

**WAUKEE CITY COUNCIL MINUTES
SPECIAL MEETING
October 31, 2022**

- A. Call to Order** – The special meeting of the Waukee City Council was called to order by Mayor Clarke at 5:38 p.m. at Waukee Public Works, 805 University Ave.
- B. Roll Call** – The following members were present: Mayor Courtney Clarke; Council Members R. Charles Bottenberg, Anna Bergman Pierce, Ben Sinclair. Absent: Council Members Chris Crone, Larry R. Lyon. (Council Member Crone joined the meeting at 5:45 p.m.; Council Member Lyon joined the meeting electronically at 6:20 p.m.)

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Finance Director Linda Burkhardt, Public Works Director/City Engineer Rudy Koester, IT Director Son Le (electronically), City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- C. Agenda Approval** – Council Member Bottenberg moved to approve the agenda; seconded by Council Member Pierce. Results of vote: Ayes: Bottenberg, Pierce, Sinclair. Nays: None. Absent: Crone, Lyon. Motion carried 3 – 0 – 2.
- D. Work Session:**
 - 1) Tour of Waukee Public Works site expansion and 2nd floor improvements** – Public Works Director/City Engineer Koester lead the facility tour. (Council Member Crone joined the meeting at 5:45 p.m.)
- E. Action Items:**
 - 1) Consent Agenda:** Council Member Sinclair moved to approve the Consent Agenda; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1.
 - A. Consideration of approval of a motion setting November 21, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from R-2 [One & Two Family Residential District] to C-1 [Community & Highway Service Commercial District]/ PD-1 [Planned Development Overlay District] and amending the existing PD-1 [Planned Development Overlay District] (Waukee Towne Center)
- F. Closed Session: Pursuant to Code of Iowa §388.9(1) to discuss marketing and pricing strategies and proprietary information of the City Utility** – Council Member Crone moved to close the regular session and enter closed session pursuant to Code of Iowa §388.9(1); seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Pierce, Sinclair. Nays: None. Absent: Lyon. Motion carried 4 – 0 – 1. Council entered closed session at 6:04 p.m.

CLOSED SESSION (Council Member Lyon joined the meeting electronically at 6:20 p.m.)

Council entered regular session at 8:11 p.m.

G. Comments

Council Member Bottenberg moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.
Meeting Adjourned at 8:12 p.m.

Courtney Clarke, Mayor

Attest:

Rebecca D. Schuett, City Clerk