



## WAUKEE CITY COUNCIL MINUTES August 16, 2021

- (A) **Call to Order** – The regular meeting of the Waukee City Council was called to order by Mayor Clarke at 5:30 p.m. at Waukee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members Anna Bergman Pierce (electronically), Chris Crone, Larry R. Lyon. Absent: Council Members R. Charles Bottenberg, Ben Sinclair. (Council Member Sinclair arrived at 5:34 p.m.; Council Member Bottenberg arrived at 5:35 p.m.)

Also in attendance: City Administrator Tim Moerman, Assistant City Administrator Brad Deets, Finance Director Linda Burkhart, Public Works Director/City Engineer Rudy Koester, Planning Coordinator Andy Kass, Human Resources Director Michelle Lindsay, Marketing & Communications Director Summer Evans, IT Director Son Le (electronically), Police Chief John Quinn, Police Officer Austin Gibbs, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum**
- (E) **Agenda Approval** – Council Member Lyon moved to approve the agenda, removing consideration of Consent Agenda item I1K and tabling item H1 for further discussion at a future work session; seconded by Council Member Crone. Results of vote: Ayes: Bergman Pierce, Crone, Lyon. Nays: None. Absent: Bottenberg, Sinclair. Motion carried 3 – 0 – 2.
- (F) **Presentations:**
  - 1) **Denman & Company on upcoming FY2021 audit** – Presentation made by Robert Endriss with Denman & Company as required by GASB regulations. (Council Member Sinclair arrived at 5:34 p.m.; Council Member Bottenberg arrived at 5:35 p.m.)
- (G) **Public Hearings:**
  - 1) **On consideration of an annexation moratorium agreement between the City of Waukee, Iowa, and the City of West Des Moines, Iowa** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk's office. Assistant City Administrator Deets stated that staff was contacted over the weekend by City of West Des Moines staff asking about possible changes to the agreement due to comments from Napa Valley residents. Waukee staff recommends no action be taken on the matter at this time. Mayor Clarke asked if the majority of the agreement will remain the same; Mr. Deets replied in the affirmative, clarifying that the line of demarcation may change. Council Member Lyon asked if the matter could be discussed in work session; Mr. Deets replied in the affirmative. No comments were made by the public in attendance.
  - 2) **On plans, specifications, form of contract and estimate of cost [10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk's office. Public Works Director/City Engineer Koester briefly reviewed the project and construction schedule. Council Member Lyon asked if there was an opportunity to install a joint utility trench in light of the growth in the area; Mr. Koester noted that there was already such a trench in the area and that the project under consideration was outside that trench area. No comments were made by the public in attendance.
  - 3) **On plans, specifications, form of contract and estimate of cost [Street Resurfacing Project, Ashworth Drive and Waco Place]** – Mayor Clarke opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk's office. Public Works Director/City Engineer Koester briefly reviewed the project and construction schedule. The Waco Pl. segment of the project includes a shared corporate boundary with the City of West Des Moines; a future agreement

related to project cost sharing is anticipated. No comments were made by the public in attendance.

**(H) Public Hearing Action Items:**

**1) TABLED**

**2) 10-inch Gas Distribution Main 2021, Meredith/NW 10<sup>th</sup> Street Project**

**A. Resolution: *Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost*** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-343)

**B. Resolution: *Consideration of approval of a resolution awarding contract*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Public Works Director/City Engineer Koester reviewed the bid tabulation, noting that the apparent low bid was significantly higher than the engineer's estimate. The tight construction timeline and COVID impacts are likely the reason for higher bids. The project is necessary in order to move forward with future area projects and with decommissioning the 10<sup>th</sup> St./Hickman Rd. station and pressure main. The City is providing the materials for the project; the existing gas utility cash balance will assist in project financing. City staff recommend awarding contract to Meade, Inc., of Willowbrook, IL, in the amount of \$1,053,750.00. Council Member Sinclair asked if the construction schedule is to support development in the area; Mr. Koester replied in the affirmative, stating that delaying the project would negatively impact the gas distribution system and gas pressure in the area. If installed during the growing season, there would also be additional costs due to potential crop damage. Mayor Clarke noted that the overall Capital Improvement Plan (CIP) was in good fiscal shape so the overage for this project was not as concerning in the bigger picture. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-344)

**3) Street Resurfacing Project, Ashworth Drive and Waco Place**

**A. Resolution: *Consideration of approval of a resolution approving plans, specifications, form of contract and estimate of cost*** – Council Member Bottenberg moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-345)

**B. Resolution: *Consideration of approval of a resolution awarding contract*** – Council Member Lyon moved to approve the resolution; seconded by Council Member Crone. Public Works Director/City Engineer Koester reviewed the bid tabulation, including bid alternates. City staff recommend awarding contract to Grimes Asphalt & Paving Corp. of Des Moines, IA, in the amount of \$509,851.33. Council Member Sinclair asked if Alternate A was recommended because of an interest in the reinforcing fabric method; Mr. Koester replied in the affirmative, noting that if successful the City would continue its use in future overlay projects to extend pavement life. Council Member Crone wondered about the street length for both projects; Mr. Koester reviewed the segment lengths. Council Member Sinclair clarified that the City of West Des Moines was expected to reimburse the City for a portion of construction costs; Mr. Koester replied that was his understanding of the matter. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-346)

**(I) Action Items:**

**1) Consent Agenda:** Council Member Lyon moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 08/16/2021 Bill List; 07/31/2021 Payroll:

Total Unpaid Bills Presented for Approval :	\$1,030,628.17
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	6,278.84
(B) After Last Council Meeting	156,048.84
(C) Payroll Taxes & Reimbursements	154,501.38
(D) Utility Refund Checks	1,903.43
Payroll Checks Issued:	
(E) 07/31/2021	331,768.72
<b>*TOTAL*</b>	<b>\$1,681,129.38</b>

FY 2021 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$17,645,394	\$17,820,405	\$16,606,926	\$16,236,233
011 General Fund-Hotel/Motel Tax	10,000	11,883	16,000	32,394
060 Road Use Tax Fund	2,810,802	2,278,867	2,588,250	2,463,748
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	-	-	-
090 North Residential TIF	1,500	665	-	-
091 Hickman West Indust Park TIF	1,742,506	1,742,506	805,445	866,226
092 Enterprise Business Park TIF Fund	-	-	-	-
093 Waukee Urban Renewal Area TIF Fund	2,076,262	2,050,328	3,715,276	3,842,873
094 Gateway Urban Renewal	951,732	936,382	1,327,728	1,595,236
095 Autumn Ridge Urban Renewal	374,581	484,849	711,471	698,870
096 Waukee West Urban Renewal	1,000	702	-	-
097 Southwest Business Park	53,000	52,577	71,049	139,657
098 Waukee Central URA	-	-	154,346	-
110 Debt Service Fund	12,082,232	12,055,597	13,601,888	13,678,712
111 Special Assessments Fund	-	-	-	40,116
210 Employee Benefits Fund	2,475,000	2,475,000	2,501,444	2,454,249
211 Local Option Sales Tax	696,553	1,019,945	3,337,120	3,338,082
212 Public Improvement Fund	2,000,000	2,000,000	2,000,000	2,006,679
327 Capital Projects	31,035,000	28,990,638	23,432,370	28,472,210
330 City Wide SA Sidewalk Project	-	-	-	4,069
510 Water Utility Fund	9,622,762	5,073,341	7,126,600	7,982,532
520 Sewer Utility Fund	9,743,271	7,609,187	8,147,000	8,137,035
521 University Ave Trunk Sewer Project	-	-	-	27,461
522 Waste Water Treatment PI	-	-	-	123
523 E Area Pump Sta Treatment	-	-	-	432
540 Gas Utility Fund	11,040,269	10,072,414	10,258,020	10,856,602
560 Storm Sewer Utility Fund	3,131,968	2,765,589	1,347,433	2,266,445
570 Utility Bill Fund	441,660	407,212	422,346	421,868
590 Solid Waste Collect & Rcycl Fund	1,448,400	1,464,082	1,482,100	1,500,858
750 Golf Course Fund	619,788	489,485	716,000	1,170,648
810 Equipment Revolving Fund	-	-	15,000	11,985
<b>*TOTAL*</b>	<b>\$110,003,680</b>	<b>\$99,801,655</b>	<b>\$100,383,812</b>	<b>\$108,245,343</b>

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 08/16/2021:

ALEWI, JASSAM	UTILITY REFUND	\$87.50
ANDERSON, CANDY R	UTILITY REFUND	54.84
BAXTER, JOSHUA D	UTILITY REFUND	31.60
BENITEZ, LESLIE	UTILITY REFUND	55.67
BERNARD, ROBERT L	UTILITY REFUND	74.00
BIGBEE, OLIVIA S	UTILITY REFUND	100.00

BOYD, BRADLEY A	UTILITY REFUND	87.50
BROWN, JESSICA C	UTILITY REFUND	87.50
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	13,064.88
COOPER, DARREN R	UTILITY REFUND	62.82
DE LA CRUZ, DANIELLE M	UTILITY REFUND	87.50
DELUXE	MAX ENTRY DEPOSIT TICKET	276.60
DESERTCREST OK LLC	UTILITY REFUND	70.79
DOLL DISTRIBUTING, LLC	BEER DELIVERY	1,326.55
EASTMAN, NATHAN J	UTILITY REFUND	59.45
EFTPS	FICA TAX WITHHOLDING	121,450.07
FOSSELMAN, CHRISTIAN T	UTILITY REFUND	18.49
HALL, STUART A	UTILITY REFUND	153.60
IACP NET/LOGIN SERVICES	IACP MEMBERSHIP JUNE 1, 2021- MAY 31, 2022	525.00
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT	10,627.09
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	821.00
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	570.95
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	925.00
ISOLVED BENEFIT SERVICES, INC	SECTION 125 MEDICAL DEDUCTIONS	8,196.52
JAMAL, MUHAMMAD	UTILITY REFUND	74.81
KING, WAYNE W	UTILITY REFUND	32.84
LUBBERS, ELYSE K	UTILITY REFUND	60.27
LUDWIG, MICHAEL G	UTILITY REFUND	10.30
MANN, STEN	UTILITY REFUND	45.48
MANSARAY, DADY	UTILITY REFUND	74.81
MC MILLIN, JEREMY S	UTILITY REFUND	19.49
MCCALL, AMANDA R	UTILITY REFUND	87.50
MCQUOID, KAELLY	UTILITY REFUND	24.72
MEALS FROM THE HEARTLAND	MEALS FROM HEARTLAND DEDUCTION	46.00
METRO WASTE AUTHORITY	SPRING CLEANUP DROP OFF	1,679.43
PRICE, MAKENNA M	UTILITY REFUND	123.41
SADAGOPAN, SHRINIVASAN	UTILITY REFUND	87.50
SHOTTENKIRK CHEVROLET - VEHICLES	2021 CHEVY SILVERADO - 99255	32,509.00
SHUMAKE, TRISTIN	UTILITY REFUND	100.00
SMITH, BRYCE E	UTILITY REFUND	28.85
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	2,033.00
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	268.00
THE WALDINGER CORP	CO SENSOR REPAIR	505.75
UNITED WAY CENTRAL IOWA	UNITED WAY DEDUCTION	41.67
US POSTAL SERVICE	JULY 2021 REGULAR BILLS	3,148.24
WAUKEE AREA CHRISTIAN SERVICES	WAUKEE AREA CHRISTIAN SERVICES DEDUCTION	62.24
WAUKEE BETTERMENT FOUNDATION	WAUKEE BETTERMENT FOUNDATION DEDUCTION	80.00
WAUKEE PUBLIC LIBRARY FRIENDS FOUNDATION	LIBRARY FRIENDS FOUNDATION PAYROLL CONTRIBUTION	7.91
WELLS FARGO COMMERCIAL CARD	07/19/2021 CREDIT STATEMENT	7,155.54
WILSON, MEGHAN	UTILITY REFUND	14.69
WOOD, SHELBY	UTILITY REFUND	87.50
WOODRUFF CONSTRUCTION, INC	LIFT STATION 3 PHS 3 - PAY EST #2 - FINAL	111,508.62
<i>*TOTAL*</i>		<i>\$318,732.49</i>
<u>UNPAID BILLS PRESENTED FOR APPROVAL 08/16/2021:</u>		
ABSOLUTE CONCRETE, INC.	PAY EST #20 - NW 10TH ST IMPROVEMENTS	\$68,306.82
ACME TOOLS	FLEXVOLT CUTOFF WHEEL	54.95
ADEL AUTO PARTS	BRAKES & ROTORS	714.58
AHLERS & COONEY PC	NE DOUGLAS PKWY EXT	7,200.00

ALLIANCE CONSTRUCTION GROUP	PAY EST #4 - SE ASHWORTH CORRIDOR	107,318.91
ALLIE MILLER	PERMIT WITHDRAWL	362.67
AMAZON.COM	AIR COMPRESSOR	
AMERICAN ALARMS	ACCESSORIES/TAPE/CHALK MARKERS	337.81
AMERICAN WATER WORKS ASSO	ANNUAL PW FIRE PANEL INSPECTION	1,096.79
AMERITAS LIFE INSURANCE COMPANY	MEMBERSHIP RENEWAL- KOESTER	342.00
ANKENY SANITATION INC.	AUG '21 VISION INSURANCE PREMIUM	2,392.72
ARDICK EQUIPMENT CO., INC.	AUGUST 2021 STATEMENT	128,887.72
AUTOMATIC DOOR GROUP	TRAFFIC SIGNS	316.00
AWARDS PROGRAM SERVICES, INC.	CAR ACCIDENT REPAIR	251.45
BACKGROUND INVESTIGATION	NAMEPLATES	15.00
BUREAU, LLC	YOUTH T-BALL COACHES	
BDI SIGNS BUSINESS DESIGNS INC	BACKGROUND CHECKS	23.90
BOLTON & MENK, INC	LAND & WATER SIGNS	60.00
BRICK GENTRY BOWERS SWARTZ	SUGAR CREEK PARK	7,979.50
	JULY 2021 STATEMENT	10,976.16
BSN SPORTS	SUMMER CELEBRATION PICKLEBALL	
BUSINESS PUBLICATIONS	PADDLES	80.00
CALHOUN-BURNS AND ASSOCIATES, INC	ADVERTISING	730.00
	DOUGLAS PARKWAY EXTENSION	13,600.00
CALIBER CONCRETE, LLC	PAY EST #3 KETTLESTONE GREENWAY	
CALLAWAY GOLF	IMP PHS 2	204,366.57
	GOLF BALLS	580.16
CAPITAL SANITARY SUPPLY	23X31 12-16GL .59 MIL CLEAR 20/25CS	
	IDEAL FIT	40.72
	2ND SEASON ADULT SOFTBALL	
CENTRAL IOWA OFFICIALS	UMPIRES	1,024.00
CINTAS CORPORATION	MAT SERVICE/TOWELS- PUBLIC WORKS	140.16
CITY OF WAUKEE	JULY 2021 STATEMENT	13,654.88
	JUNE 21 SE ASHWORTH RD CORRIDOR	
CITY OF WAUKEE - AR	INSPECTIONS	30,487.50
CIVIC PLUS	BUILD TRIUMPH PARK WEBSITE PAGE	5,218.48
CLAYTON ENERGY CORPORATION	JULY 2021 RESERVATION	51,318.66
CONCRETE TECHNOLOGIES, INC.	PAY EST #6 - WARRIOR LANE PHS 1	912,878.17
CONFLUENCE	NEIGHBORHOOD MASTER PLAN	17,047.55
CONSOLIDATED COMMUNICATIONS		
ENTERPRISE SERVICES INC	JULY 2021 STATEMENT- PUBLIC WORKS	1,357.57
CONTRACTOR SOLUTIONS	PLUG/ROPE HOSE RENTAL	145.00
CORE & MAIN LP	METERS	3,331.58
CRYSTAL CLEAR BOTTLED WATER	WATER	115.93
DALLAS COUNTY RECORDER	JULY 2021 STATEMENT	8,197.00
DAVIS EQUIPMENT CORPORATION	MOWER PARTS	124.37
DENMAN & COMPANY LLP	FY21 AUDIT SERVICES	4,000.00
DES MOINES WATER WORKS	JULY 2021 STATEMENT	270,400.41
DINGES FIRE COMPANY	REPLACEMENT LINER	730.95
DIRECTV	JULY 2021 STATEMENT	108.99
DOG WASTE DEPOT	TRASH CAN LINERS	75.78
DURHAM SCHOOL SERVICES	SAFETY CITY	910.40
EARL MAY SEED & NURSERY	MISC LAWN SEED- SOD	552.49
ELDER CORPORATION - CIP	PAY EST #4 - NW 2ND ST	496,745.96
ELECTRICAL ENGINEERING EQUIPMENT CO	PARTS/RADIATOR ASSEMBLY	2,263.70
EMERGENCY APPARATUS MAINTENANCE INC.	E910- REPAIR AIR LEAK AT PUMP SHIFT	708.17
ETHAN OWENS	RAIN BARREL REBATE	50.00
FAREWAY STORES, INC.	YOUTH IN THE PARKS	92.58
	FLO REDORG/CAUTN BLU/HIVIS	
FASTENAL COMPANY	YLW/WHITE	419.20
FASTSIGNS	PUBLIC SAFETY NIGHT SIGN	64.74
	STATE FIRE SCHOOL REGISTRATION	
FIRE SERVICE TRAINING BUREAU	FEES	75.00

FORMAN FORD	CAR ACCIDENT REPAIR	314.58
FRONTLINE WARNING SYSTEMS	SIREN REPAIR- WESTBROOK DR	2,530.47
	PANTS/BELT/GLOVES/EARPIECE-	
GALL'S INC	MINIKUS	3,841.30
GATEHOUSE MEDIA IOWA HOLDINGS	JULY 2021 STATEMENT	2,897.90
GRAINGER PARTS	TRAIL SIGNS	45.18
GRIMES ASPHALT & PAVING	COLD MIX	1,144.64
GROEBNER & ASSOCIATES INC	RISER BOXES	260.68
HEARTLAND CO-OP	JULY 2021 STATEMENT- PARKS	370.35
	POLY BRUSH FOR TENNANT T3	
HILLYARD INC	SCRUBBER	287.88
HY-VEE	JULY 2021 STATEMENT	2,568.81
INDUSTRIAL SALES COMPANY INC	10" PROJECT	14,643.68
INDUSTRIAL SALES COMPANY INC- WF	MISC PARTS	54,570.33
INFRASOURCE CONSTRUCTION, LLC	EQUIPMENT RENTAL	1,278.81
	FIREARMS INSTRUCTOR	
IOWA LAW ENFORCEMENT ACADEMY	RECERTIFICATION- LEMKE	150.00
J & K CONTRACTING, LLC	PAY EST #4 - SW AREA TRUNK SEWER	321,717.34
	COMBINED TIMER FUSE PANEL WITH	
KELTEK INCORPORATED	GROUND STUDS	139.25
KING'S MATERIAL INC	MULCH	1,254.23
KONICA MINOLTA BUSINESS	COPIER/PRINTER LEASE &	
SOLUTIONS USA INC	MAINTENANCE	592.71
KOONS GAS MEASUREMENT	METERS	1,115.00
LARSON CONSTRUCTION CO INC	PAY EST #10 TRIUMPH PARK	1,471,838.39
LIBERTY READY MIX	CONCRETE	8,992.75
LIFETIME ATHLETIC	JULY TENNIS LESSONS	8,294.40
LOGOED APPAREL & PROMOTIONS	SHIRTS- COMMUNITY DEVELOPMENT	616.34
MACQUEEN EQUIPMENT	NOZZLE REPAIR	1,290.81
	FLUSH CUTTING PLIERS/NAT CRSE THR	
MARK STUCHEL INC.	TAP/STD RAT COMW	50.50
MARTIN MARIETTA AGGREGATE, INC.	ROAD STONE	2,450.09
MARTIN'S FLAG COMPANY	WAUKEE FLAGS	973.43
MEDIACOM	FEBRUARY '21 STATEMENT	62.88
METRO PARK WEST COMMISSION	FY22 PER CAPITA DUES	22,456.25
METROPOLITAN COMPOUNDS INC	PURE EZ RELEASE-5 GALLON	1,809.10
MID AMERICAN ENERGY	JULY 2021 STATEMENT	23,975.10
MID-IOWA SOLID WASTE EQUIPMENT	SEWER CLEANING/MAINTENANCE	
CO	TOOLS/GAFFING HOOK	81.45
MIDWEST ALARM SERVICES	SERVICE CALL- PUBLIC WORKS	34.00
	AUGUST 2021 STATEMENT- PUBLIC	
MI-FIBER, LLC	SAFETY	753.90
	DUST CONTROL- WARRIOR	
MINER DUST CONTROL	LN/MEREDITH DR	4,197.42
MOTOROLA SOLUTIONS INC	ANTENNA/ROOF MOUNT	94.61
MUELLER CO. LLC	10" PROJECT	1,465.70
MUNICIPAL EMERGENCY SERVICES INC	BOOTS- TYSDAL	513.83
MUNICIPAL SUPPLY INC.	METERS	35,482.30
NAPA AUTO PARTS STORE	SENSOR/CONNECTOR/WIRE BRUSH	37.07
NATIONAL ASSOCIATION OF SCHOOL	ADVANCED SRO REGISTRATION-	
RESOURCE OFFICERS	GILCHRIST	540.00
	MAGNETS/FUNNEL/ACID BRUSH/SHOP	
NORTHERN TOOL & EQUIPMENT	WISE	712.23
OFFICE DEPOT	TISSUES	248.37
ONE SOURCE	BACKGROUND CHECKS	210.00
OVERHEAD DOOR COMPANY	REPLACED SPRINGS & CABLES	2,195.64
P & W GOLF SUPPLY LLC	PLASTIC PAILS/COOLERS	553.45
	CARPET CLEANER/RED	
PEAK DISTRIBUTING	THUNDER/BRAKE CLEANER	736.74
PEPSI	POP/WATER	791.50
PETTY CASH - PW/PARKS	PETTY CASH DEPOSITED IN ERROR	155.05

PETTY CASH-POLICE	PETTY CASH DEPOSITED IN ERROR	4.10
PLUMB SUPPLY COMPANY	RESTROOM REPAIR- CENTENNIAL PARK	421.90
POLK COUNTY HEATING & COOLING	FOX CREEK AC UNIT	379.68
PRORIDER INC	HELMETS FOR SAFETY CITY	2,003.40
REGAL UNDERGROUND	1280/1290/1300 LOCUST ST & 1185	
CONSTRUCTION, INC.	CEDAR ST	1,380.00
	SUMMER FERTILIZER- HOLMES	
RJ LAWN SERVICE INC	MURPHY	854.83
ROCK RIVER ARMS, INC.	NEW HIRE RIFLES	3,195.00
SANDRY FIRE SUPPLY LLC	TURNOUT GEAR REPAIR	185.52
SCHOLASTIC, INC	BOOKS	1,743.00
SECRETARY OF STATE	APPLICATION FOR NOTARY PUBLIC	30.00
SENECA COMPANIES	PUBLIC WORKS BUILDING SPCC PLAN	2,325.00
SHERWIN WILLIAMS CO	ROLLERS/TAPE	10.84
SIRCHIE FINGER PRINT LAB	EVIDENCE SUPPLIES	286.22
SJM CONSTRUCTION, INC	DESK INSTALLATION	5,397.45
	UTE AVE/ASHWORTH RD	
SNYDER & ASSOCIATES INC	INTERSECTION IMPROVEMENTS	8,141.33
SPLAW PROPERTIES, LLC	AUGUST 2021 ANNEX LEASE	4,504.83
STIVERS FORD	BRAKES & ROTORS	1,117.86
STOREY-KENWORTHY COMPANY	SERVICE CALL BOOKS	578.20
STRAUSS SAFE AND LOCK CO	FOX CREEK DOOR REPAIR	164.54
STUART C IRBY CO	METERS	1,131.04
SUGAR CREEK GOLF COURSE	GOLF LEAGUE PRIZES	91.00
TEAM SERVICES INC	TORNADO SIRENS	234.02
TERMINAL SUPPLY CO.	OPTI-SEAL/SOLDERS/CABLE TIES	715.96
	TRASH BAGS/TOILET PAPER/PAPER	
THE HOME DEPOT PRO	TOWELS	499.00
TNEMEC CO INC	HB EPOXOLINEII GRAY-ANSI 61	268.16
TREASURER STATE OF IOWA	JUL '21 WATER EXCISE TAXES	49,192.08
TREASURER STATE OF IOWA	JUL '21 SEWER SALES TAXES	4,844.87
TREASURER STATE OF IOWA	JUL '21 GAS SALES TAXES	3,386.87
TREASURER STATE OF IOWA	JUL '21 GOLF SALES TAXES	5,161.32
TREASURER STATE OF IOWA	JUL '21 PARKS & REC SALES TAXES	196.35
TREASURER STATE OF IOWA	JUL '21 STORM WATER SALES TAXES	2,499.83
	PACK RAT DRAWER UNIT/LO-SIDE BOX,	
TRUCK EQUIPMENT INC	ALUM 16X47	401.20
UNIVERSAL PRINTING SERVICES	DECAL WITH INSTALLATION	75.00
UPHDM OCCUPATIONAL MEDICINE	DRUG SCREENS	339.00
US CELLULAR	JULY 2021 STATEMENT	294.12
UTILITY SAFETY AND DESIGN INC.	PARADIGM MAILINGS	2,326.34
VAN-WALL EQUIPMENT INC	BALLFIELD DRAG KEY	7.80
WALL STREET JOURNAL	ANNUAL SUBSCRIPTION	233.94
WASTE SOLUTIONS OF IA	RESTROOM SANITATION	560.00
WASTEWATER RECLAMATION		
AUTHORITY	SEPTEMBER 2021 FEES	126,527.88
WAUKEE COMMUNITY SCHOOL		
DISTRICT - FUEL	JUNE 2021 STATEMENT- DEV	720.21
	APRIL 2021 STATEMENT- PUBLIC	
WAUKEE HARDWARE & VARIETY	WORKS	911.46
WAUKEE POWER EQUIPMENT	CHAINSAW CHAIN & LOPPERS	139.12
XENIA RURAL WATER DISTR	AUGUST 2021 STATEMENT	304.00
<i>*TOTAL*</i>		<b>\$4,613,394.36</b>

PAYROLL 07/31/2021:

ABRAMOWITZ, LEVI	\$2,103.38
ADKINS, COREY	1,721.08
ADKISSON, JENNIFER	781.19
AHRENS, ELIZA	1,271.45
ALDRICH, SHAWN	1,949.92

ALLEN, GARRETT	566.58
ALLEN, MICHAEL	897.88
ANDERSON, SARA	1,683.75
ARIAS, HECTOR	2,820.95
BAKER, RANDY	1,964.04
BARNES, KATELYN	821.98
BARTLING, DARREL	192.79
BASYE, JONATHA	1,482.16
BAUMAN, LISA	1,504.62
BECKNER, HALEY	1,739.88
BEDFORD, SAMANTHA	1,534.65
BERG, BROOKE	71.95
BIALZAK, ADAM	336.13
BINGHAM, DALE	1,740.11
BOLTEN, JACOB	869.25
BORCHARDT, TYLER	998.21
BOYLE, GAVIN	775.14
BROOKS, AMBER	627.06
BROWN, ANGALEA	1,495.78
BROWN, JENNIFER	2,712.48
BROWN, NATHAN	2,329.39
BRUENING, BENJAMIN	304.30
BRUNS, RACHEL	2,359.38
BURKHART, LINDA	3,492.54
BURKHART, MARK	374.37
BURNETT, MIRANDA	101.84
CAMPBELL, SCOTT	3,245.63
CARPENTER, PAUL	1,901.42
CARROLL, JOSEPH	1,797.85
CHRISTENSEN, ABAGAIL	1,562.18
CICHOSKI, KELLI	2,345.84
CLAYTON, EMMA	563.96
CLEMEN, ANTHONY	2,689.91
COGGESHELL, LEE	1,738.09
CORKREAN, JENNIFER	1,841.35
COSE, ALEC	1,026.47
COSE, RYAN	778.97
COUCHMAN, LILY	801.62
COUGHLIN, RYANN	454.19
COUGHLIN, TONI	1,498.87
CRAVEN, GAYLA	201.33
CRONE, ERIN	715.77
CROSBY, ANNA	276.36
CROSS, JONATHAN	311.96
CUNNINGHAM, SCOTT	3,134.03
DANIEL, COLE	1,529.00
DEBOER, MELISSA	2,466.12
DEETS, BRADLY	4,331.13
DEETS, MAXWELL	191.11
DEZEEUW, DAVID	2,489.38
DODGE, JUSTIN	2,030.89
DOWNING, ROBERT	480.09
EASTCOTT, JOSHUA	2,065.67
EDWARDS, DANAE	2,166.54
EIBES, JACK	450.68
EVANS, SUMMER	2,979.35
FLUGGE-SMITH, JAMIE	1,906.48
FOPMA, JACOB	929.04



FOPMA, NOAH	968.24
FORRET, SARA	241.88
FREDERICK, JUSTIN	2,336.96
FREDERICKSEN, BROCK	1,443.60
FROELICH, WILLIAM	582.25
FURRY, ALISSA	314.78
FYFE, JUSTIN	2,567.06
GIBBS, AUSTIN	2,067.81
GIBSON IV, WILLIAM	1,893.93
GILCHRIST, NICHOLAS	2,229.46
GITZEN, ROBERT	3,159.86
GROVE, BRIAN	224.76
GUESS, CHRISTOPHER	1,666.09
GUESS, KATHRYN	2,565.00
HANSON, LAURA	1,826.99
HARDIN, THOMAS	408.10
HATCH, BRETT	573.26
HAUPTS, RILEY	169.30
HEIMANN, RONALD	2,213.74
HENTGES, ERIC	2,522.40
HERRICK, ROBERT	2,242.43
HILGENBERG, ADAM	2,859.20
HILL, JOHN	462.15
HOLIDAY, JOSHUA	1,061.50
HUNT, KENZIE	834.95
HUSTED, TROY	2,045.67
HUTTON, JOSHUA	2,278.43
JACKSON, COLE	1,959.02
JAMESON, JOSHUA	997.24
JERMIER, MATTHEW	3,445.08
JOHNSON, MRYN	498.91
KAMMERER, TARA	2,206.33
KAPPOS, SARA	2,999.39
KARABINUS, TYLER	674.24
KASS, ANDREW	2,772.00
KASZINSKI, BRETT	998.62
KELLER, CHRISTOPHER	2,120.78
KICKBUSH, CHRISTOPHER	2,097.02
KINNEY, SCOTT	896.48
KLEINWOLTERINK, COLE	1,719.08
KLEVER, JUDY	1,327.73
KNEPPER, AARON	231.32
KOESTER, RUDY	3,770.15
KREFT, ALEXUS	711.70
LARSON, KENNETH	592.87
LARSON, KRISTINE	3,343.08
LAUGHRIDGE, DANIEL	2,495.54
LE, SON	3,418.85
LEMKE, NEIL	2,069.33
LEVSEN, BRYAN	2,328.80
LINDSAY, MICHELLE	2,245.07
LONG, JEREMY	3,269.25
LOVE, WILLIAM	141.99
LYNCH, JEREMY	1,481.65
MANNING, JOSHUA	2,176.41
MAREAN, JOSHUA	1,584.99
MAREK, JAMES	2,098.45
MARTENS, EMILY	663.81

MCCAY, BRENDA	287.67
MCCOY, CARA	265.65
MCKERN, DOUGLAS	326.10
MEEKER, BRYCE	2,043.02
MELLENBAMP, JEFFREY	3,068.32
MILBURN, HALEY	531.13
MINAR, VANESSA	1,337.31
MINIKUS, JOSHUA	1,959.92
MOERMAN, TIMOTHY	4,498.50
MORRIS, ASHLEY	1,651.19
MURRA, BRIAN	2,614.94
NANNEN, EMMA	270.05
NELSON, DAVID	1,472.37
NEWBURY, NICHOLAS	1,922.11
NICHOLS, ANDREW	2,300.85
OLBERDING, MCKENNA	2,073.50
OLDHAM, JAMES	1,742.86
OLSASKY, JOHN	627.34
OSBORN, RYAN	325.66
OSBORN, SARAH	1,994.63
OSTRING, KATHLEEN	1,895.12
OTIS, SAMUEL	794.80
OWENS, TANNER	868.82
PARISH, TONJA	1,704.92
PATTERSON, KEVIN	1,569.70
PAYNE, THOMAS	1,727.75
PELLETTERI, SALVATORE	274.74
PERDRIAU, MARIE	777.09
PERKINS, JACOB	1,962.55
PETTIT, BRANDON	2,619.07
PIZINGER, JAMES	1,542.22
PORTER, NICKOLAS	482.78
PUDENZ, DANIELLE	786.58
PURVIS, KATHRYN	1,626.65
QUAM, BRADLEY	1,692.19
QUINN, JOHN	3,843.79
RASH, RONALD	2,374.86
RICHARDSON, DACE	1,397.14
RICHARDSON, ELIZABETH	1,825.82
RIPPIN, PEYTON	315.84
ROBBINS, CORBY	989.64
ROBINSON, CLINT	3,998.45
ROBINSON, NATHANIEL	338.28
ROSSMAN, BENJAMIN	1,010.40
ROTSCHAFFER, CARMEN	1,421.42
ROYER, TIMOTHY	3,306.99
SAENGKIO, DONNY	2,244.53
SAGER, AARON	408.10
SCHAUFENBUDEL, KARI	1,409.18
SCHETTLER, RODNEY	2,494.35
SCHUETT, REBECCA	2,729.08
SCHULTZ, JEFFREY	2,204.50
SCHWARZ, HALEY	255.24
SEDDON, JOSH	2,420.12
SEELY, AUSTEN	922.91
SEVERSON, CASSANDRA	292.87
SHAFFER, CHET	402.77
SHARON, JEREMIAH	1,470.07

SIVAMURUGAN, AISHWARYA	240.43
SMITH, BLAKE	1,931.68
SNOW, SUSAN	160.41
SOFEN, NATASHA	34.42
SPOSETO, MACKENZIE	3,020.89
STEINKE, KURT	986.84
STEPHENS, CLINT	360.92
STEWARD, ERIC	2,039.78
STIFEL, DALTON	2,312.82
STOTZ, MELISSA	933.52
STRAIN, TIMOTHY	796.06
TAYLOR, CHRISTINA	54.42
TAYLOR, RILEY	123.49
THAYER, CHANDLER	2,287.71
THIES, ROBERT	232.48
TRUMAN, GRAHAM	161.91
TYSDAL, THOMAS	3,244.07
VANDEKAMP, JOSHUA	2,405.43
VENTO, NICHOLAS	993.25
VOEGTLE, TIMOTHY	1,733.12
WASKE, CHARLES	2,243.13
WAUGH, DOUGLAS	975.00
WERTS, DANIEL	2,270.62
WESTON STOLL, KERI	2,253.72
WHITE, JASON	1,530.87
WHITE, KAITLYN	608.45
WHITHAM JOHNSON, JENNIFER	590.58
WIGGINS, MATHEW	2,753.06
WILLIAMS, SUSAN	2,058.61
WILSON, ELI	706.04
WINTERS, TROY	2,225.93
WISE, NATHAN	2,976.25
WOOD, DANIEL	537.08
WRIGHT, PAUL	892.98
YOUNG, JOHNATHAN	2,098.83
YOUSO, ANTHONY	1,658.98
*TOTAL*	\$331,768.72

- B. Consideration of approval of City Council Minutes of 08/02/2021 Regular Meeting, 08/09/2021 Special Meeting, 08/11/2021 Work Session
- C. Consideration of approval of renewal of 12-month Class E Liquor License with Class C Beer and Class B Wine Permit privileges for Fareway Stores, Inc., d/b/a Fareway Stores, Inc. #989 [200 SE Laurel Street]
- D. Consideration of approval of renewal of 12-month Class C Liquor License for Waukee Sports, LLC, d/b/a Caffrey's Sports Pub [1320 E. Hickman Road]
- E. Consideration of approval of a resolution approving the temporary closing of certain portions of public streets on Thursday, September 23, 2021, for the Waukee Community School District Homecoming Parade (Resolution #2021-347)
- F. Consideration of approval of a resolution adopting City of Waukee Continuity of Operations Plan (Resolution #2021-348)
- G. Consideration of approval of a resolution supporting an Iowa Department of Natural Resources Enhancement and Protection (REAP) Fund grant application [Kettlestone Greenway Improvements Phase 5] (Resolution #2021-349)
- H. Consideration of approval of a resolution authorizing the submittal of a grant application to the Iowa Economic Development Authority (IEDA) Community Attraction and Tourism (CAT) grant on behalf of the City of Waukee and the Waukee Betterment Foundation (Resolution #2021-350)
- I. Consideration of approval of a resolution approving Engineering Services Amendment No. 1 with Foth Infrastructure and Environment, LLC [10-Inch Gas Main Project, Meredith Drive and NW 10<sup>th</sup> Street] (Resolution #2021-351)

- J. Consideration of approval of a resolution approving construction drawings [Hamilton Ridge Plat 5] (Resolution #2021-352)
  - K. REMOVED FROM CONSIDERATION
  - L. Consideration of approval of Payment Estimate No. 10 to Larson Construction Company, Inc., for the Triumph Park Project in the amount of \$1,471,838.39
  - M. Consideration of approval of Change Order No. 2 to Caliber Concrete, LLC, for the Kettlestone Greenway Improvements Phase 2 Project increasing the contract in the amount of \$58,148.50
  - N. Consideration of approval of Payment Estimate No. 3 to Caliber Concrete, LLC, for the Kettlestone Greenway Improvements Phase 2 Project in the amount of \$204,366.57
  - O. Consideration of approval of Change Order No. 1 to NPL for the Alice's Road/170<sup>th</sup> Street Transmission Line Relocation Phase 2 Project increasing the contract in the amount of \$28,772.40
  - P. Consideration of approval of Payment Estimate No. 1 to NPL for the Alice's Road/170<sup>th</sup> Street Transmission Line Relocation Phase 2 Project in the amount of \$82,950.58
  - Q. Consideration of approval of Change Order No. 3 to Absolute Concrete Construction, Inc., for the NW 10<sup>th</sup> Street Improvement Project, W. Hickman Road to NW Douglas Parkway, increasing the contract in the amount of \$28,964.23
  - R. Consideration of approval of Payment Estimate No. 20 to Absolute Concrete Construction, Inc., for the NW 10<sup>th</sup> Street Improvement Project, W. Hickman Road to NW Douglas Parkway, in the amount of \$68,306.82
  - S. Consideration of approval of Payment Estimate No. 4 to Elder Corporation for the NW 2<sup>nd</sup> Street Construction Project, NW Venture Drive to NW Douglas Parkway, in the amount of \$333,122.25
  - T. Consideration of approval of Payment Estimate No. 3 to Elder Corporation for the NW Douglas Parkway Construction Project, NW 10<sup>th</sup> Street to NW 2<sup>nd</sup> Street, in the amount of \$163,623.71
  - U. Consideration of approval of Payment Estimate No. 6 to Concrete Technologies, Inc., for the Warrior Lane Improvements Phase 1 Project in the amount of \$912,878.17
  - V. Consideration of approval of Payment Estimate No. 4 to Alliance Construction Group, LLC, for the SE Ashworth Road Corridor Improvement Project, SE Parkview Crossing Drive to SE Glacier Trail, in the amount of \$107,318.91
  - W. Consideration of approval of Payment Estimate No. 4 to J&K Contracting, LLC, for the Southwest Area Trunk Sewer Extension Phase 2 Project in the amount of \$296,257.34
  - X. Consideration of approval of Payment Estimate No. 2 to J&K Contracting, LLC, for the Little Walnut Creek North Trunk Sewer Extension Phase 2 Project in the amount of \$25,460.00
  - Y. Consideration of approval of a resolution ordering construction of the Sugar Creek Park Project and fixing a date for hearing thereon and taking bids therefor (Resolution #2021-353)
  - Z. Consideration of approval of a motion setting September 20, 2021, as the date of public hearing to consider the vacation of a public storm water detention easement [Waukee United Methodist Church]
- 2) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, a property to be known as Fox Valley Phase 2 [second reading]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
  - 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-OF to R-4/PD-1, a property to be known as Vintage Estates of Waukee [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
  - 4) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from K-RC to K-RR/PD-1, a property known as KeeTown Loop [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Lyon. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.
  - 5) **Ordinance: Consideration of approval of an ordinance amending the Code of Ordinances of the City of Waukee, Iowa, by amending provisions pertaining to 2021**

**legislative changes [second, third (final) readings]** – Mayor Clarke asked for a motion to approve the second reading only. Council Member Lyon moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. City Clerk Schuett explained that prior to the third reading of the ordinance, the amendment pertaining to elections and signatures required for nomination papers would be corrected in light of recent 2020 U.S. Census numbers. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0.

- 6) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-3, R-4, and C-1, a property to be known as Prairie Village [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Sinclair. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #2999)
- 7) **Resolution: Consideration of approval of a resolution approving preliminary plat for Waukee Crossing Plat 2** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Planning Coordinator Kass reviewed the plat for five outlots. The developer will be responsible for extending NW 6<sup>th</sup> St. and NW Sunrise Dr. Mayor Clarke asked if City staff had spoken with the developer about incorporating newer neighborhood design concepts; Mr. Kass clarified that the proposed plat is to subdivide the property for sale, but noted that there have been conversations regarding parkland location and recreational trail connections. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-354)
- 8) **Resolution: Consideration of approval of a resolution approving final plat for Prairie Rose Plat 1** – Council Member Lyon moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator Kass reviewed the plat, including parkland dedication along the drainage corridor for recreational trail development. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-355)
- 9) **Resolution: Consideration of approval of a resolution approving revised site plan for LOF-Xpress [250 SE Alice's Road]** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Planning Coordinator Kass reviewed the proposed revisions, including new building design, site circulation, and the removal of a planned future coffee bar onsite. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-356)
- 10) **Resolution: Consideration of approval of a resolution approving the City of Waukee Sugar Creek Watershed Assessment** – Council Member Lyon moved to approve the resolution; seconded by Council Member Bottenberg. Public Works Director/City Engineer Koester reviewed the five preliminary goals accomplished through the assessment project, then discussed the next steps for implementation, including stormwater management within the future Civic Campus, a stream buffer ordinance for council consideration, and budgeting. Results of vote: Ayes: Bergman Pierce, Bottenberg, Crone, Lyon, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2021-357)

**(J) Reports** – Report made by Council Member Lyon.

Council Member Bottenberg moved to adjourn; seconded by Council Member Lyon. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:20 p.m.

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Courtney Clarke, Mayor

Attest:

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Rebecca D. Schuett, City Clerk