

**WAUKEE CITY COUNCIL MINUTES**  
**WORK SESSION MEETING**  
**April 12, 2021**

***\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee City Council was conducted electronically as holding the meeting in person was impossible or impractical.***

- A. Call to Order** – The work session meeting of the Waukee City Council was called to order by Mayor Pro Tem Bottenberg at 5:31 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom pursuant to the electronic meeting provisions of Iowa Code Sections 21.4(1)(b) and 21.8.
- B. Roll Call** – The following members were present: Council Members Anna Bergman (electronically), R. Charles Bottenberg (electronically), Chris Crone (electronically), Larry R. Lyon (electronically), Ben Sinclair. Absent: Mayor Courtney Clarke.

Also in attendance: City Administrator Tim Moerman, Development Services Director Brad Deets, Public Works Director/City Engineer Rudy Koester (electronically), IT Director Son Le (electronically), Parks & Recreation Director Matt Jermier (electronically), Human Resources Director Michelle Lindsay (electronically), Marketing & Communications Director Summer Evans (electronically), Fire Chief Clint Robinson (electronically), Police Chief John Quinn, City Clerk Rebecca D. Schuett (electronically).

- C. Agenda Approval** – Council Member Lyon moved to approve the agenda, tabling item D11; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- D. Work Session:**
- 1) Metro Waste Authority presentation** – Michael McCoy, Executive Director of Metro Waste Authority (participating electronically), presented an overview of recycling, commodities market trends and the material recovery facility currently under construction.
  - 2) FY2020-2021 Strategic Plan: Economic development strategy/market analysis discussion** – Development Services Director Deets briefly reviewed the strategic planning process to date, including information gathering on start-up businesses, hiring for a new economic development position, and the business park marketing plan.
  - 3) Emergency Operations Plan review** – Fire Chief Robinson briefly reviewed some general provisions of the plan.
  - 4) Council Chambers Upgrades Phase 2 implementation update** – IT Director Le provided an update on the timeline for equipment installation.
  - 5) Marketing agreement update** – Public Works Director/City Engineer Koester recommended canceling the City’s agreement with Service Line Warranties of America.
  - 6) Independence Celebration update** – Parks & Recreation Director Jermier reviewed the proposed parade route and time.
  - 7) NW 2<sup>nd</sup> St. change order discussion** – Public Works Director/City Engineer Koester discussed a request from the developer of the NW Townhomes project to extend water and sanitary sewer service lines to that property. The proposed change order includes those extensions, with the costs reimbursed to the City by the townhome developer at the time of final platting.
  - 8) Road and infrastructure project updates** – Public Works Director/City Engineer Koester reviewed the status of several projects currently under or soon to begin construction.
  - 9) Central Iowa Water Trails discussion** – City Administrator Moerman noted several options for the council to consider regarding possible membership. Nikki Syverson and Hannah Inman with the Great Outdoors Foundation (both participating electronically), introduced themselves in the event of questions. After some discussion, the council agreed to a monetary contribution to the project but did not see any advantage to a seat on the board. Ms. Syverson noted a secondary “partner city” agreement and stressed the flexibility of

board membership, asking for a verbal commitment prior to the end of the month, after which a draft agreement would be available.

- 10) **Animal abuse/neglect ordinance** – Council Member Bergman noted that the City ordinances do not currently address animal abuse or neglect and asked if the council supported researching the possible implementation of such regulations; the council voiced their support and directed City staff to look into the matter with the city attorney.

**11) TABLED**

- E. **Council Liaison Reports** – Report made by Council Member Sinclair.
- F. **Comments** – City Administrator Moerman discussed community project funding for entities within Rep. Cindy Axne’s district.

Council Member Lyon moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 7:16 p.m.

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R. Charles Bottenberg, Mayor Pro Tem

Attest:

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Rebecca D. Schuett, City Clerk