



**WAUKEE CITY COUNCIL MINUTES**  
**April 17, 2023**

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Pro Tem Bottenberg at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon (electronically), Anna Bergman Pierce (electronically), Ben Sinclair. Absent: Mayor Courtney Clarke.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Linda Burkhart, Community Development Director Andy Kass, Planning Coordinator Melissa DeBoer, Public Works Director/City Engineer Rudy Koester, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, Director of Economic Development Jennifer Brown, Director of Marketing & Communications Heather Behrens (electronically), IT Director Son Le, Police Chief Chad McCluskey, Police Officer Corby Robbins, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Presentations: None**
- (G) **Public Hearings:**
- 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from C-1A/PD-1 to C-1/ PD-1, a parcel known as Waukeee Towne Center** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Planning Coordinator DeBoer reviewed the rezoning application, which is a “clean up” for a parcel that was left out of previous rezoning applications because of the SE Laurel St. alignment. No comments were made by the public in attendance.
  - 2) **On a proposed City of Waukeee FY2024 budget** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. City Administrator Deets reviewed the mayor and council vision, five-year goals and budget directives. He stated that the proposed budget would lower the property tax levy by \$0.05 to \$13.05/1,000 valuation. He then presented a consolidated levy comparison, noting that Waukeee is in the bottom third of those entities included in the comparison. Mr. Deets discussed general fund revenue sources and program expenditures, as well as staffing changes. He then reviewed certain capital projects and utility rate changes, with those rate changes averaging a 2.25% increase per month per household. No comments were made by the public in attendance.
  - 3) **On a proposed Capital Improvement Program for Fiscal Years 2024-2028** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. City Administrator Deets reviewed some of the projects in the proposed Capital Improvement Program, including parks, trails, road, utilities and other projects. He then discussed major funding sources, such as cash and bond proceeds. No comments were made by the public in attendance.
- (H) **Public Hearing Action Items:**
- 1) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from C-1A/PD-1 to C-1/**

**PD-1, a parcel known as Waukee Towne Center [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

- 2) **Resolution: Consideration of approval of a resolution adopting the City of Waukee FY2024 budget** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg expressed his pleasure that the property tax levy would be lowered. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-150)
- 3) **Resolution: Consideration of approval of a resolution approving City of Waukee Capital Improvement Program for Fiscal Years 2024-2028** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-151)
- 4) **Resolution: Consideration of approval of a resolution declaring an Official Intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified projects** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Finance Director Burkhardt noted that the resolution allows the City to reimburse itself with future bond proceeds for the costs of engineering services for certain capital improvement projects. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-152)
- 5) **Resolution: Consideration of approval of a resolution adopting the City of Waukee 2023 Fee Schedule** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. City Clerk Schuett briefly reviewed some of the proposed fee amendments. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-153)

**(I) Action Items:**

- 1) **Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 04/17/2023 Bill List; 04/14/2023 Payroll:

Total Unpaid Bills Presented for Approval:	\$1,974,692.67
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	875,543.74
(B) After Last Council Meeting	8,671.45
(C) Payroll Taxes & Reimbursements	178,161.58
(D) Utility Refunds	1,568.93
Payroll Checks Issued:	
(E) 04/14/2023	330,224.07
	<b>*TOTAL* \$3,368,862.44</b>

FY 2023 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$15,854,000	\$21,384,085	\$15,196,206
011 General Fund-Hotel/Motel Tax	43,000	47,284	36,100	82,916
060 Road Use Tax Fund	3,714,735	2,477,082	3,044,500	1,765,541
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	2,925
110 Debt Service Fund	8,334,574	1,817,887	10,434,782	6,134,441
111 Special Assessments Fund	-	-	-	24,549
120 North Residential TIF	191,250	403	304,800.00	297,638

121 Hickman West Indust Park TIF	568,106	-	994,700	4,126
123 Waukee Urban Renewal Area TIF Fund	45,000	32,333	1,687,500	2,405,702
124 Gateway Urban Renewal	2,801,576	277,683	3,294,900	2,881,387
125 Autumn Ridge Urban Renewal	493,672	-	727,000	726,734
126 Waukee West Urban Renewal	2,500	1,842	-	-
127 Southwest Business Park	93,000	55,139	120,400	99,147
128 Waukee Central URA	176,800	-	-	-
129 Towne Center Commercial TIF	-	3,675	-	-
130 Quarter Commercial TIF	-	7,505	-	-
131 Kettlestone Residential TIF	-	4,745	-	-
132 Kettlestone Commercial TIF	-	4,284	-	-
210 Employee Benefits Fund	3,000,000	-	3,005,365	3,218,574
211 Local Option Sales Tax	1,219,219	-	4,218,000	3,365,376
212 Public Improvement Fund	-	-	504,000	559,312
327 Capital Projects	19,369,941	15,973,173	15,500,000	13,328,203
330 City Wide SA Sidewalk Project	-	-	-	365
510 Water Utility Fund	10,580,756	4,625,647	7,725,640	9,238,390
520 Sewer Utility Fund	15,912,426	8,242,970	6,668,500	8,816,660
521 University Ave Trunk Sewer Project	-	-	-	17,222
522 Waste Water Treatment PI	-	-	-	1,189
523 E Area Pump Sta Treatment	-	-	-	4,169
540 Gas Utility Fund	11,255,880	10,303,610	10,635,000	10,951,472
560 Storm Sewer Utility Fund	4,499,690	1,657,955	1,436,500	1,224,451
570 Utility Bill Fund	479,560	356,730	459,400	414,260
590 Solid Waste Collect & Rcycl Fund	1,718,400	1,517,228	1,683,250	1,237,160
750 Golf Course Fund	670,735	444,920	692,000	637,623
810 Equipment Revolving Fund	-	-	-	4,878
<b>*TOTAL*</b>	<b>\$106,623,120</b>	<b>\$63,706,296</b>	<b>\$94,556,422</b>	<b>\$82,640,615</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 04/17/2023:

ALICE PATRICIA APARTMENTS	UTILITY REFUND	\$48.85
ALICE PATRICIA APARTMENTS	UTILITY REFUND	83.39
ALICE PATRICIA APARTMENTS	UTILITY REFUND	49.14
ALICE PATRICIA APARTMENTS	UTILITY REFUND	60.72
BAY VALLEY CONSTRUCTION SERVICES INC	UTILITY REFUND	48.40
BECKENDORF, MARK	UTILITY REFUND	75.37
BEGANOVIC, DENISA	UTILITY REFUND	42.49
BEISSWENGER, STEVEN R	UTILITY REFUND	36.89
BJORLAND, BEAU G	UTILITY REFUND	100.00
CHANDLER, RYAN D	UTILITY REFUND	87.40
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	18,092.55
CLAYTON ENERGY CORPORATION	FEBRUARY 2023 COMMODITY	869,075.66
COPPLE, CALEB D	UTILITY REFUND	29.11
CURTIS, ANNA M	UTILITY REFUND	76.67
DES MOINES AREA COMMUNITY COLLEGE	TUITION/EMT FEES- KREKLAU	1,138.00
DOLL DISTRIBUTING LLC	BEER DELIVERY	1,422.80
DOMMER, CHRISTINA M	UTILITY REFUND	66.64
EFTPS	FICA TAX WITHHOLDING	117,726.88
HASSING, PAUL J	UTILITY REFUND	48.40
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	15,638.49
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	995.40
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	9,017.68
JANAGAM, NITIN	UTILITY REFUND	29.11
JOHNSON, JAYDEN E	UTILITY REFUND	44.92
KASSMEIER, MEGAN	UTILITY REFUND	100.00
KOOIMAN, SPENCER J	UTILITY REFUND	27.21
LINDLEY, CHAD	UTILITY REFUND	70.40

MEEKER, HOLLY	UTILITY REFUND	12.80
NICOLSON, VAVAL	UTILITY REFUND	144.99
PINGLE, MICHELLE L	UTILITY REFUND	100.00
RIEKEN, SAMUEL R	UTILITY REFUND	31.24
TIETZ, JORDAN L	UTILITY REFUND	29.47
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	17,354.95
TURPEN, NICHOLAS A	UTILITY REFUND	48.40
US POSTAL SERVICE	MARCH 2023 REGULAR BILLS	2,911.88
VETSCH, RONALD	UTILITY REFUND	27.27
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	8,671.45
WILSON, CHASITY T	UTILITY REFUND	49.65
<i>*TOTAL*</i>		<i>\$1,063,945.70</i>

UNPAID BILLS PRESENTED FOR APPROVAL 04/17/2023:

# 1 LAWN CARE AND LANDSCAPING LLC	MULCH	\$6,500.00
ACCESS SYSTEMS LEASING	COPIER/PRINTER LEASE	147.54
ADEL AUTO PARTS	OIL	41.94
AHLERS & COONEY PC	KETTLESTONE RESIDENTIAL DA	11,029.50
ALICIA BASSETT	KIDS YOGA CLASSES	360.00
AMAZON.COM	DOOR COUNTER	1,669.30
	ADDITIONAL TIME & ATTENDANCE	
ANDREWS TECHNOLOGY	LICENSES	945.00
ANKENY SANITATION INC.	APRIL 2023 STATEMENT	151,562.67
ARDICK EQUIPMENT CO. INC.	STREET SIGNS	193.50
AUTOZONE	EXPOXY ADHESIVE	9.39
	YOUTH SOFTBALL BACKGROUND	
BACKGROUND INVESTIGATION BUREAU LLC	CHECKS	976.45
BANNER FIRE EQUIPMENT INC	MOUNTING ADHESIVE	240.39
	BRACKET CROSS PIECES/HOSE	
BAX SALES INC	CLAMPS	2,585.21
BDI SIGNS BUSINESS DESIGNS INC	TROUT DAY SIGNS	64.00
	MARCH 2023 WAUKEE LIVING &	
BIG GREEN UMBRELLA MEDIA INC	SPRING CLEAN-UP	2,784.60
BOUND TREE MEDICAL	G3 MED SLINGER	128.99
BRICK GENTRY BOWERS SWARTZ	MARCH 2023 STATEMENT	16,910.00
BSN SPORTS	BATTING TEES	320.00
BUSINESS PUBLICATIONS	ADVERTISING	830.00
	CLEANER/FLOOR	
	CONDITIONER/TRASH BAGS/PAPER	
CAPITAL SANITARY SUPPLY	TOWELS	1,336.75
CARNEY & APPLEBY P.L.C.	2023 LEGISLATIVE/LOBBYING	12,035.00
CENTRAL IOWA OFFICIALS	SOFTBALL UMPIRES	5,452.00
CENTRAL IOWA SHELTER & SERVICES	FY2023 SUPPORT	12,000.00
CERTIFIED LABRATORIES	GREASE	402.91
	SUPPORT SERVICES/SOFTWARE	
CFA SOFTWARE INC	MAINTENANCE	2,995.00
CINTAS CORPORATION	MATS & TOWELS	251.73
	NE OUTFALL SEWER CONSTRUCTION	
CITY OF CLIVE	REIMBURSEMENT	172,350.00
CITY OF WAUKEE	MARCH 2023 STATEMENT	645.61
CITY OF WEST DES MOINES	MARCH 2023 WESTSCOM	65,244.77
CLAYTON ENERGY CORPORATION	MARCH 2023 RESERVATION	374,264.46
CONSOLIDATED COMMUNICATIONS	MARCH 2023 STATEMENT- PUBLIC	
ENTERPRISE SERVICES INC	WORKS	1,366.87
CONSTRUCTION & AGGREGATE PRODUCTS INC.	SHORT SHANK/PVC/CLAMPS	240.00
CONTROL INSTALLATIONS OF IOWA INC	DOOR REPAIR	175.00
CORE & MAIN LP	METERS	11,235.92
CRYSTAL CLEAR BOTTLED WATER	WATER	92.90
CYPRESS SOLUTIONS INC	APRIL 2023 VUE SUBSCRIPTION	481.00
D & K PRODUCT INC.	INFIELD MIX	128.52

DARCY MAULSBY	LINCOLN HIGHWAY IN IOWA PROGRAM	275.00
DES MOINES WATER WORKS	MARCH 2023 STATEMENT PRIDE CERAMIC HEART ORNAMENT KITS	213,105.53
DINA BECHMAN	MARCH 2023 STATEMENT- PUBLIC WORKS	720.00
DIRECTV	LIGHT BULBS	122.24
EDISON LIGHTING SUPPLY LLC	BLADE SAVER	1,008.87
EJS SUPPLY LLC	LADDER 915 REPAIRS	3,240.72
EMERGENCY APPARATUS MAINTENANCE INC.	GIFT CARDS	2,408.54
FAREWAY STORES INC.	REPAIR & SERVICE GOLF CART	386.39
FOUR POINTS GOLF CARS LLC	JANUARY 2023 AMBULANCE BILLING	997.00
FRUSA EMS	NEW HIRE UNIFORM- WALKER VALVES	2,169.14
GALLS LLC	MARCH 2023 STATEMENT	380.97
GAS PRODUCTS SALES	STRATFORD NEIGHBORHOOD PARK	217.17
GATEHOUSE MEDIA IOWA HOLDINGS	SPRING 2023 SOFTBALL SHIRTS	3,440.40
GENUS LANDSCAPE ARCHITECTS	FILTERS	909.28
GINA CAMPOS	COLD MIX	4,633.31
GOODWIN TUCKER GROUP	METERS	538.40
GRIMES ASPHALT & PAVING	TOWING	1,336.00
GROEBNER & ASSOCIATES INC	CUSHION SPRING	206,379.91
HANIFEN CO INC	MARCH 2023 STATEMENT- GOLF COURSE	516.00
HAWKEYE TRUCK EQUIPMENT	SOAP/TRASH BAGS/PAPER TOWELS/TOILET PAPER	1,829.18
HEARTLAND CO-OP	4TH QUARTER FY23 FUNDING	153.64
HILLYARD INC	FLEETWASH PLUS	334.14
HIRTA PUBLIC TRANSIT	ANKER LOCK	6,250.00
HOTSY CLEANING SYSTEMS INC.	PIPING	920.00
INDUSTRIAL SALES COMPANY INC	WAUKEE CROSSING PLAT 3	23,949.22
INDUSTRIAL SALES COMPANY INC- WF	BOOKS	8,604.53
INFRASOURCE CONSTRUCTION LLC	MICROSOFT 365 SUBSCRIPTION LICENSES	18,057.06
INGRAM LIBRARY SERVICES	DUMP TRUCK REPAIRS	5,152.87
INSIGHT PUBLIC SECTOR INC	GAS & WATER MEMBER DUES MARCH 2023- FEB 2024	16,215.70
INTERSTATE POWER SYSTEMS	CONSTRUCTION PERMIT APP- 3RD ST ELEVATED STORAGE T	2,019.83
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	GREASE	15,054.00
IOWA DEPT OF NATURAL RESOURCES	STREET SIGNS	9,500.00
IOWA FLUID POWER	ANNUAL MAINTENANCE & CTRE MANAGEMENT SERVICES	241.44
IOWA PRISON INDUSTRIES	MAR '23 PEPM FEES FOR DEP/MED/HRA FSA	2,125.05
IOWA STATE UNIVERSITY	FIREWORKS	1,500.00
ISOLVED BENEFIT SERVICES INC	HOW IOWA MET BASEBALL	618.35
J & M DISPLAYS INC	MULCH	16,000.00
JOHN LIEPA	COPIER/PRINTER LEASE & MAINTENANCE	120.00
KLEENER IMAGE INC	TATTOO HISTORY PROGRAM	2,296.00
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	CABLE TIES/SHOP TOWELS/CUT-OFF WHEELS	2,063.82
LARS KRUTAK	CONCRETE	700.00
LAWSON PRODUCTS INC	SPRING TENNIS LESSONS SESSIONS 1 & 2	387.71
LIBERTY READY MIX	OUTER FLANGE/FUEL FILTER	3,060.88
LIFETIME ATHLETIC	SWIVEL JOINT	2,584.40
LOGAN CONTRACTORS SUPPLY INC	IOWA SYSTEM MONTHLY MAINTENANCE	289.53
MACQUEEN EQUIPMENT		676.05
MAINSTAY SYSTEMS OF IOWA LLC		177.00

MARK STUCHEL INC.	TRAINING	700.00
MARTIN MARIETTA AGGREGATE INC.	1" PIPE BEDDING	3,630.73
MATHESON TRI-GAS INC	CYLINDERS	186.00
	HANGERS/TOOL	
MENARDS	HOLDERS/BROOM/HANG RAIL/DUCT	
MERCY OCCUPATIONAL HEALTH IOWA	TAPE	689.89
METRO PARK WEST COMMISSION	PRE-EMPLOYMENT DRUG SCREEN	124.00
MID AMERICAN ENERGY	FY23 PER CAPITA DUES	29,925.00
	MARCH 2023 STATEMENT	26,271.22
MI-FIBER LLC	APRIL 2023 STATEMENT- TRIUMPH	
MUNICIPAL SUPPLY INC.	PARK	1,156.16
MUTUAL OF OMAHA	METERS	6,793.16
NAPA AUTO PARTS STORE	APR '23 LIFE & DISABILITY PREMIUM	7,085.52
NATIONWIDE OFFICE CLEANERS LLC	BRAKES & ROTORS	842.67
NELSON TECHNOLOGIES INC	CLEANING SERVICES- LIBRARY	4,405.14
OFFICE DEPOT	TBS #1 RELOCATION	17,799.21
ONE SOURCE	SOAP/WIPES/CARDSTOCK	677.94
OPN ARCHITECTS INC	BACKGROUND CHECKS	70.00
ORKIN PEST CONTROL	PUBLIC SAFETY PROJECT	133,320.31
PEPSI	PEST CONTROL- PUBLIC WORKS	198.99
PEREZ CLEANING SERVICES LLC	POP/WATER	7,730.15
PROFESSIONAL DEVELOPMENT ACADEMY	CLEANING SERVICES- PD	780.00
PRORIDER INC	ICMA HIGH PERFORMANCE ACADEMY	1,895.00
PUBLIC FINANCIAL MANAGEMENT	SAFETY CITY HELMETS	1,751.40
RC WELDING	2023A SRF FEES	17,000.00
REGAL UNDERGROUND CONSTRUCTION	FLAT STEEL	34.60
INC.		
REGISTER MEDIA	DIRECTIONAL BORE GAS SERVICE	2,910.00
RICK'S TOWING	MARCH 2023 STATEMENT	158.81
RJ LAWN SERVICE INC	TOWING	98.00
	FERTILIZER	62.00
RMH SYSTEMS	FLEX-6EX2-TX-G1 SPARE	
RYAN COMPANIES US INC	TRANSMITTER	567.23
	PUBLIC SAFETY PROJECT	1,718.08
SCOTT WALTERS	RETURN OF RENTAL DEPOSIT -	
SHI INTERNATIONAL CORP	VINEYARD PROPERTY	2,800.00
SHOTTENKIRK CHEVROLET-PONTIAC	IPAD	1,221.19
SIDEKICK DEVELOPMENT	VALVES	26.24
SKOLD DOOR & FLOOR COMPANY INC	PUBLIC SAFETY PROJECT	7,500.00
SPLAW PROPERTIES LLC	DOOR REPAIR	393.75
SRIXON	APRIL 2023 ANNEX LEASE	4,504.83
STAPLES BUSINESS CREDIT	TOWELS	334.00
SUSAN MCLAIN	LABEL DIVIDERS/PAPER	1,180.67
SYSCO IOWA INC	CENTURY OF FASHION	489.00
TAYLOR MADE GOLF COMPANY	TRIUMPH PARK FOOD ORDER	13,026.77
	GOLF BALLS	4,480.35
THE HOME DEPOT PRO	TRASH BAGS/TOILET PAPER/PAPER	
THE SHREDDER	TOWELS	926.44
TITLEIST	SHREDDING	240.00
TRANSUNION RISK AND ALTERNATIVE DATA	GOLF BALLS	1,318.97
SOLUTIONS INC		
TREASURER STATE OF IOWA	TLO ACCESS	106.80
TREASURER STATE OF IOWA	MAR '23 WATER EXCISE TAXES	22,952.68
TREASURER STATE OF IOWA	MAR '23 SEWER SALES TAXES	4,029.27
TREASURER STATE OF IOWA	MAR '23 GAS SALES TAXES	32,661.18
TREASURER STATE OF IOWA	MAR '23 GOLF COURSE SALES TAXES	4,297.44
TREASURER STATE OF IOWA	MAR '23 PARKS & REC SALES TAXES	597.16
TREASURER STATE OF IOWA	MAR '23 STORM WATER SALES TAXES	2,490.83
TRI-CITY ELECTRIC COMPANY OF IOWA	TIME CLOCK INSTALLATION	2,166.39
TRUCK EQUIPMENT INC	PLOW GUARD	515.70

TRUGREEN	LAWN SERVICE	287.55
TYLER TECHNOLOGIES INC	ENERGOV PRODUCT SUITE	
ULINE	MAINTENANCE	1,816.99
UNITED PARCEL SERVICE	TABLE LEGS	134.75
UNITED TACTICAL SYSTEMS LLC	SHIPPING	48.23
UNIVERSAL PRINTING SERVICES	AMMUNITION	705.00
	MARCH 2023 STATEMENT INSERT	977.00
	SWAP CONTROL TOP/UPDATE	
UNPLUGGED WIRELESS	FIRMWARE/TEST/ALIGN	210.00
USA BLUE BOOK	POCKET THERMOMETER	38.34
UTILITY SAFETY AND DESIGN INC.	TBS #1 RELOCATION	6,803.30
VAN METER INDUSTRIAL INC	METERS	557.46
WASTEWATER RECLAMATION AUTHORITY	MAY 2023 FEES	124,412.60
WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL	FEBRUARY 2023 STATEMENT	16,741.88
WAUKEE HARDWARE & VARIETY	MARCH 2023 STATEMENT- FD	19.90
WAUKEE POWER EQUIPMENT	HEDGE TRIMMER/ENGINE OIL	818.50
	QUARTERLY MEMBERSHIP DUES-DEETS/OSBORNE/MCCLUSKEY	405.00
WAUKEE ROTARY CLUB	TRIUMPH STAFF SHIRTS	1,124.63
WD DESIGNS	CORD DROPS	806.52
WEBSTER ELECTRIC	APRIL 2023 STATEMENT	281.96
XENIA RURAL WATER DISTR		
<i>*TOTAL*</i>		<b>\$1,974,692.67</b>

PAYROLL 04/14/2023:

ABRAMOWITZ, LEVI	\$2,138.05
ADKINS, COREY	1,599.10
ADKISSON, JENNIFER	622.79
AHRENS, ELIZA	6.06
ANDERSEN, WILLIAM	50.79
ANDERSON, SARA	1,596.15
ANNIS, JEREMY	381.29
BAILEY, DILLON	7.62
BAKER, RANDY	1,842.96
BARR, LUCAS	80.35
BARR, PEYTON	84.04
BARTLING, DARREL	48.48
BATTANI, TESSA	71.11
BAUMAN, LISA	1,510.88
BECKER, CHEYANNE	1,601.88
BEDFORD, SAMANTHA	1,502.38
BEEHLER, EMILY	2,196.48
BEHRENS, HEATHER	2,653.87
BERG, KRISTINA	312.34
BERG, THOMAS	113.59
BEYER, HAYDEN	22.16
BEYERS, JENNIFER	414.11
BIRD, MITCHELL	74.81
BLACK, HUNTER	1,523.77
BLOMMESTEIN, FREDRIK	192.26
BLYTHE, ADDISON	44.32
BOETTCHER, ADDALYN	12.53
BOLEY, SHELLY	126.06
BOYD, ISAAC	1,696.45
BOYLE, GAVIN	1,697.42
BRAUER, DEVIN	27.93
BRIMEYER, REAGAN	10.16
BROWN, ANGALEA	1,606.49
BROWN, JENNIFER	2,476.37

BROWN, NATHAN	2,409.92
BRUMMOND, STELLA	77.57
BRUNS, RACHEL	2,424.54
BURKHART, LINDA	3,475.28
BURKHART, MARK	22.50
BURRIER, SYDNEY	5.54
CAMPBELL, NORA	55.41
CAMPBELL, SCOTT	2,731.28
CARDWELL, AARON	488.93
CARMICHAEL, OLIVIA	30.47
CARPENTER, PAUL	1,879.08
CARROLL, CALVIN	63.72
CARROLL, JOSEPH	2,315.35
CARROLL, THOMAS	199.48
CARTMILL, TILYNNE	22.16
CHAMBERS, ADDISON	71.11
CHAMBERS, KYLE	2,614.76
CHRISTENSEN, AARON	1,551.01
CHRISTENSEN, ABAGAIL	1,515.89
CICHOSKI, KELLI	2,182.06
CLAYTON, ANISTON	123.06
CLEMEN, ANTHONY	3,194.95
COGGESHELL, LEE	1,681.02
COPPERSTONE, WESTON	16.34
CORKREAN, JENNIFER	1,760.04
COUCHMAN, LUCY	102.51
COUGHLIN, TONI	508.01
COX, BENJAMIN	331.32
CRAVEN, GAYLA	205.71
CRONE, ERIN	888.50
CROSS, JONATHAN	1,116.56
CRUTCHLEY, MADISON	30.47
CUNNINGHAM, SCOTT	3,168.95
DANIEL, COLE	1,774.54
DANIEL, MELANIE	972.21
DAVIS, NATHAN	20.32
DEBOER, MELISSA	2,658.41
DEETS, BRADLY	4,792.21
DEZEEUW, DAVID	2,483.65
DODGE, JUSTIN	1,842.93
DUCKETT, KEATON	340.76
EDWARDS, DANAE	2,165.99
EIBES, LUKE	158.38
FLEMING, HARRISON	60.95
FLUGGE-SMITH, JAMIE	1,871.58
FREDERICK, JUSTIN	2,112.05
FREDERICKSEN, BROCK	1,510.89
FREEMAN, LOGAN	11.09
FREEMAN, MATTHEW	1,683.14
FROELICH, WILLIAM	649.09
FYFE, JUSTIN	2,117.22
GABRIELSON, AYDEN	71.11
GABRIELSON, ELI	27.93
GALLES, ELLERIE	30.47
GAVIN, HALEY	1,121.11
GEISTKEMPER, LANDREE	27.93
GIBBS, AUSTIN	1,401.45
GIBSON IV, WILLIAM	2,005.80



GILCHRIST, NICHOLAS	1,434.30
GITZEN, ROBERT	3,164.51
GOINS, ANDREA	2,460.97
GRISHAM, HAYDEN	48.25
GUESS, KATHRYN	2,413.31
HABGOOD, FINLEY	6.47
HACKETT, MICHAEL	1,462.62
HANSEN, CAMERON	157.30
HANSON, LAURA	1,793.32
HANSON, MITCHELL	525.88
HAUGH, BRODY	68.57
HEIMANN, RONALD	1,947.94
HEINEMANN, JACOB	86.58
HENTGES, ERIC	1,752.27
HILGENBERG, ADAM	2,393.53
HILL, JOHN	54.95
HIPPLER, KAYLEN	68.57
HOGBONOUTO, TOLIDJI	1,671.04
HOLMES, HOLLY	1,649.32
HOPKINS, JERI	60.03
HUSTED, TROY	2,043.80
HUTTON, JOSHUA	2,678.96
JACKSON, COLE	1,814.44
JERMIER, BRENDA	307.77
JERMIER, MATTHEW	3,372.53
JOHNSON, WYATT	1,522.68
KAMMERER, EMMILY	741.36
KAPPOS, SARA	2,994.19
KASS, ANDREW	2,871.96
KASZINSKI, BRETT	631.90
KAUTZ, STEPHEN	166.69
KELLER, CHRISTOPHER	2,012.47
KICKBUSH, CHRISTOPHER	1,970.39
KILKER, KARSEN	27.93
KLEINWOLTERINK, COLE	2,371.48
KLEVER, JUDY	897.83
KNEPPER, AARON	92.53
KNUDSEN, DYLAN	2,309.06
KNUST, DANIEL	1,783.80
KOESTER, RUDY	3,723.87
KOSTECKI, BROOKE	638.49
KREKLAU, ROBERT	509.20
KUHLES, KAMRYN	681.54
KUHLMAN, TERESA	255.35
LACKEY, JAMIE	805.12
LANDE, HATTIE	132.98
LANDE, RACHELE	39.00
LARSON, KENNETH	644.45
LARSON, KRISTINE	2,983.58
LAUGHRIDGE, DANIEL	1,927.04
LE, SON	3,397.60
LEMKE, NEIL	1,722.54
LEVSEN, BRYAN	2,087.89
LEWIS, CLINTON	1,279.62
LINDSAY, MICHELLE	1,878.53
LOCKHART, MEGAN	720.30
LOVETINSKY, TRACY	1,841.43
LYNCH, JEREMY	1,413.92

LYON, KAYDIN	11.09
MADDEN, CADE	33.25
MADDEN, ELLIE	27.93
MANNING, GRAYSON	7.62
MANNING, JOSHUA	2,182.77
MAREAN, JOSHUA	1,465.65
MAREK, JAMES	2,106.26
MARRIOTT, REID	48.48
MARSHALL, CRAIG	174.08
MARUSKA, CALEE	68.57
MCCLUSKEY, ERIC	3,504.55
MCKAY, AIDAN	158.38
MEADER, LISA	156.01
MEEKER, BRYCE	1,514.06
MELLENBAMP, JEFFREY	3,084.71
METTEE, WILLIAM	2,042.13
MINIKUS, JOSHUA	1,937.61
MOORE, KASSIDY	27.93
MORAVEC, CODY	1,912.04
MORRIS, ASHLEY	1,794.77
MURRA, BRIAN	2,216.35
MURRAY, JACK	2,546.35
NEWBURY, NICHOLAS	1,873.46
NGUYEN, SOPHIE	48.25
NICHOLS, ANDREW	1,983.03
NUSS, LYDIA	48.25
OHMSTEDTE, LUIS	1,343.57
OLDHAM, JAMES	1,830.94
OLSASKY, JOHN	847.67
OLSON, ELIZABETH	144.07
OSBORN, RYAN	168.93
OSBORN, SARAH	1,862.73
OSBORNE, NICHOLAS	2,759.73
OSTRING, KATHLEEN	1,982.51
PARISH, TONJA	1,616.71
PATTERSON, KEVIN	1,692.63
PAYNE, THOMAS	1,756.85
PERKINS, JACOB	1,939.42
PETERSEN, ANNABELLE	50.79
PETERSON, GRACE	68.57
PETTIT, BRANDON	2,991.69
PIETERS, GWYNETH	58.18
PIZINGER, JAMES	1,527.77
PORTER, NICKOLAS	703.53
PORTZ, ADDISON	11.09
PURVIS, KATHRYN	1,501.34
QUAM, BRADLEY	1,725.79
RASH, KYLE	126.06
RASH, RONALD	2,269.43
RATCLIFF, SAMUEL	68.57
RETTENMEIER, ALEC	313.44
RICHARDSON, DACE	1,364.90
RICHARDSON, ELIZABETH	1,908.30
RIEDEL, ANDREW	60.95
RISINGER, GEORGE	330.15
ROBBINS, CORBY	2,267.17
ROBINSON, CLINT	4,061.92
ROBINSON, NATHANIEL	176.25

ROSENOW, MELANIE	809.05
ROTH, TITO	1,617.65
ROTSCHAFFER, CARMEN	1,517.54
ROYER, TIMOTHY	3,140.68
RUSHER, LUCIUS	2,568.16
SABUS, JACOB	141.07
SCANLAN, NATHAN	150.06
SCHAUFENBUEL, KARI	1,303.03
SCHENDEL, TATE	30.47
SCHLECHTER, JASON	207.10
SCHMIDT, NYAH	57.02
SCHNEIDER, SIENNA	77.57
SCHUETT, REBECCA	2,784.76
SCHULER, GRACE	74.81
SCHULTZ, JEFFREY	1,683.82
SCHULTZ, MADDIX	71.11
SEDDON, JOSH	2,146.65
SEELY, AUSTEN	556.10
SHAFFER, CHET	2,085.27
SHELTON, MAISY	30.47
SHERIDAN, ISABELLA	282.50
SHIELDS, JOHN	1,803.38
SLYCORD, JASON	1,955.75
SMITH, BLAKE	1,785.95
SMITH, SINJIN	158.38
SMOLIK, MEGAN	1,571.47
SNOW, SUSAN	138.80
SOFEN, NATASHA	34.42
SORENSEN, EMILIE	24.01
SPOSETO, CADEN	474.45
SPOSETO, MACKENZIE	3,116.65
SPRAGUE, DALLIN	69.04
STANISH, LAURA	1,696.66
STEENHARD, ABIGAIL	27.93
STEENHARD, BRADEN	71.11
STEINKE, KURT	1,139.76
STEPHENS, CLINT	589.03
STEPHENSON, ELISE	5.08
STEWART, ERIC	1,962.10
STIFEL, DALTON	1,892.98
STORM, HARPER	71.11
STORM, PRESTON	71.11
STOTZ, MELISSA	1,165.11
SUTTON, STEFANIE	255.11
TALAMANTEZ, HALEY	1,922.85
TAYLOR, CHRISTINA	141.39
TAYLOR, PILAR	44.32
TAYLOR, RILEY	52.64
THAYER, CHANDLER	2,556.12
THIES, ROBERT	85.20
TIETZ, COLE	81.04
TOPE, ZACHARY	81.04
TOWNSEND, MCKENNA	1,699.79
TRENT, JARED	557.26
TRILK, BRYCE	81.04
TYSDAL, THOMAS	3,206.43
VAN ERDEWYK, RACHEL	1,697.14
VANDEKAMP, JOSHUA	2,400.59

VELDE, HALLE	279.13
VENTO, NICHOLAS	1,433.80
VINYARD, JOSEPH	66.03
VIZCARRA, RICARDO	1,690.06
VOLLMECKE, ISAAC	151.91
WARMAN, THOMAS	25.85
WEBER, BRIAN	1,248.42
WERTS, DANIEL	2,164.25
WESTON STOLL, KERI	1,955.29
WHITE, JASON	1,610.56
WIGGINS, MATHEW	2,625.06
WILLIAMS, SUSAN	2,045.75
WISE, NATHAN	2,634.10
WOOD, DANIEL	604.98
WRIGHT, MICHAEL	2,138.85
YOUNG, AUGUST	66.03
YOUNG, DAWN	1,381.99
YOUNG, JOHNATHAN	2,031.30
YOUSO, ANTHONY	1,433.07
ZIEGEMEIER, MAXWELL	77.57
<i>*TOTAL*</i>	<i>\$330,224.07</i>

- B. Consideration of approval of City Council Minutes of 04/03/2023 Regular Meeting, 04/10/2023 Special Meeting
- C. Consideration of approval of 8-month Class C Retail Alcohol License with Outdoor Service privilege for Underdogs, Inc., d/b/a Mullets [890 SE Olson Drive], pending approved temporary site use permit
- D. Consideration of approval of a resolution approving temporary parking along SE Booth Avenue from S. Warrior Lane east to its terminus on May 13, 2023, for the Waukee Firefighters Association Pancake Breakfast (Resolution #2023-154)
- E. Consideration of approval of a resolution approving the use of Triangle Park and the temporary closing of certain public streets for the 2023 Farmers Market (Resolution #2023-155)
- F. Consideration of approval of receipt and file of the purchase of a 2023 Chevrolet 1500 Crew Cab truck via Iowa Department of Transportation Bidding from Karl Chevrolet of Ankeny, IA, in the amount of \$40,040.70 [Waukee Parks & Recreation Department]
- G. Contracts, Agreements:
  - 1. Consideration of approval of a resolution approving Facilities Reimbursement Agreement, Waukee No. 2 Station Rebuild to Unregulated Station [Northern Natural Gas Company] (Resolution #2023-156)
  - 2. Consideration of approval of a resolution approving Master Services Agreement between City of Waukee and CivicServe [Waukee Economic Development Department] (Resolution #2023-157)
- H. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
  - 1. Consideration of approval of Change Order No. 2 to Bergstrom Construction, Inc., for the Waukee City Hall Security Upgrades Project, increasing the contract in the amount \$2,997.00
  - 2. Consideration of approval of Payment Estimate No. 3 to Bergstrom Construction, Inc., for the Waukee City Hall Security Upgrades Project in the amount of \$40,418.70
  - 3. Consideration of approval of Payment Estimate No. 15 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$48,179.16
  - 4. Consideration of approval of Change Order No. 3 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project, increasing the contract in the amount of \$11,435.35
  - 5. Consideration of approval of Payment Estimate No. 8 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project in the amount of \$132,281.31
  - 6. Consideration of approval of Payment Estimate No. 7 to Rognes Corporation for the West Area Trunk Sewer Extension Phase 2 Project in the amount of \$297,682.86
  - 7. Consideration of approval of Payment Estimate No. 1 to S.J. Louis Construction, Inc., for the NE Outfall Sewer Project in the amount of \$120,695.79
  - 8. Consideration of approval of Payment Estimate No. 2 to Concrete Technologies, Inc., for the NW Douglas Parkway Grade, Partial Pave and JUT Project in the amount of \$3,151.15
  - 9. Consideration of approval of Payment Estimate No. 16 to Concrete Technologies, Inc., for the Ute Avenue and Ashworth Road Intersection Project in the amount of \$17,135.48
  - 10. Consideration of approval of Payment Estimate No. 12 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project in the amount of \$14,297.97
  - 11. Consideration of approval of Payment Estimate No. 11/release of retainage to Larson Construction, Co., Inc., for the Triumph Park Fishing Pier Project in the amount of \$30,500.00

12. Consideration of approval of a resolution accepting public improvements [Ashley Acres Plat 2] (Resolution #2023-158)
  13. Consideration of approval of a resolution accepting public improvements [Ashley Acres Plat 3] (Resolution #2023-159)
  - I. Consideration of approval of a resolution approving and adopting the City of Waukee Small Business Attraction Action Plan (Resolution #2023-160)
  - J. Consideration of approval of a resolution approving various Agreements Concerning Construction of Fence (Resolution #2023-161)
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 92, Water Rates, by amending Section 92.02, Water Rates, as specified; by amending Section 92.04, Irrigation Water Rates, as specified; and by amending Section 92.07, Service Discontinued, by amending Subsection 92.07(2), Notice to Landlords [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester briefly reviewed the proposed rate changes. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
  - 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 98, Sewer Service Charges, by amending Section 98.01, Sewer Service Charges Required, as specified [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Public Works Director/City Engineer Koester briefly reviewed the proposed rate changes. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
  - 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 100, Stormwater Management Utility, by amending Section 100.05, Stormwater Service Rates and Charges, as specified [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester briefly reviewed the proposed rate changes. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
  - 5) **Ordinance: Consideration of approval of an ordinance to amend Chapter 106, Collection of Solid Waste, by amending Section 106.10, Collection Charges, as specified [introduction; first reading]** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Crone. Public Works Director/City Engineer Koester briefly reviewed the proposed rate changes. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
  - 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 110, Natural Gas Service Rates and Charges, by amending Section 110.02, Monthly Rates, as specified [introduction; first reading]** – Council Member Crone introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester noted that the proposed rate changes reflected a utility rate study by a consultant. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
  - 7) **Ordinance: Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, by repealing and replacing Section 68.13, Parking Restrictions in Residential Districts [second, third (final) readings]** – Council Member Crone moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3070)
  - 8) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Regulations, District Regulations, Waukee, Iowa, by adding consumer fireworks sales as a permitted use to commercial zoning districts [second, third (final) readings]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council

Member Crone. Community Development Director Kass stated that the proposed ordinance would bring City code into compliance with state law. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3071)

**9) Resolution: *Consideration of approval of a resolution approving final plat for KeeTown Loop Plat 3*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator DeBoer reviewed the proposed lot subdivision. Council Member Bottenberg asked if there were any known users; Ms. DeBoer replied in the negative, adding that the next council action item was for a site plan for one of the two lots proposed. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-162)

**10) Resolution: *Consideration of approval of a resolution approving site plan for KeeTown Loop – R1 [2856 Grand Prairie Parkway]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Planning Coordinator DeBoer reviewed a proposed multi-tenant, single story commercial building, site ingress/egress and exterior building elevations. She added that tenants are not known at this time. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-163)

**11) Resolution: *Consideration of approval of a resolution approving extension of site plan for Fareway Stratford Crossing [350 NW 10<sup>th</sup> Street]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass noted that the site plan was initially approved by council nearly one year ago. The applicant intends to build in the 2024 construction season. There are no changes to the site plan approved in 2022. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2023-164)

**(J) Reports** – Report made by City Administrator Deets.

Council Member Sinclair moved to adjourn; seconded by Council Member Crone. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:14 p.m.

---

R. Charles Bottenberg, Mayor Pro Tem

Attest:

---

Rebecca D. Schuett, City Clerk