



WAUKEE CITY COUNCIL MINUTES
August 1, 2022

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon, Anna Bergman Pierce, Ben Sinclair. Absent: None.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Linda Burkhart, Human Resources Director Michelle Lindsay, Public Works Director/City Engineer Rudy Koester, Community Development Director Andy Kass, Director of Economic Development Jennifer Brown, Director of Marketing & Communications Heather Behrens (electronically), IT Director Son Le, Police Lt. Jeremy Long, Police Officer Nick Gilcrist, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Monthly Mayor’s Report** – Mayor Clarke stated that she and council members attended the Jul. 19 All-City Staff Year-End Celebration luncheon to thank staff for their hard work during the past year; Aug. 2 is Public Safety Day; there is still time to register for the Aug. 6 Battle of the ‘Burbs run.
- (G) **Presentations:**
 - 1) **Denman & Company on upcoming FY2022 audit** – Presentation made by David Ellis with Denman & Company as required by GASB regulations. Auditor Joe Sparks was also in attendance.
- (H) **Public Hearings:**
 - 1) **On an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukeee, Iowa, by rezoning certain property from C-1/PD-1 and C-1A/PD-1 to C-1/PD-1, a parcel to be known as Waukeee Towne Center** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Community Development Director Kass presented on the rezoning application for an approximately 48-acre parcel. The applicant received approximately 54% consent from adjacent property owners. Mr. Kass presented a development concept plan for a 300,000-square-foot retail shopping center with outlots along the Alice’s Road Corridor. A large pond will address stormwater management. The pond area will include recreational trail, an amphitheater and play areas. Mr. Kass noted a landscape buffer requirement between the subject parcel and adjacent residential areas. He discussed site ingress and egress, including possible access at the stoplight to the north of the property at Hickman Rd. The planned development overlay addresses off-site signage. The proposal fits with the Comprehensive Development Plan designation of the property for community commercial development. No comments were made by the public in attendance.
 - 2) **On the intent to commence a public improvement project known as West Area Trunk Sewer Extension Phase 2 Project** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester briefly reviewed the project, noting that the construction contract has previously been awarded. There are certain property owners with whom the City continues to negotiate in good faith, but in order to proceed with the project as scheduled, City staff recommends authorizing the use of eminent domain if necessary. No comments were made by the public in attendance.

3) **On plans, specifications, form of contract and estimate of cost [U.S. 6 (Hickman Road) & Berkshire Parkway/SE Waco Place Intersection Improvements Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester briefly reviewed the project, which includes traffic signalization at the subject intersection, as well as certain improvements to the Hickman Rd./SE Brick Dr. intersection. It is a joint project, with the City of Clive acting as lead agency. A \$400,000 U-STEP grant was awarded toward the project to help offset costs. The project is scheduled for completion in August 2023; the City of Clive has already awarded the construction contract for the project. No comments were made by the public in attendance.

(I) **Public Hearing Action Items:**

- 1) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from C-1/PD-1 and C-1A/PD-1 to C-1/PD-1, a parcel to be known as Waukee Towne Center [introduction; first reading]*** – Council Member Crone introduced the ordinance in title only and moved to approve the first reading in title only; seconded by Council Member Pierce. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 2) **Resolution: *Consideration of approval of a resolution approving and authorizing a public improvement project to construct the West Area Trunk Sewer Extension Phase 2 Project, funding of final site-specific design, final route/site selection, to acquire land for the project by purchase and, if necessary, to authorize the use and acquisition of property by eminent domain*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-322)

2) **U.S. 6 (Hickman Road) & Berkshire Parkway/SE Waco Place Intersection Improvements Project**

A. **Resolution: *Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-323)

B. **Resolution: *Consideration of approval of a resolution consenting to the City of Clive’s making award of construction contract*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester reviewed the bid tabulation, noting that the low bid was greater than the engineer’s estimate. The U-STEP grant funding and CIP budgeting will help with the overage costs. Mr. Koester recommended consenting to award of contract to Minturn, Inc., of Brooklyn, IA, in the amount of \$1,398,084.95. Council Member Bottenberg asked how the project costs would be split between Waukee and Clive; Mr. Koester reviewed the percentages. Mayor Clarke voiced her support for the project moving forward, citing the current difficulty in crossing Hickman Rd. at the subject intersections. Council Member Lyon asked which municipality would program the traffic signal; Mr. Koester responded that it was Clive’s responsibility to do so. Council Member Sinclair wondered if Clive’s adaptive traffic signal system would synchronize with Waukee’s signals; Mr. Koester replied in the negative, noting that such signals are programmed to update timing based on individual traffic patterns. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. The contract was awarded to Minturn, Inc., of Brooklyn, IA. (Resolution #2022-324)

(J) **Action Items:**

- 1) **Consent Agenda Part 1:** Council Member Pierce moved to approve Consent Agenda Part 1; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 08/01/2022 Bill List; 07/22/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$742,858.02
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	15,765.19
(B) After Last Council Meeting	253,451.55
(C) Payroll Taxes & Reimbursements	349,759.85
(D) Utility Refunds	3,474.94
Payroll Checks Issued:	
(E) 07/22/2022	365,730.31
TOTAL	\$1,731,039.86

FY 2022 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,102,520	\$17,231,401	\$18,020,019	\$15,208,409
011 General Fund-Hotel/Motel Tax	31,000	36,674	100,100	128,737
060 Road Use Tax Fund	3,517,339	3,281,219	3,212,750	3,031,786
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	158,748	326	-	-
091 Hickman West Indust Park TIF	758,806	-	819,208	1,241,961
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	6,953,903	6,329	4,344,814	4,286,865
094 Gateway Urban Renewal	2,808,928	1,178,324	2,610,558	2,506,727
095 Autumn Ridge Urban Renewal	992,992	-	716,298	718,638
096 Waukee West Urban Renewal	2,500	1,114	-	-
097 Southwest Business Park	93,000	52,438	93,182	99,227
098 Waukee Central URA	176,800	184,855	179,086	-
110 Debt Service Fund	14,973,500	14,797,659	16,730,814	5,290,872
111 Special Assessments Fund	-	-	-	21,176
210 Employee Benefits Fund	2,600,000	-	2,651,127	2,601,147
211 Local Option Sales Tax	1,097,969	-	3,176,500	4,638,952
212 Public Improvement Fund	-	-	-	510,299
327 Capital Projects	38,945,941	31,195,154	22,315,000	26,112,717
330 City Wide SA Sidewalk Project	-	-	-	1,492
510 Water Utility Fund	9,123,560	6,964,745	10,458,495	10,274,953
520 Sewer Utility Fund	9,265,206	6,989,097	8,647,200	9,098,657
521 University Ave Trunk Sewer Project	-	-	-	3,012
522 Waste Water Treatment Pl	-	-	-	229
523 E Area Pump Sta Treatment	-	-	-	803
540 Gas Utility Fund	12,539,634	10,049,455	11,129,950	11,437,940
560 Storm Sewer Utility Fund	1,347,771	750,430	1,381,500	1,402,771
570 Utility Bill Fund	462,610	415,895	437,600	439,988
590 Solid Waste Collect & Rcycl Fund	1,618,400	1,636,665	1,578,500	1,608,760
750 Golf Course Fund	582,532	522,627	600,000	863,907
810 Equipment Revolving Fund	30,000	-	-	1,049
TOTAL	\$125,183,659	\$95,294,406	\$109,202,701	\$101,531,077

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 08/01/2022:

ALICE PATRICIA APARTMENTS	UTILITY REFUND	\$12.60
BANOWETZ, KATIE M	UTILITY REFUND	67.40
BENCHMARK BUILDERS	UTILITY REFUND	82.18
BENDER, MCKENZIE R	UTILITY REFUND	9.40
CARRERA, VICTOR M	UTILITY REFUND	0.85
CENTENNIAL CROSSING	UTILITY REFUND	51.63

CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	51.63
CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	35.13
CENTENNIAL CROSSING	UTILITY REFUND	51.63
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	17,486.70
CLAYTON ENERGY CORPORATION	JUNE 2022 COMMODITY INVOICE	250,181.58
CLAYTON PROPERTIES (DBA CLOVER & HIVE)	UTILITY REFUND	256.01
CURRY, ORLANA	UTILITY REFUND	166.95
DCI GROUP, INC	UTILITY REFUND	490.09
EFTPS	FICA TAX WITHHOLDING	126,623.77
GRAY, FALLON N	UTILITY REFUND	68.12
HALL, CORDIA L	UTILITY REFUND	50.94
HOWARD, CAROL A	UTILITY REFUND	135.20
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	17,460.67
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	331.03
IPERS	IPERS DEDUCTIONS	140,123.16
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	9,125.25
JORGENSON, HALEY M	UTILITY REFUND	268.16
KIMBERLEY DEVELOPMENT	UTILITY REFUND	400.90
KIMBERLEY DEVELOPMENT	UTILITY REFUND	429.42
MCCAULEY, TREVOR R	UTILITY REFUND	6.65
MIDWEST COUNTRY ESTATES LLC	UTILITY REFUND	17.60
MI-FIBER LLC	JULY 2022 STATEMENT	653.90
MILLER, BRIANNE R	UTILITY REFUND	37.76
MORTIZ, LACI A	UTILITY REFUND	30.04
ORTON HOMES LLC	UTILITY REFUND	33.44
PRITCHARD, ADAM	UTILITY REFUND	76.32
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.63
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.63
SAM'S CLUB	JULY 2022 STATEMENT	2,373.07
SIGNATURE COMPANIES OF IOWA	UTILITY REFUND	34.78
SOMERSET OAKS TWO LLC	UTILITY REFUND	33.61
SUGAR CREEK GOLF COURSE	TOURNAMENT PRIZES	838.00
SUGAR CREEK GOLF COURSE	WEEK #13 LEAGUE PRIZES	243.00
THE FIVE HOLDINGS, INC	UTILITY REFUND	51.63
THE FIVE HOLDINGS, INC	UTILITY REFUND	51.63
THE FIVE HOLDINGS, INC	UTILITY REFUND	51.63
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	38,609.27
UNDERWOOD, VICKY E	UTILITY REFUND	84.90
WELLS FARGO COMMERCIAL CARD	CREDIT CARD STATEMENT	14,927.19
WILLIAMS, LOGAN M	UTILITY REFUND	57.80
TOTAL		\$622,451.53

UNPAID BILLS PRESENTED FOR APPROVAL 08/01/2022:

ADEL AUTO PARTS	SERPENTINE BELT	\$25.72
AHLERS & COONEY PC	2022A BOND ISSUANCE FEES	38,423.24
ALL IOWA POOL	LIQUID CHLORINE	161.64
	GEO TECHNICAL EXPLORATION NW	
ALLENDER BUTZKE ENGINEERS INC.	SUNRISE DR CULVERT	3,150.00
AMAZON CREDIT PLAN	JULY 2022 STATEMENT	390.25
AMAZON.COM	COFFEE/REMOTE	142.96
AMERICAN SOCIETY OF COMPOSERS		
AUTHORS & PUBLISHERS	FY23 MUSIC LICENSE	14.37
ARDICK EQUIPMENT CO. INC.	NO PARKING SIGNS	419.00

ATLANTIC BOTTLING CO	POP FOR CITY HALL MACHINE	109.17
BAKER MECHANICAL INC.	HVAC MAINTENANCE	3,164.25
BAX SALES INC	HOSE CLAMPS	2,216.50
BIG GREEN UMBRELLA MEDIA INC	JUNE 2022 WAUKEE LIVING	1,676.00
BLUE RIDGE SOLUTIONS	ASPHALT PATCH KIT	985.69
BOLTON & MENK INC	DOUGLAS PARKWAY EXTENSTION	2,097.50
BOUND TREE MEDICAL	GLOVES/TEST STRIPS	96.90
BSN SPORTS	RUBBER HOME PLATE	100.00
BUSINESS NETWORK LONG DISTANCE	JULY 2022 STATEMENT	17.09
CAPITAL SANITARY SUPPLY	SUPPLIES	294.08
CARNEY & APPLEBY P.L.C.	LEGISLATIVE/LOBBYING	5,835.00
CENTRAL IOWA OFFICIALS	ADULT SOFTBALL ADDITIONAL	
CENTURYLINK	UMPIRED GAME	32.00
CERTIFIED LABRATORIES	JULY 2022 STATEMENT	58.80
CHEMSEARCH	DEF	768.95
CINTAS CORPORATION	TANK TONIC	1,004.59
CITY OF GRIMES	PAPER/CLEANING SUPPLIES	277.57
CITY OF WAUKEE	WRA PROJECT PAYMENT ESTIMATE #4	101,170.85
CITY OF WAUKEE - AR	HEALTH INSURANCE DEDUCTION	17,958.84
CONCRETE CONNECTION LLC	SE ASHWORTH ROAD IMPROVMENTS	40,983.75
CONFLUENCE	PAY EST #7 SUGAR CREEK PARK	
CORE & MAIN LP	PROJECT	34,345.35
CORE CONSTRUCTION SERVICES LLC	NEIGHBORHOOD DESIGN BOOKLETS	397.00
CRYSTAL CLEAR BOTTLED WATER	NENAH FRAME ONLY	1,699.11
CUSTOM AWARDS	PAY EST #6 PUBLIC WORKS SITE	
D & K PRODUCT INC.	EXPANSION PHASE 1	360,303.65
DAN RIVENBURGH	WATER	9.50
DELTA DENTAL	PLAQUES	245.00
DEMCO INC.	CHEMICALS	2,365.50
DES MOINES REGISTER	FURNACE REBATE	75.00
DINNER DELIGHTS	AUG '22 DENTAL & VISION INSURANCE	
DIRECTV	PREMIUM	16,450.48
DORRIAN HEATING AND COOLING INC	OFFICE SUPPLIES	425.91
DURHAM SCHOOL SERVICES	AUGUST 2022 SUBSCRIPTION	37.00
EARL MAY SEED & NURSERY	FREEZER MEAL WORKSHOP	118.00
EFTPS	JULY 2022 STATEMENT - GOLF	19.25
EJS SUPPLY LLC	AC REPAIR	224.70
ELDER CORPORATION - CIP	SAFETY CITY	1,686.75
ENERGY ECONOMICS	EXPLORE THE OUTDOORS	54.79
EVERBRIDGE INC.	FICA TAX WITHHOLDING	125,260.37
FAREWAY STORES INC.	PARTS	8,127.00
FARNSWORTH GROUP INC	PAY EST #3 - NW DOUGLAS PKWY	
FEDEX OFFICE	CULVERT & POND IMP.	609,901.65
FOTH INFRASTRUCTURE & ENVIRONMENT	METERS	4,139.37
LLC	NIXLE ENGAGE 7/22-6/23	2,251.01
FULLER PETROLEUM SERVICE INC	WATER/SALAD DRESSING	94.16
GALL'S INC	WAUKEE PUBLIC WORKS - SITE	
GENUS LANDSCAPE ARCHITECTS	EXPANSION PHASE 1	4,447.45
GO STAGESTRUCK	SAFETY CITY	635.00
GREATER DALLAS COUNTY DEVELOPMENT	T AVE CORRIDOR IMPROVEMENTS	84,851.82
GRIMES ASPHALT & PAVING	GOLF FUEL	3,917.29
HAWKEYE POLYGRAPH	UNIFORMS - JACKSON	2,292.18
HEARTLAND TIRE & AUTO	STRATFORD NEIGHBORHOOD PARK	
	DESIGN DEVELOPMENT	12,870.00
	GO STAGESTRUCK	100.00
	FY23 INVESTMENT	15,000.00
	COLD MIX	1,243.92
	POLYGRAPH SERVICES	3,150.00
	TIRE	146.00

HOLMES MURPHY	AUG '22 HMA MONTHLY CONSULTING FEE	4,531.14
HOTSY CLEANING SYSTEMS INC.	FLEETWASH	1,279.13
HY-VEE	JULY 2022 STATEMENT	1,461.55
ICMA RETIREMENT TRUST 457	ICMA 401A	11,037.23
INDUSTRIAL SALES COMPANY INC- WF	WIRE/TAP TEES	20,858.11
INFRA SOURCE CONSTRUCTION LLC	KETTLESTONE PEAK	54,660.39
INGRAM LIBRARY SERVICES	BOOKS	5,722.02
INTERSTATE ALL BATTERY CENTER	BATTERIES	1,363.50
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	JULY-SEPTEMBER 2022 SAFETY TRAINING	10,534.56
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	515.96
IOWA ONE CALL	JUNE 2022 STATEMENT	1,344.60
IOWA STORMWATER EDUCATION PARTNERSHIP	ISTORM 2022 - CORKEAN	112.50
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	8,999.29
JCG LAND SERVICES INC	6059-WEST AREA TRUNK SEWER PHS 2	6,398.43
JO-ANN STORES LLC	ONLINE RESOURCE ANNUAL SUBSCRIPTION	880.00
JOHNSTONE SUPPLY	SPLASH PAD PARTS	23.59
KENNEDY WEBSTER ELECTRIC COMPANY	LIGHTBULBS	329.59
KIMBALL MIDWEST	CONV-KIT	756.51
KING'S MATERIAL INC	MULCH	15.19
LIBERTY READY MIX	CONCRETE	8,623.00
LIBRARY IDEAS LLC	YS MATERIALS J KITS	359.15
LINDA MCCANN	ADULT PROGRAM	75.00
LOGAN CONTRACTORS SUPPLY INC	WHEEL WITH BALL BEARING	564.03
MACQUEEN EQUIPMENT	ROVVER X130 REPAIRS	860.48
MARK STUCHEL INC.	TOOLS	705.65
MARTIN MARIETTA AGGREGATE INC.	ROAD STONE	234.29
MATHESON TRI-GAS INC	CYLENDERS	169.65
MATT SANDY	FURNACE REBATE	75.00
MENARDS	UTILITY MATS/PLIERS	962.28
MERCY WEST PHARMACY	EMS MEDICATIONS	239.58
MID AMERICAN ENERGY	JULY 2022 STATEMENT	8,290.14
MID-IOWA SOLID WASTE EQUIPMENT CO	SEWER JETTING HOSE	1,946.00
MIDWEST ALARM SERVICES	AUTOMATIC SPRINKLER SYSTEM INSPECTION	347.71
MOTION PICTURE LICENSING	PROGRAMS MOVIE LICENSE	258.00
MUNICIPAL SUPPLY INC.	METERS	38,455.82
MURPHY TRACTOR & EQUIPMENT	JOHN DEERE 4045 REPAIRS	742.10
NAPA AUTO PARTS STORE	FHP POWERATED BELT	19.99
NATIONWIDE OFFICE CLEANERS LLC	MONTHLY CLEANING - LIBRARY	5,471.22
NORTHERN MUNICIPAL DISTRIBUTORS GROUP	L&R FUND ASSESSMENT - JULY 2022	2,040.08
NORTHERN TOOL & EQUIPMENT	SHELF	551.72
OCLC INC	BOOK CATALOGING SERVICE ANNUAL FEE	2,105.15
OFFICE DEPOT	PAPER/LABELS/COFFEE/TAPE	960.38
OPN ARCHITECTS INC	WAUKEE PUBLIC SAFETY PROJECT	5,023.37
ORKIN PEST CONTROL	PEST CONTROL - CITY HALL	629.24
OVERDRIVE INC	EBOOKS	1,012.44
P & W GOLF SUPPLY LLC	TOKENS	584.22
PEAK SOFTWARE SYSTEMS INC	FY23 SPORTSMAN CORE SUBSCRIPTION	4,612.35
PEPSI	TRIUMPH PARK BEVERAGE ORDER	7,696.88
PEREZ CLEANING SERVICES LLC	CLEANING SERVICES	780.00
PLUMB SUPPLY COMPANY	METERS	630.44
POWERDMS INC	POWERDMS PRO BASE 7/22-6/23	5,347.38
RDG PLANNING & DESIGN	STORMWATER REVIEW - ALDER POINT PP	4,567.50

RICK'S TOWING	TOWING	231.00
RJ LAWN SERVICE INC	BROADLEAF WEED CONTROL APPLICATION	441.00
SCHOLASTIC INC	ONLINE RESOURCE ANNUAL SUBSCRIPTION	1,778.00
SCHOOL LIBRARY JOURNAL	STAFF PERIODICAL	99.99
SHERWIN WILLIAMS CO	SAFETY YELLOW PAINT	352.50
SHI INTERNATIONAL CORP	12 - IPADS	8,405.49
SHOTTENKIRK CHEVROLET - VEHICLES	2020 TAHOE REPAIRS	896.52
SIMMERING-CORY INC	ALCOHOLIC BEVERAGE CODE UPDATE	533.00
SIRCHIE FINGER PRINT LAB	EVIDENCE SUPPLIES	259.60
SITEONE LANDSCAPE SUPPLY LLC	HOSE	220.00
SKOLD DOOR & FLOOR COMPANY INC	AIR LIFT FOOR OPERATOR REPLACEMENT	6,525.00
SNYDER & ASSOCIATES INC	NW DOUGLAS PKWY-GRADE, PARTIAL PAVE & JOINT UTILIT	37,594.16
SPRAYER SPECIALTIES INC	5" LID RIMMED	43.11
SRIXON	BALLS	251.04
STACEY PETTORINI	RAIN BARREL REBATE	50.00
STAPLES BUSINESS CREDIT	PAPER/FOLDERS	463.44
STATE STEEL OF DES MOINES	STEEL	60.00
STREICHER'S INC.	5-9MM SMITH WASSON MP RAINBOW DCI ADT REUSEABLE SENSOR	1,841.25
STRYKER SALES CORPORATION	TRIUMPH PARK FOOD ORDER	1,157.10
SYSCO IOWA INC	PUBLIC WORKS SITE EXPANSION PHASE 1	8,519.77
TEAM SERVICES INC	PARK SUPPLIES	13,860.27
THE HOME DEPOT PRO	2022 TLCU CONFERENCE HANSON	852.10
THE LIBRARY CORPORATION	SHREDDING	99.00
THE SHREDDER	AC REPAIR	240.00
THE WALDINGER CORP	ONLINE/SOFTWARE SUBSCRIPTION	972.83
THOMSON REUTERS - WEST	FITTINGS	260.49
TOMPKINS INDUSTRIES	RAIN BARREL REBATE	17.31
TRICIA ANDERSON	STRIKE REPLACEMENT	50.00
TRI-CITY ELECTRIC COMPANY OF IOWA	CHEMICALS	1,672.00
TRUGREEN	PAY EST #2 ASH TREE REMOVAL PROJECT	556.42
TURNBULL'S TREE SERVICE LLC	BARCODE SCANNER	21,775.63
TYLER TECHNOLOGIES INC	TIRES	775.71
UNITED FLEET FIVE LLC	SHIPPING	2,123.88
UNITED PARCEL SERVICE	BUSINESS CARDS - KICKBUSH	16.73
UNIVERSAL PRINTING SERVICES	WATER TESTING	55.00
UNIVERSITY OF IOWA HYGIENE	CERTIFICATION - GUESS	337.50
UNIVERSITY OF IOWA POLICE	JULY 2022 STATEMENT	450.00
US CELLULAR	DISTRIBUTION LEAK SERVEY	634.78
UTILITY SAFETY AND DESIGN INC.	JUNE 2022 RESIDENTIAL INSPECTIONS	24,420.40
VEENSTRA & KIMM INC	JULY 2022 STATEMENT	14,664.00
VERIZON WIRELESS	FY23 MEMBERSHIP	5,939.07
WAUKEE CHAMBER OF COMMERCE	TAPE FOR SAFETY CITY	15,000.00
WAUKEE HARDWARE & VARIETY	BELT WITH SLEEVE	61.83
WAUKEE POWER EQUIPMENT	TRIUMPH PARK SHIRTS	863.19
WD DESIGNS	AUGUST 2022 WATER TOWER RENT	1,187.27
WEST DES MOINES WATER WORKS	NW SUNRISE DRIVE CULVERT DESIGN	838.35
WHKS & COMPANY		1,287.81
TOTAL		\$1,932,955.99
 <u>PAYROLL 07/22/2022:</u>		
ABRAMOWITZ, LEVI		\$2,425.26
ADKINS, COREY		1,611.88
ADKISSON, JENNIFER		100.26

AHRENS, ELIZA	1,490.21
ALDRICH, SHAWN	1,879.10
ANDERSON, GRACIANN	149.64
ANDERSON, SARA	1,654.64
ANNIS, JEREMY	590.19
ARIAS, HECTOR	2,592.16
BAKER, RANDY	1,879.19
BARR, LUCAS	109.21
BARR, PEYTON	256.99
BARTLING, DARREL	182.56
BAUMAN, LISA	1,296.48
BECKER, CHEYANNE	568.78
BECKNER, HALEY	2,109.85
BEDFORD, SAMANTHA	1,486.85
BELDEN, DREW	997.38
BERGMAN, ANNASTASIA	637.86
BEYER, HAYDEN	40.63
BIRD, MITCHELL	297.13
BLACK, HUNTER	1,377.76
BLYTHE, ADDISON	228.56
BOONSTRA, BENJAMIN	357.82
BORCHARDT, TYLER	899.32
BOTTENBERG, RICHARD	640.91
BOWEN, WILLIAM	167.62
BOYD, ISAAC	1,621.22
BOYLE, GAVIN	1,914.53
BRACKETT, ELIZABETH	909.34
BROWN, ANGALEA	1,485.56
BROWN, JENNIFER	2,705.00
BROWN, NATHAN	2,337.78
BRUMMOND, STELLA	299.67
BRUNS, ERICA	537.24
BRUNS, MORGAN	838.53
BRUNS, RACHEL	2,493.22
BURKHART, LINDA	3,367.75
BURKHART, MARK	547.02
BURNETT, MIRANDA	294.33
BURRIER, SYDNEY	214.87
CAMPBELL, NORA	198.09
CAMPBELL, SCOTT	2,199.30
CARLSON, KODY	746.35
CARPENTER, PAUL	1,857.09
CARROLL, CALVIN	484.62
CARROLL, CAMERON	468.50
CARROLL, JOSEPH	2,341.36
CARROLL, THOMAS	551.06
CARTMILL, TILYNNE	182.32
CHAMBERS, KYLE	1,850.30
CHOUDHARY, ANISHA	258.53
CHRISTENSEN, AARON	1,432.28
CHRISTENSEN, ABAGAIL	1,394.92
CICHOSKI, KELLI	428.28
CLARK, BROOKS	132.06
CLARKE, COURTNEY	1,117.81
CLAYTON, ANISTON	336.39
CLAYTON, AVA	71.11
CLAYTON, EMMA	419.54
CLEMEN, ANTHONY	2,548.70

COCHRAN, EMMA	749.32
COGGESHELL, LEE	2,295.85
CONOVER, TY	522.17
CORKREAN, JENNIFER	1,692.33
COSE, ALEC	758.42
COSE, RYAN	907.33
COUCHMAN, LILY	1,130.50
COUGHLIN, RYANN	165.02
COUGHLIN, TONI	1,313.52
COVILL, SAM	462.21
COX, LYDIA	76.18
CRAVEN, GAYLA	115.53
CRONE, CHRISTINE	551.57
CRONE, ERIN	750.01
CROSS, JONATHAN	964.84
CRUTCHLEY, MADISON	289.51
CUNNINGHAM, SCOTT	2,984.84
DAHLEN, GRETA	507.24
DANIEL, COLE	1,834.49
DANIEL, MELANIE	845.19
DEBOER, MELISSA	2,524.20
DEETS, BRADLY	4,680.24
DEETS, HANNAH	279.35
DEETS, MAXWELL	138.06
DEZEEUW, DAVID	2,432.19
DOBBS, ELIJAH	169.72
DODGE, JARED	686.07
DODGE, JUSTIN	2,084.01
DUCKETT, KEATON	918.64
EDWARDS, DANAE	2,139.21
EHLER, JOEL	951.40
EIBES, JACK	459.85
EIBES, LUKE	638.34
EMBREE, ABIGAIL	563.59
FLEMING, ANDREW	192.41
FLUGGE-SMITH, JAMIE	1,839.86
FOPMA, JACOB	890.84
FOPMA, NOAH	899.32
FREDERICK, JUSTIN	2,515.56
FREDERICKSEN, BROCK	1,388.35
FREEMAN, LOGAN	368.25
FREEMAN, MATTHEW	1,639.67
FROEHLICH, WILLIAM	529.32
FYFE, JUSTIN	1,451.14
GARLICH, ELIZABETH	314.26
GAVIN, HALEY	853.00
GIBBS, AUSTIN	2,075.84
GIBSON IV, WILLIAM	1,828.47
GILCHRIST, NICHOLAS	1,910.19
GITZEN, ROBERT	2,697.42
GOINS, ANDREA	2,444.41
GROVE, BRIAN	40.00
GUESS, KATHRYN	2,270.61
HABGOOD, FINLEY	268.04
HANSEN, LUCAS	768.81
HANSON, LAURA	1,757.78
HAUCK, BRETT	346.35
HEIMANN, RONALD	2,059.10

HENRICH, ALEXIA	270.12
HENTGES, ERIC	2,303.92
HERRICK, ROBERT	1,976.08
HILGENBERG, ADAM	1,957.49
HILL, JOHN	273.63
HILLMAN, TAYLOR	899.32
HOLCOMB, JAKOB	961.66
HOLMES, HOLLY	1,640.66
HUFFORD, ROSEMARY	294.15
HUNT, TAREN	272.74
HUSTED, TROY	1,970.61
HUTTON, JOSHUA	2,252.65
JACKSON, COLE	1,640.64
JANES, LENNON	352.97
JERMIER, BRENDA	486.50
JERMIER, MATTHEW	3,357.73
JOHNSON, WYATT	1,692.00
KAMMERER, EMMILY	738.59
KAPPOS, SARA	4,227.49
KASS, ANDREW	2,843.86
KASZINSKI, BRETT	492.48
KELLER, CHRISTOPHER	2,119.73
KICKBUSH, CHRISTOPHER	2,493.41
KINNEY, SCOTT	2,295.12
KINSETH, RICHARD	463.88
KLEINWOLTERINK, COLE	2,314.36
KLEVER, JUDY	978.50
KNEPPER, AARON	92.53
KNUDSEN, DYLAN	2,177.42
KNUST, DANIEL	1,791.10
KOESTER, RUDY	3,806.93
KOSTECKI, BROOKE	208.16
KREFT, ALEXUS	878.91
KUHLES, KAMRYN	456.67
LANDE, HATTIE	202.48
LARSON, KENNETH	840.44
LARSON, KRISTINE	2,956.87
LAUGHRIDGE, DANIEL	1,866.14
LE, SON	3,353.68
LEMKE, NEIL	1,997.40
LEPORTE, SYDNEY	187.93
LEVSEN, BRYAN	2,022.39
LINDSAY, MICHELLE	4,152.47
LONG, JEREMY	3,272.15
LOVETINSKY, TRACY	1,747.98
LYNCH, JEREMY	1,389.25
LYON, KAYDIN	271.74
LYON, LARRY	638.22
MADDEN, CADE	247.07
MAGNUSSEN, JACK	423.93
MAIERS, DANIEL	1,243.17
MANNING, JOSHUA	2,364.37
MAREAN, JOSHUA	1,610.58
MAREK, JAMES	1,630.26
MARRIOTT, REID	564.26
MCCAY, BRENDA	344.93
MEEKER, BRYCE	1,892.49
MELLENCAMP, EMMA	489.23

MELLENCAMP, JEFFREY	3,021.66
METTEE, WILLIAM	2,014.41
MINAR, VANESSA	1,316.19
MINIKUS, JOSHUA	2,874.40
MONA, RACHEL	1,670.33
MORAVEC, CODY	2,037.78
MORRIS, ASHLEY	1,613.09
MOSER, NATHAN	859.73
MURRA, BRIAN	2,822.59
MURRAY, JACK	2,520.16
NAVARA, BRIELLE	781.34
NEWBURY, NICHOLAS	1,841.86
NICHOLS, ANDREW	1,883.98
NICODEMUS, BLAKE	170.51
NOBLE, EZRA	568.88
NURRE, LUCIA	203.17
O'BRIEN, BRADY	259.02
OLDHAM, JAMES	2,294.43
OLSASKY, JOHN	544.02
OSBORN, RYAN	35.00
OSBORN, SARAH	1,784.18
OSBORNE, NICHOLAS	2,732.48
OSTRING, KATHLEEN	1,861.58
OWENS, TANNER	341.55
PARISH, TONJA	1,667.46
PARKER, ABIGAIL	267.80
PATTERSON, KEVIN	1,714.01
PAYNE, THOMAS	1,689.93
PELLETTERI, SALVATORE	226.81
PERKINS, JACOB	1,932.16
PETERSON, DYLAN	900.86
PETTIT, BRANDON	2,673.48
PIETERS, GWYNETH	174.77
PIZINGER, JAMES	1,602.67
PLUMB, KARLEY	987.46
PORTER, NICKOLAS	343.30
PORTZ, ADDISON	66.03
POYSER, KARSTEN	309.84
PRESLEY, ABIGAIL	509.78
PURVIS, KATHRYN	1,475.26
QUAM, BRADLEY	1,650.70
QUINN, JOHN	3,665.16
RASH, KYLE	706.17
RASH, RONALD	2,220.92
RICHARDSON, DACE	1,376.38
RICHARDSON, ELIZABETH	1,650.81
RIPPIN, PEYTON	462.21
ROBBINS, CORBY	2,522.34
ROBINSON, CLINT	3,870.74
ROSENOW, MELANIE	627.11
ROTH, TITO	1,652.17
ROTSCHAFFER, CARMEN	155.98
ROYER, TIMOTHY	3,149.29
SCHAFFER, GABRIEL	395.09
SCHAUFENBUEL, KARI	1,178.18
SCHENDEL, TATE	330.25
SCHNEIDER, SIENNA	231.10
SCHUETT, REBECCA	2,704.08

SCHULER, GRACE	182.32
SCHULTZ, JEFFREY	2,043.12
SCHWARZ, HALEY	134.86
SEDDON, JOSH	1,819.39
SEELY, AUSTEN	1,156.94
SEILER, AMANDA	601.18
SHAFFER, CHET	1,603.47
SHIELDS, JOHN	645.83
SINCLAIR, BENJAMIN	638.22
SLYCORD, JASON	1,927.74
SMERAGE, OWEN	344.36
SMITH, BLAKE	1,955.89
SMITH, CARTER	1,023.62
SMITH, SINJIN	449.56
SNOW, SUSAN	23.13
SOFEN, NATASHA	34.42
SORENSEN, EMILIE	167.62
SPOSETO, CADEN	486.23
SPOSETO, MACKENZIE	2,925.41
SPRAGUE, GRACIE	25.39
STEELE, HAYDEN	294.13
STEINKE, KURT	994.15
STEPHENS, CLINT	631.00
STEWARD, ERIC	1,899.75
STIFEL, DALTON	2,188.20
STONE, GREGORY	238.52
STOTZ, MELISSA	926.89
STRAIN, TIMOTHY	699.77
STRONG, RACHAEL	1,042.73
STRUTHERS, ELAINE	213.33
TAYLOR, CHRISTINA	151.13
TAYLOR, PILAR	271.86
TEUT, MADDOX	219.83
THAYER, CHANDLER	1,820.99
THIES, ROBERT	179.54
TIETZ, COLE	350.54
TOPE, ZACHARY	266.66
TOWNSEND, MCKENNA	2,041.89
TRILK, BRYCE	182.85
TRUMAN, GRAHAM	209.65
TYSDAL, THOMAS	3,171.74
VAN ERDEWYK, RACHEL	1,292.06
VANDEKAMP, JOSHUA	2,380.08
VENTO, NICHOLAS	1,334.20
WARMAN, THOMAS	60.03
WAUGH, DOUGLAS	808.66
WEBER, BRIAN	1,258.57
WEISS, MACY	583.49
WERNIMONT, THOMAS	538.38
WERTS, DANIEL	2,120.85
WESTON STOLL, KERI	1,933.75
WHITE, JASON	1,504.30
WILLIAMS, SUSAN	2,612.75
WISE, NATHAN	3,436.49
WOOD, DANIEL	1,345.57
WRIGHT, MICHAEL	1,995.62
WRIGHT, PAUL	842.99
YOUNG, JOHNATHAN	2,340.15

YOUNG, OLIVER	262.78
YOUSO, ANTHONY	1,417.31
ZIEGEMEIER, MAXWELL	101.50
<i>*TOTAL*</i>	<i>\$365,730.31</i>

- B. Consideration of approval of City Council Minutes of 07/18/2022 Regular Meeting
 - C. Consideration of approval of a resolution approving the temporary closing of NE Prairie Wolf Drive from NE Dartmoor Drive to NE Red Fox Lane on Saturday, August 13, 2022, between the hours of 3:30 p.m. and 11:30 p.m. for the purpose of a neighborhood block party (Resolution #2022-325)
 - D. Liquor License Applications, Renewals:
 - 1. Consideration of approval of renewal of 12-month Class C Liquor License with Catering and Sunday Sales privileges for Hy-Vee, Inc., d/b/a Hy-Vee Tasting Room [1005 E. Hickman Road]
 - 2. Consideration of approval of renewal of 12-month Class C Liquor License with Outdoor Service and Sunday Sales privileges for Riley Drive Entertainment XVI, Inc., d/b/a Saints Pub + Patio Waukee [87 NE Carefree Lane], pending proof of dram insurance and Fire Marshal approval
 - E. Contracts, Agreements:
 - 1. Consideration of approval of a resolution approving Intergovernmental Agreement for the Funding and Operation of a Joint Fire and EMS Records Management System [Cities of Clive, Grimes, Johnston, Norwalk, Urbandale, Waukee and Windsor Heights] (Resolution #2022-326)
 - 2. Consideration of approval of a resolution approving Amendment No. 1 to Lease Agreement for 1255 3rd St. Site [Cellco Partnership, d/b/a Verizon Wireless] (Resolution #2022-327)
 - F. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
 - 1. Consideration of approval of Payment Estimate No. 7 to Concrete Connections, Inc., for the Sugar Creek Park Project in the amount of \$34,345.35
 - 2. Consideration of approval of Payment Estimate No. 3 to Core Construction Services, LLC, for the Waukee Public Works 2nd Floor Expansion Project in the amount of \$106,243.25
 - 3. Consideration of approval of Change Order No. 2 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project increasing the contract in the amount of \$9,154.89
 - 4. Consideration of approval of Payment Estimate No. 6 to Core Construction Services, LLC, for the Waukee Public Works Site Expansion Phase 1 Project in the amount of \$254,060.40
 - 5. Consideration of approval of Change Order No. 1 to Turnbull's Tree Service for the Ash Tree Removal Project increasing the contract in the amount of \$10,250.00
 - 6. Consideration of approval of Payment Estimate No. 2 to Turnbull's Tree Service for the Ash Tree Removal Project in the amount of \$ 21,775.63
 - G. Consideration of approval of a resolution awarding grant funding to Kenny's Garage as part of the City of Waukee Downtown Façade Improvement Program (Resolution #2022-328)
 - H. Consideration of approval of a resolution approving an amendment to City of Waukee Employee Handbook [7.17 Expenditure of Funds Policy] (Resolution #2022-329)
 - I. Consideration of approval of a resolution approving Amendment No. 2 to a Policy for the Expenditure of Funds in Recognition and Support of Employees, Elected Officials and Volunteers (Resolution #2022-330)
 - J. Consideration of approval of a resolution ordering construction of Waukee City Hall Security Upgrades Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2022-331)
- 2) Consent Agenda Part 2:** Council Member Sinclair moved to approve Consent Agenda Part 2; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1.
- A. Consideration of approval of a resolution approving Ahlers & Cooney, P.C., Engagement Agreement, 2022 General Urban Renewal/Economic Development Matters (Resolution #2022-332)
- 3) Ordinance: *Consideration of approval of an ordinance amending Code of Ordinances of the City of Waukee, Iowa, by amending provisions within Chapter 45, Alcohol Consumption and Intoxication, pertaining to alcoholic beverage control [introduction; first reading]*** – Council Member Sinclair introduced the ordinance and moved to approve the first reading in title only; seconded by Council Member Lyon. City Clerk Schuett noted that the proposed revisions reflected 2022 State legislative changes. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) Ordinance: *Consideration of approval of an ordinance to adopt Chapter 25, Establishing a Public Art Advisory Commission [second reading]*** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

- 5) **Ordinance: *Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to K-MF Stacked Med, a parcel to be known as Launch Townhomes at Kettlestone [third (final) reading]*** – Council Member Lyon moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3044)
- 6) **Resolution: *Consideration of approval of a resolution approving final plat for Cove at Kettlestone Plat 4*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the plat. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-333)
- 7) **The Pitch Plat 1 [705 NW 2nd Street]**
- A. Resolution: *Consideration of approval of a resolution approving preliminary plat*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Lyon. Community Development Director Kass reviewed the preliminary plat, final plat and site plan for a multi-family residential development. The development includes three apartment buildings, a clubhouse and swimming pool. He reviewed site ingress/egress, stormwater management and exterior building elevations. Council Member Sinclair asked if there were any garage units; Mr. Kass replied in the negative. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-334)
- B. Resolution: *Consideration of approval of a resolution approving final plat*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Council Member Pierce noted that the plan did not include all trash enclosures; Community Development Director Kass replied that staff would look into the matter. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-335)
- C. Resolution: *Consideration of approval of a resolution approving site plan*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-336)

(K) Reports – Reports made by City Administrator Deets, City Attorney Brick, Mayor Clarke.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:16 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk