



WAUKEE CITY COUNCIL MINUTES
April 4, 2022

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Anna Bergman Pierce (electronically), Ben Sinclair. Absent: Council Member Larry R. Lyon.

Also in attendance: City Administrator Brad Deets, Community Development Director Andy Kass, Finance Director Linda Burkhart, Parks & Recreation Director Matt Jermier, Public Works Director/City Engineer Rudy Koester, Human Resources Director Michelle Lindsay, IT Director Son Le (electronically), Police Lt. Jeremy Long, Police Officer Kathryn Guess, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
- (F) **Monthly Mayor’s Report** – Mayor Clarke noted that yard waste collection began today. National Drug Take-Back Day is April 30 at the Waukeee Public Safety Building. The annual Spring Clean-up is May 2-7.
- (G) **Presentations: None**
- (H) **Public Hearings:**
 - 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from A-1 and R-1/PD-1 to R-1, a parcel known as Broderick Holdings Property** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the application, which requests rezoning in order to construct a single family home on the property. The applicant received consent from property owners of approximately 59% of the surrounding property. The City’s comprehensive development plan shows the subject property as single family residential. No comments were made by the public in attendance.
 - 2) **On the vacation and disposal of public property pursuant to Iowa Code Sections 354.23 and 364.7 (2021), a property known as Outlot Y of Clayton Estates Plat 2** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass reviewed the property location, stating that the City had acquired the property for 10th St. right-of-way but the street alignment has since shifted. The developer directly to the west of the property (Prairie Village of Iowa, LLC) submitted a purchase offer to the City for the outlot. City staff notified the other abutting property owners of the purchase offer; no other offers were received by the City. The future owner of the outlot will still be required to extend Gray Ave. No comments were made by the public in attendance.
 - 3) **On plans, specifications, form of contract and estimate of cost [NW Meredith Drive Overlay Project, NW 10th Street to N Warrior Lane]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester reviewed the project for an asphalt overlay and replacement of some deteriorating culverts. The segment will remain a rural section of roadway. The project includes a late July 2022 completion date so that construction occurs during school summer break. No comments were made by the public in attendance.

(I) Public Hearing Action Items:

- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and R-1/PD-1 to R-1, a parcel known as Broderick Holdings Property [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Council Member Bottenberg asked if the applicant planned to construction only one single family residence; Community Development Director Kass replied in the affirmative. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
- 2) **Resolution: Consideration of approval of a resolution approving the vacation and disposal of public property pursuant to Iowa Code Sections 354.23 and 364.7 (2021), [Outlot Y of Clayton Estates Plat 2]** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass recommended sale of the property to Prairie Village of Iowa, LLC, in the amount of \$25,730.00. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-124)
- 3) **Public Works 2nd Floor Expansion Project**
 - A. **Resolution: Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-125)
 - B. **Resolution: Consideration of approval of a resolution awarding contract** – Council Member Crone moved to approve the resolution; seconded by Council Member Bottenberg. Public Works Director/City Engineer Koester reviewed the bid tabulation, recommending award to InRoads, LLC, of Des Moines, IA, in the amount of \$638,555.30. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-126)

(J) Action Items:

- 1) **Consent Agenda Part 1:** Council Member Sinclair moved to approve Consent Agenda Part 1; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.

A. Consideration of approval of 04/04/2022 Bill List; 04/01/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$477,657.04
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	180.00
(B) After Last Council Meeting	34,717.58
(C) Payroll Taxes & Reimbursements	309,876.19
(D) Utility Refunds	2,875.04
Payroll Checks Issued:	
(E) 04/01/2022	285,083.69
	TOTAL \$1,110,389.54

FY 2022 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$16,326,795	\$12,537,214	\$16,767,357	\$8,781,249
011 General Fund-Hotel/Motel Tax	13,800	14,107	48,100	49,448
060 Road Use Tax Fund	3,266,914	2,117,122	3,127,850	2,059,771
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	91,444	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	893,069

092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,949,333	3,223	4,344,814	2,502,365
094 Gateway Urban Renewal	1,991,977	811,446	2,610,558	1,474,438
095 Autumn Ridge Urban Renewal	492,992	-	716,298	358,395
096 Waukee West Urban Renewal	2,500	-	-	-
097 Southwest Business Park	93,000	26,219	93,182	49,567
098 Waukee Central URA	176,800	92,428	179,086	-
110 Debt Service Fund	14,538,957	1,674,734	16,172,409	3,010,420
111 Special Assessments Fund	-	-	-	18,653
210 Employee Benefits Fund	2,600,000	-	2,651,127	1,455,750
211 Local Option Sales Tax	1,097,969	-	3,176,500	2,982,652
212 Public Improvement Fund	-	-	-	503,638
327 Capital Projects	45,120,941	21,149,566	22,315,000	25,536,124
330 City Wide SA Sidewalk Project	-	-	-	1,234
510 Water Utility Fund	8,197,060	4,926,992	6,397,300	8,330,796
520 Sewer Utility Fund	7,179,626	5,547,982	6,460,900	6,765,342
521 University Ave Trunk Sewer Project	-	-	-	1,017
522 Waste Water Treatment PI	-	-	-	91
523 E Area Pump Sta Treatment	-	-	-	320
540 Gas Utility Fund	9,400,209	8,058,286	8,554,950	9,453,391
560 Storm Sewer Utility Fund	1,306,771	508,988	1,192,200	1,038,076
570 Utility Bill Fund	442,610	286,556	417,600	354,491
590 Solid Waste Collect & Rcycl Fund	1,528,400	1,213,541	1,527,500	1,194,297
750 Golf Course Fund	582,532	323,845	600,000	524,197
810 Equipment Revolving Fund	30,000	-	-	418
TOTAL	\$122,189,436	\$59,292,574	\$98,171,939	\$77,339,212

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 04/04/2022:

ATOMIC MUSIC GROUP	BIRDCHILD LLC JULY 4TH PERFORMANCE	\$1,395.00
BANK OF AMERICA	JUNE 21 CREDIT CARD STATEMENT	153.03
BENSON, ELIZABETH M	UTILITY REFUND	61.70
BIRDCHILD LLC	4TH OF JULY PERFORMANCE	6,630.00
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	13,659.45
COADY, JORDAN	UTILITY REFUND	48.37
DS SOLID CONSTRUCTION	UTILITY REFUND	221.17
EFTPS	FICA TAX WITHHOLDING	103,730.64
GOODSON, BARBARA	UTILITY REFUND	1,953.00
HESS, LAURA	UTILITY REFUND	389.50
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	12,725.46
IOWA COMMUNITIES ASSURANCE POOL	GOLF COURSE LIQUOR LIABILITY	1,067.00
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	754.66
IOWA DEPT OF NATURAL RESOURCES	PERMIT- LITTLE WALNUT CREEK TRUNK SEWER EXT PHS 5	100.00
IPERS	IPERS DEDUCTIONS	134,650.66
ISOLVED BENEFIT SERVICES, INC	SECTION 125 MEDICAL DEDUCTIONS	8,449.80
KUE'D SMOKEHOUSE	STAFF LUNCH- TIM/BRAD TRANSITION	1,992.49
MCGUIRE, AARON M	UTILITY REFUND	68.60
MINT LLC	4TH OF JULY PERFORMANCE	1,275.00
POLK COUNTY SHERIFF'S OFFICE	WAGE GARNISHMENT	446.40
SAM'S CLUB	MARCH 2022 STATEMENT- ANNUAL MEMBERSHIP FEE	180.00
STILL, CAITLYN G	UTILITY REFUND	75.00
TOOLE, TIFFANY N	UTILITY REFUND	57.70
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	35,459.12
TRIPLETT OFFICE ESSENTIAL	NEW OFFICE FURNITURE	3,049.93
US POSTAL SERVICE	MARCH 2022 LATE NOTICES	502.03
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	18,553.10
TOTAL		\$347,648.81

UNPAID BILLS PRESENTED FOR APPROVAL 04/04/2022:

ADEL AUTO PARTS	ICE BLADES	\$578.00
AIRGAS USA LLC	OXYGEN	120.09
AMAZON CREDIT PLAN	MARCH 2022 STATEMENT	880.98
AMAZON.COM	VEHICLE PRINTER CABLES/SCANNER	1,344.89
ANN MATTIUSSI	FURNACE REBATE	75.00
AT&T MOBILITY	FEBRUARY 2022 STATEMENT	113.66
BAX SALES INC	CABLE TIES/ DRILL BITS	134.99
BDI SIGNS BUSINESS DESIGNS INC	SOFTBALL FIELD NUMBER SIGNS	75.00
BOLTON & MENK, INC	SUGAR CREEK PARK	4,409.50
BOOT BARN INC	BOOTS/JACKET- KNUDSEN	638.91
BOUND TREE MEDICAL	LARYNGOSCOPES	3,048.26
BSN SPORTS	TRIUMPH PARK BASES	5,925.00
BUSINESS NETWORK LONG DISTANCE	MARCH 2022 STATEMENT	17.09
CENTURYLINK	MARCH 2022 STATEMENT	58.14
CFA SOFTWARE INC	SOFTWARE MAINTENANCE	2,995.00
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	1,150.65
CITY OF WAUKEE	MARCH 2022 STATEMENT	11,045.79
CITY OF WAUKEE - AR	JAN 2022 UTE AVE & ASHWORTH RD INTERSECTION	7,706.25
CLUBPROCURE	GOLF CUPS/JUNIOR TOURNAMENT RODS/PRACTICE BASES	853.00
CONFLUENCE	TRIUMPH PARK	1,683.68
CONSOLIDATED COMMUNICATIONS	MARCH 2022 STATEMENT- PUBLIC WORKS	1,095.45
ENTERPRISE SERVICES INC	METERS	2,454.00
CORE & MAIN LP	WATER	26.85
CRYSTAL CLEAR BOTTLED WATER	CHEMICALS	9,532.14
D & K PRODUCTS INC.	WOMEN'S HISTORY MONTH PROGRAM	375.00
DAISY CENTURY	TREE REMOVAL REIMBURSEMENT	1,765.50
DAVE LATHROP	APR '22 DENTAL INSURANCE PREMIUM	10,612.56
DELTA DENTAL	APRIL 2022 SUBSCRIPTION	37.00
DES MOINES REGISTER	FREEZER MEAL WORKSHOP MARCH 2022	416.00
DINNER DELIGHTS	DOG WASTE BASKETS	1,529.94
DOG WASTE DEPOT	SAFETY EQUIPMENT	201.64
FASTENAL COMPANY	FIRE HIRING SIGN	36.00
FEDEX OFFICE	HORTON BASE/14G PROGRAMMING	548.31
FOSTER COACH SALES INC	TIXKEEPER SOFTWARE MAY 2022- APRIL 2023	225.00
FRIENDS OF THE GRIMES PUBLIC LIBRARY	FEBRUARY 2022 AMBULANCE BILLINGS	1,883.70
FRUSA EMS	FLASHLIGHTS	358.87
GALL'S INC	STRATFORD CROSSING PARK	3,875.00
GENUS LANDSCAPE ARCHITECTS	EASTER EGGS	798.00
GIFTS GALORE	TIRES	584.04
GRAHAM TIRE OF DES MOINES	4TH QUARTER FY 22 FUNDING	6,250.00
HIRTA PUBLIC TRANSIT	APR '22 HMA MONTHLY CONSULTING FEE	4,427.01
HOLMES MURPHY	MARCH 2022 STATEMENT	146.59
HY-VEE	PIPING	42,833.20
INDUSTRIAL SALES COMPANY INC	METERS	159.87
INDUSTRIAL SALES COMPANY INC- WF	HAMILTON RIDGE/NW 2ND ST	13,396.72
INFRASOURCE CONSTRUCTION, LLC	BOOKS	2,929.28
INGRAM LIBRARY SERVICES	TRAINING BOOK	54.95
INTERNATIONAL CODE COUNCIL	BATTERY	84.00
INTERSTATE ALL BATTERY CENTER	2022 MEMBERSHIP RENEWAL- ROBINSON & TYSDAL	50.00
IOWA FIRE CHIEFS ASSOCIATION	1/4 NPT S/O, F/R 40UM, METAL, MAN.LUBE BOX SET	241.91
IOWA FLUID POWER		

IOWA RURAL WATER ASSOCIAT	COMMUNITY MEMBERSHIP DUES- JANUARY- DECEMBER 2022	375.00
KATIE NOLA	REFUND OF 5/1/22 FOX CREEK SHELTER RESERVATION	85.00
LANDS END BUSINESS OUTFITTERS	SHIRTS- STOTZ	189.80
LAWSON PRODUCTS INC	FIELD MARKING PAINT	55.08
LOGAN CONTRACTORS SUPPLY INC	V-BELT, 3VX520 3-BAND	282.44
MARK STUCHEL INC.	14IN OPEN DUAL FOOT AIR CHUCK	50.00
MC2 INC	MANHOLE ODOR CONTROL MODULE	1,767.00
MCFARLAND CLINIC PC	PRE-EMPLOYMENT DRUG SCREENS	96.00
MENARDS	CHARGER/CABLES/CABLE ORGANIZERS/SHELVING UNIT	524.66
MERCY WEST PHARMACY	EMS MEDICATIONS	42.84
MID AMERICAN ENERGY	MARCH 2022 STATEMENT	7,124.96
MIDWEST ALARM SERVICES	FIRE ALARM/FIRE EXT INSPECTIONS	695.54
MIDWEST UNDERGROUND SUPPLY	PIN/LINK	313.62
MOTOROLA SOLUTIONS INC	AMBULANCE RADIO	4,928.50
MUNICIPAL EMERGENCY SERVICES INC	BADGES/BOOTS/FRONTS	462.12
MURPHY TRACTOR & EQUIPMENT	LOADER THERMOSTAT	38.56
MUTUAL OF OMAHA	APR '22 LIFE & DISABILITY PREMIUM	5,856.31
NAPA AUTO PARTS STORE	VACUUM TUBING	3.54
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- LIBRARY	3,808.85
NIGHT & DAY WINDOW CLEANING	WINDOW WASHING- PD	210.00
NOVOTX LLC	ELEMENTS XS ANNUAL MAINTENANCE	15,000.00
OPN ARCHITECTS, INC	CITY HALL SECURITY PROJECT	1,538.69
ORKIN PEST CONTROL	PEST CONTROL- CITY HALL	306.00
PEPSI	POP/WATER	245.32
PETTY CASH-CITY HALL	MARCH 2022 PETTY CASH LETTER OPENER SERVICE	32.00
PITNEY BOWES	AGREEMENT	126.00
PLUMB SUPPLY COMPANY	1/2PT T PLUS 2 RECTSEAL	92.71
PREMIERE GLOBAL SERVICES	FEBRUARY 2022 STATEMENT	0.90
PRONUNCIATOR LLC	LIBRARY SUBSCRIPTION APRIL 2022- MARCH 2023	450.00
RC WELDING	SNOW MOUNT REPAIR	215.05
REAL FOOD 4 KIDS	COOKING CLASSES	2,016.00
SANDRY FIRE SUPPLY LLC	COAT/PANTS	5,625.91
SHI INTERNATIONAL CORP	LAPTOPS	8,884.70
SKOLD DOOR & FLOOR COMPANY INC	DOOR MAINTENANCE	990.00
STAPLES BUSINESS CREDIT	BATTERIES/PAPER DIVIDERS/PRESENTATION COVERS	1,753.24
STATE STEEL OF DES MOINES	ALUMINUM ROUND/FLAT/SQUARE TUBE	110.50
STIVERS FORD	A532 MAINTENANCE	1,459.29
STRYKER SALES CORPORATION	TROLLEY POSITION SENSOR ASSY	478.20
STUART C IRBY CO	METERS	18,825.00
STUDIO BEA DANCE	WINTER SESSION 1 RADIODETECTION	235.20
SUBSURFACE SOLUTIONS LLC	RECEIVERS/TRANSMITTERS	13,109.66
THOMSON REUTERS - WEST	SOFTWARE SUBSCRIPTION	260.49
TIFCO INDUSTRIES	ABRASIVE DISC/CHEMICAL/COTTONMOUTH	209.51
TRIPLETT OFFICE ESSENTIAL	QUICK CHANGE	450.00
TRUCK EQUIPMENT INC	OFFICE CHAIR	535.00
TYLER TECHNOLOGIES INC	TRUCK BED LINER	535.00
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	CONNECT 2022 CONFERENCE- BRUNS/LOVETINSKY/OSTRING	5,376.19
UNIVERSAL PRINTING SERVICES	RANDOM DRUG SCREEN	42.00
	RECEIPT FORMS	1,492.69

USA BLUE BOOK	HYDRANT PENT WRENCH SPANNER & ROCKER LUG	533.46
UTILITY SAFETY AND DESIGN INC.	10" PROJECT/NEW DAY TANK & REBUILD PUMP	93,361.78
VAN METER INDUSTRIAL INC	METERS	1,050.30
VERIZON WIRELESS	MARCH 2022 STATEMENT	6,479.90
WASTEWATER RECLAMATION AUTHORITY	APRIL 2022 FEES	117,807.33
WAUKEE POWER EQUIPMENT	OIL	34.44
WEST DES MOINES WATER WORKS	APRIL 2022 WATER TOWER RENT	838.35
WORLD BOOK, INC	BOOKS	999.00
<i>*TOTAL*</i>		<i>\$477,657.04</i>

PAYROLL 04/01/2022:

ABRAMOWITZ, LEVI	\$1,692.65
ADKINS, COREY	1,436.50
ADKISSON, JENNIFER	504.74
AHRENS, ELIZA	30.80
ALDRICH, SHAWN	1,772.14
ANDERSON, SARA	1,524.69
ANNIS, JEREMY	147.53
ANTON, MARY	559.59
ARIAS, HECTOR	2,244.61
BAKER, RANDY	1,709.00
BAUMAN, LISA	1,293.68
BECKER, CHEYANNE	528.01
BECKNER, HALEY	1,557.13
BEDFORD, SAMANTHA	1,396.41
BERGMAN, ANNASTASIA	637.86
BLACK, HUNTER	1,188.60
BOTTENBERG, RICHARD	640.91
BOYLE, GAVIN	1,313.59
BROWN, ANGALEA	1,558.75
BROWN, JENNIFER	2,207.13
BROWN, NATHAN	2,169.02
BRUENING, BENJAMIN	139.50
BRUNS, RACHEL	2,295.90
BURKHART, LINDA	3,144.26
CAMPBELL, SCOTT	2,065.39
CARPENTER, PAUL	1,742.73
CARROLL, JOSEPH	2,137.17
CHAMBERS, KYLE	849.59
CHRISTENSEN, ABAGAIL	1,302.47
CICHOSKI, KELLI	1,844.53
CLARKE, COURTNEY	1,117.81
CLAYTON, EMMA	168.46
CLEMEN, ANTHONY	2,332.12
COGGESHELL, LEE	1,623.98
CORKREAN, JENNIFER	1,645.09
COUGHLIN, TONI	1,138.88
CRAVEN, GAYLA	160.64
CRONE, CHRISTINE	551.57
CRONE, ERIN	341.51
CROSS, JONATHAN	1,220.61
CUNNINGHAM, SCOTT	2,882.47
DANIEL, COLE	1,395.80
DEBOER, MELISSA	2,238.68
DEETS, BRADLY	3,752.28

DEZEEUW, DAVID	2,382.75
DODGE, JUSTIN	1,834.73
EDWARDS, DANAE	1,979.19
EVANS, SUMMER	2,734.79
FLUGGE-SMITH, JAMIE	1,730.76
FREDERICK, JUSTIN	2,160.97
FREDERICKSEN, BROCK	1,303.65
FREEMAN, MATTHEW	1,516.24
FROEHLICH, WILLIAM	745.40
FUNKE, JASON	434.34
FYFE, JUSTIN	1,670.25
GARLICH, ELIZABETH	154.48
GAVIN, HALEY	593.01
GIBBS, AUSTIN	1,867.02
GIBSON IV, WILLIAM	1,723.74
GILCHRIST, NICHOLAS	1,408.93
GITZEN, ROBERT	3,248.69
GOINS, ANDREA	2,390.44
GROVE, BRIAN	71.95
GUESS, KATHRYN	1,771.94
HANSON, LAURA	1,725.44
HEIMANN, RONALD	2,016.72
HENTGES, ERIC	1,754.50
HERRICK, ROBERT	1,927.07
HILGENBERG, ADAM	2,276.80
HILL, JOHN	54.95
HOLMES, HOLLY	1,548.15
HUFFORD, ROSEMARY	131.87
HUSTED, TROY	1,899.56
HUTTON, JOSHUA	2,069.82
JACKSON, COLE	2,328.12
JERMIER, MATTHEW	3,109.45
JOHNSON, WYATT	1,405.11
KAMMERER, EMMILY	352.09
KAPPOS, SARA	2,744.42
KASS, ANDREW	2,653.34
KASZINSKI, BRETT	377.06
KELLER, CHRISTOPHER	2,069.08
KICKBUSH, CHRISTOPHER	1,829.53
KINNEY, SCOTT	1,452.34
KLEINWOLTERINK, COLE	1,584.38
KLEVER, JUDY	909.18
KNEPPER, AARON	46.27
KNUDSEN, DYLAN	2,045.86
KNUST, DANIEL	1,684.23
KOESTER, RUDY	3,532.21
KOSTECKI, BROOKE	670.27
KREFT, ALEXUS	244.51
KUHLES, KAMRYN	116.36
KUHLMAN, TERESA	15.00
LARSON, KENNETH	406.65
LARSON, KRISTINE	3,063.73
LAUGHRIDGE, DANIEL	1,674.20
LE, SON	3,140.66
LEMKE, NEIL	1,732.47
LEVSEN, BRYAN	2,198.90
LINDSAY, MICHELLE	1,963.91
LONG, JEREMY	3,011.08

LOVETINSKY, TRACY	1,688.88
LYNCH, JEREMY	1,388.80
LYON, LARRY	638.22
MAGNUSSEN, JACK	243.49
MANNING, JOSHUA	2,080.26
MAREAN, JOSHUA	1,339.18
MAREK, JAMES	1,838.66
MCCAY, BRENDA	84.87
MCCOY, CARA	633.58
MEEKER, BRYCE	1,507.50
MELLENCAMP, JEFFREY	2,821.96
METTEE, WILLIAM	1,893.88
MINAR, VANESSA	1,065.31
MINIKUS, JOSHUA	1,800.37
MOERMAN, TIMOTHY	4,420.07
MONA, RACHEL	1,659.43
MORRIS, ASHLEY	1,491.30
MURRA, BRIAN	2,196.62
NEWBURY, NICHOLAS	1,731.74
NICHOLS, ANDREW	1,745.97
NICODEMUS, BLAKE	470.15
OLDHAM, JAMES	2,111.84
OSBORN, RYAN	794.22
OSBORN, SARAH	1,637.87
OSTRING, KATHLEEN	1,743.47
OWENS, TANNER	1,158.75
PARISH, TONJA	1,536.75
PATTERSON, KEVIN	1,433.04
PAYNE, THOMAS	1,581.45
PELLETTERI, SALVATORE	84.02
PERKINS, JACOB	1,804.70
PETTIT, BRANDON	2,715.15
PIZINGER, JAMES	1,409.02
PURVIS, KATHRYN	1,632.84
QUAM, BRADLEY	1,539.65
QUICK, TIMOTHY	117.66
QUINN, JOHN	3,515.37
RASH, RONALD	2,013.06
RICHARDSON, DACE	1,243.73
RICHARDSON, ELIZABETH	1,637.48
ROBBINS, CORBY	1,752.00
ROBINSON, CLINT	3,834.38
ROBINSON, NATHANIEL	559.33
ROSENOW, MELANIE	558.05
ROTH, TITO	1,401.20
ROTSCHAFFER, CARMEN	1,450.54
ROYER, TIMOTHY	3,038.88
SCHAUFENBUEL, KARI	1,137.96
SCHETTLER, RODNEY	2,046.86
SCHUETT, REBECCA	2,486.63
SCHULTZ, JEFFREY	1,545.91
SEDDON, JOSH	2,045.81
SEELY, AUSTEN	490.67
SHAFFER, CHET	204.05
SINCLAIR, BENJAMIN	638.22
SLYCORD, JASON	1,806.28
SMITH, BLAKE	1,759.08
SNOW, SUSAN	138.58

SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,535.00
STEINKE, KURT	868.70
STEPHENS, CLINT	900.71
STEWARD, ERIC	1,921.09
STIFEL, DALTON	1,843.49
STONE, GREGORY	95.98
STOTZ, MELISSA	931.70
SULLIVAN, RYAN	698.42
TAYLOR, CHRISTINA	136.07
THAYER, CHANDLER	2,009.95
THIES, ROBERT	69.04
TOWNSEND, MCKENNA	1,556.55
TRUMAN, GRAHAM	116.93
TYSDAL, THOMAS	2,983.49
VANDEKAMP, JOSHUA	2,194.85
VENTO, NICHOLAS	1,246.10
WEBER, BRIAN	485.70
WERNIMONT, THOMAS	358.92
WERTS, DANIEL	2,061.52
WESTON STOLL, KERI	1,923.69
WHITE, JASON	1,387.61
WHITE, KAITLYN	12.00
WHITHAM JOHNSON, JENNIFER	142.72
WIGGINS, MATHEW	864.08
WILLIAMS, NATHAN	1,019.68
WILLIAMS, SUSAN	1,999.24
WINTERS, TROY	614.10
WISE, NATHAN	2,315.49
WOOD, DANIEL	947.04
WRIGHT, MICHAEL	2,029.32
YOUNG, JOHNATHAN	2,308.18
YOUSO, ANTHONY	1,433.83
<i>*TOTAL*</i>	<i>\$285,083.69</i>

- B. Consideration of approval of City Council Minutes of 02/22/2022 Regular Meeting, 02/28/2022 Work Session
- C. Consideration of approval of City Council Minutes of 03/21/2022 Regular Meeting
- D. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Hy-Vee, Inc., d/b/a Hy-Vee Fast and Fresh [2855 Grand Prairie Parkway]
- E. Consideration of approval of a resolution approving the temporary closing of certain public streets for the City of Waukee Celebration of Independence (Resolution #2022-127)
- F. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on July 4, 2022, for the City of Waukee Celebration of Independence (Resolution #2022-128)
- G. Consideration of approval of a resolution approving amended effected date of the Compensation Plan for City of Waukee Limited Part-Time/Seasonal/Intern Employees (Resolution #2022-129)
- H. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving Memorandum of Understanding with the City of Clive for the Design of the U.S. Highway 6 (Hickman Road) and NW 161st Street/SE Legacy Pointe Boulevard Intersection Improvements Project (Resolution #2022-130)
 - 2. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Shive-Hattery, Inc. [Heart of the Warrior Trailhead Enhancement Project] (Resolution #2022-131)
 - 3. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Calhoun-Burns and Associates, Inc. [N. Warrior Lane Bridge Over Little Walnut Creek] (Resolution #2022-132)
 - 4. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with RDG Planning & Design, Inc. [Community Development Plan Review – On Call Services] (Resolution #2022-133)

5. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [2022/2023 Manhole Rehabilitation] (Resolution #2022-134)
6. Consideration of approval of a resolution approving Building Department Services Agreement with Veenstra & Kimm, Inc. [Contracted Building Inspection] (Resolution #2022-135)
- I. Easements:
 1. Consideration of approval of a resolution approving Purchase Agreement and Easements between Temple Holdings, LP, and the City of Waukee [Little Walnut Creek Sewer Extension Phase 5 Project] (Resolution #2022-136)
 2. Consideration of approval of a resolution approving Temporary Construction Easement between Fox Creek Meadows, LLC, and the City of Waukee [Little Walnut Creek Sewer Extension Phase 5 Project] (Resolution #2022-137)
- J. Fixing Dates for Public Hearings:
 1. Consideration of approval of a motion setting May 2, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-1 [Single-Family Residential District] (Hamilton Ridge Plat 12)
 2. Consideration of approval of a motion setting May 16, 2022, as the date of public hearing on an amendment to the FY2022 budget
- K. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 9] (Resolution #2022-138)

2) Consent Agenda Part 2: Council Member Crone moved to approve Consent Agenda Part 2; seconded by Council Member Sinclair. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Absent: Lyon. Motion carried 3 – 0 – 1 – 1.

- A. Consideration of approval of a resolution fixing date of public hearing on the proposition of the issuance of Not to Exceed \$18,500,000 General Obligation Bonds (ECP-1) of the City of Waukee, State of Iowa (for essential corporate purposes), and providing for publication of notice thereof (Resolution #2022-139)
- B. Consideration of approval of a resolution fixing date of public hearing on the proposition of the issuance of Not to Exceed \$700,000 General Obligation Bonds (GCP-2) of the City of Waukee, State of Iowa (for general corporate purposes), and providing for publication of notice thereof (Resolution #2022-140)
- C. Consideration of approval of a resolution fixing date of public hearing on the proposition of the issuance of Not to Exceed \$700,000 General Obligation Bonds (GCP-3) of the City of Waukee, State of Iowa (for general corporate purposes), and providing for publication of notice thereof (Resolution #2022-141)
- D. Consideration of approval of a resolution fixing date of public hearing on the proposition of the issuance of Not to Exceed \$700,000 General Obligation Bonds (GCP-4) of the City of Waukee, State of Iowa (for general corporate purposes), and providing for publication of notice thereof (Resolution #2022-142)
- E. Consideration of approval of a resolution fixing date of public hearing on the proposition of the issuance of Not to Exceed \$6,750,000 General Obligation Urban Renewal Bonds (ECP/UR-5) of the City of Waukee, State of Iowa (for essential corporate urban renewal purposes), and providing for publication of notice thereof (Resolution #2022-143)
- F. Consideration of approval of a resolution fixing date of public hearing on the proposition to authorize a Master Services and Purchasing Agreement, payable from the General Fund in the principal amount of \$380,373.93 for personal property for use by the City, and providing for publication of notice thereof (Resolution #2022-144)

3) Mayor’s Appointment and Resolution: *Consideration of approval of a resolution approving mayor’s appointment of City of Waukee representation to the Wastewater Reclamation Authority (WRA) Policy Board for the remainder of 2022* – Mayor Clarke appointed City Administrator Deets as representative and Public Works Director/City Engineer Koester as alternate. Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-145)

4) Ordinance: *Consideration of approval of an ordinance to amend Chapter 92, Water Rates, by amending Section 92.02, Water Rates, as specified [introduction; first reading]* – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester reviewed all four of the utility rate ordinances, noting increases in water,

- sewer and stormwater rates and a decrease in solid waste rates. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
- 5) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 98, Sewer Service Charges, by amending Section 98.01, Sewer Service Charges Required, as specified [introduction; first reading]*** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - 6) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 100, Stormwater Management Utility, by amending Section 100.05, Stormwater Service Rates and Charges, as specified [introduction; first reading]*** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - 7) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 106, Collection of Solid Waste, by amending Section 106.10, Collection Charges, as specified [introduction; first reading]*** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - 8) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to AR, a parcel known as the Dowell Property [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - 9) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and C-1 to R-3/PD-1, a parcel to be known as West Light [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - 10) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Tanglewoods Acres Plat 3 [second, third (final) readings]*** – Council Member Crone moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council Member Sinclair. Community Development Director Kass stated that the applicant requested the third reading be waived due to the timing of a real estate transaction. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Ordinance #3023)
 - 11) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to M-1, a property to be known as Legacy Park West [third (final) reading]*** – Council Member Sinclair moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Ordinance #3024)
 - 12) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-2 to R-2/PD-1 and R-4, a property to be known as Indi Run Plat 4 [third (final) reading]*** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Ordinance #3025)

- 13) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4 to R-3/PD-1, a property to be known as RealtyLink [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Ordinance #3026)
- 14) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1 to R-3, a property known as Stratford Crossing Plat 1, Outlot W [third (final) reading]** – Council Member Sinclair moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Ordinance #3027)
- 15) **Resolution: Consideration of approval of a resolution approving preliminary plat for Coffee Bean Addition Plat 1** – Council Member Crone moved to approve the resolution; seconded by Council Member Bottenberg. Community Development Director Kass presented on both the preliminary and final plats, reviewing site ingress/egress and easement access along the University Ave. side of the parcel. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-146)
- 16) **Resolution: Consideration of approval of a resolution approving final plat for Coffee Bean Addition Plat 1** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-147)
- 17) **Resolution: Consideration of approval of a resolution approving preliminary plat for Vintage Estates of Waukee Plat 1** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Community Development Director Kass presented on the preliminary plat, final plat and site plan. The villa-style homes will be owner-occupied and on one common lot. Street lighting will be provided along the private streets. Council Member Bottenberg asked if sidewalks would be installed along SE Tallgrass Ln. and SE Esker Ridge Dr.; Mr. Kass replied in the affirmative but added that the sidewalks would only extend to the lot lines and not connect with SE Parkview Crossing Dr. until the commercial lot to the east is developed. Council Member Sinclair asked if all the units would be a single story; Mr. Kass replied in the affirmative. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-148)
- 18) **Resolution: Consideration of approval of a resolution approving final plat for Vintage Estates of Waukee Plat 1** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Council Member Crone asked when construction would begin on the project; Community Development Director Kass replied that it would likely begin this year. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-149)
- 19) **Resolution: Consideration of approval of a resolution approving site plan for Vintage Estates of Waukee** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-150)
- 20) **Resolution: Consideration of approval of a resolution approving final plat for Kettlestone Peak** – Council Member Crone moved to approve the resolution; seconded by Council Member Bottenberg. Community Development Director Kass briefly reviewed the plat, including the extension of SE Pleasant View Dr. Council Member Bottenberg asked if SE Pleasant View Dr. would soon open to traffic; Mr. Kass replied that it would open once punchlist items were completed. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-151)
- 21) **Resolution: Consideration of approval of a resolution approving final plat for The Crossing at Alice's Road Plat 5** – Council Member Sinclair moved to approve the

resolution; seconded by Council Member Crone. Community Development Director Kass reviewed the final plat and subsequent site plan. The applicant wishes to replat two lots into a single lot to accommodate an addition to the existing Hy-Vee store. The grocery pick-up kiosk would be removed and relocated to the proposed addition. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-152)

22) Resolution: *Consideration of approval of a resolution approving site plan for Hy-Vee Expansion 2022 [1005 E. Hickman Road]* – Council Member Crone moved to approve the resolution; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-153)

23) Resolution: *Consideration of approval of a resolution approving site plan for Project Morgan WKE Site [2995 W. Hickman Road]* – Council Member Sinclair moved to approve the resolution; seconded by Council Member Bottenberg. Community Development Director Kass briefly reviewed the site plan for the first phase of Apple Data Center development. The proposed site plan includes a data center, administration, maintenance and network distribution buildings, as well as a guard house. Site access will be provided by S Ave., to which the developer will make improvements. Mr. Kass also reviewed site parking, fencing and buffers. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. (Resolution #2022-154)

(K) Reports – Report made by City Administrator Deets.

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 4 – 0.
Meeting Adjourned at 6:18 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk