



WAUKEE CITY COUNCIL MINUTES
April 5, 2021

****Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukeee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- (A) Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- (B) Pledge of Allegiance (temporarily suspended)**
- (C) Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman (electronically), Chris Crone (electronically), Larry R. Lyon (electronically), Ben Sinclair. Absent: Council Member R. Charles Bottenberg.

Also in attendance: City Administrator Tim Moerman, Development Services Director Brad Deets (electronically), Public Works Director/City Engineer Rudy Koester (electronically), Human Resources Director Michelle Lindsay (electronically), Parks & Recreation Director Matt Jermier (electronically), Marketing & Communications Director Summer Evans (electronically), IT Director Son Le (electronically), Fire Chief Clint Robinson (electronically), Police Chief John Quinn, City Clerk Rebecca D. Schuett, City Attorney Steve Brick (electronically).

- (D) Open Forum**
- (E) Agenda Approval** – Council Member Sinclair moved to approve the agenda; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- (F) Monthly Mayor’s Report** – On Mar. 29, Mayor Clarke administered the oath of office for two new Waukeee police officers. Yard waste collection resumed today and continues through November; the spring clean-up, appliance drop-off and hazardous waste collection takes place the week of Apr. 26. Mayor Clarke recently met with different representatives regarding diversity initiatives.
- (G) Presentations: None**
- (H) Public Hearings: None**
- (I) Public Hearing Action Items: None**
- (J) Action Items:**
 - 1) Consent Agenda Part 1:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.

A. Consideration of approval of 04/05/2021 Bill List; 03/15/2021 Payroll:

Total Unpaid Bills Presented for Approval :	\$688,443.10
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	3,881,641.02
(C) Payroll Taxes & Reimbursements	282,739.66
(D) Utility Refunds	6,611.93
Payroll Checks Issued:	
(E) 03/15/2021	275,805.73
(F) Credit Card Detail	11,501.86
(G) Credit Card Detail	1,567.60
	\$5,148,310.90
*TOTAL *	

FY 2021 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,557,944	\$10,080,668	\$16,886,337	\$8,207,749
011 General Fund-Hotel/Motel Tax	-	6,560	-	12,955
060 Road Use Tax Fund	2,671,322	1,740,923	445,822	1,565,224
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	-	665	-	-
091 Hickman West Indust Park TIF	1,742,506	-	823,245	516,534
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,048,762	4,066	3,731,276	2,269,297
094 Gateway Urban Renewal	869,532	94,748	1,327,728	835,876
095 Autumn Ridge Urban Renewal	374,581	-	711,471	349,521
096 Waukee West Urban Renewal	-	702	-	-
097 Southwest Business Park	-	26,288	71,049	36,705
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	9,518,084	1,208,005	10,975,755	2,747,837
111 Special Assessments Fund	-	-	-	28,926
210 Employee Benefits Fund	2,475,000	-	2,501,444	1,395,883
211 Local Option Sales Tax	523,620	-	2,923,900	2,123,351
212 Public Improvement Fund	2,000,000	-	2,000,000	2,003,916
327 Capital Projects	26,109,000	16,237,164	23,432,370	9,921,687
330 City Wide SA Sidewalk Project	-	-	-	2,582
510 Water Utility Fund	688,232	2,946,528	5,791,584	5,736,521
520 Sewer Utility Fund	3,269,446	5,702,821	1,721,061	6,025,762
521 University Ave Trunk Sewer Project	-	-	-	26,857
522 Waste Water Treatment Pl	-	-	-	82
523 E Area Pump Sta Treatment	-	-	-	286
540 Gas Utility Fund	7,172,989	8,511,392	8,638,750	9,259,013
560 Storm Sewer Utility Fund	1,980,128	2,266,387	1,140,833	1,000,229
570 Utility Bill Fund	394,960	301,948	395,196	344,468
590 Solid Waste Collect & Rcycl Fund	1,428,400	1,085,887	1,425,900	1,113,347
750 Golf Course Fund	594,288	315,265	608,500	509,675
810 Equipment Revolving Fund	-	-	15,000	355
TOTAL	\$81,418,794	\$50,530,016	\$85,721,567	\$56,034,638

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 04/05/2021:

BANK OF AMERICA	FEB 2021 STATEMENT	\$1,567.60
CARPER, COLEEN L	UTILITY REFUND	176.71
CHRISTENSEN, ZEB	UTILITY REFUND	1.44
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	8,934.21
CLAYTON ENERGY CORPORATION	FEB '21 COMMODITY INVOICE	3,691,443.94
DES MOINES SKYDIVERS, LLC	SKYDRIVERS 4TH OF JULY	2,446.09
DEVAY, JADE I	UTILITY REFUND	87.50
DOLL DISTRIBUTING, LLC	BEER DELIVERY	913.95
EFTPS	FICA TAX WITHHOLDING	102,633.78
EMPLOYEE BENEFIT SYSTEMS	APR '21 HEALTH INSURANCE MONTHLY PREMIUM	162,047.77
GREENLAND HOMES	UTILITY REFUND	410.00
GUNDUPALLI, SHYAM-KUMAR	UTILITY REFUND	484.51
HUGHES, NICK	UTILITY REFUND	94.33
ICMA RETIREMENT TRUST 457	ICMA	10,814.78
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	901.25
IOWA DEPARTMENT OF HUMAN SERVICES	APRIL 2021 STATE SHARE OF GEMT PAYMENT	1,773.82
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	925.00
IPERS	IPERS DEDUCTIONS	121,825.43

MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	46.00
NEES, NATE	UTILITY REFUND	644.01
NEIGHBORHOOD BUILDERS	UTILITY REFUND	1,230.92
O'LEARY, TORRIE A	UTILITY REFUND	200.41
POLK COUNTY LAW ENFORCEMENT		
EXECUTIVE ASSN	ANNUAL MEMBER DUES	20.00
SAM'S CLUB	MARCH '21 STATEMENT	369.60
SCHAFFER, STEPHEN R	UTILITY REFUND	68.64
SCHMIT, AUSTIN D	UTILITY REFUND	14.85
SHANNON, BRANDON J	UTILITY REFUND	38.05
SIECH, TAYLOR W	UTILITY REFUND	68.64
SMITH'S SEWER SERVICE, INC	UTILITY REFUND	1,036.14
SMOOL, JUSTIN C	UTILITY REFUND	48.39
TIM TERRELL & CO INC	UTILITY REFUND	1,986.79
TOTAL ADMINISTRATIVE SERVICES		
CORP	SECTION 125 MEDICAL DEDUCTIONS	5,732.31
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	31,621.78
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	41.67
US POSTAL SERVICE	FEB '21 REGULAR BILLING	5,934.46
VERIZON WIRELESS	MAR '21 STATEMENT - PUBLIC WORKS	5,412.93
	WAUKEE AREA CHRISTIAN SERVICES	
WAUKEE AREA CHRISTIAN SERVICES	DEDUCTION	62.24
	WAUKEE BETTERMENT FOUNDATION	
WAUKEE BETTERMENT FOUNDATION	DEDUCTION	80.00
	FIREFIGHTER'S ASSOCIATION	
WAUKEE FIREFIGHTER'S ASSOCIATION	PAYROLL CONTRIBUTION	14.55
WAUKEE PUBLIC LIBRARY FRIENDS	LIBRARY FRIENDS FOUNDATION	
FOUNDATION	PAYROLL CONTRIBUTION	7.91
WELLS FARGO COMMERCIAL CARD	03/12/2021 STATEMENT	8,809.61
ZHENG, SHANA	UTILITY REFUND	20.60
*TOTAL *		\$4,170,992.61

UNPAID BILLS PRESENTED FOR APPROVAL 04/05/2021:

ACKELSON SHEET METAL, INC	ALUMINUM CAP	\$30.00
ACME TOOLS	SAW BLADES	44.96
	PRE-RECORDED JUNETEENTH &	
AFRICAN AMERICAN MUSEUM OF IOWA	EMANCIPATION PROGRAM	100.00
AHLERS & COONEY PC	URBAN RENEWAL - KETTLEVIEW DA	733.00
ALICIA BASSETT	KIDS ONLINE YOGA CLASS ON 3/2/2021	192.00
	KIDS BOOKS/LAPTOP STAND/USB	
AMAZON.COM	MIC/CAMERA LIGHT	1,446.51
ANKENY AMERICAN LEGION	US & POW FLAGS	484.47
ANKENY SANITATION INC.	FLAT DUMP	190.40
ASHLEY MCCAULLEY	FURNACE/THERMOSTAT GAS REBATE	105.00
AT&T MOBILITY	FEBRUARY 2021 STATEMENT	227.32
AXON ENTERPISE, INC	TASER & HOLSTERS	1,503.24
BACKGROUND INVESTIGATION BUREAU,	3 APPLICANT BACKGROUND	
LLC	SEARCHES	35.85
BAKER MECHANICAL, INC.	REPLACED MOTOR ON FAN	2,260.62
BECKY MCALLISTER	FURNACE GAS REBATE	150.00
	CATHETERS/ELECTRODES/PROBE	
BOUND TREE MEDICAL	COVERS/BANDAGES	1,161.55
	TRIANGLE PROPERTY IMPROVEMENT	
BOWTRUSS PROPERTIES, LLC	PROGRAM	42,500.00
	FY21 OCT '20 - DEC '20 28E	
BRAVO GREATER DES MOINES	AGREEMENT CONTRIBUTION	226.20
BRICK GENTRY BOWERS SWARTZ	TRIUMPH PARK	894.00
BUSINESS NETWORK LONG DISTANCE	MARCH '21 STATEMENT	20.98
CAPITAL SANITARY SUPPLY	60GL 1.5MIL BLK	91.90
CENTRAL IOWA OFFICIALS	2021 YOUTH SOFTBALL OFFICIALS	3,526.00
CENTURYLINK	MAR '21 STATEMENT	71.20

CERTIFIED POWER INC CO	ELCA XDS DISPLAY	948.52
CHAD LEWIS	BIZARRE HISTORY OF IOWA	200.00
CINDY SANDVIG	GAS REBATE	105.00
CINTAS CORPORATION	VENDING REFILL 03/15/2021	1,153.65
CITY OF DES MOINES	CONTRACT HAULERS NOVEMBER	
CITY OF WAUKEE	2020	630.95
CMS MARKETING LLC	MARCH 2021 STATEMENT	8,040.14
COLLABORATIVE SUMMBER LIBRARY	AR INVOICES/PUBLIC WORKS LH	268.90
PROGRAM	TAILS AND TALES	89.75
COMMERCIAL RECREATION	SPLASH PAD ACTIVATOR	425.00
SPECIALISTS INC	FEBRUARY STATEMENT - TRIUMPH	
CONFLUENCE	PARK	32,502.14
CONSTRUCTION & AGGREGATE	HOSE/WASHER/CLAMP	42.72
PRODUCTS, INC.	METERS	3,559.30
CORE & MAIN LP	COSTAR SUITE	395.00
COSTAR REALTY INFORMATION, INC.	GAS REBATE	50.00
DAVID DODDS	TURF PARTS	59.94
DAVIS EQUIPMENT CORPORATION	APR '21 DENTAL INSURANCE PREMIUM	9,724.04
DELTA DENTAL	FY21 TRANSMISSION ASSESSMENTS	4,940.46
DEPARTMENT OF TRANSPORTATION	APR '21 SUBSCRIPTION - CITY HALL	32.00
DES MOINES REGISTER	FEB '21 STATEMENT	109,909.89
DES MOINES WATER WORKS	PURCHASE AGREEMENT/SE	
DESERET TRUST COMPANY	ASHWORTH ROAD CORRIDOR	172,203.00
DIRECTV	MARCH 21 STATEMENT	40.06
DORIS STAMOS	AMBULANCE TRANSPORT REFUND	566.30
EARL MAY SEED & NURSERY	SPHAGNUM PEAT	335.72
EDWARD HENRY FREDERICK BROGEAN	16 MATCHES - ADULT VOLLEYBALL	
ELDER CORPORATION	OFFICIAL	400.00
ELECTRICAL ENGINEERING EQUIPMENT	PROPERTY DEMO - 10	
CO	NORTHVIEW/5810 BEL-AIRE	36,500.00
ELMA DEDIC	GEL	233.28
FARNSWORTH GROUP, INC	SHELTER REFUND	85.00
FASTENAL COMPANY	WAUKEE PUBLIC WORKS - SITE	
FOTH INFRASTRUCTURE &	EXPANSION PHASE 1	22,325.48
ENVIRONMENT LLC	GLOVES/EYEWEAR	232.38
FRIENDS OF THE GRIMES PUBLIC	SE ASHWORTH ROAD CORRIDOR	
LIBRARY	IMPROVEMENTS	27,240.54
FRUSA EMS	TIXKEEPER SOFTWARE	225.00
GALL'S INC	FEB '21 AMBULANCE PAYMENTS	1,900.28
GENERAL FIRE & SAFETY EQUIPMENT	SCHULTZ - NEW UNIFORMS (3)	4,462.73
CO.	FIRE EXTINGUISHER INSPECTION	33.50
GRAHAM TIRE OF DES MOINES	TIRES FOR POLICE CAR	465.88
GRAND CONSULTING	COMMUNITY CENTER TECH	
GRIMES ASPHALT & PAVING	IMPROVEMENTS	1,023.70
GROEBNER & ASSOCIATES INC	COLD MIX	1,360.72
HAMILTON RIDGE, LLC	PIPE SCRAPER	726.10
HEARTLAND TIRE & AUTO	EASEMENTS FOR SW AREA TRUNK	
HIWAY TRUCK EQUIPMENT	SEWER EXT PHS 2	2.00
HOLMES MURPHY	TIRE REPAIR	45.00
HY-VEE WAUKEE	AIR COMPRESSOR KIT	379.05
INFRASOURCE CONSTRUCTION, LLC	APR '21 HMA MONTHLY CONSULTING	
INGRAM LIBRARY SERVICES	FEE	4,051.98
INTERSTATE ALL BATTERY CENTER	MARCH 2021 STATEMENT	568.99
	TRENCHS, TIE INS, ANODE, LINE	
	MARKERS, AND VALVE	28,477.67
	BOOKS	3,799.72
	BATTERIES	94.00

IOWA ASSOCIATION OF MUNICIPAL UTILITIES	GAS OQ TRAINING - B. QUAM	415.00
IOWA COMMUNITIES ASSURANCE POOL	DEFENSE EXPENSE - HAKENSON	1,407.00
IOWA DEPT OF TRANSPORTATION	DALTON STIFEL TRAINING	240.00
IOWA DIVISION OF LABOR SERVICES	2021 ELEVATOR INSPECTION REPAIRED RIGHT FRONT TRAILER AXLE	225.00
IOWA MOBILE AXLE-REPAIR		1,200.00
IOWA ONE CALL	FEB '21 STATEMENT	303.00
IOWA PLAINS SIGNING INC	LABOR TO REPAIR 17 PCMS-1500 DISPLAY CARDS	297.50
IOWA SIGNAL INC	PAY ESTIMATE #2 - TRAFFIC SIGNAL ENHANCEMENT	160,773.20
IOWA TITLE COMPANY	REPORT OF TITLE - 31370 ASHWORTH RD	9,750.00
JT CONSTRUCTION, INC.	RELEASE RETAINAGE - ADA SIDEWALK IMPROVEMENT	6,444.69
JULIE SMOTHERS	RAIN BARREL STORMWATER GRANT REIMBURSE HOMEOWNER DAMAGED MAILBOX	50.00
KELLI BROCKMAN		114.00
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	MONTHLY MAINTENANCE FOR COPIERS	2,649.18
LANCE DOLLEMAN	AMBULANCE TRANSPORT REFUND LEADERSHIP PROJECT DOG PARK BENCH	139.81
LANDSCAPE FORMS, INC.		2,015.00
LELAND CONSULTING GROUP	WAUKEE MARKET UPDATE	3,038.30
LENA DOUGLAS	14 MATCHES - ADULT VOLLEYBALL OFFICIAL	350.00
LISA BUELOW	23 MATCHES - ADULT VOLLEYBALL OFFICIAL	575.00
LOGOED APPAREL & PROMOTIONS	NICHOLS - POLOS AND HOODIE	941.36
MARK STUCHEL INC.	TRAINING CLASS X 2	672.60
MARTIN MARIETTA AGGREGATE, INC.	ROAD STONE	4,177.79
MCFARLAND CLINIC PC	LAB PATHOLOGY	188.00
MENARDS	MAILBOX	566.39
MERCY COLLEGE OF HEALTH SCIENCES	PALS & BLS INSTRUCTOR CARDS - ELLE OSBORN	300.00
MERCY WEST PHARMACY	EMS MEDICATIONS	115.19
MID AMERICAN ENERGY	FEB 21 STATEMENT	9,106.11
MIDWEST ALARM SERVICES	FIRE ALARM SERVICE/INSPECTION 4/21 - 3/22	1,503.48
MIDWEST BREATHING AIR, LLC	AIR TESTS	793.88
MOODY'S INVESTORS SERVICE	2021A - CREDIT RATING FEE	24,000.00
MTI DISTRIBUTING	GOLF SUPPLIES	136.09
MURPHY TRACTOR & EQUIPMENT	REPAIR HYDRAULIC LEAK ON 2018 JOHN DEERE 670GP	710.29
MUTUAL OF OMAHA	APR '21 LIFE & DISABILITY PREMIUM	5,001.02
NAPA AUTO PARTS STORE	BRAKLEEN AND CARB MEDIC	17.54
NATASHA BENSON	GAS REBATE	150.00
NATIONWIDE OFFICE CLEANERS LLC	MONTHLY CLEANING	4,857.66
NYEMASTER GOODE	KELLESTONE LEGAL TRADEMARK REPLACEMENT OF REAR BUMPER ON 2015 FORD F250	1,425.00
OLSON'S BODY & PAINT, INC.		970.80
P & W GOLF SUPPLY LLC	PAILS/SLOTTEN TOKEN/COOLER	545.32
PEPSI	POP/WATER	1,038.34
PHIL DICKEY	SESSION 4 KARATE CLASSES	780.00
PHILIP SCOTT	GAS REBATE	180.00
PHILLIPS-HAMILTON, INC	EASEMENTS FOR SW AREA TRUNK SEWER EXT PHS 2	3.00
PITNEY BOWES	LETTER OPEN MAINT. CONTRACT 10/1/2020 - 3/31/2021	126.00
PLUMB SUPPLY COMPANY	PVC FITTINGS	7.68
PREMIER GLOBAL SERVICES	FEB '21 STATEMENT - BID OPENING SW AREA TRUNK SEWE	5.08

PUBLIC FINANCIAL MANAGEMENT	CONTINUING DISCLOSURE	2,000.00
REDMAN TRAINING GEAR BY MACHO	TRAINING GEAR/SAFETY	
REGAL UNDERGROUND CONSTRUCTION, INC.	GLASSES/GUARDS/EQUIPMENT BAG	1,782.50
REGISTER MEDIA	DIRECTIONAL BORING	2,100.00
RICK HALL	JANUARY 2021 PUBLICATIONS	139.99
	GAS REBATE	75.00
RJ LAWN SERVICE INC	FOX CREEK CHEMICAL AND FERTILIZER	1,140.00
RODNEY MITCHELL	AMBULANCE TRANSPORT REFUND	771.50
ROOTS TO BRANCHES GENEALOGY, LLC	GENEALOGY	200.00
SANDRY FIRE SUPPLY LLC	GLOVES	1,222.20
SCHNEIDER GRAPHICS, INC.	VEHICLE GRAPHICS	964.61
SHERWIN WILLIAMS CO	GRAY PRIMER	5.52
SHIVE HATTERY INC.	UNIVERSITY AVE EXTENS. 10TH ST TO SE LA GRANT PKWY	65,040.60
SIOUX SALES COMPANY	HOLSTERS (2)	314.54
	REIMBURSEMENT FOR PROPERTY TAXES ON DEV BUILDING	6,507.38
SPLAW PROPERTIES, LLC	GAS REBATE	105.00
STEVE MORRIS	PARK SUPPLIES	580.84
THE HOME DEPOT PRO	NOV & DEC '20 CLEANING SERVICES FOR PD	1,646.00
THE VENTURE GROUP LLC	FEB '21 WEST INFORMATION	248.09
THOMSON REUTERS - WEST	PARKING TICKET OVERPAYMENT	15.00
TIMOTHY FRIESEN	FURNACE/THERMOSTAT GAS REBATE	105.00
TIMOTHY MACK	FOOT JOY GLOVES	494.00
TITLEIST	HUSKY FLOOR LINER	255.28
TRUCK EQUIPMENT INC	REMOVED TREES ON ASHWORTH AND UTE	9,000.00
TURNBULL'S TREE SERVICE, LLC	ENERGOV ANNUAL 05/2021-04/2022	7,701.36
TYLER TECHNOLOGIES INC	SPRING CLEAN UP	799.48
UNIVERSAL PRINTING SERVICES	TESTING FEES	520.00
UNIVERSITY OF IOWA HYGIENE	MARCH 2021 STATEMENT	1,320.32
US CELLULAR	WELDING RIG AND PARTS, AND MONTHLY MEETINGS	3,854.54
UTILITY SAFETY AND DESIGN INC.	AMBULANCE OVERPAYMENT REFUND	843.00
VA CENTRAL IOWA	GENERAL REPAIRS	180.13
VAN-WALL EQUIPMENT INC	MAGNETS AND DECALS	154.08
VISION CUSTOM SIGNS & GRAPHICS	DEBT SERVICE & SURCHARGE/OPERATIONS & RESERVES	120,908.20
WASTEWATER RECLAMATION AUTHORITY	ADULT VOLLEYBALL GYM RENTAL	831.25
WAUKEE COMMUNITY SCHOOL - FACILITY RENTALS	MOWER REPAIR - TIRE	494.36
WAUKEE POWER EQUIPMENT	APR '21 WATER TOWER RENT	1,063.97
WEST DES MOINES WATER WORKS		
<i>*TOTAL*</i>		<i>\$1,018,539.72</i>
 <u>PAYROLL 03/15/2021:</u>		
ABRAMOWITZ, LEVI	\$1,976.17	
ADKINS, COREY	1,418.85	
ADKISSON, JENNIFER	597.74	
AHRENS, ELIZA	31.09	
ALDRICH, SHAWN	1,855.06	
ANDERSON, SARA	1,618.49	
ARIAS, HECTOR	2,315.06	
BAKER, RANDY	1,790.43	
BASYE, JONATHA	1,720.51	
BAUMAN, LISA	1,413.61	
BERGMAN, ANNASTASIA	619.49	

BOTTENBERG, RICHARD	622.44
BROWN, ANGALEA	1,461.19
BROWN, NATHAN	2,272.44
BRUENING, BENJAMIN	135.34
BRUNS, RACHEL	2,301.87
BURKHART, LINDA	3,211.39
CAMPBELL, SCOTT	2,059.83
CARROLL, JOSEPH	2,015.17
CHRISTENSEN, ABAGAIL	1,390.86
CICHOSKI, KELLI	1,816.04
CLARKE, COURTNEY	1,085.52
CLAYTON, EMMA	48.25
CLEMEN, ANTHONY	2,672.38
COGGESHELL, LEE	1,636.73
CORKREAN, JENNIFER	1,897.96
COUGHLIN, TONI	1,572.50
CRAVEN, GAYLA	180.88
CRONE, CHRISTINE	533.20
CROSS, JONATHAN	552.32
CUNNINGHAM, SCOTT	3,065.21
DANIEL, COLE	1,634.70
DEBOER, MELISSA	2,368.86
DEETS, BRADLY	3,860.38
DEZEEUW, DAVID	2,361.51
DODGE, JUSTIN	2,014.93
EASTCOTT, JOSHUA	1,921.43
EDWARDS, DANAE	2,027.18
ELLIS, NICOLE	321.99
EVANS, SUMMER	2,864.28
FLUGGE-SMITH, JAMIE	1,810.99
FREDERICK, JUSTIN	2,215.78
FREDERICKSEN, BROCK	1,469.86
FROELICH, WILLIAM	527.52
FURRY, ALISSA	457.07
FYFE, JUSTIN	1,514.31
GIBBS, AUSTIN	1,855.73
GIBSON IV, WILLIAM	1,872.42
GILCHRIST, NICHOLAS	1,565.86
GITZEN, ROBERT	2,166.29
GROVE, BRIAN	471.51
GUESS, CHRISTOPHER	1,506.32
GUESS, KATHRYN	2,402.92
HANSON, LAURA	1,768.16
HARDIN, THOMAS	187.59
HEIMANN, RONALD	2,367.02
HENTGES, ERIC	2,193.44
HERRICK, ROBERT	1,969.00
HILGENBERG, ADAM	2,315.60
HUSTED, TROY	1,978.02
HUTTON, JOSHUA	1,993.73
JACKSON, COLE	1,798.01
JERMIER, MATTHEW	3,342.95
JONES, BRIAN	492.21
KAPPOS, SARA	2,805.00
KASS, ANDREW	2,908.51

KASZINSKI, BRETT	377.98
KELLER, CHRISTOPHER	1,912.49
KICKBUSH, CHRISTOPHER	1,871.49
KINNEY, SCOTT	2,012.95
KLEINWOLTERINK, COLE	2,008.34
KLEVER, JUDY	1,227.47
KOESTER, RUDY	3,291.14
KREMER, NOAH	970.50
LARSON, KENNETH	369.93
LARSON, KRISTINE	3,081.39
LAUGHRIDGE, DANIEL	1,880.65
LE, SON	3,049.68
LEITCH, JEFFREY	782.21
LEMKE, NEIL	1,753.89
LEVSEN, BRYAN	2,453.83
LINDSAY, MICHELLE	2,991.92
LOFTSGARD, MARA	610.90
LONG, JEREMY	3,100.11
LYNCH, JEREMY	1,339.90
LYON, LARRY	619.84
MANNING, JOSHUA	2,239.89
MAREAN, JOSHUA	1,466.00
MAREK, JAMES	1,781.65
MCCAY, BRENDA	286.13
MCCOY, CARA	695.64
MEEKER, BRYCE	1,721.66
MELLENCAMP, JEFFREY	2,906.75
MILBURN, HALEY	987.05
MINAR, VANESSA	825.91
MINIKUS, JOSHUA	1,838.62
MOERMAN, TIMOTHY	4,439.28
MORRIS, ASHLEY	1,496.41
MURRA, BRIAN	2,406.59
NELSON, DAVID	1,390.31
NICHOLS, ANDREW	1,727.93
OLBERDING, MCKENNA	1,734.67
OLDHAM, JAMES	455.15
OLSASKY, JOHN	241.42
OSBORN, RYAN	458.04
OSBORN, SARAH	1,875.65
OSTRING, KATHLEEN	1,987.20
OWENS, TANNER	1,194.96
PARISH, TONJA	1,644.24
PATTERSON, KEVIN	1,587.00
PAYNE, THOMAS	1,630.47
PERDRIAU, MARIE	748.03
PERKINS, JACOB	1,850.49
PETERSON, KATIE	2,377.26
PETTIT, BRANDON	2,668.27
PIZINGER, JAMES	1,458.47
PORTER, NICKOLAS	743.37
PURVIS, KATHRYN	1,696.05
QUAM, BRADLEY	1,592.05
QUINN, JOHN	3,712.55
RASH, RONALD	2,614.23

RICHARDSON, ELIZABETH	1,873.03
ROBBINS, CORBY	1,842.06
ROBINSON, CLINT	3,797.44
ROYER, TIMOTHY	3,120.21
SAENGKIO, DONNY	2,122.95
SCHAUFENBUEL, KARI	1,292.00
SCHETTLER, RODNEY	2,077.55
SCHUETT, REBECCA	2,876.35
SCHULTZ, EMILY	2,239.42
SCHULTZ, JEFFREY	920.60
SEDDON, JOSH	2,053.72
SHAFFER, CHET	371.33
SHARON, JEREMIAH	1,378.05
SINCLAIR, BENJAMIN	619.84
SMITH, BLAKE	1,350.33
SNOW, SUSAN	92.49
SOFEN, NATASHA	34.42
SOUKUP, JESSICA	36.15
SPOSETO, MACKENZIE	2,614.63
STEINKE, KURT	702.16
STEPHENS, CLINT	325.61
STEWART, ERIC	2,012.53
STIFEL, DALTON	1,814.66
STOTZ, MELISSA	977.43
TAYLOR, CHRISTINA	25.40
TAYLOR, RILEY	12.70
THAYER, CHANDLER	1,908.74
TOBIS, SYDNEY	682.32
TYSDAL, THOMAS	3,125.50
VANDEKAMP, JOSHUA	2,236.82
VOEGTLE, TIMOTHY	1,695.43
WASKE, CHARLES	2,087.51
WERNIMONT, THOMAS	358.09
WERTS, DANIEL	2,147.66
WESTON STOLL, KERI	1,871.77
WHITE, JASON	1,546.79
WHITHAM JOHNSON, JENNIFER	591.86
WICKHAM, JOHN	1,518.22
WIGGINS, MATHEW	2,581.50
WILLIAMS, SUSAN	1,831.90
WINTERS, TROY	2,262.80
WISE, NATHAN	3,169.03
WOOD, DANIEL	861.43
YOUNG, JOHNATHAN	1,868.03
YOUSO, ANTHONY	1,472.17
<i>*TOTAL *</i>	<i>\$275,805.73</i>

- B. Consideration of approval of City Council Minutes of 03/15/2021 Regular Meeting, 03/22/2021 Special Meeting, 04/01/2021 Special Meeting
- C. Consideration of approval of receipt and file of Board of Adjustment Minutes of 03/25/2021 meeting
- D. Consideration of approval of an Ownership Update associated with a 12-month Class E Liquor License (LE) for Kum & Go, LC, d/b/a Kum & Go #59 [400 Prairie Bluff Drive]
- E. Consideration of approval of an Ownership Update associated with a 12-month Class E Liquor License (LE) for Kum & Go, LC, d/b/a Kum & Go #75 [350 SE University Avenue]
- F. Consideration of approval of an Ownership Update associated with a 12-month Class E Liquor License (LE) for Kum & Go, LC, d/b/a Kum & Go #540 [3105 Grand Prairie Parkway]

- G. Consideration of approval of an Ownership Update associated with a 12-month Class E Liquor License (LE) for Kum & Go, LC, d/b/a Kum & Go #1202 [650 W. Hickman Road]
- H. Consideration of approval of a resolution approving the City of Waukee 2021 Fee Schedule (Revised) (Resolution #2021-115)
- I. Consideration of approval of a resolution awarding grant funding to Bowtruss Properties, LLC., as part of the City of Waukee Triangle Business Property Improvement Program (Resolution #2021-116)
- J. Consideration of approval of a resolution awarding grant funding to Bowtruss Properties, LLC, as part of the City of Waukee Downtown Façade Improvement Program (Resolution #2021-117)
- K. Consideration of approval of a resolution consenting to Real Estate Agreement between Waukee Community School District and the Richard L. Petersen Revocable Trust and the Clare B. Petersen Revocable Trust [NW Douglas Parkway Extension] (Resolution #2021-118)
- L. Consideration of approval of a resolution approving Amendment to Developer's Agreement between the Waukee Community School District and the City of Waukee, Iowa [University Avenue Maintenance and Improvements] (Resolution #2021-119)
- M. Consideration of approval of a resolution approving Fifth Amendment to Water Service Enhancement Agreement and Assignment of Easement between the Board of Water Works Trustees of the City of Des Moines, Iowa and the City of Waukee, Iowa (Resolution #2021-120)
- N. Consideration of approval of a resolution approving Intergovernmental Agreement between the City of Clive and the City of Waukee for the U.S. 6 (Hickman Road) & Berkshire Parkway/SE Waco Place Intersection Improvements Project (Resolution #2021-121)
- O. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with Veenstra & Kimm, Inc. [2021 University Avenue Pavement Patching] (Resolution #2021-122)
- P. Consideration of approval of a resolution approving Purchase Agreement, Quit Claim Deed and Easements between Deseret Trust Company and the City of Waukee [SE Ashworth Road Corridor Improvements Project, SE Parkview Crossing Drive to SE Glacier Trail] (Resolution #2021-123)
- Q. Consideration of approval of a resolution approving Easements between Hamilton Ridge, LLC, and the City of Waukee [Southwest Area Trunk Sewer Extension Phase 2 Project] (Resolution #2021-124)
- R. Consideration of approval of a resolution approving Easements between Phillips-Hamilton, Inc., and the City of Waukee [Southwest Area Trunk Sewer Extension Phase 2 Project] (Resolution #2021-125)
- S. Consideration of approval of a resolution approving Overhead to Underground Proposal from MidAmerican Energy Company [SE Ashworth Road Corridor Improvements, WMIS 2814509] (Resolution #2021-126)
- T. Consideration of approval of a resolution approving construction drawings [NW Georgetown Drive] (Resolution #2021-127)
- U. Consideration of approval of Payment Estimate No. 2 to Iowa Signal, Inc., for the Traffic Signal System Enhancements Project in the amount of \$159,623.20
- V. Consideration of approval of release of retainage to JT Concrete for the 2020 ADA Sidewalk Improvements Project in the amount of \$6,444.69
- W. Consideration of approval of a motion setting May 17, 2021, as the date of public hearing on an amendment to the FY2021 budget
- X. Consideration of approval of a resolution ordering construction of the Little Walnut Creek North Trunk Sewer Extension Phase 2 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-128)

- 2) Consent Agenda Part 2:** Council Member Crone moved to approve Consent Agenda Part 2; seconded by Council Member Sinclair. Council Member Bergman stated that she would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Sinclair. Nays: None. Absentions: Bergman. Absent: Bottenberg. Motion carried 3 – 0 – 1 – 1.

Consideration of approval of a resolution approving Purchase Agreement and Easements between Shadow Creek Heights, LLC, and the City of Waukee [10-Inch Gas Main Project] (Resolution #2021-A. 129)

- 3) Ordinance: Consideration an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and COS to R-2, R-2/PD-1, and R-3, a property to be known as Prairie Rose Phase II [second reading]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Council Member Bergman noted an email received by council expressing concerns with preservation of trees in the area; Development Services Director Deets replied that he would be better able to address those concerns at the next council meeting. He added that some tree removal was anticipated. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.

- 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 203, Waukee Municipal Code, by repealing the existing rates for water and enacting new rates as specified [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 5) **Ordinance: Consideration of approval of an ordinance to amend Chapter 204, Waukee Municipal Code, by repealing the existing rates for sewer/wastewater and enacting new rates as specified [second reading]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Crone. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 213A, Waukee Municipal Code, by repealing the existing rates for the collection, processing and marketing of solid waste and recyclable materials and enacting new rates as specified [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1.
- 7) **Resolution: Consideration of approval of a resolution approving preliminary plat for Fox Valley** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Development Services Director Deets reviewed the plat for single family residential lots to be developed over three separate phases. Stormwater detention areas will be owned and maintained by the homeowners association. An area not included in the plat may develop as either a school or additional single family housing. There is a parkland dedication parcel that is planned to become part of a larger park when adjacent property is acquired for that purpose. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-130)
- 8) **Resolution: Consideration of approval of a resolution approving a Development Agreement with Fox Valley Development, LLC (Fox Valley)** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Development Services Director Deets reviewed the proposed agreement, which addresses City and developer responsibilities related to utilities, future Warrior Ln. improvements and parkland dedication. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-131)
- 9) **Resolution: Consideration of approval of a resolution approving construction drawings [Fox Valley Plat 1]** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Council Member Lyon asked why cul de sacs shown on the plat terminated off the property; Development Services Director Deets replied that the cul de sacs would be used for temporary turning for City and emergency vehicles and that they would be eliminated when development to the north occurs. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-132)
- 10) **Resolution: Consideration of approval of a resolution approving preliminary plat for Waukee 8/9 School** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Development Services Director Deets reviewed the preliminary plat, final plat and site plan. He noted that construction drawings for NE Douglas Pkwy. were previously approved by council. The plat includes room for additional buildings, if needed. Mr. Deets reviewed site ingress/egress, including parking and student drop-off lanes. Stormwater detention includes a wet-bottomed pond to be owned and maintained by the Waukee Community School District. He also reviewed exterior building elevations. Council Member Sinclair stated that he would like to see more long drop-off lanes like that proposed for this site. Mayor Clarke asked if the parking was adequate for the number of ninth-grade students needing it; Kirk Johnson with the Waukee Community School District (participating electronically) noted that there is a limited number of passes issued for student

parking. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-133)

- 11) **Resolution: *Consideration of approval of a resolution approving final plat for Waukee 8/9 School*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-134)
- 12) **Resolution: *Consideration of approval of a resolution approving site plan for Waukee 8/9 School [1455 NW Douglas Parkway]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-135)
- 13) **Resolution: *Consideration of approval of a resolution approving site plan for Waukee Dental Clinic Addition [350 E. Hickman Road]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Development Services Director Deets reviewed the site plan, noting that the site was originally developed with plans for a future addition. He also reviewed exterior building elevations. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-136)
- 14) **Resolution: *Consideration of approval of a resolution authorizing the purchase of a 2022 ambulance from Foster Coach Sales of Sterling, IL in the amount of \$240,413.00 [Waukee Fire Department]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Fire Chief Robinson reviewed the purchase. Council Member Crone asked if the ambulance would be picked up or delivered; Chief Robinson replied that there would be a prebuilt inspection at the plant but that the completed ambulance would be delivered. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-137)
- 15) **Resolution: *Consideration of approval of a resolution approving Triumph Park Contribution Agreement between the Waukee Betterment Foundation and the City of Waukee*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Parks & Recreation Director Jermier reviewed the agreement for the financing of the construction of the Triumph Park Fishing Pier. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-138)
- 16) **Resolution: *Consideration of approval of a resolution approving construction contract with Larson Construction Company, Inc. [Triumph Park Fishing Pier Project]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Parks & Recreation Director Jermier briefly reviewed the project, adding that construction did not need to following the open bidding process as all construction funds will be donated to the City. The City will request payment from the Waukee Betterment Foundation before making any payments to the contractor. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. (Resolution #2021-139)

(K) **Reports** – Reports made by City Administrator Moerman; Council Member Crone.

(L) **Closed Session: *Pursuant to Code of Iowa §21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property*** – Council Member Lyon moved to close the regular session and enter closed session pursuant to Code of Iowa §21.5(1)(j); seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Crone, Lyon, Sinclair. Nays: None. Absent: Bottenberg. Motion carried 4 – 0 – 1. Mayor Clarke stated that the electronic meeting would be muted while the council was in closed session. Council entered closed session at 6:11 p.m.

CLOSED SESSION

The electronic meeting was unmuted and council entered regular session at 6:24 p.m.

Council Member Sinclair moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 4 – 0.
Meeting Adjourned at 6:25 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk