



WAUKEE CITY COUNCIL MINUTES
March 21, 2022

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Chris Crone, Anna Bergman Pierce (electronically), Ben Sinclair. Absent: Council Members R. Charles Bottenberg, Larry R. Lyon.

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Finance Director Linda Burkhart, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, IT Director Son Le, Police Chief John Quinn, Police Officer Rod Schettler, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- (F) **Presentations:**
 - 1) **Waukeee Leadership Institute class project review** – Class members Drew Lewis and Jasmine Leonard presented on plans and fundraising efforts to revitalize Triangle Park as their class project.
- (G) **Public Hearings:**
 - 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 to AR, a parcel known as the Dowell Property** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the rezoning application that will allow for the future subdivision of the property into three separate parcels. The applicant has obtained consent from property owners for 76% of the surrounding property. City staff has received no formal correspondence for or against the rezoning. The Comprehensive Development Plan shows the subject parcel as Urban Reserve and staff anticipates that the existing homes will continue to be served by septic systems and rural water. The property is currently an illegal, non-conforming use as there are two single family homes on one lot. Mayor Clarke asked for public comment: 1) Denise Dowell Patterson, no address given (participating electronically), stated that as a beneficiary of the estate, she opposed the rezoning. She asked the council to table the matter until the beneficiaries have more information and time to resolve the matter. 2) Applicant Dennis Dowell, no address given, replied that he is the executor of the estate and has followed all the steps required by the City for rezoning. Council Member Sinclair stated that the objection appeared to be a private issue and there seemed to be no technical reason for the council to deny the application; City Attorney Brick replied in the affirmative, adding that the issues raised by Ms. Dowell Patterson must be addressed through the courts and not by council. 3) Ivan Dowell of Edmonds, OK (participating electronically), stated that he was the eldest son of Evelyn Dowell and a one-third owner of the property. He also asked the council to table the matter, noting that a majority of the property owners were not interested in rezoning the parcel.
 - 2) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Tanglewoods Acres Plat 3** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the rezoning

application and property location, adding that the parcel was platted prior to annexation by the City. The applicant wishes to adjust the lot line between the two existing parcels to create a second, more buildable lot. Due to the planned lot sizes, the parcel would be an illegal, non-conforming use under the current zoning. The applicant has obtained consent from property owners for 70% of the surrounding property. The second lot is currently encumbered by FEMA flood plain areas. Erin Ollendike with Civil Design Advantage (CDA) (participating electronically), addressed the council on behalf of the applicant, stating that she was available to answer any questions. No comments were made by the public in attendance.

- 3) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and C-1 to R-3/PD-1, a parcel to be known as West Light** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the rezoning application, noting that the applicant has obtained consent from property owners for 55% of the surrounding property; much of the adjoining property is in the City of Clive. Mr. Kass reviewed a development concept plan for a four-story multi-family building with underground parking and other amenities. Site access is proposed along the joint property line to the west; the application will need to work with the adjoining property owner on roadway construction. The PD-1 overlay includes a taller building, higher density and smaller studio square footage than is required in an R-3 zoning district. There are only seven studio units proposed within the building that would include the smaller square footage. Eric Cannon, project engineer, introduced himself in the event of any questions from the council. Council Member Crone asked if such small studio units have been approved in the past; Mr. Kass replied in the affirmative. Council Member Sinclair wondered if there were any concerns with the right-in/right-out only access planned for the site; Mr. Kass answered that a ¾ access was planned but when the property to the west is developed, cross easements will be required. No comments were made by the public in attendance.
- 4) **On a proposed City of Waukee FY2023 budget** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. City Administrator Moerman reviewed the proposed budget revenues and expenditures, noting that the proposal would reduce the property tax levy by \$0.20/1,000 valuation. He also reviewed proposed staffing changes, one-year capital improvement projects and utility rate adjustments. No comments were made by the public in attendance.
- 5) **On a proposed Capital Improvement Program for Fiscal Years 2023-2027**– Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. City Administrator Moerman reviewed the proposed improvements for parks and trails, roads, utilities and other projects. He then discussed major funding sources for the proposed improvements. Mayor Clarke thanked City staff for their work on both the budget and CIP program. No comments were made by the public in attendance.
- 6) **On plans, specifications, form of contract and estimate of cost [Public Works 2nd Floor Expansion Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester reviewed the project, which will create additional office and IT equipment space. The project is included in the proposed Capital Improvement Program. No comments were made by the public in attendance.

(H) Public Hearing Action Items:

- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to AR, a parcel known as the Dowell Property [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Council Member Crone cited the family concerns related to the property but noted that she understood the council’s role in the matter. Mayor

Clarke added that the rezoning request was made by the person legally allowed to do so. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.

- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Tanglewoods Acres Plat 3 [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and C-1 to R-3/PD-1, a parcel to be known as West Light [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- 4) **Resolution: Consideration of approval of a resolution adopting the City of Waukee FY2023 budget** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-098)
- 5) **Resolution: Consideration of approval of a resolution approving City of Waukee Capital Improvement Program for Fiscal Years 2023-2027** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-099)
- 6) **Resolution: Consideration of approval of a resolution declaring an Official Intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified projects** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Finance Director Burkhart noted that the resolution would give the City the authority to spend funds on projects prior to bond issuance. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-100)
- 7) **Resolution: Consideration of approval of a resolution adopting the City of Waukee 2022 Fee Schedule** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. City Clerk Schuett highlighted some of the proposed fee amendments. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-101)
- 8) **Public Works 2nd Floor Expansion Project**
 - A. **Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-102)
 - B. **Resolution: Consideration of approval of a resolution awarding contract** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester reviewed the bid tabulation, recommending award of the base bid and Alternate 1 to Core Construction Services, LLC, of Des Moines, IA, in the amount of \$389,550.00. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-103)
 - C. **Resolution: Consideration of approval of a resolution approving contract and bond** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-104)

(I) **Action Items:**

1) **Consent Agenda:** Council Member Crone moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.

A. Consideration of approval of 03/21/2022 Bill List; 03/18/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$2,477,779.55
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	4,870.56
(B) After Last Council Meeting	542.12
(C) Payroll Taxes & Reimbursements	140,764.24
(D) Utility Refunds	794.19
Payroll Checks Issued:	
(E) 03/18/2022	281,264.08
TOTAL	\$2,906,014.74

FY 2022 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$16,326,795	\$11,858,435	\$16,767,357	\$8,626,845
011 General Fund-Hotel/Motel Tax	13,800	14,107	48,100	49,436
060 Road Use Tax Fund	3,266,914	1,946,623	3,127,850	2,059,771
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	91,444	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	892,952
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,949,333	3,223	4,344,814	2,501,140
094 Gateway Urban Renewal	1,991,977	811,446	2,610,558	1,474,229
095 Autumn Ridge Urban Renewal	492,992	-	716,298	358,236
096 Waukee West Urban Renewal	2,500	-	-	-
097 Southwest Business Park	93,000	26,219	93,182	49,560
098 Waukee Central URA	176,800	92,428	179,086	-
110 Debt Service Fund	14,538,957	1,674,734	16,172,409	3,009,531
111 Special Assessments Fund	-	-	-	18,607
210 Employee Benefits Fund	2,600,000	-	2,651,127	1,455,467
211 Local Option Sales Tax	1,097,969	-	3,176,500	2,980,726
212 Public Improvement Fund	-	-	-	503,165
327 Capital Projects	45,120,941	20,534,230	22,315,000	25,330,255
330 City Wide SA Sidewalk Project	-	-	-	1,234
510 Water Utility Fund	8,197,060	4,588,604	6,397,300	7,920,951
520 Sewer Utility Fund	7,179,626	5,194,423	6,460,900	6,118,943
521 University Ave Trunk Sewer Project	-	-	-	876
522 Waste Water Treatment PI	-	-	-	82
523 E Area Pump Sta Treatment	-	-	-	286
540 Gas Utility Fund	9,400,209	7,649,450	8,554,950	8,220,213
560 Storm Sewer Utility Fund	1,306,771	401,248	1,192,200	925,856
570 Utility Bill Fund	442,610	266,021	417,600	242,289
590 Solid Waste Collect & Rcycl Fund	1,528,400	1,213,541	1,527,500	1,059,627
750 Golf Course Fund	582,532	310,240	600,000	424,035
810 Equipment Revolving Fund	30,000	-	-	373
TOTAL	\$122,189,436	\$56,585,299	\$98,171,939	\$74,224,686

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 03/21/2022:

AMAZON CREDIT PLAN	FEBRUARY 2022 STATEMENT	\$2,030.84
BANK OF AMERICA	JUNE 21 CREDIT CARD STATEMENT	77.12
CDM RENTALS	UTILITY REFUND	286.07
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	13,813.73
DAVIS, LUKE	UTILITY REFUND	16.88
E H WACHS COMPANY	TELESCOPIC VALVE KEY	465.00
EFTPS	FICA TAX WITHHOLDING	104,445.79
HUBBELL CONSTRUCTION SERVICES	UTILITY REFUND	2.55
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	12,750.13
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	754.66
ISOLVED BENEFIT SERVICES, INC	SECTION 125 MEDICAL DEDUCTIONS	8,999.93
	MARCH 2022 STATEMENT- PUBLIC SAFETY	653.90
MI-FIBER, LLC		
PURCHASE POWER, INC.	POSTAGE METER REFILL	2,185.82
SAGE HOMES LLC	UTILITY REFUND	381.42
SOMERSET OAKS TWO LLC	UTILITY REFUND	107.27
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	4,650.03
TOTAL		\$151,621.14

UNPAID BILLS PRESENTED FOR APPROVAL 3/21/2022:

	MARKETING & COMMUNICATIONS	
3CMA	DIRECTOR JOB POSTING	\$99.00
ABCREATIVE	SUGAR CREEK PARK PLAYGROUND	93,764.95
ACTIVE911, INC.	SUBSCRIPTION FOR WAUKEE FD	468.00
ADEL AUTO PARTS	SEAL/LEAD ACID BATTERY	124.54
AHLERS & COONEY PC	GENERAL PROFESSIONAL SERVICES	6,333.00
	PAY EST #11 SE ASHWORTH RD	
ALLIANCE CONSTRUCTION GROUP	CORRIDOR IMPROVEMENTS	12,711.09
AMAZON.COM	WINDOW AIR CONDITIONER	3,237.78
ANKENY SANITATION INC.	MARCH 2022 STATEMENT	136,555.74
ARDICK EQUIPMENT CO., INC.	LIGHT POLE DECALS	269.50
ARNOLD MOTOR SUPPLY	LACQUER THINNER	146.19
AUTOZONE	OIL	61.98
BACKGROUND INVESTIGATION BUREAU, LLC	FEBRUARY 2022 BACKGROUND CHECKS	23.90
BAKER MECHANICAL, INC.	AIR COMPRESSOR REPAIR	1,024.00
BAX SALES INC	DRILL BITS	173.82
BIG GREEN UMBRELLA MEDIA INC	FEBRUARY 2022 WAUKEE LIVING	1,676.00
BILL & CHRIS PIERSON	FURNACE REBATE	75.00
	FIRE DEPARTMENT DAMAGE REIMBURSEMENT	275.00
BO SHEN		
BOLTON & MENK, INC	DOUGLAS PKWY EXTENSION	1,194.00
BOOT BARN INC	PANTS- FREDERICKSEN	1,500.06
BOUND TREE MEDICAL	MEDSLINGER STATPACKS	998.43
BRICK GENTRY BOWERS SWARTZ	FEBRUARY 2022 STATEMENT	28,883.00
	FENCE CAPS FOR CENTENNIAL BALL FIELDS	3,150.00
BSN SPORTS		
BUSINESS PUBLICATIONS	ANNUAL CHAMBER GUIDE	2,025.00
C L CARROLL CO INC	PAY EST #7 2021 WELL REHAB PHASE 2	92,150.00
CALHOUN-BURNS AND ASSOCIATES, INC	DOUGLAS PKWY EXTENSION	3,293.10
CAPITAL CITY EQUIPMENT COMPANY	BEARING	471.65
CAPITAL SANITARY SUPPLY	TRASH BAGS	95.68
CARR WOODS	FURNACE & THERMOSTAT REBATE	180.00
CFI SALES INC	FLAT REPAIRS	299.00
	SPRING/SUMMER 2022 PROGRAM GUIDE	435.00
CHRISTIAN PRINTERS		
CHUCK & LARRY'S TRANSMISSIONS	UNIT #48 TRANSMISSION	3,525.39
CINTAS CORPORATION	WATERBREAK COOLER AGREEMENT	50.00

CITY OF CLIVE	COST SHARE MEREDITH DR/WARRIOR LN OVERLAY	482,370.47
CITY OF WAUKEE	FEBRUARY 2022 STATEMENT	497.33
CITY OF WAUKEE - AR	DEC 2021 UTE AVE & ASHWORTH RD INTERSECTION	14,981.25
CLAYTON ENERGY CORPORATION	FEBRUARY 2022 COMMODITY	785,657.20
CONFLUENCE	NW NEIGHBORHOOD PLAN CONTRACT	14,125.65
CONSOLIDATED COMMUNICATIONS ENTERPRISE SERVICES INC	FEBRUARY 2022 STATEMENT- PUBLIC WORKS	1,270.19
CONSTRUCTION & AGGREGATE PRODUCTS, INC.	COUPLERS/ADAPTERS/CLAMPS	1,233.35
CORE & MAIN LP	8X15 REP CLP	525.94
CORE CONSTRUCTION SERVICES LLC	PAY EST #2 - PUBLIC WORKS SITE EXPANSION PHASE 1	1,793.60
CRYSTAL CLEAR BOTTLED WATER	WATER	53.70
CUSTOM AWARDS	TIM MOERMAN RETIREMENT PLAQUE	132.00
DALLAS COUNTY RECORDER	FEBRUARY 2022 STATEMENT	42.00
DAVIS EQUIPMENT CORPORATION	TRIUMPH EQUIPMENT	36,045.76
DEERE & COMPANY	2022 5748M GATOR 0846	32,068.47
DEMARANVILLE INSTALLATIONS, INC	AIR COMPRESSOR REPAIR	461.72
DEMCO INC.	BOOK PROCESSING SUPPLIES	236.04
DES MOINES SKYDIVERS, LLC	DEMONSTRATION JUMP	2,799.41
DES MOINES WATER WORKS	FEBRUARY 2022 STATEMENT	136,677.58
DINGES FIRE COMPANY	SFM GRANT REIMBURSEMENT	3,791.08
DIRECTV	MARCH 2022 STATEMENT- SUGAR CREEK	20.03
DISCOUNT SCHOOL SUPPLY	KIDS PROGRAM SUPPLIES	112.21
DOG WASTE DEPOT	DOG WASTE BAGS	136.94
EMPLOYEE BENEFIT SYSTEMS	APR '22 HEALTH INSURANCE MONTHLY PREMIUM	180,819.88
FASTSIGNS	DOOR SIGNAGE	85.67
FELBER LLC	PRE-EMPLOYMENT DRUG SCREEN	44.00
FIRST CHOICE COFFEE SERVICES	COFFEE	160.50
FORESTAR REAL ESTATE GROUP	DEVELOPER DEPOSIT REFUND	5,000.00
FRUSA EMS	JANUARY 2022 AMBULANCE BILLINGS	1,652.88
GALL'S INC	VEST- MURRA	1,089.36
GARY & CINDY COX	FURNACE REBATE	150.00
GATEHOUSE MEDIA IOWA HOLDINGS	FEBRUARY 2022 STATEMENT - ACCOUNT 36140	1,567.12
GBA SYSTEMS INTEGRATORS,LLC	IMSA CERTIFICATIONS- FREEMAN & KOESTER	2,610.00
GRAHAM TIRE OF DES MOINES	TIRES	560.04
HACH COMPANY	LAB SKILLS- INTRO TO COLORIMETRY	982.90
HAWKEYE TRUCK EQUIPMENT	ROADWATCH SS ACS ASSEMBLY	675.85
HEARTLAND CO-OP	FEBRUARY 2022 STATEMENT- GOLF COURSE	243.44
HILLYARD INC	PAPER TOWELS/TOILET PAPER	203.46
INDUSTRIAL SALES COMPANY INC	10" PROJECT	1,487.45
INDUSTRIAL SALES COMPANY INC- WF	TAP TEE/WIRE/TAPE/CONNECTOR KIT	7,298.69
INFRA SOURCE CONSTRUCTION, LLC	REDWOOD/GRAY ST	10,789.20
INGRAM LIBRARY SERVICES	BOOKS	4,543.18
INSIGHT BRANDING	MIRACLE LEAGUE FLAGS	831.97
INTERSTATE ALL BATTERY CENTER	BATTERIES	377.37
IOWA DEPT OF INSPECTIONS & APPEALS	RENEWAL OF FOOD SERVICE LICENSE	150.00
IOWA DEPT OF TRANSPORTATION	BRINE	2,210.00
IOWA ONE CALL	JANUARY 2022 STATEMENT	360.20
IOWA POLICE CHIEFS ASSOCIATION	IPCA ANNUAL CONFERENCE- QUINN ALICE'S RD STREETLIGHTS	325.00
IOWA SIGNAL INC	MAINTENANCE	245.00
IOWA STORMWATER EDUCATION PARTNERSHIP	STORMWATER DESIGN TRAINING 2022- CORKREAN	100.00

J & M DISPLAYS INC	FIREWORKS DISPLAY	15,000.00
JEFF LINDSEY	FURNACE REBATE	75.00
KIMBALL MIDWEST	ULTRA PROMAX/CLEAR	
KONICA MINOLTA BUSINESS SOLUTIONS	ACRYLIC/ROUNDSLING	283.80
USA INC	COPIER/PRINTER LEASE &	
LARSON CONSTRUCTION CO INC	MAINTENANCE	491.11
LAURA RANIERI	PAY EST #17 - TRIUMPH PARK	277,075.43
LAUREN & GORDON KRATZ	ADULT PROGRAM SPEAKER	250.00
LIFETIME ATHLETIC	FURNACE REBATE	75.00
LOGAN CONTRACTORS SUPPLY INC	SPRING TENNIS LESSONS SESSIONS 1-	
LOWE'S	3	1,747.20
LUCIUS RUSHER	26 IN BLADE GUARD	1,468.22
MACQUEEN EQUIPMENT	MARCH 2022 STATEMENT	208.34
MARTIN MARIETTA AGGREGATE, INC.	THERMOSTAT REBATE	30.00
MATHESON TRI-GAS INC	LATCH	103.30
MENARDS	ROAD STONE	3,750.69
MERCY CLINICS OCCUPATIONAL	CYLINDERS	256.23
MEDICINE CLINIC	TOOL SET	249.66
METERING & TECHNOLOGY SOLUTIONS	EMPLOYEE PHYSICAL	1,086.00
METROPOLITAN COMPOUNDS INC	METERS	14,396.66
MICHAEL WEIL	EZ RELEASE- 5 GALLON	2,088.20
MID AMERICAN ENERGY	FURNACE REBATE	75.00
MIDWEST ALARM SERVICES	FEBRUARY 2022 STATEMENT	23,154.25
MIDWEST BREATHING AIR, LLC	SERVICE CALL	93.77
MIDWEST INFLATABLES, LLC	QUARTERLY AIR TEST	617.27
MUELLER CO. LLC	4TH OF JULY INFLATABLES	17,800.00
MUNICIPAL SUPPLY INC.	6" LINE STOPPER FITTING	1,538.18
MURPHY TRACTOR & EQUIPMENT	METERS	181,865.51
NATIONWIDE OFFICE CLEANERS LLC	SPRING PIN/THERMOSTAT/FLARE	
NELSON TECHNOLOGIES, INC	TOOTH	191.48
OFFICE DEPOT	CLEANING SERVICES- LIBRARY	3,546.27
O'HALLORAN INTERNATIONAL INC.	MOONEY FLOWGRID REGULATORS	30,717.39
ONE SOURCE	TRASH BAGS/BAND-	
ORKIN PEST CONTROL	AIDS/PAPER/PAPER TOWELS/COFFEE	887.24
P & W GOLF SUPPLY LLC	DIAGNOSTIC, NAVISTAR ENGINE	833.55
PEAK DISTRIBUTING	PRE-EMPLOYMENT BACKGROUND	
PEAK SOFTWARE SYSTEMS INC	CHECKS	80.00
PHIL DICKEY	PEST CONTROL- PUBLIC WORKS	89.00
PITNEY BOWES	KOOLIT COOLERS	1,304.12
PLUMB SUPPLY COMPANY	CARB & CHOKE CLEANER/CARPET	
RISER INCORPORATED	CLEANER/RED THUNDER	440.82
ROBERT DAVIS	CONCESSIONS P.O.S. EQUIPMENT	1,284.28
SCHNEIDER GRAPHICS, INC.	SESSION 4 KARATE LESSONS	1,200.00
SENSIT TECHNOLOGIES	QUARTERLY LEASE OF DIGITAL	
SHI INTERNATIONAL CORP	MAILINGS	2,690.61
SHOTTENKIRK CHEVROLET-PONTIAC	WEDGE BEAM CLAMP	5.26
SIDEKICK DEVELOPMENT	2021 PLAYGROUND INSPECTIONS	1,500.00
SKOLD DOOR & FLOOR COMPANY INC	FURNACE REBATE	75.00
SNYDER & ASSOCIATES INC	2022 CHEVY TAHOE GRAPHICS	2,110.09
SPLAW PROPERTIES, LLC	SENSORS	192.06
SRIXON	LAPTOPS	6,436.17
STAPLES BUSINESS CREDIT	VEHICLE REPAIR	1,038.14
STIVERS FORD	PUBLIC SAFETY PROJECT	7,500.00
	PUBLIC WORKS DOOR MAINTENANCE	3,684.84
	NW DOUGLAS PKWY-GRADE, PARTIAL	
	PAVE&JOINT UTILIY	22,973.46
	MARCH 2022 ANNEX LEASE	4,504.83
	GOLF BALLS	2,254.52
	TOILET PAPER/PAPER TOWELS	335.85
	COIL ASSY-IGNITION	2,260.21

SWEET TIMEZ RENTAL LLC	ICE CREAM MACHINES RENTAL	100.00
TERMINAL SUPPLY CO.	OPTI-SEAL/PARTS	248.55
	TYPHOON PLUS	
TIFCO INDUSTRIES	ADJUSTABLE/SHRINKABLE	
	WIRE/RATCHET	134.90
	TRAFFIC SIG. ENHAN. MANAGEMENT	
TRAFFIC CONTROL CORPORATION	SOFTWARE PAY EST #1	292,712.05
TRUCK EQUIPMENT INC	CUTTING EDGE KIT	1,613.90
TYLER TECHNOLOGIES INC	MARCH 2022 ONLINE UTILITY BILLING	175.00
UNITED CONTRACTORS, INC	ASPHALT SPECIAL BACKFILL	203.64
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	PRE-EMPLOYMENT PHSYICAL	42.00
UNIVERSAL PRINTING SERVICES	FEBRUARY 2022 STATEMENT INSERTS	1,420.40
UNIVERSITY OF IOWA HYGIENE	TESTING FEES	337.50
UPHDM OCCUPATIONAL MEDICINE	PRE-EMPLOYMENT DRUG SCREENS	1,172.00
USA BLUE BOOK	HYDRANT BAGS	96.50
UTILITY SAFETY AND DESIGN INC.	RETAINER FEES	4,062.00
VAN METER INDUSTRIAL INC	METERS	1,208.49
VAN-WALL EQUIPMENT INC	GATOR OIL CHANGE	23.95
VEENSTRA & KIMM INC	FEBRUARY 2022 STATEMENT	65,895.39
WALSH DOOR & SECURITY	LOCKS REPAIRS	821.13
WASH-ECLAIR	WINDOW WASHING	42.00
	FEBRUARY 2022 STATEMENT- PUBLIC	
WAUKEE HARDWARE & VARIETY	WORKS	431.66
WAUKEE POWER EQUIPMENT	TRIMMERS/BACKPACK BLOWERS	2,681.91
WD DESIGNS	PARKS STAFF SHIRTS	2,545.67
	AMBULANCE OVERPAYMENT -	
WPS GHA	AHRENKIEL	357.66
XENIA RURAL WATER DISTR	UTE AVE PROJECT	1,116.53
TOTAL		\$3,154,221.72

PAYROLL 03/18/2022:

ABRAMOWITZ, LEVI	\$2,624.84
ADKINS, COREY	1,436.49
ADKISSON, JENNIFER	751.17
AHRENS, ELIZA	30.84
ALDRICH, SHAWN	2,014.15
ANDERSON, SARA	1,524.69
ANNIS, JEREMY	292.65
ANTON, MARY	559.59
ARIAS, HECTOR	2,244.61
BAKER, RANDY	1,774.01
BAUMAN, LISA	1,293.68
BECKER, CHEYANNE	662.16
BECKNER, HALEY	1,714.73
BEDFORD, SAMANTHA	1,396.41
BOYLE, GAVIN	1,792.59
BROWN, ANGALEA	1,387.08
BROWN, JENNIFER	2,207.13
BROWN, NATHAN	2,169.02
BRUENING, BENJAMIN	276.85
BRUNS, RACHEL	2,295.90
BURKHART, LINDA	3,144.26
BURKHART, MARK	92.28
CAMPBELL, SCOTT	1,929.12
CARPENTER, PAUL	1,742.73
CARROLL, JOSEPH	2,137.17
CHAMBERS, KYLE	1,744.42
CHRISTENSEN, ABAGAIL	1,371.25
CICHOSKI, KELLI	2,000.49

CLAYTON, EMMA	58.08
CLEMEN, ANTHONY	2,415.44
COGGESHELL, LEE	1,581.64
CORKREAN, JENNIFER	1,645.09
COUCHMAN, LILY	13.85
COUGHLIN, TONI	1,049.24
CRAVEN, GAYLA	160.64
CRONE, ERIN	9.04
CUNNINGHAM, SCOTT	2,882.47
DANIEL, COLE	1,483.35
DEBOER, MELISSA	2,238.68
DEETS, BRADLY	3,847.05
DEZEEUW, DAVID	2,435.47
DODGE, JUSTIN	1,992.23
EDWARDS, DANAE	1,979.19
EVANS, SUMMER	2,734.79
FLUGGE-SMITH, JAMIE	1,730.76
FREDERICK, JUSTIN	2,160.97
FREDERICKSEN, BROCK	1,303.65
FREEMAN, MATTHEW	1,516.24
FROELICH, WILLIAM	415.14
FYFE, JUSTIN	1,369.58
GARLICH, ELIZABETH	135.72
GAVIN, HALEY	305.87
GIBBS, AUSTIN	1,375.74
GIBSON IV, WILLIAM	1,723.74
GILCHRIST, NICHOLAS	1,408.93
GITZEN, ROBERT	2,683.25
GOINS, ANDREA	2,390.44
GROVE, BRIAN	373.87
GUESS, CHRISTOPHER	2,697.11
GUESS, KATHRYN	1,959.49
HANSON, LAURA	1,657.58
HEIMANN, RONALD	2,061.61
HENTGES, ERIC	2,328.96
HERRICK, ROBERT	1,959.83
HILGENBERG, ADAM	2,100.45
HOLMES, HOLLY	1,548.15
HUFFORD, ROSEMARY	12.00
HUSTED, TROY	1,938.93
HUTTON, JOSHUA	2,103.93
JACKSON, COLE	1,514.85
JERMIER, MATTHEW	3,109.45
JOHNSON, WYATT	1,405.11
KAMMERER, EMMILY	92.58
KAPPOS, SARA	2,744.42
KASS, ANDREW	2,653.34
KASZINSKI, BRETT	753.88
KELLER, CHRISTOPHER	1,995.38
KICKBUSH, CHRISTOPHER	1,892.07
KINNEY, SCOTT	1,812.92
KLEINWOLTERINK, COLE	2,199.01
KLEVER, JUDY	859.48
KNEPPER, AARON	92.53
KNUDSEN, DYLAN	2,045.86
KNUST, DANIEL	1,684.23
KOESTER, RUDY	3,532.21
KOSTECKI, BROOKE	539.19

KREFT, ALEXUS	648.47
KUHLMAN, TERESA	12.00
LARSON, KENNETH	227.38
LARSON, KRISTINE	3,063.73
LAUGHRIDGE, DANIEL	1,674.20
LE, SON	3,140.66
LEMKE, NEIL	1,904.11
LEVSEN, BRYAN	2,212.99
LINDSAY, MICHELLE	1,963.91
LONG, JEREMY	3,011.08
LOVETINSKY, TRACY	1,688.88
LYNCH, JEREMY	1,287.81
MAGNUSSEN, JACK	389.54
MANNING, JOSHUA	1,939.68
MAREAN, JOSHUA	1,368.81
MAREK, JAMES	1,543.62
MCCAY, BRENDA	291.79
MCCOY, CARA	550.99
MEEKER, BRYCE	1,818.36
MELLENBAMP, JEFFREY	2,821.96
METTEE, WILLIAM	1,893.89
MINAR, VANESSA	1,305.33
MINIKUS, JOSHUA	1,919.35
MOERMAN, TIMOTHY	4,161.10
MONA, RACHEL	1,684.54
MORRIS, ASHLEY	2,046.24
MURRA, BRIAN	2,247.70
NEWBURY, NICHOLAS	1,731.74
NICHOLS, ANDREW	1,719.71
NICODEMUS, BLAKE	1,005.27
OLDHAM, JAMES	2,164.89
OSBORN, SARAH	1,620.66
OSTRING, KATHLEEN	1,743.47
PARISH, TONJA	1,532.93
PATTERSON, KEVIN	1,526.55
PAYNE, THOMAS	1,581.45
PERKINS, JACOB	1,804.70
PETTIT, BRANDON	2,070.16
PIZINGER, JAMES	1,409.02
PLUMB, KARLEY	12.00
PURVIS, KATHRYN	1,383.79
QUAM, BRADLEY	1,539.65
QUICK, TIMOTHY	134.69
QUINN, JOHN	3,515.37
RASH, RONALD	2,113.06
RICHARDSON, DACE	1,412.07
RICHARDSON, ELIZABETH	1,637.48
ROBBINS, CORBY	1,940.07
ROBINSON, CLINT	3,671.32
ROBINSON, NATHANIEL	320.58
ROSENOW, MELANIE	609.35
ROTH, TITO	1,401.20
ROTSCHAFFER, CARMEN	1,450.54
ROYER, TIMOTHY	3,038.88
SCHAUFENBUEL, KARI	1,143.93
SCHETTLER, RODNEY	2,089.62
SCHUETT, REBECCA	2,705.38
SCHULTZ, JEFFREY	1,937.95

SEDDON, JOSH	1,613.13
SEELY, AUSTEN	521.89
SHAFFER, CHET	204.05
SLYCORD, JASON	1,806.28
SMITH, BLAKE	1,787.51
SNOW, SUSAN	160.64
SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,535.00
STEINKE, KURT	783.42
STEWARD, ERIC	1,853.52
STIFEL, DALTON	1,802.74
STONE, GREGORY	6.01
STOTZ, MELISSA	931.70
SULLIVAN, RYAN	725.76
TAYLOR, CHRISTINA	54.42
THAYER, CHANDLER	1,703.57
TOWNSEND, MCKENNA	1,903.86
TRUMAN, GRAHAM	143.92
TYSDAL, THOMAS	2,983.49
VANDEKAMP, JOSHUA	2,194.85
VENTO, NICHOLAS	1,320.35
WERTS, DANIEL	2,061.52
WESTON STOLL, KERI	1,813.13
WHITE, JASON	1,387.61
WHITE, KAITLYN	12.00
WHITHAM JOHNSON, JENNIFER	43.44
WIGGINS, MATHEW	1,506.81
WILLIAMS, NATHAN	921.79
WILLIAMS, SUSAN	1,940.63
WINTERS, TROY	529.09
WISE, NATHAN	3,291.79
WOOD, DANIEL	1,314.97
WRIGHT, MICHAEL	1,836.16
YOUNG, JOHNATHAN	1,990.17
YOUSO, ANTHONY	1,433.83
<i>*TOTAL*</i>	<i>\$281,264.08</i>

- B. Consideration of approval of City Council Minutes of 03/07/2022 Regular Meeting
- C. Consideration of approval of a resolution setting forth check authorization procedures and authorized signatories for City of Waukee accounts in accordance with generally accepted accounting standards (Resolution #2022-105)
- D. Consideration of approval of a resolution combining Resolutions #2022-073 and 2022-074 concerning voluntary annexation at the direction of the Iowa Economic Development Authority [William Fox Farm Company; Waukee Community School District; Fox Creek Meadows, LLC; Shoeman Family Trust] (Resolution #2022-106)
- E. Receipt and File of Vehicle, Equipment Purchases:
 - 1. Consideration of approval of receipt and file of the purchase of a 2022 Chevy Traverse from Shottenkirk Chevrolet of Waukee, Iowa, in the amount of \$29,993.20 [Waukee Public Works Department, Engineering Division]
 - 2. Consideration of approval of receipt and file of the purchase of a Chevy 3500HD truck from Shottenkirk Chevrolet of Waukee, Iowa, in the amount of \$38,118.00 [Waukee Parks & Recreation Department]
 - 3. Consideration of approval of receipt and file of the purchase of a Chevy 1500 LTD crew cab truck from Shottenkirk Chevrolet of Waukee, Iowa, in the amount of \$36,591.40 [Waukee Parks & Recreation Department]
- F. Liquor License Applications, Renewals:
 - 1. Consideration of approval of renewal of 12-month Class B Beer Permit with Class C Native Wine Permit and Sunday Sales privileges for A Boy & His BBQ, LLC, d/b/a Kue'd Smokehouse [245 E. Hickman Road]
 - 2. Consideration of approval of 12-month liquor license amendment for Central Standard Waukee, LLC, d/b/a Central Standard [1222 SE University Avenue], adding a Catering privilege
- G. Contracts, Agreements:

1. Consideration of approval of a resolution approving Beverage Agreement with PepsiCo Beverage Sales, LLC [Triumph Park] (Resolution #2022-107)
 2. Consideration of approval of a resolution approving Polling Place Agreement between the Dallas County Commissioner of Elections and City of Waukee [Waukee Precinct 10] (Resolution #2022-108)
 3. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with OPN Architects [Waukee City Hall Renovation and Security Upgrades Project] (Resolution #2022-109)
 4. Consideration of approval of a resolution approving OpenGov Citizen Request Management (CRM) software services agreement and project scope (Resolution #2022-110)
 5. Consideration of approval of a resolution approving Streetlight Proposal from MidAmerican Energy Company [NW 2nd Street, NW Sunrise Drive and NW Sawyer Drive, WMIS #2902076] (Resolution #2022-111)
 6. Consideration of approval of a resolution approving various Agreements Concerning for Construction of Fence (Resolution #2022-112)
- H. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
1. Consideration of approval of Payment Estimate No. 17 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$267,393.27
 2. Consideration of approval of Payment Estimate No. 7 to Larson Construction Company, Inc., for the Triumph Park Fishing Pier Project in the amount of \$9,682.16
 3. Consideration of approval of Payment Estimate No. 2 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$1,793.60
 4. Consideration of approval of Payment Estimate No. 1 to Traffic Control Corporation for the Traffic Signal Enhancement Project – Management Software [DOT Project No.: ICAAP-SWAP-8177(624--SH-25)], in the amount of \$292,712.05
 5. Consideration of approval of Payment Estimate No. 11 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$12,711.09
 6. Consideration of approval of Payment Estimate No. 7 to C.L. Carroll Co., Inc., for the 2021 Well Rehabilitation Phase 2 Project in the amount of \$92,150.00
 7. Consideration of approval of a resolution accepting public improvements [Autumn Valley Plat 1] (Resolution #2022-113)
- I. Awards of Quote:
1. Consideration of approval of a resolution awarding quote for demolition [500 N. Warrior Lane] (Resolution #2022-114)
 2. Consideration of approval of a resolution awarding quote for Street Median Landscape Maintenance (Resolution #2022-115)
 3. Consideration of approval of a resolution awarding quote for Waukee City Hall Wall Repair (Resolution #2022-116)
 4. Consideration of approval of a resolution rejecting quote for Southfork Drive Culvert Repairs (Resolution #2022-117)
- J. Fixing Dates for Public Hearings:
1. Consideration of approval of a resolution ordering construction of Lift Station No. 2 Rehabilitation Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2022-118)
 2. Consideration of approval of a resolution ordering construction of Little Walnut Creek Trunk Sewer Extension Phase 5 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2022-119)
- K. Consideration of approval of a resolution approving construction drawings [Maple Grove Place] (Resolution #2022-120)
- L. Consideration of approval of a resolution approving revised construction drawings [Waukee Crossing Plat 2] (Resolution #2022-121)
- 2) Mayor's Appointment and Resolution: *Consideration of approval of a resolution approving mayor's appointment of City of Waukee representation to the Mid-Iowa Planning Alliance (MIPA) Board of Directors for 2022*** – Mayor Clarke appointed Economic Development Coordinator Jennifer Brown to the MIPA Board of Directors. Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-122)
- 3) Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to M-1, a property to be known as Legacy Park West [second reading]*** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- 4) Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-2 to R-2/PD-1***

and R-4, a property to be known as Indi Run Plat 4 [second reading] – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.

- 5) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4 to R-3/PD-1, a property to be known as RealtyLink [second reading]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to R-3, a property known as Stratford Crossing Plat 1, Outlot W [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2.
- 7) **Ordinance: Consideration of approval of an ordinance to amend Chapter 77, Waukee Municipal Code, regarding the use of skateboards on public rights of way [second, third (final) readings]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council Member Crone. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Ordinance #3021)
- 8) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and K-MF Stacked Medium to K-MF Stacked Medium /PD-1, a property to be known as Edencrest at Kettlestone [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Ordinance #3022)
- 9) **Resolution: Consideration of approval of a resolution approving and adopting Northwest Neighborhood Phase 1 Plan and Neighborhood Design Guidelines** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Community Development Director Kass noted that the proposed plan included guidelines that can also be applied elsewhere in the City. Mayor Clarke noted that the plan has been a council priority and voiced her pleasure in seeing the matter come to fruition. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Absent: Bottenberg, Lyon. Motion carried 3 – 0 – 2. (Resolution #2022-123)

(J) Reports – Mayor Clarke noted that this was City Administrator Moerman’s last council meeting before his retirement at the end of the month. She and Council Members Crone, Sinclair and Pierce all thanked Mr. Moerman for his years of service to the City.

Council Member Sinclair moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 3 – 0.

Meeting Adjourned at 6:33 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk