

WAUKEE CITY COUNCIL MINUTES
SPECIAL MEETING
July 12, 2021

- A. Call to Order** – The special meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Ben Sinclair. Absent: Council Member Anna Bergman Pierce. (Council Member Bergman Pierce began electronic participation at 5:32 p.m.)

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Finance Director Linda Burkhardt, Public Works Director/City Engineer Rudy Koester, Economic Development Coordinator Jennifer Brown, Parks & Recreation Director Matt Jermier, Human Resources Director Michelle Lindsay, IT Director Son Le, Fire Chief Clint Robinson, Police Lt. Jeremy Long, City Clerk Rebecca D. Schuett.

- C. Agenda Approval** – Council Member Crone moved to approve the agenda; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Sinclair. Nays: None. Absent: Bergman Pierce. Motion carried 4 – 0 – 1. (Council Member Bergman Pierce began electronic participation at 5:32 p.m.)
- D. Action Items:**
- 1) **Resolution: *Consideration of approval of a resolution approving and adopting recommendation of engineer related to notice of default to Priority Excavating, LLC, of default under that certain contract for work on the project known as the Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extensions and for other action as provided under the contract and SUDAS*** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Lyon. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-313)
- E. Work Session:**
- 1) **FY2020-2021 Strategic Plan: Sugar Creek Stormwater Management Plan** – Greg Pierce with RDG Planning & Design (participating electronically) reviewed the study area, watershed assessment, stream assessment, stormwater management, buffers and Civic Campus area options.
 - 2) **Waukeee Marching Band recognition** – Parks & Recreation Director Jermier reviewed options for banner locations and costs.
 - 3) **Continuity of Operations Plan (COOP)** – Fire Chief Robinson highlighted certain aspects of the plan.
 - 4) **Broderick Pond Reconstruction Project, Douglas Pkwy. Bridge and Recreation Trail Underpass: Engineering Services Amendment** – Public Works Director/City Engineer Koester reviewed elements of the proposed amendment, including the construction schedule.
 - 5) **Warrior Lane traffic update** – Public Works Director/City Engineer Koester stated that a traffic study and analysis concludes that the north/south stop at the intersection of Warrior Ln./Windfield Pkwy. will no longer be warranted after completion of the Warrior Lane Improvements Phase 1 Project. After much discussion, council directed staff to install a pedestrian-activated crossing light at the intersection in addition to removing the north/south stop requirement.
 - 6) **Road and infrastructure project updates** – Public Works Director/City Engineer Koester provided an update on various projects under construction.
 - 7) **Centennial Crossing utility box wrapping** – Assistant City Administrator Deets presented a concept for a decorative wrapping around a Centennial Crossing utility box; the wrapping would be paid for and installed by Centennial Crossing.
 - 8) **Swimming pool fencing requirements** – Assistant City Administrator Deets referenced a request made by a resident during the July 6 Open Forum, asking that the City code be amended to allow for exemptions to the pool fencing requirement if a powered pool cover is installed. Mr. Deets reviewed the current City ordinance, as well as those of other metro-area communities. The council directed staff to research the matter further.

- 9) **Downtown Triangle development proposal** – Assistant City Administrator Deets reviewed current incentive programs for major renovations and façade improvements in the Downtown Triangle district. City staff propose additional incentives for new construction or existing structure improvements.
- 10) **New Pioneer Gun Club** – Council Member Bottenberg stated that he receives many regular complaints from residents about the noise from the gun club and asked what measures might be taken to dampen the sound. After some discussion, City staff offered to meet with the gun club owners about the matter.
- 11) **Fireworks use** – Mayor Clarke stated that she did not want to ban fireworks use in Waukee, but wondered if the City had the authority to limit the size of fireworks and the use of fireworks during drought conditions. Council Member Bottenberg replied that he was also concerned with fireworks during a drought, adding that he was more concerned with people setting off fireworks on streets, trails and public property. Council Member Bergman Pierce stated that she supported banning fireworks use at this time, noting that many people are fearful for property, pets and safety. Council Member Sinclair also stated that he supported a ban, but was in favor of exploring other restrictions. City staff will look at statistics in those cities that have banned fireworks use.

F. Council Liaison Reports – Reports made by Mayor Clarke; Council Members Crone, Sinclair.

G. Comments

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 7:58 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk