



WAUKEE CITY COUNCIL MINUTES
March 20, 2023

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Chris Crone, Larry R. Lyon (electronically), Anna Bergman Pierce, Ben Sinclair. Absent: Council Member R. Charles Bottenberg.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Linda Burkhart, Community Development Director Andy Kass, Public Works Director/City Engineer Rudy Koester, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, Director of Economic Development Jennifer Brown, Director of Marketing & Communications Heather Behrens, IT Director Son Le (electronically), Police Chief Chad McCluskey, Police Officer Corby Robbins, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – Tim Wilson, 125 Northview Dr., voiced safety concerns related to traffic backed up around the downtown area schools.
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- (F) **Presentations: None**
- (G) **Public Hearings:**
 - 1) **On an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, by amending Chapter 169.01, Districts Established; and Chapter 169.02, Official Zoning Map, by repealing said sections and enacting in lieu thereof the re-adoption of the Official Zoning Map** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass briefly reviewed the updated map, noting that it was last updated in May 2020 and that there have been 46 rezoning ordinances approved since that time. No comments were made by the public in attendance.
 - 2) **On plans, specifications, form of contract and estimate of cost [Stratford Crossing Park Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Parks & Recreation Director Jermier reviewed the project location and amenities, such as restrooms, shade structures, basketball court, play structure and zip line. No comments were made by the public in attendance.
- (H) **Public Hearing Action Items:**
 - 1) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, by amending Chapter 169.01, Districts Established; and Chapter 169.02, Official Zoning Map, by repealing said sections and enacting in lieu thereof the re-adoption of the Official Zoning Map [introduction; first reading]*** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
 - 2) **Stratford Crossing Park Project**
 - A. **Resolution: *Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Pierce. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-105)

B. Resolution: Consideration of approval of a resolution awarding contract – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Parks & Recreation Director Jermier reviewed the bid tabulation, recommending awarding contract to Elder Corporation of Des Moines, IA, in the amount of \$1,847,776.90 (base bid + Alternates No. 1 and 3). He noted that two bids were rejected for either using the wrong bid form or not including a bidders status form. He reviewed Bid Alternate No.1 (full basketball court), No. 2 (deduct for aggregate playground surfacing) and No. 3 (trail extension). Council Member Lyon asked if the plans included rubberized play surfacing; Mr. Jermier replied in the affirmative, adding that such surfacing was only problematic in one park. Council Member Lyon then asked if that surfacing included a warranty; Mr. Jermier noted a four-year warranty for the rubberized surfacing. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-106)

C. Resolution: Consideration of approval of a resolution approving contract and bond – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Council Member Sinclair asked for the project completion date; Parks & Recreation Director Jermier stated it was scheduled to be completed in September. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-107)

(I) Action Items:

1) Consent Agenda: Council Member Pierce moved to approve the Consent Agenda; seconded by Council Member Crone. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.

A. Consideration of approval of 03/20/2023 Bill List; 03/17/2023 Payroll:

Total Unpaid Bills Presented for Approval:	\$979,826.50
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	-
(C) Payroll Taxes & Reimbursements	178,098.79
(D) Utility Refunds	1,443.45
Payroll Checks Issued:	
(E) 03/17/2023	325,907.31
TOTAL	\$1,485,276.05

FY 2023 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$14,454,995	\$21,384,085	\$10,151,017
011 General Fund-Hotel/Motel Tax	43,000	47,284	36,100	81,626
060 Road Use Tax Fund	3,714,735	2,287,660	3,044,500	1,765,018
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	518
110 Debt Service Fund	8,334,574	1,817,887	10,434,782	3,885,750
111 Special Assessments Fund	-	-	-	22,502
120 North Residential TIF	191,250	403	304,800.00	148,819
121 Hickman West Indust Park TIF	568,106	-	994,700	4,126
123 Waukee Urban Renewal Area TIF Fund	45,000	32,333	1,687,500	1,622,874
124 Gateway Urban Renewal	2,801,576	275,214	3,294,900	1,597,298
125 Autumn Ridge Urban Renewal	493,672	-	727,000	719,706
126 Waukee West Urban Renewal	2,500	1,809	-	-
127 Southwest Business Park	93,000	55,139	120,400	58,168
128 Waukee Central URA	176,800	-	-	-
129 Towne Center Commercial TIF	-	3,675	-	-

130 Quarter Commercial TIF	-	7,009	-	-
131 Kettlestone Residential TIF	-	1,990	-	-
132 Kettlestone Commercial TIF	-	852	-	-
210 Employee Benefits Fund	3,000,000	-	3,005,365	1,738,024
211 Local Option Sales Tax	1,219,219	-	4,218,000	3,256,945
212 Public Improvement Fund	-	-	504,000	538,222
327 Capital Projects	19,369,941	15,373,142	15,500,000	12,408,127
330 City Wide SA Sidewalk Project	-	-	-	365
510 Water Utility Fund	10,580,756	4,232,848	7,725,640	8,567,019
520 Sewer Utility Fund	15,912,426	7,962,901	6,668,500	7,848,087
521 University Ave Trunk Sewer Project	-	-	-	11,445
522 Waste Water Treatment Pl	-	-	-	790
523 E Area Pump Sta Treatment	-	-	-	2,770
540 Gas Utility Fund	11,255,880	8,515,551	10,635,000	9,193,744
560 Storm Sewer Utility Fund	4,499,690	1,592,464	1,436,500	1,092,559
570 Utility Bill Fund	479,560	310,579	459,400	367,999
590 Solid Waste Collect & Rcycl Fund	1,718,400	1,334,227	1,683,250	1,096,409
750 Golf Course Fund	670,735	406,991	692,000	525,987
810 Equipment Revolving Fund	-	-	-	3,254
TOTAL	\$106,623,120	\$58,715,153	\$94,556,422	\$66,709,168

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 03/20/2023:

BARHAM, KAYLA E	UTILITY REFUND	\$80.32
BOLLING, CATARA L	UTILITY REFUND	60.19
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	18,293.82
CONE, MORGAN M	UTILITY REFUND	15.22
CROZIER, COLEMAN J	UTILITY REFUND	66.91
DAVIS, CRAIG A	UTILITY REFUND	46.13
DIAZ, VIANCA	UTILITY REFUND	100.00
EDWARDS, JOSEPH W	UTILITY REFUND	75.11
EFTPS	FICA TAX WITHHOLDING	116,624.98
EMERY, LAURA C	UTILITY REFUND	67.40
GARRIN, FREDERICK L	UTILITY REFUND	12.34
GENCK, BRADEN	UTILITY REFUND	332.06
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	15,513.23
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	9,673.54
LOVETTE, STEPHEN M	UTILITY REFUND	61.00
MANNAVA, GURU TEJA	UTILITY REFUND	87.53
OCKEN, DAVID J	UTILITY REFUND	115.00
PARKER, PEYTON R	UTILITY REFUND	70.40
SAVARY, JENNIFER L	UTILITY REFUND	67.40
SCHMITT, SARAH K	UTILITY REFUND	20.47
STEWART, TARRA M	UTILITY REFUND	24.17
TAYLOR, ROCHELLE L	UTILITY REFUND	39.06
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	17,662.19
WALLES, ISABELLA	UTILITY REFUND	32.34
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	10,851.47
WOLKEN, JON	UTILITY REFUND	70.40
TOTAL		\$190,393.71

UNPAID BILLS PRESENTED FOR APPROVAL 03/20/2023:

ABSOLUTE CONCRETE INC	PAY EST #11 WARRIOR LANE IMP	
ACCESS SYSTEMS LEASING	PHASE 2	\$23,655.00
	PRINTER/COPIER LEASE	118.45
AHLERS & COONEY PC	NORTHEAST OUTFALL SEWER	
ALISSA LILLA	CONTRACT PROCEEDINGS	9,940.50
ALL STAR PRO GOLF	THERMOSTAT REBATE	30.00
	GOLF TEES	914.99

ALLIANCE CONSTRUCTION GROUP	PAY EST #19 SE ASHWORTH RD CORRIDOR IMPROVMENTS LAMINATING	5,210.75
AMAZON.COM	POUCHES/HIGHLIGHTERS/PENS/TAPE/ LABELS	1,434.38
AMERIGROUP (IA MEDICAID)	AMBULANCE OVERPAYMENT REFUND	1,336.81
ANKENY SANITATION INC.	MARCH 2023 STATEMENT	150,953.49
ARNOLD MOTOR SUPPLY	OIL FILTERS	64.21
ARNOLD ZEDIKER	FURNACE REBATE	75.00
ATLANTIS GLOBAL LLC	CITATION PAPER	406.80
BACKGROUND INVESTIGATION BUREAU LLC	BACKGROUND CHECKS	115.60
BAX SALES INC	BATTERIES/WASHERS/SCREWS/BOLT S	454.69
BDI SIGNS BUSINESS DESIGNS INC	DOG PARK SIGN	13.75
BECKY MCALLISTER	WATER HEATER REBATE	50.00
BLUE RIDGE SOLUTIONS	ASPHALT PATCH KITS	1,018.96
BRAVO GREATER DES MOINES	FY23 OCT '22- DEC '22 28E QUARTERLY CONTRIBUTION OFFICER DEBRIEF FOLLOWING CRITICAL INCIDENT	9,583.04
BUTTERFIELD MANAGEMENT INC	GOLF BALLS	124.08
CALLAWAY GOLF	SOAP	82.00
CAPITAL SANITARY SUPPLY	BURIED CABLE DAMAGES	4,965.94
CENTURYLINK	DIESEL EXHAUST FLUID	389.45
CERTIFIED LABRATORIES	MATS & TOWELS	251.73
CINTAS CORPORATION	AMERICAN GOTHIC HOUSE TRIP	2,075.62
CIT SIGNATURE TRANSPORTATION	FEBRUARY 2023 STATEMENT	673.26
CITY OF WAUKEE	FIELD OPS CAD LICENSES	720.00
CITY OF WEST DES MOINES	PAY EST #15 UTE AVE & ASHWORT RD INTERSECTION	63,992.06
CONCRETE TECHNOLOGIES INC	FEBRUARY 2023 STATEMENT- PUBLIC WORKS	1,357.60
CONSOLIDATED COMMUNICATIONS	PAY EST #14 PUBLIC WORKS SITE EXPANSION PHASE 1	49,381.75
ENTERPRISE SERVICES INC	MARCH 2023 VUE SUBSCRIPTION INFIELD CLAY/FIELD MARKING POWDER	475.00
CORE CONSTRUCTION SERVICES LLC		8,154.20
CYPRESS SOLUTIONS INC	FY23 CONTRIBUTION	4,000.00
D & K PRODUCT INC.	FEBRUARY 2023 STATEMENT	786.00
DALLAS COUNTY LOCAL HOUSING FUND INC	FURNACE REBATE	75.00
DALLAS COUNTY RECORDER	FEBRUARY 2023 STATEMENT	285,278.76
DAVE OLSEN	FEBRUARY 2023 STATEMENT- PUBLIC WORKS	143.49
DES MOINES WATER WORKS	DOG WASTE BAGS	454.87
DIRECTV	ID TAGS/ENGRAVED SIGN	50.05
DOG WASTE DEPOT	GOLF BALL BASKETS	580.89
EAGLE ENGRAVING INC.	LIGHT BULBS	2,607.50
EASY PICKER GOLF PRODUCTS	ANNUAL PREVENTATIVE MAINTENANCE	2,400.00
EDISON LIGHTING SUPPLY LLC	PATCHES	1,914.65
FRONTLINE WARNING SYSTEMS	STRATFORD CROSSING PARK	29,280.00
GALLS LLC	COLD MIX	1,172.80
GENUS LANDSCAPE ARCHITECTS	ORP/REDOX STANDARD SOLUTION/DISPOSABLE WIPES	191.43
GRIMES ASPHALT & PAVING	PINS	320.29
HACH COMPANY	FEBRUARY 2023 STATEMENT- PUBLIC WORKS	12.43
HAWKEYE TRUCK EQUIPMENT	KLEENEX/TRASH BAGS/TOILET PAPER/PAPER TOWELS	724.14
HEARTLAND CO-OP	PIPING	3,933.80
HILLYARD INC	ASHLEY ACRES/ASHWORTH & WACO/MAPLE & 10TH ST	85,307.32
INDUSTRIAL SALES COMPANY INC- WF		
INFRASOURCE CONSTRUCTION LLC		

IOWA DEPT OF TRANSPORTATION	SIGN TUBING/ANCHORS	3,180.50
IOWA LAW ENFORCEMENT ACADEMY	BASIC LEVEL 1 TRAINING-GEHRKE/SMOLIK	13,975.00
IOWA ONE CALL	JANUARY 2023 STATEMENT	398.40
IOWA PLAINS SIGNING INC	TRAFFIC CONTROL SIGN	240.00
IOWA SIGNAL INC	TEMPORARY SIGNAL MAINTENANCE	1,500.00
JAMES WATERS	WATER HEATER REBATE	50.00
JM IMPRESSIONS	SPRING/SUMMER 2023 PARKS & REC PROGRAM GUIDE	1,500.00
JOEL JELLINGS	FURNACE & THERMOSTAT REBATE	180.00
KARL CHEVROLET	ADDED POWER SUPPLY FOR POWER ISSUES	234.93
KIMBALL MIDWEST	FITTINGS	1,023.12
KOONS GAS MEASUREMENT	METER REPAIR	1,840.14
LIFETIME ATHLETIC	2023 WINTER TENNIS SESSIONS 5 & 6	1,892.80
LOGOED APPAREL & PROMOTIONS	SWEATSHIRTS- DODGE	1,297.38
MARK STUCHEL INC.	MICROLITHIUM LONG-NECK RATCHET	887.95
MARTIN MARIETTA AGGREGATE INC.	ROAD STONE	3,415.70
MATHESON TRI-GAS INC	CYLINDERS	170.14
MENARDS	TAPE MEASURE/SOCKET/TIRES	281.64
MERCY WEST PHARMACY	EMS MEDICATIONS	455.00
MID AMERICAN ENERGY	FEBRUARY 2023 STATEMENT	26,884.31
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	840.36
MUNICIPAL SUPPLY INC.	METERS	20,671.94
MURPHY TRACTOR & EQUIPMENT	GASKET/COOL-GARD/FILTER HEAD	188.32
NAPA AUTO PARTS STORE	OIL/FILTERS/DISPOSABLE GLOVES	190.51
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- LIBRARY	3,688.12
OFFICE DEPOT	PAPER TOWELS/TOILET PAPER/UTILITY KNIFE/PENS	469.21
ONE SOURCE	PRE-EMPLOYMENT BACKGROUND CHECK	55.00
P & W GOLF SUPPLY LLC	TOKENS	248.65
PEAK DISTRIBUTING	GLASS CLEANER/BRAKE CLEANER/TIRE MOUNTING LUBE	417.89
PEPSI	POP/WATER	1,359.33
PITNEY BOWES	QUARTERLY LEASE OF DIGITAL MAILINGS	2,690.61
PLASTIC RECYCLING OF IOWA FALLS INC	TEE BLOCK MATERIAL	84.96
PUTTERMAN ATHLETICS	FOX CREEK WINDSCREENS	2,478.47
RANGEMASTERS TRAINING CENTER	WEAPON LIGHTS	467.99
RC WELDING	PLOW TRUCK SIDE WING MAINTENANCE	1,159.14
REAL FOOD 4 KIDS	WINTER 2023 COOKING CLASSES	1,848.00
REGAL UNDERGROUND CONSTRUCTION INC.	DIRECTIONAL BORE GAS SERVICE	420.00
ROCKMOUNT RESEARCH & ALLOYS INC	MTD FLAP WHEELS	505.58
ROGNES CORPORATION	PAY EST #6 WEST AREA TRUNK SEWER PHASE 2	121,086.47
RON & LINDA DICKERSON	FURNACE REBATE	75.00
RYAN COMPANIES US INC	PUBLIC SAFETY PROJECT	2,114.56
SHERROLYN KING	LUNAR NEW YEAR WORKSHOP	100.00
SHERWIN WILLIAMS CO	PAINT	39.17
SHOTTENKIRK CHEVROLET-PONTIAC	BRAKE PADS	657.98
SIDEKICK DEVELOPMENT	PUBLIC SAFETY PROJECT	15,000.00
SIMMERING-CORY INC	FEBRUARY 2023 SUPPLEMENT	345.00
SKOLD DOOR & FLOOR COMPANY INC	NEW DOOR OPERATOR AND REMOTE	2,810.10
SPLAW PROPERTIES LLC	MARCH 2023 ANNEX LEASE	4,504.83
SRIXON	GOLF BALLS	1,233.00
STANARD & ASSOCIATES INC	POST TESTS	216.00
STAPLES BUSINESS CREDIT	PAPER PLATES	61.98
STIVERS FORD	CAP ASY- FUEL TANK	11.43

TAYLOR MADE GOLF COMPANY	GOLF BALLS	227.16
TERMINAL SUPPLY CO.	FLEXIBLE LED LIGHTS	458.48
	BI-ANNUAL PREVENTATIVE	
THE WALDINGER CORP	MAINTENANCE	3,448.00
	THREAD SEAL TAPE/DISPOSABLE	
TIFCO INDUSTRIES	GLOVES	53.44
TREASURER STATE OF IOWA	FEB '23 WATER EXCISE TAXES	25,365.84
TREASURER STATE OF IOWA	FEB '23 SEWER SALES TAXES	4,363.53
TREASURER STATE OF IOWA	FEB '23 GAS SALES TAXES	45,373.26
TREASURER STATE OF IOWA	FEB '23 GOLF COURSE SALES TAXES	49.56
TREASURER STATE OF IOWA	FEB '23 PARKS & REC SALES TAXES	147.00
TREASURER STATE OF IOWA	FEB '23 STORM WATER SALES TAXES	2,490.37
TRUCK EQUIPMENT INC	REPLACEMENT CHAIN ASSY	53.80
ULINE	PARKING SIGNS	521.96
UNIVERSAL PRINTING SERVICES	TUMBLERS	2,538.42
UNIVERSITY OF IOWA HYGIENE	TESTING FEES	887.50
UPHDM OCCUPATIONAL MEDICINE	EMPLOYEE DRUG SCREENS	178.50
US POSTAL SERVICE	ENGINEERING BULK MAILING	176.47
UTILITY SAFETY AND DESIGN INC.	FEBRUARY 2023 RETAINER FEES	3,534.25
	DUCT SEAL/FISH TAPE WITH FLEXIBLE	
VAN METER INDUSTRIAL INC	METAL LEADER	188.11
VERIZON WIRELESS	FEBRUARY 2023 STATEMENT	2,120.88
VISION CUSTOM SIGNS & GRAPHICS	VEHICLE GRAPHIC	175.00
WASTEWATER RECLAMATION AUTHORITY	APRIL 2023 FEES	124,412.60
WAUKEE COMMUNITY SCHOOL DISTRICT -		
FUEL	JANUARY 2023 STATEMENT	18,060.78
	FEBRUARY 2023 STATEMENT- PUBLIC	
WAUKEE HARDWARE & VARIETY	WORKS	187.18
	TRIMMER BLADES/CORDLESS	
WAUKEE POWER EQUIPMENT	PRUNER	769.30
WILLIS AUTOMOTIVE	VEHICLE REPAIRS	4,205.99
XENIA RURAL WATER DISTR	MARCH 2023 STATEMENT	296.01
TOTAL		\$1,243,152.53

PAYROLL 03/17/2023:

ABRAMOWITZ, LEVI	\$2,366.30
ADKINS, COREY	1,599.10
ADKISSON, JENNIFER	563.37
AHRENS, ELIZA	7.78
ANDERSON, SARA	1,603.06
ANNIS, JEREMY	190.65
BAKER, RANDY	2,087.73
BAUMAN, LISA	1,353.13
BECKER, CHEYANNE	1,804.86
BEDFORD, SAMANTHA	1,502.38
BEEHLER, EMILY	1,745.97
BEHRENS, HEATHER	2,611.16
BERG, KRISTINA	595.04
BEYERS, JENNIFER	422.23
BLACK, HUNTER	1,713.24
BLOMMESTEIN, FREDRIK	192.26
BOYD, ISAAC	1,871.45
BOYLE, GAVIN	2,046.42
BROWN, ANGALEA	1,560.19
BROWN, JENNIFER	2,476.37
BROWN, NATHAN	2,409.92
BRUENING, BENJAMIN	308.21
BRUNS, RACHEL	2,424.54
BURKHART, LINDA	3,481.83
BURKHART, MARK	22.50

CAMPBELL, SCOTT	2,244.25
CARPENTER, PAUL	1,879.08
CARROLL, JOSEPH	2,315.35
CHAMBERS, KYLE	1,900.83
CHRISTENSEN, AARON	1,771.72
CHRISTENSEN, ABAGAIL	1,508.47
CICHOSKI, KELLI	2,172.72
CLEMEN, ANTHONY	1,794.02
COGGESHELL, LEE	1,701.18
CORKREAN, JENNIFER	1,760.04
COUGHLIN, TONI	708.01
COX, BENJAMIN	331.32
CRAVEN, GAYLA	115.67
CRONE, ERIN	145.22
CROSS, JONATHAN	864.79
CUNNINGHAM, SCOTT	2,963.14
DANIEL, COLE	2,217.49
DANIEL, MELANIE	986.93
DEBOER, MELISSA	2,658.41
DEETS, BRADLY	4,792.21
DEZEEUW, DAVID	2,273.78
DODGE, JUSTIN	2,248.12
EDWARDS, DANAE	2,165.99
FLUGGE-SMITH, JAMIE	2,186.19
FREDERICK, JUSTIN	2,112.05
FREDERICKSEN, BROCK	1,635.58
FREEMAN, MATTHEW	2,162.38
FROELICH, WILLIAM	458.88
FYFE, JUSTIN	2,295.27
GAVIN, HALEY	982.28
GEHRKE, CHASE	1,615.79
GIBBS, AUSTIN	1,599.18
GIBSON IV, WILLIAM	1,940.99
GILCHRIST, NICHOLAS	1,774.32
GITZEN, ROBERT	3,193.88
GOINS, ANDREA	2,460.97
GUESS, KATHRYN	1,881.91
HACKETT, MICHAEL	1,874.00
HANSON, LAURA	1,793.32
HEIMANN, RONALD	1,998.52
HENTGES, ERIC	2,189.71
HILGENBERG, ADAM	1,781.59
HOGBONOUTO, TOLIDJI	1,475.36
HOLMES, HOLLY	1,649.32
HUSTED, TROY	2,060.79
HUTTON, JOSHUA	2,696.87
JACKSON, COLE	2,097.67
JERMIER, MATTHEW	3,372.53
JOHNSON, WYATT	1,537.18
KAMMERER, EMMILY	374.15
KAPPOS, SARA	2,994.19
KASS, ANDREW	2,871.96
KASZINSKI, BRETT	427.84
KELLER, CHRISTOPHER	2,156.79
KICKBUSH, CHRISTOPHER	2,273.82
KLEINWOLTERINK, COLE	1,848.77
KLEVER, JUDY	1,031.83
KNEPPER, AARON	161.92

KNUDSEN, DYLAN	2,428.70
KNUST, DANIEL	1,783.80
KOESTER, RUDY	3,880.41
KOSTECKI, BROOKE	638.49
KREKLAU, ROBERT	784.69
KUHLES, KAMRYN	190.24
LACKEY, JAMIE	742.67
LANDE, RACHELE	134.07
LARSON, KENNETH	686.62
LARSON, KRISTINE	2,983.58
LAUGHRIDGE, DANIEL	1,927.04
LE, SON	3,397.60
LEMKE, NEIL	2,092.74
LEVSEN, BRYAN	2,384.05
LEWIS, CLINTON	1,328.97
LINDSAY, MICHELLE	1,878.53
LOCKHART, MEGAN	734.48
LONG, JEREMY	3,294.42
LOVETINSKY, TRACY	1,841.43
LYNCH, JEREMY	1,629.46
MANNING, JOSHUA	2,213.87
MAREAN, JOSHUA	1,465.65
MAREK, JAMES	1,862.42
MCCLUSKEY, ERIC	3,504.55
MEEKER, BRYCE	1,767.80
MELLENCAMP, JEFFREY	3,084.71
METTEE, WILLIAM	2,042.13
MINIKUS, JOSHUA	1,731.42
MORAVEC, CODY	1,893.89
MORRIS, ASHLEY	1,779.54
MURRA, BRIAN	2,330.58
MURRAY, JACK	2,546.35
NEWBURY, NICHOLAS	1,873.47
NICHOLS, ANDREW	1,884.90
OHMSTEDE, LUIS	1,499.51
OLDHAM, JAMES	2,303.49
OLSASKY, JOHN	103.44
OSBORN, RYAN	193.99
OSBORN, SARAH	1,862.73
OSBORNE, NICHOLAS	2,759.73
OSTRING, KATHLEEN	1,878.93
PARISH, TONJA	1,602.67
PATTERSON, KEVIN	1,677.04
PAYNE, THOMAS	1,998.84
PERALTA CORNEJO, STEVEN	166.58
PERKINS, JACOB	1,939.42
PETTIT, BRANDON	3,154.60
PIZINGER, JAMES	1,527.77
PORTER, NICKOLAS	871.97
PURVIS, KATHRYN	1,501.34
QUAM, BRADLEY	1,665.79
RASH, RONALD	2,269.43
RETTENMEIER, ALEC	156.72
RICHARDSON, DACE	1,505.52
RICHARDSON, ELIZABETH	1,908.31
ROBBINS, CORBY	2,025.99
ROBINSON, CLINT	3,876.02
ROBINSON, NATHANIEL	392.49

ROSENOW, MELANIE	555.40
ROTH, TITO	1,560.93
ROTSCHAFFER, CARMEN	1,517.54
ROYER, TIMOTHY	3,140.68
RUSHER, LUCIUS	2,520.23
SCHAUFENBUEL, KARI	1,358.63
SCHUETT, REBECCA	2,701.36
SCHULTZ, JEFFREY	1,871.55
SEDDON, JOSH	2,925.19
SEELY, AUSTEN	131.25
SHAFFER, CHET	1,832.27
SHERIDAN, ISABELLA	217.11
SHIELDS, JOHN	1,765.02
SLYCORD, JASON	2,008.58
SMITH, BLAKE	1,676.52
SMOLIK, MEGAN	1,571.47
SNOW, SUSAN	92.53
SOFFEN, NATASHA	34.42
SPOSETO, CADEN	429.43
SPOSETO, MACKENZIE	3,015.20
STANISH, LAURA	1,696.66
STEINKE, KURT	1,467.06
STEPHENS, CLINT	662.68
STEWART, ERIC	2,242.55
STIFEL, DALTON	1,892.98
STOTZ, MELISSA	900.92
TALAMANTEZ, HALEY	1,902.10
TAYLOR, CHRISTINA	124.32
THAYER, CHANDLER	1,987.01
TOWNSEND, MCKENNA	1,914.12
TRENT, JARED	701.05
TYSDAL, THOMAS	3,206.43
VAN ERDEWYK, RACHEL	1,697.14
VANDEKAMP, JOSHUA	2,400.59
VENTO, NICHOLAS	1,602.92
WEBER, BRIAN	1,274.73
WERTS, DANIEL	2,508.04
WESTON STOLL, KERI	1,955.29
WHITE, JASON	1,880.30
WIGGINS, MATHEW	2,502.55
WILLIAMS, SUSAN	2,035.99
WISE, NATHAN	3,418.06
WOOD, DANIEL	604.98
WRIGHT, MICHAEL	2,086.27
YOUNG, DAWN	1,381.99
YOUNG, JOHNATHAN	2,177.39
YOUSO, ANTHONY	1,726.06
<i>*TOTAL*</i>	\$325,907.31

B. Consideration of approval of City Council Minutes of 03/06/2023 Regular Meeting

C. Retail Alcohol License Applications, Renewals:

1. Consideration of approval of ownership update and automatic renewal application for 12-month Class E Retail Alcohol License for Casey's Marketing Company d/b/a Casey's General Store #2179 [1955 SE University Avenue]
2. Consideration of approval of ownership update and automatic renewal application for 12-month Class E Retail Alcohol License for Casey's Marketing Company d/b/a Casey's General Store #2538 [20 W. Hickman Road]

- D. Receipt and File:
 - 1. Consideration of approval of receipt and file of 03/01/2023 correspondence from Mediacom regarding rate adjustments
 - 2. Consideration of approval of receipt and file of the purchase of a Ford E-Series Cutaway Box Truck from MacQueen Equipment of Ankeny, IA, in the amount of \$266,802.00 [Waukee Public Works Department]
 - 3. Consideration of approval of receipt and file of the purchase of a Crafcro Patcher II from Logan Contractors Supply, Inc., of Des Moines, IA, in the amount of \$79,897.00 [Waukee Public Works Department]
 - 4. Consideration of approval of receipt and file of the purchase of a E88 R2-Series Bobcat Compact Excavator from Capital City Equipment Co. of Des Moines, IA, in the amount of the \$56,173.97 [Waukee Public Works Department]
 - 5. Consideration of approval of receipt and file of the purchase of a Dodge Ram 3500 Pick Up Truck from Stew Hansen Dodge City Jeep of Urbandale, IA, in the amount of \$53,468.00 [Waukee Fire Department]
- E. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Payment Estimate No. 14 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$49,381.75
 - 2. Consideration of approval of Payment Estimate No. 15 to Concrete Technologies, Inc., for the Ute Avenue and Ashworth Road Intersection Project in the amount of \$63,992.06
 - 3. Consideration of approval of Change Order No. 5 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvements, SE Parkview Crossing Drive to SE Glacier Trail, increasing the contract in the amount of \$1,650.00
 - 4. Consideration of approval of Payment Estimate No. 19 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvements, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$5,210.75
 - 5. Consideration of approval of Payment Estimate No. 11 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project in the amount of \$23,655.00
 - 6. Consideration of approval of Payment Estimate No. 6 to Rognes Corporation for the West Area Trunk Sewer Extension Phase 2 Project in the amount of \$121,086.47
- F. Fixing Dates for Public Hearings:
 - 1. Consideration of approval of a resolution setting date of hearing to consider an Amendment to an Option to Purchase Agreement with Northpointe Development II Corporation for Affordable Housing Project (Resoluion #2023-108)
 - 2. Consideration of approval of a resolution fixing date for a meeting on the proposition to issue Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds or Capital Loan Notes (UR) (Resolution /#2023-109)
 - 3. Consideration of approval of a resolution fixing date for a meeting on the proposition to issue Not to Exceed \$700,000 General Obligation Bonds or Capital Loan Notes (GCP) (Resolution #2023-110)
 - 4. Consideration of approval of a resolution fixing date for a meeting on the proposition to issue Not to Exceed \$25,000,000 General Obligation Local Option Sales Tax Bonds (Resolution #2023-111)
 - 5. Consideration of approval of a resolution ordering construction of 3rd Street Elevated Storage Tank Replacement Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2023-112)
 - 6. Consideration of approval of a motion setting April 17, 2023, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1A [Neighborhood Commercial District]/ PD-1 [Planned Development Overlay] to C-1 [Community and Highway Service Commercial District]/ PD-1 [Planned Development Overlay] (Waukee Towne Center)
- G. Consideration of approval of a resolution approving Cost-Share Grant Contract between the Iowa Department of Agriculture and Land Stewardship (IDALS) and the City of Waukee [Little Walnut Creek Headwaters Wetland & Greenway, Contract No. Urban23ARPA-015] (Resolution #2023-113)
- H. Consideration of approval of a resolution approving Senior Bond Issuance Certificate of WRA Participating Community (Resolution #2023-114)

- 2) **Resolution: Consideration of approval of a resolution approving site plan for Vince Meyer Learning Center North Parking Lot Improvements [430 Ashworth Drive]** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass reviewed the site plan proposal to improve school traffic flow. He added that the Waukee Community School District also planned to stagger pick-up/drop-off times. The project is scheduled to begin June 2023 with completion before school starts again in the fall. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-115)
- 3) **Resolution: Consideration of approval of a resolution approving a Collective Bargaining Agreement with International Brotherhood of Teamsters Local 238 (July 1, 2023, through June 30, 2026)** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Pierce. Human Resources Director Lindsay noted that the

proposed agreement applied to members of the Waukee Police Department. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-116)

- 4) **Resolution: *Consideration of approval of a resolution approving amendments to City of Waukee Employee Handbook [5.2 Pay for Holidays Worked and areas covered in the collective bargaining agreement with International Brotherhood of Teamsters Local 238]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Human Resources Director Lindsay briefly noted the proposed amendments. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2023-117)

(J) **Reports** – Reports made by City Administrator Deets, Council Member Crone, Mayor Clarke.

Council Member Sinclair moved to adjourn; seconded by Council Member Pierce. Ayes: All. Nays: None. Motion carried 4 – 0.

Meeting Adjourned at 5:51 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk