



WAUKEE CITY COUNCIL MINUTES
March 6, 2023

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:32 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon (electronically), Ben Sinclair. Absent: Council Member Anna Bergman Pierce.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Community Development Director Andy Kass, Planning Coordinator Melissa DeBoer, Finance Director Linda Burkhart, Parks & Recreation Director Matt Jermier, Director of Economic Development Jennifer Brown, Human Resources Director Michelle Lindsay, IT Director Son Le, Director of Marketing & Communications Heather Behrens (electronically), Police Chief Chad McCluskey, Police Sgt. Brandon Pettit, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Bottenberg moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1.
- (F) **Monthly Mayor’s Report** – Mayor Clarke briefly recapped the 02/24 State of the City presentation; Public Works street crews have begun pothole patching; registration is open for spring/summer Parks & Recreation programs. Mayor Clarke met earlier in the day with Rep. Zach Nunn on Waukeee’s infrastructure needs.
- (G) **Presentations: None**
- (H) **Public Hearings:**
 - 1) **On certain agreements with Northpointe Development II Corporation for an affordable housing project** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Assistant City Administrator Osborne briefly reviewed an Option to Purchase Agreement and Development Agreement. The affordable housing project is planned over multiple phases; the first phase is currently under consideration by council. A public hearing is required whenever the City intends to sell property. The agreements give Northpointe Development II Corporation the option to purchase the land within 9 months at a cost of \$1.00 if they successfully received LIHTC funding; if the funding is not awarded, the agreements under consideration dissolve. No comments were made by the public in attendance.
- (I) **Public Hearing Action Items:**
 - 1) **Affordable Housing Project**
 - A. **Resolution: *Consideration of approval of a resolution approving and executing an Option to Purchase Agreement with Northpointe Development II Corporation*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-092)
 - B. **Resolution: *Consideration of approval of a resolution approving Development Agreement with Northpointe Development II Corporation*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-093)

(J) Action Items:

1) Consent Agenda: Council Member Crone moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1.

A. Consideration of approval of 03/06/2023 Bill List; 03/03/2023 Payroll:

Total Unpaid Bills Presented for Approval :	\$582,521.60
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	944,102.33
(C) Payroll Taxes & Reimbursements	329,609.41
(D) Utility Refunds	1,146.16
Payroll Checks Issued:	
(E) 03/03/2023	333,067.63
TOTAL	\$2,190,447.13

FY 2023 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$14,457,089	\$21,384,085	\$9,941,385
011 General Fund-Hotel/Motel Tax	43,000	37,701	36,100	39,081
060 Road Use Tax Fund	3,714,735	2,101,802	3,044,500	1,605,788
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	518
110 Debt Service Fund	8,334,574	1,817,887	10,434,782	3,860,941
111 Special Assessments Fund	-	-	-	21,554
120 North Residential TIF	191,250	403	304,800.00	148,819
121 Hickman West Indust Park TIF	568,106	-	994,700	4,126
123 Waukee Urban Renewal Area TIF Fund	45,000	32,333	1,687,500	1,612,857
124 Gateway Urban Renewal	2,801,576	275,136	3,294,900	1,590,502
125 Autumn Ridge Urban Renewal	493,672	-	727,000	716,453
126 Waukee West Urban Renewal	2,500	1,248	-	-
127 Southwest Business Park	93,000	55,139	120,400	57,751
128 Waukee Central URA	176,800	241	-	-
129 Towne Center Commercial TIF	-	3,675	-	-
130 Quarter Commercial TIF	-	6,162	-	-
210 Employee Benefits Fund	3,000,000	-	3,005,365	1,732,093
211 Local Option Sales Tax	1,219,219	-	4,218,000	1,769,952
212 Public Improvement Fund	-	-	504,000	529,291
327 Capital Projects	19,369,941	15,320,296	15,500,000	12,339,046
330 City Wide SA Sidewalk Project	-	-	-	365
510 Water Utility Fund	10,580,756	3,729,920	7,725,640	8,434,087
520 Sewer Utility Fund	15,912,426	6,933,952	6,668,500	7,801,175
521 University Ave Trunk Sewer Project	-	-	-	8,771
522 Waste Water Treatment PI	-	-	-	605
523 E Area Pump Sta Treatment	-	-	-	2,123
540 Gas Utility Fund	11,255,880	8,213,295	10,635,000	9,174,402
560 Storm Sewer Utility Fund	4,499,690	777,772	1,436,500	1,086,592
570 Utility Bill Fund	479,560	291,933	459,400	274,159
590 Solid Waste Collect & Rcycl Fund	1,718,400	1,183,530	1,683,250	1,094,754
750 Golf Course Fund	670,735	391,612	692,000	494,008
810 Equipment Revolving Fund	-	-	-	2,502
TOTAL	\$106,623,120	\$55,631,329	\$94,556,422	\$64,343,700

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 03/06/2023:

BANK OF AMERICA	BANK OF AMERICA CREDIT CARD STATEMENT	\$12.95
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	18,275.37
CLAYTON ENERGY CORPORATION	JANUARY 2023 COMMODITY	889,774.09
DOWNER, STEPHEN A G JR.	UTILITY REFUND	34.80
EFTPS	FICA TAX WITHHOLDING	118,858.87
GARDNER, SETH S	UTILITY REFUND	100.00
HUDDLESTON, LARISSA D	UTILITY REFUND	163.47
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	15,512.85
IOWA DEPARTMENT OF HUMAN SERVICES	MARCH 2023 STATE SHARE OF GEMT	2,908.39
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
IPERS	IPERS DEDUCTIONS	149,889.77
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	8,787.41
POZNANSKI, NICK	UTILITY REFUND	48.40
REDWOOD WAUKEE HICKMAN RD	UTILITY REFUND	233.57
REDWOOD WAUKEE HICKMAN RD	UTILITY REFUND	209.87
SACKVILLE, ALEX D	UTILITY REFUND	37.80
SHOTTEKIRK CHEVROLET - VEHICLES	2023 CHEVY SILVERADO 1500 - 3GCPDDEK4PG200972	47,825.00
SIGNATURE COMPANIES OF IOWA	UTILITY REFUND	184.36
SMITH, JESSICA A	UTILITY REFUND	100.00
STEPHENS, JAIDEN	UTILITY REFUND	33.89
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	17,954.11
US POSTAL SERVICE	FEBRUARY 2023 REGULAR BILLS	3,581.90
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	18,400.63
TOTAL		\$1,293,258.53

UNPAID BILLS PRESENTED FOR APPROVAL 03/06/2023:

ADEL AUTO PARTS	DIESEL EXHAUST FLUID	\$74.97
AIRGAS USA LLC	OXYGEN	256.52
AMANDA ARTHUR-STRUSS	ACRYLIC PAINTING BASICS	200.00
AMAZON.COM	GLOVES	2,465.35
ARDICK EQUIPMENT CO. INC.	LIGHT POLE DECALS	71.40
ATLANTIC TACTICAL INC	SHIRTS/HATS- CUNNINGHAM	30.95
AUDIOVISUAL INC	MEETING ROOM REPAIR	320.00
BAKER MECHANICAL INC.	HEATER REPAIR	2,095.41
BANNER FIRE EQUIPMENT INC	T915 PARTS	653.74
BAX SALES INC	DRILL BITS/SCREWS/WASHERS	280.13
BERGSTROM CONSTRUCTION INC.	PAY EST #2 CITY HALL SECURITY UPGRADES	69,101.10
BRIAN HUGHES	FURNACE REBATE	150.00
BUSINESS NETWORK LONG DISTANCE	FEBRUARY 2023 STATEMENT	17.10
CALIBRE PRESS	WOMEN IN COMMAND TRAINING- FERRARA	359.00
CAPITAL SANITARY SUPPLY	TRASH BAGS/TOILET PAPER/PAPER TOWELS	266.85
CENTURYLINK	FEBRUARY 2023 STATEMENT	58.31
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	1,363.34
CITY OF CLIVE	IMAGE TREND HOSTING	6,206.44
CITY OF WAUKEE	FEBRUARY 2023 STATEMENT	20,463.51
CITY OF WEST DES MOINES	FIELD OPS CAD LICENSES- MELLENCAMP & MCCLUSKEY	240.00
CLAYTON ENERGY CORPORATION	FEBRUARY 2023 RESERVATION	376,874.46
CORE & MAIN LP	5TH ST STORM DRAIN	1,827.46
CUSTOM AWARDS	AWARDS/PLAQUES/CLOCKS/ENGRAVING	766.00
DELTA DENTAL	MAR '23 DENTAL & VISION INSURANCE PREMIUM	13,679.36

DEMCO INC.	LABEL PROTECTORS/FILAMENT TAPE	128.53
DEREK & SAM NICHOLS	WATER HEATER REBATE	50.00
DES MOINES REGISTER	MARCH 2023 SUBSCRIPTION	37.00
DES MOINES SKYDIVERS LLC	4TH OF JULY DEMONSTRATION JUMP	2,911.91
	FEBRUARY 2023 FREEZER MEAL	
DINNER DELIGHTS	WORKSHOP	1,888.00
EDISON LIGHTING SUPPLY LLC	LIGHT BULBS	2,205.45
ENVISIONWARE INC	PRINT MANAGEMENT PROJECT	1,045.00
FAREWAY STORES INC.	KIDS PROGRAM SUPPLIES	207.60
FIRST CHOICE COFFEE SERVICES	COFFEE	227.50
FULLER PETROLEUM SERVICE INC	FUEL	5,376.00
GALL'S INC	NEW HIRE UNIFORM- HACKETT	6,149.28
GARLAND'S INC	CASTER, SWIVEL PLATE/RIGID PLATE	126.80
GATEHOUSE MEDIA IOWA HOLDINGS	JANUARY 2023 STATEMENT	2,281.64
	REFUND DEV DEPOSIT - 665 SE	
GENESIS HOMES INC.	DRUMLIN DR	2,400.00
GIFTS GALORE	EASTER EGGS	864.00
GO STAGESTRUCK	4TH OF JULY STAGE	2,720.00
	DMDC 2023-	
GREATER DES MOINES PARTNERSHIP	BOTTENBERG/SINCLAIR/DEETS/BROWN	10,000.00
GROEBNER & ASSOCIATES INC	CABLE	2,363.45
	BOTTLES/SODIUM	
HACH COMPANY	CHLORIDE/POTASSIUM HYDROXIDE	388.27
HANNAH RUSH	SOUND BATH PROGRAM	150.00
HAWKEYE POLYGRAPH	POLYGRAPH- COOLEY	350.00
HAWKEYE TRUCK EQUIPMENT	KEYHOLE BRACKET	59.00
	MAR '23 HMA MONTHLY CONSULTING	
HOLMES MURPHY	FEE	4,460.40
	WINTER CONFERENCE REGISTRATION-	
IAPELRA	LINDSAY	30.00
INDUSTRIAL SALES COMPANY INC- WF	METERS	147.86
INFRASOURCE CONSTRUCTION LLC	PRAIRIE ROSE 5 & 6	32,538.81
INGRAM LIBRARY SERVICES	BOOKS	6,941.24
INTERSTATE ALL BATTERY CENTER	BATTERIES	559.05
IOWA DEPT OF TRANSPORTATION	SALT BRINE	1,375.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI-2 EVALUATION- SCOTT	150.00
ISOLVED BENEFIT SERVICES INC	FEB '23 PEPM FEES	614.20
JOHNSON CONTROLS FIRE PROTECTION LP	FIRE INSPECTION	172.17
	MAINTENANCE PERIOD: 2/1/2023 -	
KONE INC	1/31/2024	2,693.04
KOONS GAS MEASUREMENT	METERS	5,011.88
LANDS END BUSINESS OUTFITTERS	SHIRTS- EDWARDS/STOTZ	233.16
LAW ENFORCEMENT SEMINARS LLC	INTERNAL AFFAIRS TRAINING	880.00
LENA DOUGLAS	ADULT VOLLEYBALL OFFICIAL	400.00
LISA BUELOW	ADULT VOLLEYBALL OFFICIAL	500.00
LOGOED APPAREL & PROMOTIONS	SHIRTS- QUAM	261.20
MARK DIXON	THERMOSTAT REBATE	30.00
MARK STUCHEL INC.	WRENCH	328.95
MCFARLAND CLINIC PC	PRE-EMPLOYMENT DRUG SCREEN	51.00
MENARDS	SCREWS/WOOD GLUE/LUMBER	402.32
MERCY CLINICS OCCUPATIONAL MEDICINE CLINIC	EMPLOYEE PHYSICALS	1,666.00
MERCY WEST PHARMACY	EMS MEDICATIONS	188.35
MERCYONE OCCUPATIONAL HEALTH	PRE-EMPLOYMENT DRUG SCREEN	50.00
MID AMERICAN ENERGY	FEBRUARY 2023 STATEMENT	9,320.21
MIDWEST ALARM SERVICES	SPRINKLER INSPECTION	40.00
	MARCH 2023 STATEMENT- PUBLIC	
MI-FIBER LLC	SAFETY	653.90
	RELEASE RETAINAGE -21/22 ADA	
MNM CONCRETE SPECIALIST	SIDEWALK IMPORVEMENTS	4,550.74

MOTOROLA SOLUTIONS INC	PROGRAMMING CABLE	113.52
MURPHY TRACTOR & EQUIPMENT	BATTERIES/OIL FILTERS/FUEL FILTERS	104.08
MUTUAL OF OMAHA	MAR '23 LIFE & DISABILITY PREMIUM	6,784.60
NAPA AUTO PARTS STORE	DIESEL EXHAUST FLUID	243.69
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- CITY HALL	2,339.32
NORTHERN TOOL & EQUIPMENT	HITCHES	229.98
	ENVELOPES/TOILET	
OFFICE DEPOT	PAPER/COFFEE/PAPER TOWELS	230.24
ORKIN PEST CONTROL	PEST CONTROL- CITY HALL	314.00
OVERDRIVE INC	EBOOKS	1,138.71
PHIL DICKEY	2023 SESSION 4 KARATE CLASSES	1,136.00
PLUMB SUPPLY COMPANY	RESTROOM VANDALISM REPAIR	542.23
PURCHASE POWER INC.	POSTAGE METER REFILL	2,000.00
REGISTER MEDIA	NOVEMBER 2022 STATEMENT	287.68
RICK'S TOWING	TOWING	98.00
SANDRY FIRE SUPPLY LLC	BOOT INSERTS	23.00
SECRETARY OF STATE	NOTARY FEES- CICHOSKI	60.00
SHERWIN WILLIAMS CO	FOX CREEK PAINT	282.80
	HEART OF THE WARRIOR TRAIL PARK & AMENITIES	3,400.00
SHIVE HATTERY INC.	JANUARY 2023 SUPPLEMENT	341.00
SIMMERING-CORY INC	MEMBERSHIP FEE	501.90
STAPLES BUSINESS CREDIT	HOT ROLLED FLAT	116.75
STATE STEEL OF DES MOINES	ADULT VOLLEYBALL OFFICIAL	100.00
STEVE MCINTYRE	PM COT FASTENERS	2,312.00
STRYKER SALES CORPORATION	AMMUNITION	770.77
SUNSET LAW ENFORCEMENT		
TECH 24 - COMMERCIAL FOODSERVICE REPAIR INC	ICE MACHINE REPAIR	340.00
	TRASH BAGS/TOILET PAPER/PAPER TOWELS	345.69
THE HOME DEPOT PRO	MEMBERSHIP FEE	500.00
THE MIRACLE LEAGUE	SOFTWARE SUBSCRIPTION	273.42
THOMSON REUTERS - WEST	DETECTOR RACK REPLACEMENT	1,050.00
TRAFFIC CONTROL CORPORATION	SURVPC GPS	395.00
TRANSIT WORKS	PACK RAT DRAWER UNIT	1,809.06
TRUCK EQUIPMENT INC	CARDS/ENVELOPES	598.08
UNIVERSAL PRINTING SERVICES	HACH STAND FOR LABORATORY PROBES	507.11
	METERS	5,861.78
USA BLUE BOOK	EMS- ONE YEAR SOFTWARE LICENSE	1,200.00
UTILITY SAFETY AND DESIGN INC.	FEBRUARY 2023 STATEMENT	4,507.06
VENDNOVATION LLC	JANUARY 2023 STATEMENT- PUBLIC WORKS	351.56
VERIZON WIRELESS	MARCH 2023 WATER TOWER RENT	964.10
WAUKEE HARDWARE & VARIETY	PAY EST #7 LIFT STATION NO 2 REHABILITATION	465,693.80
WEST DES MOINES WATER WORKS		
WRH INC		
<i>*TOTAL*</i>		\$1,121,867.24

PAYROLL 03/03/2023:

ABRAMOWITZ, LEVI	\$2,100.03
ADKINS, COREY	1,666.54
ADKISSON, JENNIFER	685.27
AHRENS, ELIZA	8.98
ANDERSON, SARA	1,603.07
ANNIS, JEREMY	381.29
BAKER, RANDY	1,956.80
BAUMAN, LISA	1,353.13
BECKER, CHEYANNE	1,609.11
BEDFORD, SAMANTHA	1,502.38
BEEHLER, EMILY	1,919.84

BEHRENS, HEATHER	2,611.16
BERG, KRISTINA	360.92
BERGMAN, ANNASTASIA	660.30
BEYERS, JENNIFER	328.85
BLACK, HUNTER	1,577.52
BLOMMESTEIN, FREDRIK	384.53
BOTTENBERG, RICHARD	660.30
BOYD, ISAAC	1,696.45
BOYLE, GAVIN	1,853.74
BROWN, ANGALEA	1,915.17
BROWN, JENNIFER	2,476.37
BROWN, NATHAN	2,409.92
BRUENING, BENJAMIN	231.16
BRUNS, RACHEL	2,424.54
BURKHART, LINDA	3,409.78
BURKHART, MARK	22.50
CAMPBELL, SCOTT	2,129.65
CARPENTER, PAUL	2,080.10
CARROLL, JOSEPH	2,315.35
CHAMBERS, KYLE	1,900.83
CHRISTENSEN, AARON	1,665.13
CHRISTENSEN, ABAGAIL	1,538.14
CICHOSKI, KELLI	2,602.52
CLARKE, COURTNEY	1,153.24
CLEMEN, ANTHONY	2,898.47
COGGESHELL, LEE	1,681.02
CORKREAN, JENNIFER	1,760.04
COUGHLIN, TONI	708.01
COX, BENJAMIN	369.85
CRAVEN, GAYLA	138.80
CRONE, CHRISTINE	574.66
CROSS, JONATHAN	965.49
CUNNINGHAM, SCOTT	2,963.14
DANIEL, COLE	1,861.87
DANIEL, MELANIE	858.19
DEBOER, MELISSA	2,658.41
DEETS, BRADLY	4,792.21
DEZEEUW, DAVID	2,207.50
DODGE, JUSTIN	2,081.20
DUCKETT, KEATON	325.95
EDWARDS, DANAE	2,165.99
FLUGGE-SMITH, JAMIE	2,256.02
FREDERICK, JUSTIN	2,112.05
FREDERICKSEN, BROCK	1,587.10
FREEMAN, MATTHEW	2,040.41
FROELICH, WILLIAM	458.88
FYFE, JUSTIN	2,198.15
GAVIN, HALEY	778.43
GEHRKE, CHASE	1,833.30
GIBBS, AUSTIN	2,002.94
GIBSON IV, WILLIAM	1,884.27
GILCHRIST, NICHOLAS	1,807.25
GITZEN, ROBERT	2,730.47
GOINS, ANDREA	2,460.97
GUESS, KATHRYN	2,632.29
HACKETT, MICHAEL	395.64
HANSON, LAURA	1,865.32
HEIMANN, RONALD	1,897.17

HENTGES, ERIC	2,028.35
HILGENBERG, ADAM	2,294.25
HOGBONOUTO, TOLIDJI	2,097.89
HOLMES, HOLLY	1,649.32
HUSTED, TROY	2,086.25
HUTTON, JOSHUA	2,603.97
JACKSON, COLE	2,164.25
JERMIER, MATTHEW	3,372.53
JOHNSON, WYATT	2,137.70
KAPPOS, SARA	2,994.19
KASS, ANDREW	2,871.96
KASZINSKI, BRETT	607.39
KELLER, CHRISTOPHER	2,097.37
KICKBUSH, CHRISTOPHER	2,180.46
KLEINWOLTERINK, COLE	2,304.14
KLEVER, JUDY	1,043.32
KNUDSEN, DYLAN	2,281.42
KNUST, DANIEL	1,783.80
KOESTER, RUDY	3,880.41
KOSTECKI, BROOKE	700.95
KREKLAU, ROBERT	641.30
KUHLES, KAMRYN	48.48
LACKEY, JAMIE	430.33
LANDE, RACHELE	87.76
LARSON, KENNETH	825.56
LARSON, KRISTINE	2,983.58
LAUGHRIDGE, DANIEL	1,796.16
LE, SON	3,397.60
LEMKE, NEIL	2,525.25
LEVSEN, BRYAN	2,148.65
LEWIS, CLINTON	473.46
LINDSAY, MICHELLE	1,878.53
LOCKHART, MEGAN	323.52
LONG, JEREMY	3,294.42
LOVETINSKY, TRACY	1,841.43
LYNCH, JEREMY	1,508.31
LYON, LARRY	659.66
MANNING, JOSHUA	2,477.34
MAREAN, JOSHUA	1,667.94
MAREK, JAMES	2,008.00
MCCLUSKEY, ERIC	3,504.55
MEEKER, BRYCE	2,017.37
MELLENCAMP, JEFFREY	3,084.71
METTEE, WILLIAM	2,066.61
MINIKUS, JOSHUA	2,694.93
MORAVEC, CODY	1,893.89
MORRIS, ASHLEY	1,870.97
MURRA, BRIAN	2,941.41
MURRAY, JACK	2,546.35
NEWBURY, NICHOLAS	1,873.46
NICHOLS, ANDREW	1,849.84
OHMSTEDE, LUIS	1,294.30
OLDHAM, JAMES	2,135.13
OSBORN, RYAN	302.57
OSBORN, SARAH	1,787.46
OSBORNE, NICHOLAS	2,759.73
OSTRING, KATHLEEN	1,878.93
PARISH, TONJA	1,602.68

PATTERSON, KEVIN	1,700.42
PAYNE, THOMAS	1,790.56
PERALTA CORNEJO, STEVEN	166.58
PERKINS, JACOB	1,939.42
PETTIT, BRANDON	3,134.33
PIZINGER, JAMES	1,527.77
PORTER, NICKOLAS	578.87
PURVIS, KATHRYN	1,507.57
QUAM, BRADLEY	1,665.79
RASH, RONALD	2,269.43
RETTENMEIER, ALEC	327.69
RICHARDSON, DACE	1,630.02
RICHARDSON, ELIZABETH	707.87
ROBBINS, CORBY	2,438.34
ROBINSON, CLINT	3,876.02
ROBINSON, NATHANIEL	392.49
ROSENOW, MELANIE	710.41
ROTH, TITO	1,521.79
ROTSCHAFFER, CARMEN	1,517.54
ROYER, TIMOTHY	3,140.68
RUSHER, LUCIUS	2,472.31
SCHAUFENBUEL, KARI	1,080.64
SCHUETT, REBECCA	2,663.30
SCHULTZ, JEFFREY	2,137.89
SEDDON, JOSH	2,222.43
SEELY, AUSTEN	795.18
SHAFFER, CHET	2,038.96
SHERIDAN, ISABELLA	91.55
SHIELDS, JOHN	1,778.92
SINCLAIR, BENJAMIN	659.66
SLYCORD, JASON	1,955.75
SMITH, BLAKE	2,004.50
SMOLIK, MEGAN	1,819.62
SNOW, SUSAN	205.71
SOFEN, NATASHA	34.42
SPOSETO, CADEN	678.77
SPOSETO, MACKENZIE	3,586.69
STANISH, LAURA	1,696.66
STEINKE, KURT	791.68
STEPHENS, CLINT	670.03
STEWART, ERIC	2,154.91
STIFEL, DALTON	1,841.94
STOTZ, MELISSA	866.79
STRONG, RACHAEL	917.41
SULLIVAN, RYAN	216.25
TALAMANTEZ, HALEY	1,811.81
TAYLOR, CHRISTINA	219.38
THAYER, CHANDLER	2,457.85
TOWNSEND, MCKENNA	2,064.18
TRENT, JARED	1,006.61
TYSDAL, THOMAS	3,206.43
VAN ERDEWYK, RACHEL	10.10
VANDEKAMP, JOSHUA	2,400.59
VENTO, NICHOLAS	1,464.59
WEBER, BRIAN	1,274.74
WERNIMONT, THOMAS	538.38
WERTS, DANIEL	2,345.72
WESTON STOLL, KERI	1,955.29

WHITE, JASON	1,925.27
WIGGINS, MATHEW	2,625.06
WILLIAMS, SUSAN	2,296.46
WISE, NATHAN	3,230.18
WOOD, DANIEL	1,620.48
WRIGHT, MICHAEL	2,051.22
YOUNG, DAWN	1,381.99
YOUNG, JOHNATHAN	2,201.38
YOUSO, ANTHONY	1,606.20
<i>*TOTAL*</i>	\$333,067.63

- B. Consideration of approval of City Council Minutes of 02/21/2023 Regular Meeting
- C. Retail Alcohol License Applications, Renewals:
 - 1. Consideration of approval of an extended outdoor service area for March 17, 2023, in conjunction with a Class C Retail Alcohol License held by Cork & Kerry, Inc., d/b/a Mickey's Irish Pub [50 SE Laurel Street]
 - 2. Consideration of approval of automatic renewal application for 12-month Class E Retail Alcohol License for RAYA, LLC, d/b/a Waukee Liquor & Food Mart [763 SE Alice's Road]
- D. Consideration of approval of a resolution approving a job description and pay grade [Division Chief of Training/EMS (Career)] (Resolution #2023-094)
- E. Consideration of approval of a resolution approving Permanent Construction Easements and Temporary Construction Easement between the Cities of Waukee and Urbandale, Iowa [NE Outfall Sewer Project] (Resolution #2023-095)
- F. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving and authorizing execution of a Second Amendment to the Agreement for Private Development by and between the City of Waukee and The Quarter at Waukee, LLC (Resolution #2023-096)
 - 2. Consideration of approval of a resolution approving contract and bond [Heart of the Warrior Trail West Extension Project] (Resolution #2023-097)
 - 3. Consideration of approval of a motion approving waiver and consent with Ahlers & Cooney, P.C
- G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Payment Estimate No. 2 to Bergstrom Construction, Inc., for the Waukee City Hall Security Upgrades Project in the amount of \$69,101.10
 - 2. Consideration of approval of Change Order No. 3 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project, decreasing the contract in the amount of \$9,026.60
 - 3. Consideration of approval of Payment Estimate No. 7 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project in the amount of \$465,693.80
 - 4. Consideration of approval of a resolution accepting public improvements [Triumph Park Fishing Pier Project] (Resolution #2023-098)
 - 5. Consideration of approval of release of retainage to MNM Concrete Specialists for the 2021/2022 ADA Sidewalk Improvements Project in the amount of \$4,550.74
- H. Fixing Dates for Public Hearings:
 - 1. Consideration of approval of a motion setting April 3, 2023, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, Waukee, Iowa, by adding consumer fireworks sales as a permitted use to commercial zoning districts
 - 2. Consideration of approval of a motion resetting April 17, 2023, as the date of public hearing on the adoption of the City of Waukee FY2024 budget
Consideration of approval of a resolution resetting April 17, 2023, as the date of public hearing to consider the proposed Capital Improvement Program for Fiscal Years 2024-2028 (Resolution #2023-099)
 - 3. 099)

2) Converge NW Phase 2

- A. **Resolution: *Consideration of approval of a resolution approving preliminary plat*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Community Development Director Kass presented on the preliminary plat, final plat and site plan for a multi-family residential development of three-story buildings and separate townhome units; all units are planned as rentals. Amenities include detached garages, a clubhouse with swimming pool, dog park and pickleball courts. Mr. Kass reviewed site ingress/egress, landscape buffering and exterior building elevations. Council Member Sinclair asked about parkland dedication; Mr. Kass replied that the developer chose to provide a fee in lieu of parkland. Those funds will be used toward the purchase of greenbelt trail property. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-100)

B. Resolution: Consideration of approval of a resolution approving final plat – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-101)

C. Resolution: Consideration of approval of a resolution approving site plan – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-102)

3) Resolution: Consideration of approval of a resolution approving site plan for Waukee High School Baseball and Softball [975 S. Warrior Lane] – Council Member Crone moved to approve the resolution; seconded by Council Member Bottenberg. Planning Coordinator DeBoer reviewed the site plan for field resurfacing, parking improvements, a new concession building, batting facility and storage. She then reviewed exterior building elevations. Council Member Bottenberg asked to withdraw his second of the motion due to a conflict of interest; Council Member Lyon then seconded the motion to approve the resolution. Council Member Crone asked about the timeline for construction; City Administrator Deets responded that construction was planned for completion before next year's baseball and softball season. Results of vote: Ayes: Crone, Lyon, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Absent: Pierce. Motion carried 3 – 0 – 1 – 1. (Resolution #2023-103)

4) Resolution: Consideration of approval of a resolution approving site plan for Cove at Kettlestone Plat 4, Lot 1 [1450 SE University Avenue] – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator DeBoer reviewed the site plan for a multi-tenant commercial/office building, including site ingress/egress, parking, sidewalks and exterior building elevations. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Pierce. Motion carried 4 – 0 – 1. (Resolution #2023-104)

(K) Reports – Report made by City Administrator Deets.

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 4 – 0.
Meeting Adjourned at 5:55 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk