



WAUKEE CITY COUNCIL MINUTES
May 16, 2022

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Anna Bergman Pierce (electronically), Ben Sinclair. Absent: None.

Also in attendance: City Administrator Brad Deets, Finance Director Linda Burkhart, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, IT Director Son Le (electronically), Police Chief John Quinn, Police Officer Kathryn Guess, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – Robert Greenway of Menlo, IA, stated that he planned to move back to Dallas County and run for the County Board of Supervisors.
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda, correcting a typographical error in Consent Agenda Part 1, item I1I2, to read Plat 13 instead of Plat 12; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Presentations: None**
- (G) **Public Hearings:**
 - 1) **On a proposal to enter into a Development Agreement with JACE Properties, LLC, and Access Technologies, Inc., d/b/a Access Systems, Inc.** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. City Administrator Deets reviewed the proposed agreement with existing business Access Systems, Inc. The business plans to construct an additional building in Waukeee, as well as upgrade the façade on their current facility. Following existing business incentive policies, the agreement addresses tax rebates and additional job requirements. No comments were made by the public in attendance.
 - 2) **On a proposed budget amendment for the City of Waukeee for Fiscal Year 2022** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Finance Director Burkhart reviewed the amendment, noting that there are no changes to the tax levy, as such changes cannot be made mid-year. She reviewed revenue and expenditure increases, specifically related to utility sales, ARPA monies, property purchases and an ambulance purchase with CARES Act funding. No comments were made by the public in attendance.
- (H) **Public Hearing Action Items:**
 - 1) **Resolution: *Consideration of approval of a resolution approving and authorizing execution of a Development Agreement by and among the City of Waukeee, JACE Properties, LLC, and Access Technologies, Inc., d/b/a Access Systems, Inc.*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-198)
 - 2) **Resolution: *Consideration of approval of a resolution approving budget amendment for the City of Waukeee for Fiscal Year 2022*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-199)

(I) Action Items:

1) **Consent Agenda Part 1:** Council Member Sinclair moved to approve Consent Agenda Part 1; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 05/16/2022 Bill List; 05/13/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,303,060.88
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	570,311.84
(B) After Last Council Meeting	13,754.61
(C) After Last Council Meeting	248.00
(D) Payroll Taxes & Reimbursements	152,273.66
(E) Utility Refunds	2,130.76
Payroll Checks Issued:	
(F) 05/13/2022	302,211.01
TOTAL	\$2,343,990.76

FY 2022 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$16,326,795	\$14,585,172	\$16,767,357	\$13,773,560
011 General Fund-Hotel/Motel Tax	13,800	22,418	48,100	78,555
060 Road Use Tax Fund	3,266,914	2,457,342	3,127,850	2,442,131
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	91,444	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	1,239,680
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,949,333	3,777	4,344,814	4,259,438
094 Gateway Urban Renewal	1,991,977	811,446	2,610,558	2,430,737
095 Autumn Ridge Urban Renewal	492,992	-	716,298	715,799
096 Waukee West Urban Renewal	2,500	1,114	-	-
097 Southwest Business Park	93,000	26,219	93,182	87,296
098 Waukee Central URA	176,800	92,428	179,086	-
110 Debt Service Fund	14,538,957	1,675,334	16,172,409	5,248,559
111 Special Assessments Fund	-	-	-	18,724
210 Employee Benefits Fund	2,600,000	-	2,651,127	2,577,415
211 Local Option Sales Tax	1,097,969	-	3,176,500	3,593,077
212 Public Improvement Fund	-	-	-	504,354
327 Capital Projects	45,120,941	22,736,974	22,315,000	25,590,177
330 City Wide SA Sidewalk Project	-	-	-	1,351
510 Water Utility Fund	8,197,060	5,667,690	6,397,300	8,848,513
520 Sewer Utility Fund	7,179,626	6,045,694	6,460,900	7,506,656
521 University Ave Trunk Sewer Project	-	-	-	1,231
522 Waste Water Treatment PI	-	-	-	106
523 E Area Pump Sta Treatment	-	-	-	372
540 Gas Utility Fund	9,400,209	8,801,674	8,554,950	10,600,539
560 Storm Sewer Utility Fund	1,306,771	622,081	1,192,200	1,158,648
570 Utility Bill Fund	442,610	340,076	417,600	395,756
590 Solid Waste Collect & Rcycl Fund	1,528,400	1,490,658	1,527,500	1,330,493
750 Golf Course Fund	582,532	387,619	600,000	622,356
810 Equipment Revolving Fund	30,000	-	-	486
TOTAL	\$122,189,436	\$65,768,042	\$98,171,939	\$93,026,008

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 05/16/2022:

BALDWIN, RYAN J	UTILITY REFUND	\$49.30
BURLIN, AUSTIN	UTILITY REFUND	66.85
CARFRAE, JAK	UTILITY REFUND	23.46
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	13,636.11
CLAYTON ENERGY CORPORATION	MARCH 2022 COMMODITY	372,985.45
CLAYTON PROPERTIES (DBA CLOVER & HIVE)	UTILITY REFUND	153.68
CLAYTON PROPERTIES (DBA CLOVER & HIVE)	UTILITY REFUND	151.20
CLAYTON PROPERTIES, DBA SUMMIT HOMES	UTILITY REFUND	151.20
CLAYTON PROPERTIES, DBA SUMMIT HOMES	UTILITY REFUND	215.68
CLAYTON PROPERTIES, DBA SUMMIT HOMES	UTILITY REFUND	195.84
CLAYTON PROPERTIES, DBA SUMMIT HOMES	UTILITY REFUND	146.24
CLAYTON PROPERTIES, DBA SUMMIT HOMES	UTILITY REFUND	141.28
DREAMER, BRADY M	UTILITY REFUND	25.18
EFTPS	FICA TAX WITHHOLDING	113,492.23
ICMA RETIREMENT TRUST 457	ICMA	10,860.97
	2022 APWA IOWA SPRING CONFERENCE- WERTS	225.00
IOWA CHAPTER APWA		
IOWA DEPARTMENT OF HUMAN SERVICES	MAY 2022 STATE SHARE OF GEMT	3,724.13
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	754.66
	TRIUMPH PARK CONCESSION STAND	
IOWA DEPT OF INSPECTIONS & APPEALS	FOOD LICENSE	400.00
	RETIREMENT HEALTH SAVINGS	
ISOLVED BENEFIT SERVICES, INC	ACCOUNT FUNDING	13,130.19
LEE, DIAMONIQUE	UTILITY REFUND	50.80
MI-FIBER, LLC	MAY 2022 STATEMENT- PUBLIC SAFETY	653.90
MUJIC, VAHID	UTILITY REFUND	3.43
O'HALLORAN -VEHICLE	'22 INTL HV507 SFA 4X2 VIN0722	189,777.00
ORTON HOMES LLC	UTILITY REFUND	181.86
ORTON HOMES LLC	UTILITY REFUND	149.96
POLK COUNTY SHERIFF'S OFFICE	WAGE GARNISHMENT	399.50
REDD, CHRISTINA O	UTILITY REFUND	70.98
ROMOFF, MERILYN	UTILITY REFUND	4.42
ROSE, WESLEY S	UTILITY REFUND	49.44
SALKIC, ENES	UTILITY REFUND	49.71
SOJOURN, THERESE K	UTILITY REFUND	93.80
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	233.00
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	248.00
TOUBL CONTRACTING INC	UTILITY REFUND	68.60
US POSTAL SERVICE	APRIL 2022 REGULAR BILLS	3,200.26
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	12,867.71
WOOD, LISA D	UTILITY REFUND	33.85
WOODARD, ABIGAIL K	UTILITY REFUND	54.00
TOTAL		\$738,718.87

UNPAID BILLS PRESENTED FOR APPROVAL 05/16/2022:

ABSOLUTE CONCRETE, INC.	RETAINAGE - ALICES RD PHS 5	\$62,370.89
ADEL AUTO PARTS	OIL	127.73
AHLERS & COONEY PC	NW MEREDITH DR OVERLAY	6,254.00
ALADTEC	ANNUAL SUBSCRIPTION	185.05
	PAY EST #12 SE ASHWORTH RD	
ALLIANCE CONSTRUCTION GROUP	CORRIDOR IMPROVMENTS	134,778.56

AMANDA ARTHUR-STRUSS	ADULT SUMMER PROGRAM SPEAKER	200.00
AMAZON.COM	TRIUMPH PARK TRASH CANS	3,918.09
AMERICAN ALARMS	AFFILIATED TT FIRE & NAPCO DIALER	540.00
AMERITAS LIFE INSURANCE COMPANY	MAY '22 VISION INSURANCE PREMIUM	2,589.28
ANKENY SANITATION INC.	MAY 2022 STATEMENT	138,413.08
ARDICK EQUIPMENT CO., INC.	NO TRESPASSING SIGNS	583.25
BACKGROUND INVESTIGATION BUREAU, LLC	BACKGROUND CHECKS	83.65
BAX SALES INC	NUTS/BOLTS/WASHERS	554.75
BOLTON & MENK, INC	DOUGLAS PKWY EXTENSION	5,462.00
BRICK GENTRY BOWERS SWARTZ	APRIL 2022 STATEMENT	36,937.50
BUSINESS PUBLICATIONS	ADVERTISING	755.00
C L CARROLL CO INC	PAY EST #9 2021 WELL REHAB PHASE 2	124,426.25
CALHOUN-BURNS AND ASSOCIATES, INC	N WARRIOR LN BRIDGE	6,312.60
CALLAWAY GOLF	GOLF BALLS	370.08
CERTIFIED LABRATORIES	DIESEL EXHAUST FLUID	671.22
CHEMSEARCH	LITHIUM SYNTHETIC BLEND LITHIUM COMPLEX GREASE	266.45
CHRISTOPHER RANALLO	RESERVE AT DAYBREAK LOT 22 DEVELOPER DEP REFUND	500.00
CINTAS CORPORATION	PAPER TOWELS/HAND SOAP/TOILET PAPER/AIR FRESHENER	451.84
CITY OF WAUKEE	APRIL 2022 STATEMENT	12,236.83
CITY OF WEST DES MOINES	2022 1ST QUARTER TRAFFIC SIGNAL BILLING	172.10
CLAYTON ENERGY CORPORATION	APRIL 2022 RESERVATION	43,574.54
CONCRETE TECHNOLOGIES, INC.	PAY EST #6 UTE AVE & ASHWORTH RD INTERSECTION	225,790.94
CONSOLIDATED COMMUNICATIONS ENTERPRISE SERVICES INC	APRIL 2022 STATEMENT- PUBLIC WORKS	1,346.71
CORE & MAIN LP	HOSE NOZZLE/O-RING	644.31
CORE CONSTRUCTION SERVICES LLC	PAY EST #4 PUBLIC WORKS SITE EXPANSION PHASE 1	123,261.55
CORELL CONTRACTOR INC	ASPHALT	232.67
CRYSTAL CLEAR BOTTLED WATER	WATER	53.70
CULTUREALL, INC.	FEBRUARY- APRIL SATURDAY SERIES	670.00
CUSTOM AWARDS	PLAQUE- ETHAN OWENS	32.00
D & K PRODUCTS INC.	FERTILIZER	532.00
DAN DAVIS	FURNACE REBATE	75.00
DEMCO INC.	LABEL PROTECTORS/BOOK TAPE/SPINE LABELS	226.75
DES MOINES STEEL FENCE	FOX CREEK FENCE REPAIR	1,090.00
DES MOINES WATER WORKS	APRIL 2022 STATEMENT	147,079.45
DETROIT INDUSTRIAL TOOL	DIAMOND BLADES	1,869.43
DINGES FIRE COMPANY	ADAPTERS	514.93
DIRECTV	APRIL 2022 STATEMENT- PUBLIC WORKS	115.24
DISCOUNT SCHOOL SUPPLY	KIDS SUMMER PROGRAM SUPPLIES	686.01
DOORS INC	DOG PARK GATE	419.00
ELDER CORPORATION - CIP	PAY EST #10 - NW 2ND STREET PROJECT	736,865.02
ELECTRIC PUMP & TOOL INC	LIFT STATION NO. 2	367.94
EMPLOYEE BENEFIT SYSTEMS	JUN '22 HEALTH INSURANCE MONTHLY PREMIUM	181,435.44
FAREWAY STORES, INC.	TEAM BUILDING LUNCH	77.04
FARNSWORTH GROUP, INC	PUBLIC WORKS SITE EXPANSION PHASE 1	10,582.57
FASTENAL COMPANY	3M SUPER 88 3/4X66X7	925.87
FIRE SERVICE TRAINING BUREAU	BASIC FIRE INVESTIGATION COURSE-FREDERICK	600.00
FIRST CHOICE COFFEE SERVICES	COFFEE	126.50

FOTH INFRASTRUCTURE & ENVIRONMENT LLC	NW MEREDITH DR OVERLAY	117,899.75
GALL'S INC	OUTER VEST- MURRA SPRINGS	936.37
GAS PRODUCTS SALES	LANDING AT KETTLESTONE LOT 14 DEVELOPER DEP REFUND	253.15
GENESIS HOMES, INC.	TIRES	1,200.00
GRAHAM TIRE OF DES MOINES	WATER HEATER REBATE	591.56
GREGORY HELTON	PAY EST #2 - 2021 ASPHALT OVERLAY IMPROVEMENTS	50.00
GRIMES ASPHALT & PAVING	PAPER TOWELS	26,457.50
HILLYARD INC	RISERS/CONNECTORS/TAP TEES/ALCOHOL WIPES	228.60
INDUSTRIAL SALES COMPANY INC	METERS	12,038.84
INDUSTRIAL SALES COMPANY INC- WF	GREENWAY PL/PRAIRIE ROSE/NW 2ND ST/HAMILTON RIDGE	1,100.00
INFRASOURCE CONSTRUCTION, LLC	BOOKS	72,797.87
INGRAM LIBRARY SERVICES	MICROSOFT 365 LICENSING	2,798.13
INSIGHT PUBLIC SECTOR, INC	2022 APWA SPRING CONFERENCE- KNUDSEN	56,345.17
IOWA CHAPTER APWA	MARCH 2022 STATEMENT	250.00
IOWA ONE CALL	IPCA ANNUAL CONFERENCE- LONG	1,002.30
IOWA POLICE CHIEFS ASSOCIATION	STREET SIGNS	50.00
IOWA PRISON INDUSTRIES	TRAFFIC SIGNALS	4,291.20
IOWA SIGNAL INC	APR '22 PEPM FEES FOR DEPENDENT CARE/MEDICAL/FSA	3,240.00
ISOLVED BENEFIT SERVICES, INC	NE OUTFALL SEWER UTE/ASHWORTH INTERSECTION IMPROVEMENTS	533.25
JCG LAND SERVICES INC	CRUSHED ASPHALT	5,837.45
JERICO SERVICES INC	DRINKING FOUNTAIN REPAIR	4,000.00
JUNGMANN CORPORATION	AMBULANCE ANTENNA REPAIR	142.87
KAY PARK-REC CORP	MULCH	515.86
KELTEK INCORPORATED	APRIL 2022 COPIER/PRINTER LEASE & MAINTENANCE	411.86
KING'S MATERIAL INC	FURNACE REBATE	917.15
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	PAY EST #19 - TRIUMPH PARK	491.11
KRISTIN & MATT SALGE	PAINT	75.00
LARSON CONSTRUCTION CO INC	FILL SAND	711,972.09
LAWSON PRODUCTS INC	CONCRETE	25.48
LEGACY MATERIALS LLC	BOOKS	74.97
LIBERTY READY MIX	SPRING TENNIS SESSIONS 7-9	604.00
LIBRARY IDEAS LLC	PLEXI MELT/MIRROR LENS	603.14
LIFETIME ATHLETIC	TOPSOIL	1,674.40
LOGAN CONTRACTORS SUPPLY INC	EQUIPMENT REPAIR	8,740.64
LOUNSBURY LANDSCAPING	6 PC BORE BRUSH SET	412.00
MACQUEEN EQUIPMENT	ROAD STONE	1,776.76
MARK STUCHEL INC.	CYLINDERS	15.00
MARTIN MARIETTA AGGREGATE, INC.	STREET RESURFACING	5,340.89
MATHESON TRI-GAS INC	PRE-EMPLOYMENT DRUG SCREENS	169.65
MCCLURE ENGINEERING CO	SHOVEL/HANGING SCALE	360.00
MCFARLAND CLINIC PC	APRIL 2022 STATEMENT	96.00
MENARDS	BOLTS/NUTS/WASHERS	196.34
MID AMERICAN ENERGY	FRONT STRUT PAINTED	24,278.08
MIDWEST UNDERGROUND SUPPLY	RADIANT HEAT REPLACEMENT	694.98
MILLER & SONS GOLF CARS, LLC	PAY EST #1 - 2021/2022 ADA SIDEWALK IMPROVMENTS	211.64
MMC CONTRACTORS IOWA, INC	TRIUMPH PARK MAP DESIGN AND FILES	90,557.00
MNM CONCRETE SPECIALIST	ANTENNAS	61,216.95
MOLLY OLSON		630.00
MOTOROLA SOLUTIONS INC		68.58

MPH INDUSTRIES, INC.	TRAILER COVER	197.00
MUNICIPAL SUPPLY INC.	METERS	34,701.00
NATIONWIDE OFFICE CLEANERS LLC	CLEANING SERVICES- PUBLIC WORKS BATTERIES/LABELS/PAPER/TAPE/TOILE	1,805.61
OFFICE DEPOT	T PAPER/COFFEE	472.19
ONE SOURCE	PRE-EMPLOYMENT BACKGROUND CHECKS	80.00
ORKIN PEST CONTROL	PEST CONTROL- PD	269.24
P & W GOLF SUPPLY LLC	CUSTOM BARRIER NET WITH ROPE BORDER	3,479.63
PARK WAREHOUSE	TRIANGLE PARK LEADERSHIP PROJECT	5,656.91
PEAK DISTRIBUTING	TUFFSTUFF PLUGS/RED THUNDER/BRAKE CLEANER	336.21
PEAK SOFTWARE SYSTEMS INC	TRIUMPH PARK SPORTSMAN INVENTORY SYSTEM	902.10
PHIL DICKEY	SESSION 5 KARATE CLASSES	1,388.00
PLUMB SUPPLY COMPANY	COUPLINGS	326.26
PORTABLE PRO, INC	PORTABLE RESTROOMS- WARRIOR PARK	360.00
PREMIERE GLOBAL SERVICES	MARCH 2022 STATEMENT	5.91
RJ LAWN SERVICE INC	FERTILIZER	4,994.00
ROTO ROOTER	FOX CREEK SEWER	2,800.00
SANDRY FIRE SUPPLY LLC	BOOTS	959.40
SHERRY LEVINE	ADULT SUMMER PROGRAM SPEAKER	40.00
SHERWIN WILLIAMS CO	PAINT	156.99
SHI INTERNATIONAL CORP	BROKEN LAPTOP REPLACEMENT & SPARE	14,652.63
SKOLD DOOR & FLOOR COMPANY INC	REPLACED SPRINGS	1,608.10
SPLAW PROPERTIES, LLC	MAY 2022 ANNEX LEASE	4,504.83
STANARD & ASSOCIATES INC	OFFICER TESTING	75.50
STAPLES BUSINESS CREDIT	PRINTER INK	601.10
STATE STEEL OF DES MOINES	HOT ROLLED ROUND	19.74
STIVERS FORD	MIRROR ASY	1,799.29
STUART C IRBY CO	RISERS	1,550.23
STUDIO BEA DANCE	SPRING SESSION 1/ 2 TO MOVE	252.00
TEAM SERVICES INC	UTE AVE & ASHWORTH RD	3,394.29
TRAFFIC CONTROL CORPORATION	GPS PREEMPTION VEHICLE KIT	43,500.00
TREASURER STATE OF IOWA	APR '22 WATER EXCISE TAXES	22,919.85
TREASURER STATE OF IOWA	APR '22 SEWER SALES TAXES	3,945.21
TREASURER STATE OF IOWA	APR '22 GAS SALES TAXES	12,272.16
TREASURER STATE OF IOWA	APR '22 GOLF COURSE SALES TAXES	2,641.72
TREASURER STATE OF IOWA	APR '22 PARKS & REC SALES TAXES	273.45
TREASURER STATE OF IOWA	APR '22 STORM WATER SALES TAXES	2,324.82
ULINE	OFFICE CHAIR	359.66
UNIVERSAL PRINTING SERVICES	STATEMENT INSERTS	884.01
US CELLULAR	APRIL 2022 STATEMENT	633.77
USA BLUE BOOK	MAGNETOMATIC PIPE LOCATOR	129.48
UTILITY SAFETY AND DESIGN INC.	RETAINER FEES	4,275.00
VEENSTRA & KIMM INC	APRIL 2022 STATEMENT	76,270.25
WALSH DOOR & SECURITY	DOOR NOT LATCHING	174.91
WASH-ECLAIR	WINDOW WASHING	495.00
WAUKEE HARDWARE & VARIETY	APRIL 2022 STATEMENT- PUBLIC WORKS	398.05
WAUKEE POWER EQUIPMENT	MOWER REPAIR	2,234.04
WD DESIGNS	SUGAR CREEK PARK SHIRTS	5,506.48
WINDSTAR LINES	WASP SENIOR TOUR	756.00
XENIA RURAL WATER DISTR	MAY 2022 STATEMENT	290.22
TOTAL		\$3,510,200.63

PAYROLL 05/13/2022:

ABRAMOWITZ, LEVI	\$1,746.71
ADKINS, COREY	1,436.49
ADKISSON, JENNIFER	599.52
AHRENS, ELIZA	24.51
ALDRICH, SHAWN	2,052.21
ANDERSON, SARA	1,441.69
ANNIS, JEREMY	292.65
ANTON, MARY	149.21
ARIAS, HECTOR	2,244.61
BAKER, RANDY	1,918.36
BARTLING, DARREL	185.54
BAUMAN, LISA	1,293.68
BECKER, CHEYANNE	357.40
BECKNER, HALEY	1,557.13
BEDFORD, SAMANTHA	1,396.41
BLACK, HUNTER	1,338.81
BOYD, ISAAC	1,563.25
BOYLE, GAVIN	1,339.86
BRACKETT, ELIZABETH	991.23
BROWN, ANGALEA	1,487.22
BROWN, JENNIFER	2,207.13
BROWN, NATHAN	2,169.02
BRUENING, BENJAMIN	276.85
BRUNS, RACHEL	2,295.90
BURKHART, LINDA	3,194.37
BURKHART, MARK	948.68
CAMPBELL, SCOTT	2,459.77
CARPENTER, PAUL	1,742.74
CARROLL, JOSEPH	2,137.17
CHAMBERS, KYLE	1,744.42
CHRISTENSEN, AARON	750.07
CHRISTENSEN, ABAGAIL	1,302.47
CICHOSKI, KELLI	1,844.53
CLAYTON, ANISTON	255.11
CLAYTON, EMMA	209.78
CLEMEN, ANTHONY	2,602.71
COGGESHELL, LEE	1,623.99
CORKREAN, JENNIFER	1,645.09
COUGHLIN, RYANN	84.04
COUGHLIN, TONI	1,002.22
CRAVEN, GAYLA	138.58
CRONE, ERIN	560.81
CUNNINGHAM, SCOTT	2,882.47
DANIEL, COLE	1,421.16
DEBOER, MELISSA	2,238.68
DEETS, BRADLY	4,702.09
DEETS, MAXWELL	45.02
DEZEEUW, DAVID	2,488.19
DODGE, JUSTIN	2,209.62
EDWARDS, DANAE	2,134.59
EHLER, JOEL	822.71
FLUGGE-SMITH, JAMIE	1,891.90
FREDERICK, JUSTIN	2,160.97
FREDERICKSEN, BROCK	1,303.65
FREEMAN, MATTHEW	1,516.24
FROEHLICH, WILLIAM	415.14

FUNKE, JASON	497.19
FYFE, JUSTIN	1,697.59
GARLICH, ELIZABETH	196.15
GAVIN, HALEY	584.56
GIBBS, AUSTIN	1,669.76
GIBSON IV, WILLIAM	1,723.74
GILCHRIST, NICHOLAS	1,669.10
GITZEN, ROBERT	2,067.93
GOINS, ANDREA	2,390.44
GROVE, BRIAN	228.00
GUESS, KATHRYN	1,716.11
HABGOOD, FINLEY	188.39
HANSON, LAURA	1,891.30
HAUCK, BRETT	523.74
HEIMANN, RONALD	2,016.71
HENTGES, ERIC	1,756.74
HERRICK, ROBERT	2,352.87
HILGENBERG, ADAM	2,318.29
HILL, JOHN	64.64
HILLMAN, TAYLOR	1,074.18
HIRSCHY, TAYA	192.08
HOLMES, HOLLY	1,548.15
HUFFORD, ROSEMARY	526.30
HUSTED, TROY	1,868.07
HUTTON, JOSHUA	2,551.44
JACKSON, COLE	1,683.15
JERMIER, MATTHEW	3,109.45
JOHNSON, WYATT	1,851.85
KAMMERER, EMMILY	753.97
KAPPOS, SARA	2,744.42
KASS, ANDREW	2,784.45
KASZINSKI, BRETT	916.51
KELLER, CHRISTOPHER	2,019.95
KICKBUSH, CHRISTOPHER	1,766.80
KINNEY, SCOTT	2,876.07
KINSETH, RICHARD	443.82
KLEINWOLTERINK, COLE	1,886.10
KLEVER, JUDY	916.28
KNEPPER, AARON	161.92
KNUDSEN, DYLAN	2,045.86
KNUST, DANIEL	1,684.23
KOESTER, RUDY	3,519.65
KOSTECKI, BROOKE	670.27
KREFT, ALEXUS	547.53
KUHLES, KAMRYN	399.65
KUHLMAN, TERESA	416.70
LARSON, KENNETH	606.62
LARSON, KRISTINE	2,737.98
LAUGHRIDGE, DANIEL	1,796.88
LE, SON	3,094.41
LEMKE, NEIL	1,818.28
LEVSEN, BRYAN	2,906.11
LINDSAY, MICHELLE	2,756.48
LONG, JEREMY	3,018.58
LOVETINSKY, TRACY	1,688.88
LYNCH, JEREMY	1,287.81
MANNING, JOSHUA	2,114.63
MAREAN, JOSHUA	1,198.51

MAREK, JAMES	1,865.15
MCCAY, BRENDA	280.29
MCCOY, CARA	656.87
MEEKER, BRYCE	2,040.73
MELLENBAMP, JEFFREY	2,821.96
METTEE, WILLIAM	1,893.89
MINAR, VANESSA	1,185.43
MINIKUS, JOSHUA	1,701.88
MONA, RACHEL	1,834.40
MORRIS, ASHLEY	1,491.30
MURRA, BRIAN	1,902.25
MURRAY, JACK	2,441.82
NEWBURY, NICHOLAS	1,731.74
NICHOLS, ANDREW	1,851.01
NICODEMUS, BLAKE	873.97
OLDHAM, JAMES	2,324.05
OLSASKY, JOHN	294.72
OSBORN, RYAN	310.97
OSBORN, SARAH	1,620.67
OSTRING, KATHLEEN	1,743.47
OWENS, TANNER	1,004.38
PARISH, TONJA	1,573.89
PARKER, ABIGAIL	170.63
PATTERSON, KEVIN	1,419.68
PAYNE, THOMAS	1,650.96
PELLETTERI, SALVATORE	285.38
PERKINS, JACOB	1,794.97
PETTIT, BRANDON	2,515.01
PIZINGER, JAMES	1,409.02
PORTER, NICKOLAS	453.64
PURVIS, KATHRYN	1,383.79
QUAM, BRADLEY	1,712.23
QUICK, TIMOTHY	297.46
QUINN, JOHN	3,515.37
RASH, RONALD	2,020.50
RICHARDSON, DACE	1,390.11
RICHARDSON, ELIZABETH	1,637.48
RIPPIN, PEYTON	238.26
ROBBINS, CORBY	2,041.06
ROBINSON, CLINT	3,671.32
ROBINSON, NATHANIEL	294.39
ROSENOW, MELANIE	558.05
ROTH, TITO	1,671.67
ROTSCHAFFER, CARMEN	1,450.54
ROYER, TIMOTHY	3,038.88
SCHAUFENBUEL, KARI	1,155.89
SCHETTLER, RODNEY	7,458.56
SCHUETT, REBECCA	2,486.63
SCHULTZ, JEFFREY	2,155.88
SEDDON, JOSH	2,079.91
SHAFFER, CHET	402.18
SLYCORD, JASON	1,862.46
SMITH, BLAKE	1,955.81
SNOW, SUSAN	221.64
SOFFEN, NATASHA	34.42
SPOSETO, MACKENZIE	2,535.00
STEINKE, KURT	783.42
STEPHENS, CLINT	526.09

STEWARD, ERIC	1,853.52
STIFEL, DALTON	2,037.28
STONE, GREGORY	395.09
STOTZ, MELISSA	601.26
STRONG, RACHAEL	531.46
TAYLOR, CHRISTINA	113.38
THAYER, CHANDLER	2,352.55
THIES, ROBERT	212.04
TOWNSEND, MCKENNA	2,353.79
TRUMAN, GRAHAM	134.92
TYSDAL, THOMAS	2,974.38
VANDEKAMP, JOSHUA	2,194.85
VENTO, NICHOLAS	1,392.86
WARMAN, THOMAS	152.76
WAUGH, DOUGLAS	797.07
WEBER, BRIAN	1,350.12
WERTS, DANIEL	2,061.52
WESTON STOLL, KERI	1,813.13
WHITE, JASON	1,410.11
WIGGINS, MATHEW	149.71
WILLIAMS, NATHAN	620.37
WILLIAMS, SUSAN	2,028.56
WINTERS, TROY	1,869.56
WISE, NATHAN	2,362.17
WOOD, DANIEL	533.62
WRIGHT, MICHAEL	1,824.89
WRIGHT, PAUL	752.52
YOUNG, JOHNATHAN	1,798.92
YOUSO, ANTHONY	1,433.83
TOTAL	\$302,211.01

- B. Consideration of approval of City Council Minutes of 05/02/2022 Regular Meeting, 05/05/2022 Work Session, 05/06/2022 Work Session, 05/09/2022 Special Meeting
- C. Consideration of approval of receipt and file of a Mayor's Proclamation recognizing May 15-21, 2022, as National Public Works Week
- D. Consideration of approval of a resolution approving Non-Union, Skilled, Library, Police, Fire and Director Compensation Plans (Resolution #2022-200)
- E. Consideration of approval of a resolution approving the temporary closing of SE Woodcreek Drive between 660/665 SE Woodcreek Drive and 705/720 SE Woodcreek Drive on Saturday, June 4, 2022, between the hours of 3:00 p.m. and 10:00 p.m. for the purpose of a neighborhood block party (Resolution #2022-201)
- F. Liquor License Applications, Renewals:
 - 1. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer Permit, Class B Wine Permit and Sunday Sales privileges for Hy-Vee, Inc., d/b/a Hy-Vee C-Store [1025 E. Hickman Road]
 - 2. Consideration of approval of renewal of 12-month Class C Liquor License with Outdoor Service and Sunday Sales privileges for RYNO'S PUB, LLC, d/b/a Norm's Pub [400 6th Street], pending proof of dram insurance
 - 3. Consideration of approval of renewal of 12-month Class C Liquor License with Catering, Outdoor Service and Sunday Sales privileges for Central Standard Waukee, LLC, d/b/a Central Standard [1222 SE University Avenue], pending proof of dram insurance
- G. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving 28E Agreement between Heart of Iowa Region and the City of Waukee, Iowa [Law Enforcement Crisis Intervention Program] (Resolution #2022-202)
 - 2. Consideration of approval of a resolution approving funding pursuant to a 28E Agreement with Waukee Area Arts Council, Inc. (Resolution #2022-203)
 - 3. Consideration of approval of a resolution approving funding pursuant to a 28E Agreement with Waukee Family YMCA (Resolution #2022-204)
 - 4. Consideration of approval of a resolution approving funding pursuant to a 28E Agreement with Central Iowa Shelter and Services, Inc. (Resolution #2022-205)
 - 5. Consideration of approval of a resolution approving funding pursuant to an Amended and Substituted 28E Agreement with Waukee Area Christian Services (Resolution #2022-206)

6. Consideration of approval of a resolution approving Promotion and Marketing Agreement [Waukee Area Chamber of Commerce] (Resolution #2022-207)
 7. Consideration of approval of a resolution approving Promotion and Marketing Agreement [Waukee Leadership Institute, Inc.] (Resolution #2022-208)
 8. Consideration of approval of a resolution approving contract and bond [Lift Station No. 2 Rehabilitation Project] (Resolution #2022-209)
 9. Consideration of approval of a resolution approving contract and bond [Little Walnut Creek Trunk Sewer Extension Phase 5 Project] (Resolution #2022-210)
 10. Consideration of approval of a resolution approving contract and bond [2022 Ashworth Road Pavement Patching Project] (Resolution #2022-211)
- H. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
1. Consideration of approval of Payment Estimate No. 19 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$676,077.77
 2. Consideration of approval of Payment Estimate No. 9 to Larson Construction Company, Inc., for the Triumph Park Fishing Pier Project in the amount of \$35,894.32
 3. Consideration of approval of Payment Estimate No. 1 to MNM Concrete Specialists for the 2021/2022 ADA Sidewalk Improvements Project in the amount of \$61,216.95
 4. Consideration of approval of Payment Estimate No. 1 to Core Construction Services, Inc., for the Waukee Public Works 2nd Floor Expansion Project in the amount of \$6,314.65
 5. Consideration of approval of Change Order No. 1 to Core Construction Services, Inc., for the Waukee Public Works Site Expansion Phase 1 Project, increasing the contract in the amount of \$15,712.16
 6. Consideration of approval of Payment Estimate No. 4 to Core Construction Services, Inc., for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$116,946.90
 7. Consideration of approval of Payment Estimate No. 9 to C.L. Carroll Co., Inc., for the 2021 Well Rehabilitation Phase 2 Project in the amount of \$124,426.25
 8. Consideration of approval of Change Order No. 2 to Grimes Asphalt and Paving Corporation for the 2021 Asphalt Overlay Improvements Project, increasing the contract in the amount of \$4,537.50
 9. Consideration of approval of Payment Estimate No. 2 to Grimes Asphalt and Paving Corporation for the 2021 Asphalt Overlay Improvements Project in the amount of \$26,457.50 and changing the completion date to June 30, 2022
 10. Consideration of approval of Payment Estimate No. 1 to Elder Corporation for the NW Douglas Parkway Culvert and Pond Improvements Project in the amount of \$289,968.07
 11. Consideration of approval of Payment Estimate No. 9 to Elder Corporation for the NW Douglas Parkway Construction Project, NW 10th Street to NW 2nd Street, in the amount of \$156,910.28
 12. Consideration of approval of Payment Estimate No. 10 to Elder Corporation for the NW 2nd Street Construction Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$289,986.67
 13. Consideration of approval of Change Order No. 3 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, revising the contract in the amount of \$0.00
 14. Consideration of approval of Payment Estimate No. 12 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$134,778.56
 15. Consideration of approval of Change Order No. 3 to Concrete Technologies, Inc., for the Ute Avenue & Ashworth Road Intersection Improvements Project, increasing the contract in the amount of \$772.63
 16. Consideration of approval of Payment Estimate No. 6 to Concrete Technologies, Inc., for the Ute Avenue & Ashworth Road Intersection Improvements Project in the amount of \$225,790.94
 17. Consideration of approval of Change Order No. 1 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project, increasing the contract in the amount of \$12,630.58
 18. Consideration of approval of Payment Estimate No. 2 to Absolute Concrete Construction, Inc., for the Warrior Lane Improvements Phase 2 Project in the amount of \$6,080.00
 19. Consideration of approval of Payment Estimate No. 6 to Absolute Concrete Construction, Inc., for the NE Douglas Parkway Extension Project in the amount of \$26,290.89
 20. Consideration of approval of Payment Estimate No. 18/Release of Retainage to Absolute Concrete Construction, Inc., for the Alice's Rd. PCC Pavement Widening, 400-ft North of SE Olson Drive to NE Horizon Drive, in the amount of \$30,000.00
- I. Construction Drawings:
1. Consideration of approval of a resolution approving construction drawings [Tanglewoods Acres Plat 3] (Resolution #2022-212)
 2. Consideration of approval of a resolution approving construction drawings [Stratford Crossing Plat 13] (Resolution #2022-213)
 3. Consideration of approval of a resolution approving construction drawings [Stratford Crossing Plat 14] (Resolution #2022-214)
- J. Fixing Dates for Public Hearings:
1. Consideration of approval of a motion setting June 20, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-4 [Row Dwelling and Townhome Dwelling District]/PD-1 [Planned Development Overlay District] and R-2 [One and Two Family Residential District]/PD-1 [Planned Development Overlay District] to R-4

[Row Dwelling and Townhome Dwelling District]/PD-1 [Planned Development Overlay District] (Petersen Townhomes)

2. Consideration of approval of a resolution ordering construction of West Area Trunk Sewer Extension Phase 2 Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2022-215)
 3. Consideration of approval of a resolution ordering construction of 2022/2023 Manhole Rehabilitation Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2022-216)
- 2) **Consent Agenda Part 2:** Council Member Lyon moved to approve Consent Agenda Part 2; seconded by Council Member Sinclair. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest) Motion carried 4 – 0 – 1.
- A. Consideration of approval of a resolution directing the advertisement for sale and approving electronic bidding procedures and Official Statement [\$11,755,000 General Obligation Bonds, Series 2022A] (Resolution #2022-217)
- 3) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-1, a parcel to be known as Hamilton Ridge Plat 12 [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 7, Fiscal Management, by amending Section 7.02(4), Cash Control, Change Funds, by adding Subsection G, Triumph Park [introduction; first, second, third (final) readings]*** – Council Member Sinclair introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Bottenberg. Parks & Recreation Director Jermier explained that the proposed ordinance would provide start-up cash for Triumph Park concession stands. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3036)
- 5) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.09, No Parking Zones as specified [second, third (final) readings]*** – Council Member Crone moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester stated that staff received positive comments from three Southfork residents on the proposed parking restrictions in that neighborhood; no objections were received. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3037)
- 6) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 68, Parking Regulations, City of Waukee, Iowa, by amending Section 68.09, No Parking Zones as specified [introduction; first, second, third (final) readings]*** – Council Member Crone introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Bottenberg. Public Works Director/City Engineer Koester stated that the proposed ordinance clarified parking restrictions along a north-south segment of SE Walnut Ridge Dr. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3038)
- 7) **Resolution: *Consideration of approval of a resolution approving Development Agreement with Indi Run West, LLC [Indi Run]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the agreement, which addresses the relocation of conduit in an existing joint utility trench, as well as the construction of NW Sunrise Dr. and a related creek crossing and culvert. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-218)
- 8) **Resolution: *Consideration of approval of a resolution approving preliminary plat for Indi Run Plat 4*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass reviewed the plat, which includes several outlots for future townhome development and parkland. He also noted the extension of NW

Sunrise Dr. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-219)

- 9) **Resolution: *Consideration of approval of a resolution approving preliminary plat for Alder Point*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Bottenberg. Community Development Director Kass briefly reviewed the plat for single family lots, including outlots for future townhome and commercial development, as well as parkland dedication. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-220)
- 10) **Resolution: *Consideration of approval of a resolution approving preliminary plat for Edencrest Kettlestone*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass reviewed the plat, which includes one lot for senior housing and an outlot for future development. Council Member Bottenberg asked if the existing recreational trail would be impacted by the project; Mr. Kass replied in the negative, clarifying that the trail followed the existing lot line. Council Member Sinclair asked about parkland dedication; Mr. Kass answered that the developer intends to pay a fee in lieu of parkland as the parkland requirement is minimal for the subject plat. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-221)
- 11) **Resolution: *Consideration of approval of a resolution approving final plat for Prairie Crossing Plat 9*** – Council Member Crone moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass reviewed the plat, which replats one large lot into three smaller commercially-zoned lots. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-222)
- 12) **Resolution: *Consideration of approval of a resolution approving preliminary plat for Westgate Business Park Plat 5*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Bottenberg. Community Development Director Kass reviewed the preliminary plat, final plat and site plan for an office development. Two existing lots are proposed to be replatted as one large lot. He reviewed site ingress/egress, parking and landscaping, and exterior building elevations. Council Member Lyon voiced his pleasure that an existing business chose to stay and grow in Waukee. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-223)
- 13) **Resolution: *Consideration of approval of a resolution approving final plat for Westgate Business Park Plat 5*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-224)
- 14) **Resolution: *Consideration of approval of a resolution approving site plan for Access Systems [1055 SE Olson Drive]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-225)
- (J) **Reports** – Mayor Clarke expressed her thanks to the Greater Des Moines Partnership for a successful Washington, DC trip; Council Member Lyon echoed that sentiment.
- (K) **Closed Session: *Pursuant to Code of Iowa §21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation*** – Council Member Sinclair moved to close the regular session and enter closed session pursuant to Code of Iowa §21.5(1)(c); seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. Mayor Clarke stated that the electronic meeting would be muted while the council was in closed session. Council entered closed session at 6:07 p.m.

CLOSED SESSION

The electronic meeting was unmuted and council entered regular session at 6:24 p.m.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:25 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk