



**WAUKEE CITY COUNCIL MINUTES**  
**July 6, 2021**

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman Pierce (electronically), R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Ben Sinclair. Absent: None.

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Public Works Director/City Engineer Rudy Koester, Planning Coordinator Andy Kass, Marketing & Communications Director Summer Evans, IT Director Son Le, Police Lt. Jeremy Long, Police Officer Joshua Eastcott, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – 1) Ben Holthaus, 3255 Ashworth Rd., noted that he had sent documentation to Mayor Clarke and council members [related to the SE Ashworth Rd. Corridor Improvement Project] that seemed to point out some inaccuracies. He then stated that the City had promised to keep people informed but that communication is an ongoing problem. Contractors are doing a great job but the City is not doing what they should. He noted that he is unsure who to contact about project issues, suggesting that an organizational chart would be helpful. Mayor Clarke expressed her sympathy for what has happened to Mr. Holthaus' property, adding that elected officials and staff continued to monitor and discuss the situation. Mr. Holthaus added that the issue is that he was told his inconvenience would be for a few days but someone should've known otherwise. He then noted that the contractors are now better with obeying the noise ordinance. 2) Jim Strutzenberg, 975 NE Badger Ln., asked the council to review the residential swimming pool fencing regulations, noting that property owners who want to install a locking pool cover should be granted an exemption to the fencing requirement. He shared the City of Urbandale ordinance that addresses such an exemption, adding that pool covers also help with evaporation and water loss.
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Monthly Mayor's Report** – Mayor Clarke highlighted the FY2021 building permit report. She thanked the Park Board and Parks & Recreation Department for their work on the Independence Day celebration. Later in July, the Waukeee Area Arts Council presents the annual Arts Festival. Mayor Clarke then recognized Boy Scouts in attendance.
- (G) **Presentations: None**
- (H) **Public Hearings: None**
- (I) **Public Hearing Action Items: None**
- (J) **Action Items:**
  - 1) **Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 07/06/2021 Bill List:

Total Unpaid Bills Presented for Approval :	\$816,252.48
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	8,999.00
(B) After Last Council Meeting	9,535.96

(C) Payroll Taxes & Reimbursements  
 (D) Utility Refunds

167,654.74  
 902.86  
 \*TOTAL\* \$1,003,345.04

FY 2021 Fund Recap:

	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,645,394	\$16,452,890	\$16,606,926	\$16,102,069
011 General Fund-Hotel/Motel Tax	10,000	11,883	16,000	32,387
060 Road Use Tax Fund	2,810,802	2,203,303	2,588,250	2,463,748
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	1,500	665	-	-
091 Hickman West Indust Park TIF	1,742,506	1,742,506	805,445	866,226
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,076,262	2,050,328	3,715,276	3,839,138
094 Gateway Urban Renewal	951,732	936,382	1,327,728	1,595,134
095 Autumn Ridge Urban Renewal	374,581	484,849	711,471	698,758
096 Waukee West Urban Renewal	1,000	702	-	-
097 Southwest Business Park	53,000	52,577	71,049	139,639
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	12,082,232	12,055,597	13,601,888	13,665,325
111 Special Assessments Fund	-	-	-	29,417
210 Employee Benefits Fund	2,475,000	2,475,000	2,501,444	2,446,566
211 Local Option Sales Tax	696,553	1,019,945	3,337,120	2,805,862
212 Public Improvement Fund	2,000,000	2,000,000	2,000,000	2,006,217
327 Capital Projects	31,035,000	23,870,659	23,432,370	28,465,130
330 City Wide SA Sidewalk Project	-	-	-	3,936
510 Water Utility Fund	9,622,762	4,435,685	7,126,600	7,973,524
520 Sewer Utility Fund	9,743,271	7,211,773	8,147,000	8,134,433
521 University Ave Trunk Sewer Project	-	-	-	27,289
522 Waste Water Treatment PI	-	-	-	111
523 E Area Pump Sta Treatment	-	-	-	391
540 Gas Utility Fund	11,040,269	9,849,334	10,258,020	10,846,661
560 Storm Sewer Utility Fund	3,131,968	2,563,015	1,347,433	2,266,313
570 Utility Bill Fund	441,660	404,866	422,346	421,869
590 Solid Waste Collect & Rcycl Fund	1,448,400	1,462,403	1,482,100	1,500,697
750 Golf Course Fund	619,788	462,657	716,000	1,140,391
810 Equipment Revolving Fund	-	-	15,000	11,930
<b>*TOTAL*</b>	<b>\$110,003,680</b>	<b>\$91,747,017</b>	<b>\$100,383,812</b>	<b>\$107,483,159</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 07/06/2021:

AFTERSHOCK	4TH OF JULY BAND	\$2,750.00
BELL, MELISSA A	UTILITY REFUND	38.89
BURGIN DRAPERY WORKROOM INC	FOX CREEK PAVILION BLINDS	105.00
COOK, ALLISON T	UTILITY REFUND	39.06
	LEONARD REVENUE CHECK -	
DALLAS COUNTY RECORDER	ASHWORTH & UTE	112.00
DOLL DISTRIBUTING, LLC	BEER DELIVERY	1,217.60
FINERAN, SHEA W	UTILITY REFUND	21.05
FLEENER, RICK L	UTILITY REFUND	4.48
GARY KEENAN	TREE CARVER 4TH OF JULY	600.00
HEILESON, JENNIE R	UTILITY REFUND	221.85
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	1,738.25
IPERS	IPERS DEDUCTIONS	131,841.56
LANDMARK CONSTRUCTION SERVICES	UTILITY REFUND	507.97
	EMS AND FIRE MOBILE PLATFORM	
LEXIPOL	SOLUTIONS	2,270.00

MENARDS	BOARDS/BLADE	771.28
MITCHELL, COLIN A	UTILITY REFUND	36.20
PASCO STORAGE UNLIMITED INC	UTILITY REFUND	33.36
PETTY CASH - PW/PARKS	4TH OF JULY TOURNAMENT PRIZES	500.00
SECRETARY OF STATE	NOTARY- DEETS	30.00
SUGAR CREEK GOLF COURSE	MIXED COUPLES PRIZE CHECK	398.00
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZE CHECK	400.00
TITAN MACHINERY - GREENFIELD	RHINO, 1540, BLADE	6,125.00
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	35,795.72
	FIREFIGHTER'S ASSOCIATION	
WAUKEE FIREFIGHTER'S ASSOCIATION	PAYROLL CONTRIBUTION	17.46
WELLS FARGO COMMERCIAL CARD	MAY 21 CREDIT CARD STATEMENT	2,931.11
WILLOW PINES POND OWNERS ASSOCIATION	TEMP EASEMENT UTE AND ASHWORTH INTERSECTION	101.00
*TOTAL*		\$188,606.84

UNPAID BILLS PRESENTED FOR APPROVAL 07/06/2021:

# 1 LAWN CARE AND LANDSCAPING, LLC	MEDIANS MAINTENANCE	\$2,900.00
ABBY GIAMPOLO	POLYGRAPHS	598.00
ADEL AUTO PARTS	BRAKE ROTOR/BRAKE PAD	891.48
ADVENTURE LIGHTING	LIGHTBULBS	580.00
AHLERS & COONEY PC	GENERAL PROFESSIONAL SERVICES	73.50
AIRGAS USA LLC	OXYGEN	116.48
ALEX COONEY	FURNACE/THERMOSTAT REBATE	105.00
ALL IOWA POOL	CHLORINE	257.60
AMAZON CREDIT PLAN	JUNE 2021 STATEMENT	1,434.59
AMAZON.COM	PEDESTAL FANS	2,138.39
AMERICAN ALARMS	FIRE ALARM COMMUNICATION PANEL	1,235.85
ANDREW BOGDAN	FURNACE REBATE	75.00
ANKENY SANITATION INC.	JUNE 2021 STATEMENT	129,270.53
	ABRASIVE DISC ROLLS/ABRASIVE SHEETS	307.13
ARNOLD MOTOR SUPPLY	MAY 2021 STATEMENT	110.44
AT&T MOBILITY	COUNCIL CHAMBERS ZOOM/AV INTEGRATION PROJECT	17,154.51
AUDIOVISUAL INC	CITY HALL DOOR REPAIR	163.85
AUTOMATIC DOOR GROUP	SIGNS	1,325.20
BAX SALES INC	FOURTH OF JULY BANNER	460.00
BDI SIGNS BUSINESS DESIGNS INC	SHORTS/JEANS- ALDRICH	397.35
BOOT BARN INC	AMBULANCE SUPPLIES	1,492.33
BOUND TREE MEDICAL	FURNACE REBATE	150.00
BRANDON SCHRAUTH	DEVELOPER DEPOSIT REFUND	5,200.00
BRANDY CHRISTENSEN	FURNACE REBATE	150.00
BRIAN SHUTTERS	CHAIR/PEDESTALS	1,118.00
BUSINESS FURNITURE WAREHOUSE	WASHERS/NUTS/SPRINGS/SCREWS	15.21
CAPITAL CITY EQUIPMENT COMPANY	RESTROOM CLEANER/HAND CLEANER	172.57
CAPITAL SANITARY SUPPLY	WATER HEATER REBATE	50.00
CECIL WILLIAMS	ADULT SOFTBALL UMPIRES 1ST SEASON	1,408.00
CENTRAL IOWA OFFICIALS	JUNE 2021 STATEMENT	56.75
CENTURYLINK	LECTRASOLV AEROSOL/FREE AEROSOL	351.96
CERTIFIED LABRATORIES	FIRST AID SUPPLIES- PUBLIC WORKS	1,144.43
CINTAS CORPORATION	JUNE 2021 STATEMENT	11,321.60
CITY OF WAUKEE	MAY 2021 WARRIOR LANE IMPROVEMENTS PHASE 1	18,318.75
CITY OF WAUKEE - AR	YOGA WITH CATS	1,050.00
COFFEE CATS	KETTLESTONE GREENBELT IMPROVEMENTS- PHASE 2	10,724.25
CONFLUENCE		

CONSOLIDATED COMMUNICATIONS ENTERPRISE SERVICES INC CONSTRUCTION & AGGREGATE PRODUCTS, INC.	JUNE 2021 STATEMENT- PUBLIC WORKS	1,106.70
CONTROL INSTALLATIONS OF IOWA, INC CORE & MAIN LP	FIRE HOSE	400.88
COSTAR REALTY INFORMATION INC D & K PRODUCTS INC.	ALARM MONITORING	750.00
DELTA DENTAL	METERS	768.89
DEMCO INC.	COSTAR SUITE	395.00
DENA FORRET	SUGAR CREEK FERTILIZER	1,776.43
DENT ELIMINATORS	JUL '21 DENTAL INSURANCE PREMIUM	10,004.48
DES MOINES AREA METRO PLANNING ORGANIZATION	VISTAFOIL LAMINATE/DVD	
DES MOINES PRINTING	CASES/DIGITAL SCALE	193.97
DES MOINES RADIO GROUP	FURNACE REBATE	75.00
DINGES FIRE COMPANY	DETAIL	150.00
DISCOUNT SCHOOL SUPPLY	FY 2022 ASSESSMENT DUES	24,089.00
DOG WASTE DEPOT	ENVELOPES	410.00
ED DIEMER	4TH OF JULY RADIO CAMPAIGN	500.00
ELDER CORPORATION	GATE VALVE 2.5"	307.46
ELECTRIC PUMP & TOOL INC	BEAN BAGS/WIGGLY EYES/CLUSTER BELLS	341.35
ELECTRICAL ENGINEERING EQUIPMENT CO EMERGENCY APPARATUS MAINTENANCE INC.	DOG WASTE BAGS	760.02
FACTORY MOTOR PARTS	FURNACE/THERMOSTAT REBATE	105.00
FAREWAY STORES, INC.	PAY EST #9 - LIBRARY BIORETENTION	126,998.33
FASTENAL COMPANY	LIFT STATION	409.00
FEDEX OFFICE	CENTENNAIL OPEN SHELTER	724.12
FIRE SERVICE INC	E 910 REPAIR	663.98
FIRST CHOICE COFFEE SERVICES	ALTERNATOR	445.38
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	SOFTBALL CONCESSIONS	117.14
FRONTLINE WARNING SYSTEMS	GLOVES	20.51
FRUSA EMS	SHIPPING	63.45
GAIL GOSCH	E910 STEPS	1,634.88
GALL'S INC	COFFEE	148.52
GENUS LANDSCAPE ARCHITECTS	CONSTRUCTION OBSERVATION	24,688.72
GINA CAMPOS	ANNUAL PREVENTATIVE MAINTENANCE & SERVICE	2,572.38
GRAHAM COLLISION	MAY 2021 AMBULANCE BILLINGS	1,413.18
GRAHAM TIRE OF DES MOINES	FURNACE REBATE	75.00
GREGORY WADDLE	FD NEW EMPLOYEE UNIFORM	1,225.73
GROEBNER & ASSOCIATES INC	GLYNN VILLAGE PARK/S&N	
HALLETT MATERIALS	PLAYGROUNDS SITE SURVEY	1,254.00
HANSMAN MECHANICAL & CONDITIONED AIRE	YOUTH SOCCER CLINIC SHIRTS	245.10
HAWKEYE POLYGRAPH	2018 INTERCEPTOR REPAIRS	399.21
HEARTLAND TIRE & AUTO	TIRES	3,035.60
HEATHER HALSTEAD	RAIN BARREL REBATE	50.00
HILLYARD INC	ROCK SHIELD	456.54
HOLMES MURPHY	SUGAR CREEK SAND	837.44
HY-VEE	FURNACE INSTALL	8,400.00
INDUSTRIAL SALES COMPANY INC	POLYGRAPHS	1,200.00
INFRASOURCE CONSTRUCTION, LLC	MOWER TIRE	135.00
	RAIN BARREL REBATE	50.00
	PAPER TOWELS	97.18
	JUL '21 HMA MONTHLY CONSULTING FEE	4,183.38
	JUNE 2021 STATEMENT	1,008.10
	DRISCO 6500 PE PIPING	17,888.03
	SE UNIVERSITY/ASHWORTH W- KETTLESTONE/LAUREL EXT	56,635.26

INGRAM LIBRARY SERVICES	BOOKS	4,935.02
INTERSTATE ALL BATTERY CENTER	BATTERIES	894.22
IOWA COMMERCIAL REAL ESTATE EXPO	2021 IOWA COMMERCIAL REAL ESTATE	
IOWA COMMUNITIES ASSURANCE POOL	EXPO- BROWN	1,125.00
IOWA DIVISION OF LABOR SERVICES	INSURANCE RENEWAL	269,903.00
	ELEVATOR REINSPECTION FEE	300.00
	IMPLICIT BIAS/DE-ESCALATION	
	TRAINING	700.00
IOWA LAW ENFORCEMENT ACADEMY	MEMBER DUES FY22	6,367.00
IOWA LEAGUE OF CITIES		
IOWA MUNICIPALITIES WORKERS'	WORKER'S COMP FY22 25% DEPOSIT	55,327.00
COMPENSATION ASSN	MAY 2021 STATEMENT	1,067.10
IOWA ONE CALL	GPP & ASHWORTH RD PROJECT	1,025.00
IOWA SIGNAL INC		
IOWA STORMWATER EDUCATION	ANNUAL MEMBERSHIP	4,390.00
PARTNERSHIP	FURNACE/THERMOSTAT REBATE	150.00
JANAKA SENANAYAKE	RAIN GARDEN REBATE	1,000.00
JASON FIELDER	FURNACE REBATE	150.00
JENNY PETERSON	FURNACE REBATE	150.00
JEREMY SPRAUGE	RAIN BARREL REBATE	50.00
JESSIE BROWN	FURNACE REBATE	75.00
JOANN REHR	ALARM & DETECTION MONITORING	909.20
JOHNSON CONTROLS FIRE PROTECTION LP	FURNACE REBATE	75.00
JOSH FREY	RAIN BARREL REBATE	50.00
JOSHUA DEUTMEYER	FURNACE/THERMOSTAT REBATE	180.00
KATIE JOHNSON	O-RINGS	514.36
KIMBALL MIDWEST	MULCH AT TRAILHEAD	605.97
KING'S MATERIAL INC	RECORDING CHARTS	633.43
KOONS GAS MEASUREMENT	CONCRETE	20,796.50
LIBERTY READY MIX	BOOKS	322.93
LIBRARY IDEAS LLC	STORAGE RENT	212.06
LOCKBOX STORAGE WAUKEE	CONCRETE CHUTE BAGS/2X8X16-	
	BOARD/IA HIGH SOLIDS	1,610.70
LOGAN CONTRACTORS SUPPLY INC	SHIRTS- GIBSON	536.89
LOGOED APPAREL & PROMOTIONS	CAMERA CABLE REPAIR	1,245.26
MACQUEEN EQUIPMENT	CURB REPLACEMENT	500.00
MANUEL MOLINA	BATTERY	139.50
MARK STUCHEL INC.	1" PIPE BEDDING	6,365.93
MARTIN MARIETTA AGGREGATE, INC.	CYLINDERS	168.27
MATHESON TRI-GAS INC	BOCCE BALL COURT	4,053.63
MENARDS		
MERCY CLINICS OCCUPATIONAL MEDICINE	EMPLOYEE PHYSICALS	10,560.00
CLINIC	EMS MEDICATIONS	116.59
MERCY WEST PHARMACY	PRE-EMPLOYMENT DRUG SCREEN	46.00
MERCYONE OCCUPATIONAL HEALTH	METERS	15,244.01
METERING & TECHNOLOGY SOLUTIONS	JUNE 2021 STATEMENT	25,732.99
MID AMERICAN ENERGY	KETTLESTONE FOUNTAINS	5,998.01
MID IOWA FOUNTAIN SERVICES	JULY 2021 STATEMENT- PUBLIC	
	SAFETY	929.90
MI-FIBER, LLC	DUST CONTROL	2,637.00
MINER DUST CONTROL	MAINTENANCE AGREEMENT	8,176.27
MMC CONTRACTORS IOWA, INC	BATTERIES	733.50
MOTOROLA SOLUTIONS INC	SPEED TRAILER JACKS/STABILIZER	124.56
MPH INDUSTRIES, INC.	METERS	91,195.93
MUNICIPAL SUPPLY INC.	FILTERS	136.73
MURPHY TRACTOR & EQUIPMENT	JUL '21 LIFE & DISABILITY PREMIUM	5,620.83
MUTUAL OF OMAHA	VALVE STEM	6.41
NAPA AUTO PARTS STORE		
NATIONAL ASSOCIATION OF SCHOOL	BASIC SRO REGISTRATION- ROBBINS	890.00
RESOURCE OFFICERS	CLEANING SERVICES- LIBRARY	4,823.62
NATIONWIDE OFFICE CLEANERS LLC		

OCLC INC	CAPIRA CURBSIDE	995.00
OFFICE DEPOT	TRASH CANS/GLOVES/CLIPBOARDS/ PLANNER/PAPER/WATER	493.14
O'HALLORAN INTERNATIONAL INC.	OIL DRAIN TUBE	127.49
OVERHEAD DOOR COMPANY	LIMIT MODULE KIT/ROLLER/HINGES	473.10
PEAK DISTRIBUTING	PATCH PLUG/TIRE PASTE/WASH & WAX	297.45
PEPSI	POP/WATER	792.22
PETTY CASH - PW/PARKS	JUNE 2021 PETTY CASH- PW	155.05
PLUMB SUPPLY COMPANY	RIDGE POINT TOILET REPAIR	884.74
RAY O'HERRON CO., INC.	TRAVERSE CARRIER/PD ARMOR	
RDG PLANNING & DESIGN	TAGS/NAME TAGS	257.37
REGAL UNDERGROUND CONSTRUCTION, INC.	SUGAR CREEK WATERSHED STUDY	7,528.96
REIMAN GARDENS	DIRECTIONAL BORE	450.00
RJ LAWN SERVICE INC	ADVENTURE PASS FOR PATRON CHECKOUT	250.00
SANDRY FIRE SUPPLY LLC	GPP MEDIANS	15,400.28
SARAH BARDIN	GLOBE GXTREME COAT, AND GLOBE PANT SYSTEM	21,359.37
SARAH SCHULTZ	RAIN BARREL REBATE	50.00
SCHNEIDER GRAPHICS, INC.	FURNACE REBATE	75.00
SCHOLASTIC, INC	FORD EXPLORER GRAPHICS WITH REMOVAL	1,821.91
SIGNARAMA URBANDALE	SRP BOOK PRIZES	1,375.00
SIMMERING-CORY INC	TRAINING SIGNS	149.00
SNYDER & ASSOCIATES INC	ONLINE CODE SETUP AND WEB HOSTING	1,495.00
STAPLES BUSINESS CREDIT	TRAFFIC SIGNAL ENHANCEMENTS PROJECT	8,261.00
STAR EQUIPMENT LTD	TOILET PAPER, PAPER TOWELS, GARRBAGE LINERS, HDP	2,853.89
STEVEN AINGER	20X125X1F920C/20 IN X 125 CUR	832.00
STIVERS FORD	RAIN BARREL REBATE	50.00
STRATEGIC INSIGHTS INC	BRAKE BOOSTER	859.08
STUDIO BEA DANCE	FY22 PLAN-IT LICENSE	750.00
SUNFLOWER FINE ART LLC.	SUMMER SESSION 1- 6 WEEKS- MAY/JUNE	537.60
TAMMY NIEMAN	ART SUMMER CAMPS- JUNE 7TH-11TH	924.00
TD & I CABLE MAINTENANCE INC	RENTAL REFUND	45.00
TEAM SERVICES INC	PAY EST #2 - WARRION LN JOINT TRENCH	5,955.31
TERESA ELLIOTT	NW 10TH ST IMPROVEMENTS	7,936.52
THE HOME DEPOT PRO	FURNACE REBATE	75.00
THE LIBRARY CORPORATION	HAND DRYER/TOWELS/TOILET PAPER	767.37
THOMSON REUTERS - WEST	EBOOK OVERDRIVE RENEWAL	1,061.00
TITLEIST	WEST INFORMATION CHARGES	248.09
TYLER TECHNOLOGIES INC	GOLF GLOVES	422.50
UMB BANK NA	ENERGOV PERMITTING & LAND MANAGEMENT SUITE	542.42
UNIVERSAL PRINTING SERVICES	18C FEES	4,400.00
UNMANNED VEHICLE TECHNOLOGIES LLC	CHECKS	1,850.22
US CELLULAR	DJI MAVIC 2 DRONE	2,605.00
US POSTAL SERVICE	JUNE 2021 STATEMENT	675.68
UTILITY SAFETY AND DESIGN INC.	JUNE 2021 REGULAR BILLS	3,174.00
VALLEY ENVIRONMENTAL SERVICES LLC	C-1-36 MUELLER TAPPING MACHINE/WARRIOR LN LINES	11,308.86
VAN METER INDUSTRIAL INC	OIL DISPOSAL	84.00
VAN-WALL EQUIPMENT INC	METERS	1,016.26
VERIZON WIRELESS	MOWER REPAIRS	2,520.35
WASTE SOLUTIONS OF IA	JUNE 2021 STATEMENT	5,474.93
	RESTROOM SANITATION- SUGAR CREEK	190.00

WASTEWATER RECLAMATION AUTHORITY	CONTRACT HAULERS FEB 2021	117.98
WAUKEE AREA CHRISTIAN SERVICES	FUNDING REQUEST 20-21	10,000.00
WAUKEE COMMUNITY SCHOOL DISTRICT - FUEL	MAY 2021 STATEMENT- PD	13,043.83
WAUKEE HARDWARE & VARIETY	MAY 2021 STATEMENT- PUBLIC WORKS	161.74
WAUKEE POWER EQUIPMENT	LAZER Z DIESEL EXMARK MOWER - PARKS	36,534.82
WD DESIGNS	PARKS SAFETY SHIRTS	376.83
WEST DES MOINES WATER WORKS	JULY 2021 WATER TOWER RENT	838.35
WORLD BOOK, INC	EARLY LEARNING LIBRARY/E-BOOK SUITE/REFERENCE PKG	1,848.00
*TOTAL*		\$1,253,800.12

- B. Consideration of approval of City Council Minutes of 06/21/2021 Regular Meeting, 06/28/2021 Special Meeting
- C. Consideration of approval of renewal of 12-month Class B Beer Permit with Outdoor Service and Sunday Sales privileges for FMWAUK, LLC, d/b/a Pancheros Mexican Grill [757 E. Hickman Road]
- D. Consideration of approval of receipt and file of purchase of 96 inch Lazer Z Diesel ExMark Mower from Waukee Power Equipment of Waukee, IA, in the amount of \$34,799.00 [Waukee Parks & Recreation Department]
- E. Consideration of approval of a resolution approving renewal with Iowa Communities Assurance Pool (ICAP) for 07/01/2021 – 06/30/2022 Property, Auto, Professional and Liability Insurance (Resolution #2021-294)
- F. Consideration of approval of a resolution approving agreement to procure components and implement upgrades for the current access control system at the Public Works facility (Resolution #2021-295)
- G. Consideration of approval of a resolution approving Professional Service Agreement with OPN Architects [Security Assessment and Concept Solutions for Waukee City Hall] (Resolution #2021-296)
- H. Consideration of approval of a resolution approving Agreement between City of Waukee, Iowa; Kathleen Maria Leonard; Karen A. Onken (Resolution #2021-297)
- I. Consideration of approval of a resolution approving Memorandum of Understanding and Agreement, LP Moon Pumping Station, Addition of 4<sup>th</sup> Pump to Clive-Waukee-West Des Moines Side of Station (Resolution #2021-298)
- J. Consideration of approval of a resolution approving Relocation of Overhead Facilities to Underground Electrical Facilities Proposal from MidAmerican Energy Company [Ashworth Road and Ute Avenue, WMIS #2866757] (Resolution #2021-299)
- K. Consideration of approval of a resolution awarding quote [Gas Regulator Station Rebuild] (Resolution #2021-300)
- L. Consideration of approval of a resolution accepting public improvements [Centennial Crossing Plat 1] (Resolution #2021-301)
- M. Consideration of approval of a resolution accepting public improvements [SE Kettlestone Boulevard Improvements, Ashworth West Plat 1 Public Improvements] (Resolution #2021-302)
- N. Consideration of approval of a resolution approving contract and bond [Douglas Parkway Extension Project] (Resolution #2021-303)
- O. Consideration of approval of a resolution approving contract and bond [2021 Well Rehabilitation Phase 2 Project] (Resolution #2021-304)
- P. Consideration of approval of a resolution approving contract and bond [Meredith Drive/Warrior Lane HMA Overlay Project] (Resolution #2021-305)
- Q. Consideration of approval of a resolution approving contract and bond [2021 University Avenue Pavement Patching Project] (Resolution #2021-306)
- R. Consideration of approval of a resolution correcting scrivener's error related to Payment Estimate No. 2 to J&K Contracting, LLC, for the Southwest Area Trunk Sewer Extension Phase 2 Project, correcting the payment amount to \$92,348.40 (Resolution #2021-307)
- S. Consideration of approval of Change Order No. 1 to Concrete Technologies, Inc., for the Warrior Lane Improvements Phase 1 Project, increasing the contract in the amount of \$9,900.00
- T. Consideration of approval of Change Order No. 7 to Elder Corporation for the Waukee Public Library Stormwater Improvement Project increasing the contract in the amount of \$6,800.00
- U. Consideration of approval of Payment Estimate No. 9 to Elder Corporation for the Waukee Public Library Stormwater Improvement Project in the amount of \$126,998.33
- V. Consideration of approval of Payment Estimate No. 2 to TD&I Cable Maintenance, Inc., for the Warrior Lane Joint Utility Trench Project in the amount of \$5,955.31
- W. Consideration of approval of a resolution ordering construction of the 10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-308)

- X. Consideration of approval of a motion setting August 2, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 [One and Two Family Residential District] (Fox Valley Phase 2)
  - Y. Consideration of approval of a motion setting August 2, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-OF [Kettlestone Retail Office District] to R-4 [Row Dwelling and Townhome Dwelling District]/PD-1 [Planned Development Overlay District] (Vintage Estates of Waukee)
  - Z. Consideration of approval of a motion setting August 2, 2021, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-RC [Kettlestone Retail Community District] to K-RR [Kettlestone Retail Regional District]/ PD-1 [Planned Development Overlay District] (KeeTown Loop)
  - AA. Consideration of approval of a motion setting August 16, 2021, as the date of public hearing on consideration of an annexation moratorium agreement between the City of Waukee, Iowa, and the City of West Des Moines, Iowa
  - BB. Consideration of approval of a resolution approving various Agreements Concerning Construction of Fence (Resolution #2021-309)
- 2) **Ordinance: Consideration of approval of an ordinance to amend Code of Ordinances of the City of Waukee, Iowa by amending Chapter 52, Noise Control, by repealing Section 52.06, Noise Permit for Sound Equipment [introduction; first, second, third (final) readings]** – Council Member Crone introduced the ordinance, moved to approve the first reading in title only, waive the second and third readings, and place the ordinance on final passage; seconded by Council Member Lyon. City Clerk Schuett noted that the recent adoption of the entire Code of Ordinances included provisions for noise permits in Chapter 52 when those provisions had been repealed by council some years ago. The proposed amendment would correct that error. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2994)
  - 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-3, R-4 and C-1, a parcel to be known as Waukee Crossing 2 [second reading]** – Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
  - 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-OF/PD-1 to K-MF Stacked High/PD-1, a parcel to be known as Kettlestone Apartments [second reading]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
  - 5) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and COS to R-2, R-3, R-4 and C-1, a parcel to be known as Parkside [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2995)
  - 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 and COS to R-3/PD-1 and R-4/PD-1, a parcel to be known as The Courtyards at Parkside [third (final) reading]** – Council Member Sinclair moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Crone. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2996)
  - 7) **Resolution: Consideration of approval of a resolution approving final plat for Hertz Farm Plat 1** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator Kass reviewed the plat for one large outlot with no public improvements proposed at this time. Results of vote: Ayes: Bergman Pierce,



Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-310)

8) **Resolution: *Consideration of approval of a resolution approving final plat for Ashworth West Plat 1*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Planning Coordinator Kass reviewed the final plat for commercial development. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-311)

9) **Resolution: *Consideration of approval of a resolution approving site plan for Lot 21 of James Pointe Plat 1 [1600 NW Gettysburg Lane]*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator Kass reviewed the office and warehouse space site plan, including exterior building elevations. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-312)

(K) **Reports** – Report made by Council Member Bottenberg.

(L) **Closed Session: *Pursuant to Code of Iowa §21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation*** – Council Member Crone moved to close the regular session and enter closed session pursuant to Code of Iowa §21.5(1)(c); seconded by Council Member Bottenberg. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. Mayor Clarke stated that the electronic meeting would be muted while the council was in closed session. Council entered closed session at 5:59 p.m.

#### CLOSED SESSION

The electronic meeting was unmuted and council entered regular session at 6:42 p.m.

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.  
Meeting Adjourned at 6:44 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk