

Waukee Park Board Minutes – June 17, 2021

1. Roll call was taken at 6:05 p.m. Board Members present included: Troy Taylor, Josh Loeffelholz, Megan McAtee, Ethan Owens, and Blake Crow. Members absent: Mackenzie Kaplan, Kellie Staiert, Bridgit Horvatin, and Ali Payne.
2. A motion was made by E. Owens to approve the agenda. Motion was seconded by T. Taylor. Motion carried.
3. A motion was made by E. Owens to approve the April 28, 2021 meeting minutes. Motion was seconded by T. Taylor. Motion carried.
4. A motion was made by E. Owens to approve the March 11, 2021 meeting minutes. Motion was seconded by T. Taylor. Motion carried.
5. Staff provided an Independence Day Celebration update to the board with discussion. Recreation Supervisor, Danae Edwards, updated the Board on the upcoming event happenings for the Friday, Saturday and Sunday event. Items discussed included: posters hung up around the community, adult bingo on Friday evening, the carnival, food trucks, the parade at 10:30 a.m. on Saturday, July 3rd, bags & sand volleyball tournaments, movie in the park, vendors, Rotary Club breakfast on Saturday, July 3rd, Boy Scouts Fun Run on Saturday, July 3rd, band on Sunday, July 4th, skydivers on July 4th, and fireworks to conclude the event.
6. Parks & Recreation Director, Matt Jermier, gave an update to the Board on the master planning of Sugar Creek Park. Jermier provided the Board with a timeline of bidding the project in the fall of 2021 with the goal of completion in late spring of 2022. Director Jermier informed the Board that on Wednesday, June 23rd that City staff and the design team from Bolten & Menk would host a public input meeting at the Waukee Community Center. Jermier and the Board discussed other park topics including: park visibility for safety, safe routes to school, parking, shade, benches, park signage at entrances, trail connections, lighted trails, and asphalt versus concrete on trails.
7. Assistant Director, Josh VandeKamp, presented a spring & summer update for programs, facility rentals, and the dog park. VandeKamp let the Board know that the department overall is seeing record numbers with registrations for programs and facility rentals. Overall, the department with seasonal staff is very busy and things seem to be going well “post-covid”.
8. Parks & Recreation Director, M. Jermier, presented a Capital Improvements Plan Update to the Board. Projects discussed included: Alice Nizzi Park, Glynn Village Park & Trail Amenity, Sugar Creek Park, Stratford Crossing Park, Spring Crest Park, and Centennial Park Ball Field Fencing Project.
9. Director, M. Jermier, had a brief Director’s Report on the annual park tour for Board Members. Jermier stated that he would like to do that in September, but will evaluate options over the next 2 months.
10. A motion was made by E. Owens to adjourn the meeting at 7:16 p.m. Motion was seconded by M. McAtee. Motion carried.

Prepared by Josh VandeKamp