schuett noted a fee discrepancy between Chapter 225 and the current fee schedule. The proposed ordinance includes language that the fee shall be set via resolution. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2982)

**(K) Reports** – Reports made by Council Members Sinclair, Crone.

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:37 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk