

WAUKEE CITY COUNCIL MINUTES
SPECIAL MEETING
July 11, 2022

- A. Call to Order** – The special meeting of the Waukee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukee City Hall, 230 W. Hickman Rd.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Anna Bergman Pierce, Ben Sinclair (electronically). Absent: None.

Also in attendance: City Administrator Brad Deets, Finance Director Linda Burkhart, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Director of Economic Development Jennifer Brown, Parks & Recreation Director Matt Jermier, Fire Chief Clint Robinson, Deputy Fire Chief Tomme Tysdal, Police Chief John Quinn, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Crone moved to approve the agenda, removing Work Session Item E1; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- D. Action Items:**
- 1) **Motion: Consideration of approval of Payment Estimate No. 1 to Turnbull’s Tree Service for the Ash Tree Removal Project in the amount of \$20,825.63** – Council Member Lyon moved to approve; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- E. Work Session:**
- 1) **REMOVED**
 - 2) **Public art update** – City Administrator Deets reviewed some general information and ideas generated during a recent stakeholders meeting, then discussed the next steps to create a public art commission.
 - 3) **Downtown assessment** – Director of Economic Development Brown went over the visit schedule and agenda, partnerships and assessment team members.
 - 4) **Downtown improvements program update** – Director of Economic Development Brown discussed proposed amendments to the façade and property improvement programs, including application updates, the expansion of boundaries and the addition of public art criteria.
 - 5) **Road and infrastructure project updates** – Public Works Director/City Engineer Koester provided an update on various projects under construction.
 - 6) **Triumph Park progress report** – Parks & Recreation Director Jermier discussed tournaments and leagues using the park, total field usage, concession sales, staffing, Miracle League® programming and public feedback.
 - 7) **4th of July wrap-up** – Parks & Recreation Director Jermier reviewed event attendance and parade participation numbers, noting that the Park Board would review possible changes to parade registration requirements. The council discussed personal fireworks use in the community, noting concerns for safety and confusion by the public as to where and when fireworks can be legally discharged. After much discussion, the council requested better social media promotion of personal fireworks rules, increased police presence in Centennial Park to prevent personal fireworks use on park property, issuing citations for fireworks ordinance violations, and encouraging fireworks users to clean up after their displays.
 - 8) **Public Safety tabletop exercise: emergency response procedures** – Fire Chief Robinson, Deputy Fire Chief Tysdal and Dallas County Emergency Management Coordinator A.J. Seely reviewed partnerships, anticipated issues, initial response, community impact and elected officials’ roles during an emergency.
- F. Council Liaison Reports**
- G. Comments**

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 7:52 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk