



WAUKEE CITY COUNCIL MINUTES
April 3, 2023

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Pro Tem Bottenberg at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon (electronically), Anna Bergman Pierce (electronically), Ben Sinclair. Absent: Mayor Courtney Clarke.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Planning Coordinator Melissa DeBoer, Finance Director Linda Burkhart, Director of Economic Development Jennifer Brown, Human Resources Director Michelle Lindsay, Director of Marketing & Communications Heather Behrens, IT Director Son Le, Public Works Director/City Engineer Rudy Koester, Fire Chief Clint Robinson, Deputy Fire Chief Tomme Tysdal, Police Chief Chad McCluskey, Police Officer Corby Robbins, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Sinclair moved to approve the agenda, removing items J3 and J4 due to the absence of Mayor Clarke; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Monthly Mayor’s Report** – No report made.
- (G) **Presentations: None**
- (H) **Public Hearings:**
- 1) **On an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, Waukeee, Iowa, by adding consumer fireworks sales as a permitted use to commercial zoning districts** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Planning Coordinator DeBoer noted that the current ordinance only allows consumer fireworks sales in industrial zoning districts. State legislation enacted in 2022 requires that the City amend the ordinance to allow such sales in commercial zoning districts, as well. No comments were made by the public in attendance.
 - 2) **On certain amendments to agreements with Northpointe Development II Corporation for an affordable housing project** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Assistant City Administrator Osborne stated that the proposed amendments are necessary due to the discovery of a significant funding gap after the initial agreements were approved. The amended agreements reduce the number of low income housing tax credit (LIHTC) units constructed by Northpointe and include a partnership with Habitat for Humanity. Mr. Osborne also reviewed an updated development concept plan. No comments were made by the public in attendance.
 - 3) **On the authorization of the issuance of Bonds or Capital Loan Notes to evidence the obligation of the City thereunder [Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds or Capital Loan Notes (UR)]** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Finance Director Burkhart reviewed the proposed bond issuance, noting that the three bond issues being considered by council would all be used toward funding the Public Safety Facility. The bonds will be sold over the next two fiscal years but approval of bond issuance is recommended at this time. No comments were made by the public in attendance.

- 4) **On hearing on the authorization of the issuance of Bonds or Capital Loan Notes to evidence the obligation of the City thereunder [Not to Exceed \$700,000 General Obligation Bonds or Capital Loan Notes (GCP)]** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Finance Director Burkhart reviewed the proposed bond issuance to fund the Public Safety Facility. No comments were made by the public in attendance.
- 5) **On the issuance of Not to Exceed \$25,000,000 General Obligation Local Option Sales Tax Bonds** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Finance Director Burkhart reviewed the proposed bond issuance to fund the Public Safety Facility, noting that language was included in the bond documents that funds could be used toward construction of other parks and recreational trail projects if the full amount is not needed for the Public Safety Facility. Cash from LOSST collections will also be used toward this project. No comments were made by the public in attendance.

(I) Public Hearing Action Items:

- 1) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, Waukee, Iowa, by adding consumer fireworks sales as a permitted use to commercial zoning districts [introduction; first reading]*** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Council Member Sinclair asked for clarification that the proposed ordinance amendments were necessary to comply with State law; Planning Coordinator DeBoer replied in the affirmative. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 2) **Affordable Housing Project**
 - A. **Resolution: *Consideration of approval of a resolution approving and executing an Amendment to an Option to Purchase Agreement with Northpointe Development II Corporation*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Assistant City Administrator Osborne noted that if any agreement with Habitat for Humanity does not move forward, the City is not obligated to continue the project. If Northpointe Development II Corporation qualifies for LIHTC funding, there will be additional amendments to the agreements. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-119)
 - B. **Resolution: *Consideration of approval of a resolution approving and executing an Amendment to a Development Agreement with Northpointe Development II Corporation*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-120)
- 3) **General Obligation Bonds or Capital Loan Notes**
 - A. **Resolution: *Consideration of approval of a resolution instituting proceedings to take additional action [Not to Exceed \$35,000,000 General Obligation Urban Renewal Bonds or Capital Loan Notes (UR)]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1. (Resolution #2023-121)
 - B. **Resolution: *Consideration of approval of a resolution instituting proceedings to take additional action [Not to Exceed \$700,000 General Obligation Bonds or Capital Loan Notes (GCP)]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1. (Resolution #2023-122)

C. Resolution: Consideration of approval of a resolution instituting proceedings to take additional action [Not to Exceed \$25,000,000 General Obligation Local Option Sales Tax Bonds] – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1. (Resolution #2023-123)

(J) Action Items:

1) Consent Agenda Part 1: Council Member Lyon moved to approve Consent Agenda Part 1; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 04/03/2023 Bill List; 03/31/2023 Payroll:

Total Unpaid Bills Presented for Approval :	\$773,000.87
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	207,285.20
(C) Payroll Taxes & Reimbursements	391,130.40
(D) Utility Refunds	1,294.39
Payroll Checks Issued:	
(E) 03/31/2023	352,183.07
	<u>*TOTAL*</u> \$1,724,893.93

FY 2023 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$15,079,307	\$21,384,085	\$10,276,234
011 General Fund-Hotel/Motel Tax	43,000	47,284	36,100	82,317
060 Road Use Tax Fund	3,714,735	2,403,331	3,044,500	1,765,018
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	518
110 Debt Service Fund	8,334,574	1,817,887	10,434,782	3,913,624
111 Special Assessments Fund	-	-	-	23,563
120 North Residential TIF	191,250	403	304,800.00	148,819
121 Hickman West Indust Park TIF	568,106	-	994,700	4,126
123 Waukee Urban Renewal Area TIF Fund	45,000	32,333	1,687,500	1,634,093
124 Gateway Urban Renewal	2,801,576	275,214	3,294,900	1,604,949
125 Autumn Ridge Urban Renewal	493,672	-	727,000	723,350
126 Waukee West Urban Renewal	2,500	1,809	-	-
127 Southwest Business Park	93,000	55,139	120,400	58,421
128 Waukee Central URA	176,800	-	-	-
129 Towne Center Commercial TIF	-	3,675	-	-
130 Quarter Commercial TIF	-	7,009	-	-
131 Kettlestone Residential TIF	-	1,990	-	-
132 Kettlestone Commercial TIF	-	852	-	-
210 Employee Benefits Fund	3,000,000	-	3,005,365	1,744,712
211 Local Option Sales Tax	1,219,219	-	4,218,000	3,313,165
212 Public Improvement Fund	-	-	504,000	548,224
327 Capital Projects	19,369,941	15,799,290	15,500,000	13,262,912
330 City Wide SA Sidewalk Project	-	-	-	365
510 Water Utility Fund	10,580,756	4,370,294	7,725,640	9,056,656
520 Sewer Utility Fund	15,912,426	7,910,240	6,668,500	8,462,330
521 University Ave Trunk Sewer Project	-	-	-	14,441
522 Waste Water Treatment PI	-	-	-	997
523 E Area Pump Sta Treatment	-	-	-	3,495

540 Gas Utility Fund	11,255,880	8,735,855	10,635,000	10,928,497
560 Storm Sewer Utility Fund	4,499,690	1,643,484	1,436,500	1,212,668
570 Utility Bill Fund	479,560	332,818	459,400	408,565
590 Solid Waste Collect & Rcycl Fund	1,718,400	1,334,227	1,683,250	1,235,473
750 Golf Course Fund	670,735	422,580	692,000	581,227
810 Equipment Revolving Fund	-	-	-	4,096
TOTAL	\$106,623,120	\$60,275,221	\$94,556,422	\$71,012,854

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 04/03/2023:

BANK OF AMERICA	BANK OF AMERICA CREDIT CARD STATEMENT	\$99.00
BRYAN CLARK HOMES LLC	UTILITY REFUND	50.45
CENTENNIAL CROSSING	UTILITY REFUND	55.33
CENTENNIAL CROSSING	UTILITY REFUND	51.60
CENTENNIAL CROSSING	UTILITY REFUND	103.20
CENTENNIAL CROSSING	UTILITY REFUND	51.60
CONROYD, ARIANNA	UTILITY REFUND	35.58
EFTPS	FICA TAX WITHHOLDING	126,195.93
EMPLOYEE BENEFIT SYSTEMS	APR '23 HEALTH INSURANCE MONTHLY PREMIUM	202,200.97
FRUSA EMS	OCTOBER 2022 AMBULANCE BILLING	1,632.94
GERHARDT, BEN	UTILITY REFUND	59.77
GRAHAM COLLISION	'20 TAHOE REPAIR	2,381.88
HENNINGSSEN, TYLER A	UTILITY REFUND	34.31
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	15,656.84
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
IPERS	IPERS DEDUCTIONS	229,757.95
KAISER, RILEY A	UTILITY REFUND	100.00
KIMBERLEY DEVELOPMENT	UTILITY REFUND	362.80
MCQUISTON, CARLA D	UTILITY REFUND	49.26
SAM'S CLUB	MARCH 2023 STATEMENT-MEMBERSHIP FEES	300.85
SCHULTE, JOHN J	UTILITY REFUND	123.30
THERAGENE, MOISE	UTILITY REFUND	165.88
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	19,188.65
US POSTAL SERVICE	MARCH 2023 LATE NOTICES	669.56
VEENSTRA, KRISTI A	UTILITY REFUND	51.31
TOTAL		\$599,709.99

UNPAID BILLS PRESENTED FOR APPROVAL 04/03/2023:

1-DAY CDL	CDL TRAINING- FREEMAN	\$500.00
836 TECHNOLOGIES CORPORATION	CINT COMMANDER II SOFTWARE	32,809.11
AIRGAS USA LLC	OXYGEN	153.52
ALL STAR PRO GOLF	PENCILS	520.17
AMAZON.COM	RUBBING ALCOHOL/CUPS/SQUEEZE BOTTLES/PIPE CLEANERS	3,443.71
ARNOLD MOTOR SUPPLY	OIL FILTERS	13.23
AT&T MOBILITY	FEBRUARY 2023 STATEMENT	54.33
ATLANTIC BOTTLING CO	CITY HALL POP MACHINE	50.72
AUTOZONE	BATTERY	315.99
BAX SALES INC	CABLE TIES	424.72
BDI SIGNS BUSINESS DESIGNS INC	TEE BOX MARKERS/ARROW SIGNS	1,106.00
BIG GREEN UMBRELLA MEDIA INC	FEBRUARY 2023 WAUKEE LIVING	1,759.80
BOUND TREE MEDICAL	EMS SUPPLIES	2,612.79
BRICK GENTRY BOWERS SWARTZ	FEBRUARY 2023 STATEMENT	15,346.90
BUSINESS PUBLICATIONS	ADVERTISING	830.00
CALEA	ON-SITE FEE	5,500.00
CALHOUN-BURNS AND ASSOCIATES INC	N WARRIOR LN BRIDGE OVER LITTLE WALNUT CREEK	8,411.34

CAPITAL SANITARY SUPPLY	CLEANER/PAPER TOWELS	411.35
CENTURYLINK	MARCH 2023 STATEMENT	61.07
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	811.70
CITY OF CLIVE	KNO2 COMBINED SYSTEM (YEAR 3)- 2023	494.00
CITY OF WAUKEE	MARCH 2023 STATEMENT	15,358.64
CITY OF WAUKEE - AR	OCT 2022 UTE AVE & ASHWORTH RD INTERSECTION IMPRVS	17,643.75
CITY OF WEST DES MOINES	FIELD OPS LICENSES- REIMBURSEMENT	360.00
CLUBPROCURE	DETERGENT/ROPE STAND/TEE MARKERS	468.00
COINS FOR ANYTHING INC	CHALLENGE COINS	1,215.00
CORE & MAIN LP	METERS	1,675.00
CORE CONSTRUCTION SERVICES LLC	PAY EST #8 PUBLIC WORKS 2ND FLOOR EXPANSION	1,544.70
CRYSTAL CLEAR BOTTLED WATER	WATER	111.89
D & K PRODUCT INC.	FERTILIZER	7,615.93
D.P. ASSOCIATES	SNOWPLOW SIMULATOR TRAINING	10,485.00
DELTA DENTAL	APR '23 DENTAL & VISION INSURANCE PREMIUM	15,016.64
DES MOINES REGISTER	APRIL 2023 SUBSCRIPTION	37.00
DES MOINES STAMP MFG CO	NOTARY STAMP- YOUNG	29.50
DINNER DELIGHTS	MARCH 2023 FREEZER MEAL WORKSHOP	1,416.00
EARL MAY SEED & NURSERY	SPHAGNUM PEAT	335.92
FARNSWORTH GROUP INC	PUBLIC WORKS SITE EXPANSION PHASE 1	5,324.32
FIRE SERVICE INC	EXPANSION VALVES	241.59
FIRE SERVICE TRAINING BUREAU	FIRE OFFICER 1 CERTIFICATION FEES- KLEINWOLTERINK	50.00
FIRST ARRIVING IO INC	DASHBOARD RENEWAL- ANNUAL STANDARD SUBSCRIPTION	987.56
FIRST CHOICE COFFEE SERVICES	COFFEE	73.50
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	T AVE CORRIDOR IMPROVEMENTS TIXKEEPER SOFTWARE MAY 2023- APRIL 2024	133,963.08
FRIENDS OF THE GRIMES PUBLIC LIBRARY	SHIRTS/EMBROIDERY- FERRARA	225.00
GALLS LLC	TREE CARVINGS	1,644.18
GARY KEENAN	ZOOM PROSPECTOR ENTERPRISE RENEWAL	1,700.00
GIS PLANNING INC.	FY2024 MEMBER DUES- SCHUETT & BURKHART	9,000.00
GOLDEN CIRCLE MUNICIPAL OFFICERS ASSOC.	ICE MACHINE MAINTENANCE	50.00
GOODWIN TUCKER GROUP	2020 FORD INTERCEPTOR REPAIRS	496.92
GRAHAM COLLISION	COLD MIX	6,859.14
GRIMES ASPHALT & PAVING	POLYGRAPHS- HENNING/WALKER/LOVAN/STACKHOU SE/KORTE	1,460.80
HAWKEYE POLYGRAPH	APR '23 HMA MONTHLY CONSULTING FEE	1,750.00
HOLMES MURPHY	PAVEMENT MANAGEMENT STUDY	4,747.50
HRGREEN, INC	MARCH 2023 STATEMENT	3,135.50
HY-VEE	STATE OF THE CITY ADDRESS RECORDING	941.68
IMANI INNOVATIVE CONSULTING	METERS	700.00
INDUSTRIAL SALES COMPANY INC	EXCESS FLOW VALVES	72,117.85
INDUSTRIAL SALES COMPANY INC- WF	WAUKEE CROSSING PLAT 3	568.99
INFRASOURCE CONSTRUCTION LLC	BOOKS	12,712.04
INGRAM LIBRARY SERVICES	BATTERIES	7,780.60
INTERSTATE ALL BATTERY CENTER	SALT BRINE	312.30
IOWA DEPT OF TRANSPORTATION		2,319.32

IOWA FIRE EQUIPMENT COMPANY	ANNUAL FIRE EXTINGUISHER INSPECTION	113.50
IOWA LAW ENFORCEMENT ACADEMY	BASIC ACADEMY RIFLE TRAINING-GEHRKE & SMOLIK	1,035.00
IOWA ONE CALL	FEBRUARY 2023 STATEMENT	425.00
IOWA SIGNAL INC	RELEASE RETAINAGE TRAFFIC SIGNAL ENHANCMENT PROJEC	25,185.48
JCG LAND SERVICES INC	UNIVERSITY AVE EXT- 10TH ST TO WARRIOR LN	4,998.75
KAMI BROWN	WATER HEATER REBATE	50.00
KARL CHEVROLET	REPLACE LIGHTS	3,012.05
KIMBALL MIDWEST	ABRASION SLEEVE	305.82
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER/PRINTER LEASE & MAINTENANCE	491.11
LANA SHOPE	COFFEE CAKES PROGRAM	150.00
LIBRARY IDEAS LLC	BOOKS	557.15
LOCKBOX STORAGE WAUKEE	STORAGE UNIT	361.42
LOGOED APPAREL & PROMOTIONS	SWEATSHIRT/SHIRTS/JACKET/HAT-ROTH	3,269.47
LOOPUP	FEBRUARY 2023 STATEMENT	1.31
MARK STUCHEL INC.	WRENCH	68.00
MATHIAS MUELLER	THERMOSTAT REBATE	30.00
MCCLURE ENGINEERING CO	ASHWORTH DR RESURFACING- 4TH ST TO 10TH ST	1,202.50
MCFARLAND CLINIC PC	PRE-EMPLOYMENT DRUG SCREENS	102.00
MENARDS	DRYWALL ANCHORS/BOLTS	19.62
MERCY CLINICS OCCUPATIONAL MEDICINE CLINIC	EMPLOYEE PHYSICALS	3,666.00
MERCY OCCUPATIONAL HEALTH IOWA	PRE-EMPLOYMENT DRUG SCREEN	84.00
METERING & TECHNOLOGY SOLUTIONS	METERS	12,359.97
MID AMERICAN ENERGY	MARCH 2023 STATEMENT	15,401.63
MID IOWA PLANNING ALLIANCE FOR COMMUNITY DEVELOPMENT	FY22 4TH QUARTER & FY23 DUES	4,488.00
MIDWEST ALARM SERVICES	FIRE ALARM INSPECTION/FIRE EXTINGUISHER INSPECTION	702.00
MOTOROLA SOLUTIONS INC	BATTERIES	1,032.90
MUNICIPAL SUPPLY INC.	CONVERSION TO SENSUS ANALYTICS/RNI SAAS & SA	24,798.00
NAPA AUTO PARTS STORE	OIL FILTERS/WIPER BLADES	257.32
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- CITY HALL	2,339.26
OFFICE DEPOT	MONITOR	243.66
O'HALLORAN INTERNATIONAL INC.	EMERGENCY SERVICE CALL BLOWN TURBO	8,331.05
ORKIN PEST CONTROL	PEST CONTROL- CITY HALL	434.97
PELLA REGIONAL HEALTH CENTER	PRE-EMPLOYMENT DRUG SCREEN	30.00
PEREZ CLEANING SERVICES LLC	CLEANING SERVICES- PD	780.00
PHILIP L ASCHEMAN PHD	CRITICAL INCIDENT DEBRIEF/EVALUATION	160.00
PITNEY BOWES	LETTER OPENER SERVICE AGREEMENT	126.00
PLAYAWAY PRODUCTS LLC	BOOKS	624.38
POWERNET	MARCH 2023 STATEMENT	17.10
PREMIER POLYSTEEL	MEMORIAL BENCH	1,372.00
PRONUNCIATOR LLC	ONLINE RESOURCE	450.00
RANGEMASTERS TRAINING CENTER	RIFLE REPAIRS	77.38
RDG PLANNING & DESIGN	STORMWATER REVIEW- REMINGTON POINTE	1,841.25
ROGER SCOTT	THERMOSTAT REBATE	30.00
SCIENCE CENTER OF IOWA	ADVENTURE PASS FOR CHECKOUT	250.00
SHERWIN WILLIAMS CO	PAINT/CUPS	43.66
SHIVE HATTERY INC.	UNIVERSITY AVE EXT- 10TH ST TO SE LA GRANT PKWY	146,397.90

SNYDER & ASSOCIATES INC	SCHOOL & TRAIL ROUTES IMPROVEMENTS	13,267.92
SRIXON	GOLF BALLS	375.60
STAPLES BUSINESS CREDIT	TOILET PAPER/PAPER TOWELS	465.49
STIVERS FORD	REPLACE BATTERY	355.02
SUNFLOWER FINE ART LLC.	ART CLASSES	528.00
SUNSET LAW ENFORCEMENT	AMMUNITION	5,063.25
TEAM SERVICES INC	PUBLIC WORKS SITE EXPANSION PHASE 1	5,577.93
THOMSON REUTERS - WEST	SOFTWARE SUBSCRIPTION	273.42
TRAFFIC CONTROL CORPORATION	RELEASE RETAINAGE TRAFFIC SIG ENHAN SOFTWARE	9,634.95
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	TLO ACCESS	95.00
TRUCK EQUIPMENT INC	TRUCK BED COVER/BEDLINER/FLOOR MATS/ACCESSORIES	3,218.36
TYLER TECHNOLOGIES INC	ERP PRO UTILITIES ANNUAL FEES- APRIL '23- JUNE '23	457.05
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	PRE-EMPLOYMENT DRUG SCREEN BUSINESS CARDS- GEHRKE/HACKETT/TALAMANTEZ	42.00
UNIVERSAL PRINTING SERVICES	TESTING FEES	165.00
UNIVERSITY OF IOWA HYGIENE	HYDRANT 'NOT IN SERVICE' BAGS	857.50
USA BLUE BOOK	FEBRUARY 2023 STATEMENT	169.87
VEENSTRA & KIMM INC	MEDICINAL HERB GARDEN PROGRAM	64,793.54
VELYA JANCZ-URBAN	MARCH 2023 STATEMENT	200.00
VERIZON WIRELESS	FEBRUARY 2023 STATEMENT- CITY HALL	7,066.48
WAUKEE HARDWARE & VARIETY	MOWER PARTS	27.25
WAUKEE POWER EQUIPMENT	APRIL 2023 WATER TOWER RENT	160.37
WEST DES MOINES WATER WORKS	NW SUNRISE DR CULVERT DESIGN	964.10
WHKS & COMPANY		1,839.00
<i>*TOTAL*</i>		<i>\$801,419.00</i>

PAYROLL 03/31/2023:

ABRAMOWITZ, LEVI	\$2,479.64
ADKINS, COREY	1,722.94
ADKISSON, JENNIFER	774.05
AHRENS, ELIZA	14.18
ANDERSON, SARA	1,693.41
ANNIS, JEREMY	415.95
BAKER, RANDY	2,024.07
BAUMAN, LISA	1,597.01
BECKER, CHEYANNE	1,849.59
BEDFORD, SAMANTHA	1,546.69
BEEHLER, EMILY	1,784.53
BEHRENS, HEATHER	2,857.15
BERG, KRISTINA	340.10
BERG, THOMAS	24.94
BERGMAN, ANNASTASIA	660.30
BEYERS, JENNIFER	174.57
BLACK, HUNTER	1,392.71
BLOMMESTEIN, FREDRIK	563.07
BOETTCHER, ADDALYN	18.01
BOLEY, SHELLY	51.72
BOTTENBERG, RICHARD	660.30
BOYD, ISAAC	1,673.95
BOYLE, GAVIN	1,959.59
BROWN, ANGALEA	1,785.55
BROWN, JENNIFER	2,629.62
BROWN, NATHAN	2,425.61

BRUENING, BENJAMIN	507.63
BRUNS, RACHEL	2,663.35
BURKHART, LINDA	3,596.25
CAMPBELL, SCOTT	2,639.61
CARPENTER, PAUL	2,015.35
CARROLL, JOSEPH	2,499.57
CARROLL, THOMAS	44.32
CHAMBERS, KYLE	1,992.60
CHASE, AIDAN	24.94
CHRISTENSEN, AARON	1,552.66
CHRISTENSEN, ABAGAIL	1,744.47
CICHOSKI, KELLI	2,451.65
CLARKE, COURTNEY	1,153.24
CLAYTON, ANISTON	54.02
CLEMEN, ANTHONY	2,604.17
COGGESHELL, LEE	1,785.85
CORKREAN, JENNIFER	2,082.44
COUCHMAN, LUCY	16.62
COUGHLIN, TONI	661.28
COX, BENJAMIN	385.26
CRAVEN, GAYLA	185.06
CRONE, CHRISTINE	574.66
CRONE, ERIN	243.11
CROSS, JONATHAN	675.96
CUNNINGHAM, SCOTT	3,138.62
DANIEL, COLE	1,760.15
DANIEL, MELANIE	508.18
DEBOER, MELISSA	2,773.17
DEETS, BRADLY	4,821.95
DEZEEUW, DAVID	2,575.47
DODGE, JARED	103.44
DODGE, JUSTIN	2,231.00
DUCKETT, KEATON	340.76
EDWARDS, DANAE	2,220.18
FLUGGE-SMITH, JAMIE	2,212.17
FREDERICK, JUSTIN	2,280.71
FREDERICKSEN, BROCK	2,195.16
FREEMAN, MATTHEW	1,674.77
FROELICH, WILLIAM	284.53
FYFE, JUSTIN	1,706.00
GAVIN, HALEY	978.19
GEHRKE, CHASE	1,981.48
GIBBS, AUSTIN	2,070.11
GIBSON IV, WILLIAM	1,976.98
GILCHRIST, NICHOLAS	1,862.49
GITZEN, ROBERT	3,064.08
GOINS, ANDREA	2,618.98
GUESS, KATHRYN	2,280.76
HABGOOD, FINLEY	27.02
HACKETT, MICHAEL	2,164.17
HANSON, LAURA	1,940.17
HEIMANN, RONALD	2,083.85
HEINEMANN, JACOB	69.04
HENTGES, ERIC	2,198.51
HILGENBERG, ADAM	3,323.57
HILL, JOHN	19.62
HOGBONOUTO, TOLIDJI	2,061.50
HOLMES, HOLLY	1,782.48

HOPKINS, JERI	75.03
HUSTED, TROY	2,209.77
HUTTON, JOSHUA	2,070.10
JACKSON, COLE	1,932.00
JERMIER, MATTHEW	3,545.78
JOHNSON, WYATT	2,106.85
KAMMERER, EMMILY	424.07
KAPPOS, SARA	3,103.55
KASS, ANDREW	2,924.71
KASZINSKI, BRETT	492.39
KELLER, CHRISTOPHER	2,488.95
KICKBUSH, CHRISTOPHER	2,093.79
KLEINWOLTERINK, COLE	2,152.25
KLEVER, JUDY	1,100.75
KNEPPER, AARON	92.53
KNUDSEN, DYLAN	2,325.25
KNUST, DANIEL	1,943.19
KOESTER, RUDY	4,078.82
KOSTECKI, BROOKE	589.90
KREKLAU, ROBERT	796.63
KUHLES, KAMRYN	381.40
KUHLMAN, TERESA	77.57
LACKEY, JAMIE	1,039.37
LANDE, HATTIE	22.16
LARSON, KRISTINE	3,088.72
LAUGHRIDGE, DANIEL	2,083.63
LE, SON	3,489.86
LEMKE, NEIL	2,519.48
LEVSEN, BRYAN	2,218.11
LEWIS, CLINTON	1,410.53
LINDSAY, MICHELLE	1,993.29
LOCKHART, MEGAN	544.24
LONG, JEREMY	7,374.50
LOVETINSKY, TRACY	1,902.70
LYNCH, JEREMY	1,640.80
LYON, LARRY	659.66
MANNING, JOSHUA	2,344.28
MAREAN, JOSHUA	1,887.78
MAREK, JAMES	1,713.40
MARRIOTT, REID	32.32
MCCLUSKEY, ERIC	3,416.86
MEEKER, BRYCE	1,911.92
MELLENCAMP, JEFFREY	3,211.03
METTEE, WILLIAM	2,085.82
MINIKUS, JOSHUA	2,450.80
MORAVEC, CODY	2,196.86
MORRIS, ASHLEY	1,955.96
MURRA, BRIAN	2,495.33
MURRAY, JACK	2,584.54
NEWBURY, NICHOLAS	1,956.98
NICHOLS, ANDREW	1,914.79
OHMSTEDE, LUIS	1,438.37
OLDHAM, JAMES	2,152.25
OLSASKY, JOHN	633.17
OLSON, ELIZABETH	22.16
OSBORN, RYAN	529.23
OSBORN, SARAH	2,001.99
OSBORNE, NICHOLAS	2,797.93

OSTRING, KATHLEEN	1,996.06
PARISH, TONJA	1,641.03
PATTERSON, KEVIN	1,824.31
PAYNE, THOMAS	1,928.73
PERALTA CORNEJO, STEVEN	97.17
PERKINS, JACOB	1,977.61
PETTIT, BRANDON	2,576.94
PIZINGER, JAMES	1,614.44
PLUMB, KARLEY	19.40
PORTER, NICKOLAS	220.62
PURVIS, KATHRYN	1,558.64
QUAM, BRADLEY	2,062.19
RASH, KYLE	38.79
RASH, RONALD	2,416.86
RETTENMEIER, ALEC	313.44
RICHARDSON, DACE	1,605.77
RICHARDSON, ELIZABETH	2,100.79
RISINGER, GEORGE	156.07
ROBBINS, CORBY	2,154.49
ROBINSON, CLINT	4,070.06
ROSENOW, MELANIE	598.37
ROTH, TITO	1,729.97
ROTSCHAFFER, CARMEN	1,589.39
ROYER, TIMOTHY	3,339.96
RUSHER, LUCIUS	2,682.92
SCHAUFENBUEL, KARI	1,167.12
SCHMIDT, NYAH	84.04
SCHUETT, REBECCA	2,880.10
SCHULTZ, JEFFREY	1,975.04
SEDDON, JOSH	1,891.36
SEELY, AUSTEN	1,170.83
SHAFFER, CHET	1,768.76
SHERIDAN, ISABELLA	214.50
SHIELDS, JOHN	1,445.47
SINCLAIR, BENJAMIN	659.66
SLYCORD, JASON	1,955.75
SMITH, BLAKE	2,000.15
SMITH, SINJIN	116.36
SMOLIK, MEGAN	1,634.84
SNOW, SUSAN	161.92
SOFEN, NATASHA	34.42
SPOSETO, CADEN	221.64
SPOSETO, MACKENZIE	2,990.33
STANISH, LAURA	1,674.16
STEINKE, KURT	1,300.17
STEPHENS, CLINT	421.65
STEWART, ERIC	2,076.05
STIFEL, DALTON	2,021.03
STONE, GREGORY	23.55
STOTZ, MELISSA	1,020.35
SUTTON, STEFANIE	235.49
TALAMANTEZ, HALEY	1,916.54
TAYLOR, CHRISTINA	229.14
THAYER, CHANDLER	2,269.51
TOWNSEND, MCKENNA	2,094.91
TRENT, JARED	799.61
TYSDAL, THOMAS	3,318.55
VAN ERDEWYK, RACHEL	2,069.22

VANDEKAMP, JOSHUA	2,639.94
VELDE, HALLE	60.03
VENTO, NICHOLAS	1,435.11
VIZCARRA, RICARDO	1,447.95
VOLLMECKE, ISAAC	100.20
WEBER, BRIAN	1,374.94
WERNIMONT, THOMAS	538.38
WERTS, DANIEL	2,498.37
WESTON STOLL, KERI	2,087.73
WHITE, JASON	1,872.79
WIGGINS, MATHEW	2,719.40
WILLIAMS, SUSAN	2,261.60
WISE, NATHAN	3,426.46
WOOD, DANIEL	1,076.68
WRIGHT, MICHAEL	2,253.65
YOUNG, DAWN	1,441.22
YOUNG, JOHNATHAN	1,792.22
YOUSO, ANTHONY	1,671.48
<i>*TOTAL*</i>	<i>\$352,183.07</i>

- B. Consideration of approval of City Council Minutes of 03/20/2023 Regular Meeting, 03/27/2023 Special Meeting
- C. Receipt and File:
 - 1. Consideration of approval of receipt and file of a Mayor's Proclamation recognizing 2022 Citizen of the Year Todd McDonald
 - 2. Consideration of approval of receipt and file of Board of Adjustment Minutes of 03/23/2023 meeting
 - 3. Consideration of approval of receipt and file of the purchase of a Chevrolet Silverado 1500 4WD Crew Cab 157" Work Truck from Karl Chevrolet of Ankeny, IA, in the amount of \$38,471.50 [Waukee Public Works Department]
- D. Consideration of approval of a resolution approving the temporary closing of SE Applewood Lane from SE Olson Drive south to the terminus of the cul-de-sac on Monday, July 3, 2023, between the hours of 5:00 p.m. and 11:00 p.m. for the purpose of a neighborhood block party (Resolution #2023-124)
- E. 4th of July Celebration:
 - 1. Consideration of approval of a resolution approving the temporary closing of certain public streets for the City of Waukee Celebration of Independence (Resolution #2023-125)
 - 2. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on July 4, 2023, for the City of Waukee Celebration of Independence (Resolution #2023-126)
 - 3. Consideration of approval of a motion approving an Agreement between J & M Displays and the City of Waukee for July 4, 2023, Fireworks Display
 - 4. Consideration of approval of a motion approving Fireworks Display Permit for the City of Waukee for July 4, 2023, in Centennial Park (rain date July 5, 2023)
- F. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [Bluestem Trunk Sewer Phase 2 Project] (Resolution #2023-127)
 - 2. Consideration of approval of a resolution approving Supplemental Agreement No. 1 for Professional Consulting Services with Snyder & Associates, Inc. [Traffic Signal Enhancements Project] (Resolution #2023-128)
 - 3. Consideration of approval of a resolution approving Acknowledgment of Satisfaction and Termination of Agreements between the City of Waukee and the Waukee Community School District [Triumph Park/Waukee Northwest High School] (Resolution #2023-129)
- G. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Payment Estimate No. 8 (Final) to Core Construction Services, LLC, for the Waukee Public Works 2nd Floor Expansion Project in the amount of \$1,544.70
 - 2. Consideration of approval of a resolution accepting public improvements [Waukee Public Works 2nd Floor Expansion Project] (Resolution #2023-130)
 - 3. Consideration of approval of release of retainage to Iowa Signal, Inc., for the Traffic Signal Enhancement Project, Detection Upgrades, in the amount of \$17,820.48
 - 4. Consideration of approval of release of retainage to Traffic Control Companies for the Traffic Signal Enhancement Project, Software, in the amount of \$9,052.95
- H. Fixing Dates for Public Hearings:
 - 1. Consideration of approval of a motion setting May 15, 2023, as the date of public hearing on an amendment to the FY2023 budget

2. Consideration of approval of a resolution ordering construction of Hickman Road (US 6) & 161st Street/SE Legacy Pointe Blvd. Intersection Improvements Phase 1 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2023-131)
 - I. Consideration of approval of a resolution approving Public Utility Easement [Courtyards at Parkside Plat 2, Outlot Z] (Resolution #2023-132)
 - J. Consideration of approval of a resolution approving IEDA Community Catalyst Building Remediation Program grant full application (Resolution #2023-133)
 - K. Consideration of approval of a resolution approving and adopting the City of Waukee Economic Development Business Retention and Expansion (BRE) Action Plan (Resolution #2023-134)
- 2) Consent Agenda Part 2:** Council Member Crone moved to approve Consent Agenda Part 2; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1.
- A. \$ 13,200,000 Sewer Revenue Capital Loan Notes, Series 2023A:
 1. Consideration of approval of a motion to file and approve the form of Tax Exemption Certificate and Loan and Disbursement Agreement
 2. Consideration of approval of a resolution approving and authorizing a form of Loan and Disbursement Agreement by and between the City of Waukee, Iowa, and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$13,200,000 Sewer Revenue Capital Loan Notes, Series 2023A, of the City of Waukee, Iowa, under the provisions of the Code of Iowa, and providing for a method of payment of said Notes (Resolution #2023-135)
- 3) REMOVED FROM AGENDA**
- 4) REMOVED FROM AGENDA**
- 5) Ordinance: *Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, by repealing and replacing Section 68.13, Parking Restrictions in Residential Districts [introduction; first reading]*** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Police Chief McCluskey noted that the proposed amendments would bring the ordinance more in line with State code and would clarify certain parking regulations. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 6) Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, by amending Chapter 169.01, Districts Established; and Chapter 169.02, Official Zoning Map, by repealing said sections and enacting in lieu thereof the re-adoption of the Official Zoning Map [second, third (final) readings]*** – Council Member Crone moved to approve the second reading of the ordinance in title only, waive the third reading, and place the ordinance on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3069)
- 7) Resolution: *Consideration of approval of a resolution approving the purchase of a 2025 Emergency One (E-1) fire engine from Banner Fire Equipment, Inc., of Roxana, IL, in the amount of \$885,822.00 [Waukee Fire Department]*** – Deputy Fire Chief Tysdal stated that the fire engine purchase was included in the FY2025 Capital Improvement Program but City staff recommend approving the purchase at this time due to the extensive lead time from order to delivery. Council Member Lyon asked what the engine would've cost if it were purchase two years ago; Deputy Tysdal replied that it would likely have cost approximately \$600,000. Council Member Sinclair asked if the purchase was for a replacement or additional engine; Deputy Tysdal responded that it was a replacement vehicle. Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. Council Member (Resolution #2023-136)
- 8) Resolution: *Consideration of approval of a resolution approving final plat for Prairie Village Plat 1*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Planning Coordinator DeBoer reviewed the plat, which includes outlots for both stormwater detention and parkland dedication. Council Member Sinclair asked if the parkland was adjacent to existing parkland; Ms. DeBoer replied in the

affirmative. City Administrator Deets added that the dedicated parkland was planned to connect with the Spring Crest development. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-137)

9) Resolution: *Consideration of approval of a resolution approving site plan for Waukee Family Townhomes Maintenance Building [1315 SE Jacob Drive]* – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator DeBoer reviewed the site plan, noting that existing mailboxes would be relocated. She discussed site access off the private street and reviewed exterior building elevations. Council Member Bottenberg asked if the building was planned to house maintenance equipment; Ms. DeBoer replied in the affirmative. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-138)

10) Resolution: *Consideration of approval of a resolution approving site plan for Lot 2, Waukee Towne Center Plat 2 [980 SE Laurel Street]* – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Planning Coordinator DeBoer reviewed the site plan for a three-tenant building that will connect to the planned Target building. She reviewed loading dock locations, a monument sign and fountain features, parking, landscape buffering and exterior building elevations. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-139)

11) Waukee Towne Center Plat 3

A. Resolution: *Consideration of approval of a resolution approving preliminary plat* – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Planning Coordinator DeBoer reviewed the preliminary plat, construction drawings and final plat for approximately 21 acres. The plat includes 8 lots with one outlot that will be dedicated to the City for parkland use. Council Member Bottenberg asked if Lot 8 would be further subdivided; City Administrator Deets replied that it was anticipated to be subdivided in the future. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-140)

B. Resolution: *Consideration of approval of a resolution approving construction drawings* – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-141)

C. Resolution: *Consideration of approval of a resolution approving final plat* – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-142)

(K) Reports – Report made by City Administrator Deets.

Council Member Crone moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:06 p.m.

R. Charles Bottenberg, Mayor Pro Tem

Attest:

Rebecca D. Schuett, City Clerk