

WAUKEE CITY COUNCIL MINUTES
SPECIAL MEETING
February 13, 2023

- A. Call to Order** – The special meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke (electronically); Council Members R. Charles Bottenberg, Chris Crone (electronically), Larry R. Lyon, Ben Sinclair. Absent: Council Member Anna Bergman Pierce.

Also in attendance: City Administrator Brad Deets, Community Development Director Andy Kass, IT Director Son Le, GIS Coordinator Nate Brown, Public Works Director/City Engineer Rudy Koester, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, Director of Marketing & Communications Heather Behrens, Deputy Fire Chief Tomme Tysdal, Police Chief Chad McCluskey, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Sinclair moved to approve the agenda, removing Work Session Items E3, E4 and E6; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1.

D. Action Items:

- 1) Resolution: *Consideration of approval of a resolution setting hearing date to consider proposal to dispose of City property by entering into certain agreements with Northpointe Development II Corporation for an affordable housing project*** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-080)

E. Work Session:

- 1) Public Safety Facility update** – Thomas Thatcher with OPN Architects, Jon Lewton with Ryan Companies and Angie Pfannkuch with Sidekick Development presented site and building updates, proposed floor plans and exterior building elevations for the Public Safety Facility. They also reviewed sustainability measures implemented in the design, as well the project schedule.
- 2) FY2022-2023 Strategic Plan: Property maintenance and Report a Concern discussion** – IT Director Le discussed a possible web module for code enforcement reporting that could be implemented as part of the City’s ESRI ArcGIS system. He gave a brief demonstration of the project and reviewed the next steps, including technical evaluation and integration. City Administrator Deets then reviewed some property maintenance concerns for which staff might be more proactive, specifically to address safety issues.
- 3) REMOVED FROM AGENDA**
- 4) REMOVED FROM AGENDA**
- 5) Annexation update** – City Administrator Deets reviewed a proposed project team, process and timeline for Hunter Hollow annexation negotiations.
- 6) REMOVED FROM AGENDA**

F. Council Liaison Reports

- G. Comments** – Public Works Director/City Engineer Koester noted some recent ordinance changes to reduce the speed limit along certain specific streets.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 4 – 0.

Meeting Adjourned at 7:14 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk