



WAUKEE CITY COUNCIL MINUTES
November 7, 2022

- (A) **Call to Order** – The regular meeting of the Waukeee City Council was called to order by Mayor Pro Tem Bottenberg at 5:30 p.m. at Waukeee City Hall, 230 W. Hickman Rd. and electronically via Zoom.
- (B) **Pledge of Allegiance**
- (C) **Roll Call** – The following members were present: Council Members R. Charles Bottenberg, Chris Crone, Larry R. Lyon (electronically), Anna Bergman Pierce (electronically), Ben Sinclair. Absent: Mayor Courtney Clarke.

Also in attendance: City Administrator Brad Deets, Assistant City Administrator Nick Osborne, Community Development Director Andy Kass, Planning Coordinator Melissa DeBoer, Finance Director Linda Burkhart, Parks & Recreation Director Matt Jermier, Public Works Director/City Engineer Rudy Koester, Human Resources Director Michelle Lindsay, IT Director Son Le, Police Chief John Quinn, Police Sgt. Brandon Pettit, City Clerk Rebecca D. Schuett, City Attorney Steve Brick.

- (D) **Open Forum** – Robert Greenway, 1901 Locust St., Granger, stated that Waukeee’s past lowering of the property tax levy has not been enough and encouraged the council to discuss property tax assessments with Dallas County Assessor Steve Helm.
- (E) **Agenda Approval** – Council Member Crone moved to approve the agenda, tabling item J2 until the November 21, 2022, regular meeting; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- (F) **Monthly Mayor’s Report** – No report made.
- (G) **Presentations: None**
- (H) **Public Hearings:**
 - 1) **On the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder [Not to exceed \$15,000,000 Sewer Revenue Capital Loan Notes]** – Mayor Pro Tem Bottenberg opened the public hearing and asked if any written correspondence had been received; City Clerk Schuett replied that none had been received in the clerk’s office. Public Works Director/City Engineer Koester reviewed the NE Outfall Sewer Project to be funded through the issuance. No comments were made by the public in attendance.
- (I) **Public Hearing Action Items:**
 - 1) **Resolution: *Consideration of approval of a resolution instituting proceedings to take additional action [Not to exceed \$15,000,000 Sewer Revenue Capital Loan Notes]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg stated that he would abstain from voting due to a professional conflict of interest. Results of vote: Ayes: Crone, Lyon, Pierce, Sinclair. Nays: None. Abstentions: Bottenberg (professional conflict of interest). Motion carried 4 – 0 – 1. (Resolution #2022-452)
- (J) **Action Items:**
 - 1) **Consent Agenda:** Council Member Crone moved to approve the Consent Agenda; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.

A. Consideration of approval of 11/07/2022 Bill List; 10/28/2022 Payroll:

Total Unpaid Bills Presented for Approval :	\$815,504.99
Total Checks Issued Prior to Council Approval:	
(A) Prior to Last Council Meeting	-
(B) After Last Council Meeting	732,793.78

(C) Payroll Taxes & Reimbursements	333,242.42
(D) Utility Refunds	13,804.51

Payroll Checks Issued:		331,855.68
(E) 10/28/2022		<u>331,855.68</u>
	TOTAL	<u>\$2,227,201.38</u>

FY 2023 Fund Recap:	Expenditures		Revenues	
	Budgeted	Year To Date	Budgeted	Year To Date
010 General Fund	\$21,452,300	\$7,599,031	\$21,384,085	\$7,619,103
011 General Fund-Hotel/Motel Tax	43,000	25,722	36,100	38,282
060 Road Use Tax Fund	3,714,735	1,160,349	3,044,500	803,632
070 Firemen's Association	-	-	-	-
080 Library Foundation	-	-	-	-
085 Asset Forfeitures	-	200	-	401
090 North Residential TIF	191,250	-	304,800.00	148,819
091 Hickman West Indust Park TIF	568,106	-	994,700	546,923
093 Waukee Urban Renewal Area TIF Fund	45,000	3,300	1,687,500	849,823
094 Gateway Urban Renewal	2,801,576	264,012	3,294,900	1,509,554
095 Autumn Ridge Urban Renewal	493,672	-	727,000	357,563
096 Waukee West Urban Renewal	2,500	416	-	-
097 Southwest Business Park	93,000	-	120,400	394,910
098 Waukee Central URA	176,800	-	-	-
110 Debt Service Fund	8,334,574	-	10,434,782	3,536,487
111 Special Assessments Fund	-	-	-	143,118
210 Employee Benefits Fund	3,000,000	-	3,005,365	1,448,972
211 Local Option Sales Tax	1,219,219	-	4,218,000	1,761,207
212 Public Improvement Fund	-	-	504,000	14,158
327 Capital Projects	19,369,941	8,722,475	15,500,000	12,086,498
330 City Wide SA Sidewalk Project	-	-	-	310
510 Water Utility Fund	10,580,756	1,884,200	7,725,640	6,001,002
520 Sewer Utility Fund	15,912,426	3,057,600	6,668,500	3,617,084
521 University Ave Trunk Sewer Project	-	-	-	4,239
522 Waste Water Treatment PI	-	-	-	293
523 E Area Pump Sta Treatment	-	-	-	1,026
540 Gas Utility Fund	11,255,880	2,215,783	10,635,000	1,378,360
560 Storm Sewer Utility Fund	4,499,690	421,364	1,436,500	493,280
570 Utility Bill Fund	479,560	150,698	459,400	192,465
590 Solid Waste Collect & Rcycl Fund	1,718,400	584,312	1,683,250	538,547
750 Golf Course Fund	670,735	231,443	692,000	449,440
810 Equipment Revolving Fund	-	-	-	1,228
	TOTAL	\$106,623,120	\$26,320,906	\$94,556,422
				\$43,936,722

CHECKS ISSUED PRIOR TO COUNCIL APPROVAL 11/07/2022:

ALLISON, RANDOLPH & KATHY	UTILITY REFUND	\$12.88
ALPHA PROPERTY MANAGEMENT	UTILITY REFUND	106.36
BANK OF AMERICA	BANK OF AMERICA CREDIT CARD	
	STATEMENT	45.00
BECKER, HANNAH L	UTILITY REFUND	37.80
BJOIN, MATTHEW S	UTILITY REFUND	67.40
BRAHM, TERRY R	UTILITY REFUND	142.84
BYOM, ALEXANDRIA L	UTILITY REFUND	70.40
CHEN, CINDY	UTILITY REFUND	42.78
CHINTAMANANI, SATYA P	UTILITY REFUND	51.63
CITY OF WAUKEE	HEALTH INSURANCE DEDUCTION	18,112.31
CLAYTON ENERGY CORPORATION	SEPTEMBER 2022 COMMODITY	245,524.80
COLLINS, LINCOLN A	UTILITY REFUND	9.80
D.R. HORTON - IOWA, LLC	UTILITY REFUND	30.38
DEAN, TAMARA L	UTILITY REFUND	67.40

DOMINGUEZ, ERIK	UTILITY REFUND	51.60
DUIT, ASHLEY L	UTILITY REFUND	74.61
EASTMAN, WARREN	UTILITY REFUND	73.65
EATON, CONNOR L	UTILITY REFUND	52.51
EFTPS	FICA TAX WITHHOLDING	121,814.25
	NOV '22 HEALTH INSURANCE	
EMPLOYEE BENEFIT SYSTEMS	MONTHLY PREMIUM	192,617.84
FITZPATRICK, RACHEL M	UTILITY REFUND	332.66
FRANCQUE, NATHAN A	UTILITY REFUND	67.40
GREYSTONE HOMES LC	UTILITY REFUND	11.96
GTG CONSTRUCTION, LLC	UTILITY REFUND	132.12
HASIMOVIC, ASMIR	UTILITY REFUND	42.02
HEINEN, MADISON L	UTILITY REFUND	31.42
HENDERSON, DAVID B	UTILITY REFUND	9.27
HURD WAUKEE LLC	FY23 DEVELOPER REBATE	90,304.42
ICMA RETIREMENT TRUST 457	ICMA 401A	11,295.19
IOWA BEVERAGE SYSTEMS INC	BEER DELIVERY	178.95
	NOVEMBER 2022 STATE SHARE OF	
IOWA DEPARTMENT OF HUMAN SERVICES	GEMT	3,021.90
IOWA DEPT OF HUMAN SERVICES	CHILD SUPPORT	446.61
IPERS	IPERS DEDUCTIONS	151,810.61
ISOLVED BENEFIT SERVICES INC	SECTION 125 MEDICAL DEDUCTIONS	9,638.63
JOHNSTON, ALYSSA M	UTILITY REFUND	67.40
KAMMERER, TAYLOR M	UTILITY REFUND	47.05
KASZUBOWSKI, ANDREA M	UTILITY REFUND	12.24
KOMURAVELLI, RAJKUMAR	UTILITY REFUND	56.76
LANDMARK DEVELOPMENT SERVICES, INC	UTILITY REFUND	2,882.58
LEGORE, NICOLE M	UTILITY REFUND	86.37
LLOYD-ADAMS, STONE G	UTILITY REFUND	46.83
LOGOED APPAREL & PROMOTIONS	CITY APPAREL	684.80
LYN CIRCLE	UTILITY REFUND	18.86
LYN CIRCLE	UTILITY REFUND	26.37
LYN CIRCLE	UTILITY REFUND	16.35
LYN CIRCLE	UTILITY REFUND	26.37
MATANGE, MUKTA	UTILITY REFUND	74.90
MAVES, MIKAYLA A	UTILITY REFUND	67.40
MCGUIRE, MELISSA A	UTILITY REFUND	49.03
MEDINA-GONZALEZ, ALAN M	UTILITY REFUND	67.40
MIDWEST COUNTRY ESTATES LLC	UTILITY REFUND	12.60
MUELLER, STEPHANIE L	UTILITY REFUND	2.35
MURRAY, ZACHARY J	UTILITY REFUND	62.31
NEW OPPORTUNITIES, INC	UTILITY REFUND	1,799.22
NEWBERRY, PETER	UTILITY REFUND	56.39
PIATCHEK, JOSEPH W	UTILITY REFUND	58.52
PIZARRO, MARIA A	UTILITY REFUND	48.21
PRESSURE POINT CLEANERS	UTILITY REFUND	486.54
PRITCHARD, NIKLAS K	UTILITY REFUND	48.40
PURCHASE POWER INC.	POSTAGE METER REFILL	2,000.00
RIVERA, JON R	UTILITY REFUND	46.05
ROBB, ANNE C	UTILITY REFUND	50.01
ROBERTS, JEFF R	UTILITY REFUND	91.12
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.60
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.60
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.60
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.60
ROCK EQUITY HOLDINGS LLC	UTILITY REFUND	51.60
SAG HOLDINGS, LLC	UTILITY REFUND	658.02
SAID, MICHAEL H	UTILITY REFUND	42.02
SAM'S CLUB	OCTOBER 2022 STATEMENT	1,491.32

SAUER, DURWIN	UTILITY REFUND	220.57
SCHMIT, AARON	UTILITY REFUND	67.40
SEAMUS EXCAVATING, LLC	UTILITY REFUND	1,828.16
SELL, JARED C	UTILITY REFUND	31.29
SERVICES, DSM CONSTRUCTION	UTILITY REFUND	2,195.16
SMETZER, JOEL V	UTILITY REFUND	70.40
SMITH, ZACH S	UTILITY REFUND	84.90
STEIN, MICHAEL R	UTILITY REFUND	133.80
STIVERS - VEHICLES	2022 FORD F-150 XL SUPERCAB - VIN 7736	29,682.00
STOLTZ, RILEY R	UTILITY REFUND	16.83
STROTTMANN, KATHY	UTILITY REFUND	18.80
SUDMAN, BRANDON M	UTILITY REFUND	24.70
TANZANITE HOMES	UTILITY REFUND	23.35
TREASURER STATE OF IOWA	STATE WITHHOLDING TAXES	20,124.82
TWELMEYER, DIONE R	UTILITY REFUND	48.40
US POSTAL SERVICE	OCTOBER 2022 REGULAR BILLS	3,376.67
VOSS, GREG	UTILITY REFUND	25.03
WAETZIG, RIKKI	UTILITY REFUND	63.70
WASHINGTON, PORTIA	UTILITY REFUND	87.41
WAUKEE CROSSING LLC	DEVELOPER REIMBURSEMENT - NW 6TH ST IMPROVEMENTS	153,993.71
WELLS FARGO COMMERCIAL CARD	WELLS FARGO CREDIT CARD	6,572.37
WILSHER, HEIDI N	UTILITY REFUND	67.40
ZHANG, HEXIANG	UTILITY REFUND	12.65
TOTAL		\$1,076,540.71

UNPAID BILLS PRESENTED FOR APPROVAL 11/07/2022:

# 1 LAWN CARE AND LANDSCAPING LLC	MOWING	\$6,500.00
	PAY EST #11 DOUGLAS PARKWAY	
ABSOLUTE CONCRETE INC	ESTENSION	26,011.03
ACCESS SYSTEMS LEASING	COPIER/PRINTER LEASE	288.03
ADEL AUTO PARTS	FLEET PADS	550.15
AIRGAS USA LLC	OXYGEN	166.30
	RAM/KEYBOARD/IPHONE	
AMAZON.COM	CASE/SCREEN PROTECTOR	2,732.59
ANDREWS TECHNOLOGY	TIME CLOCKS HARDWARE	9,572.00
ANKENY SANITATION INC.	OCTOBER 2022 STATEMENT	148,471.58
	HYDRANT METER DROP OFF/PICK UP	
ARDICK EQUIPMENT CO. INC.	SIGN	283.00
ARNOLD MOTOR SUPPLY	ANTIFREEZE	667.11
	SETTLEMENT RE PROPERTY WEST OF	
ASHLEY ACRES LLC	N WARRIOR LANE	32,057.75
BAKER MECHANICAL INC.	MAINTENANCE AGREEMENT	3,164.25
BAX SALES INC	SNAP PINS/NUTS/DRILL BITS/WASHERS	238.80
BOUND TREE MEDICAL	EMS SUPPLIES	841.56
BUSINESS NETWORK LONG DISTANCE	OCTOBER 2022 STATEMENT	17.10
BUSINESS PUBLICATIONS	ADVERTISING IN CHAMBER GUIDE	1,400.00
	RELEASE RETAINAGE - KETTLESTONE	
CALIBER CONCRETE LLC	GREENWAY PHS 2	41,331.77
CAPITAL CITY EQUIPMENT COMPANY	PINS	466.92
CAPITAL SANITARY SUPPLY	HANDSOAP/CLEANER	333.00
CENTRAL STATES IND SUPPLY	LETTER OF CERTIFICATION 4A GAUGE	132.04
CENTURYLINK	OCTOBER 2022 STATEMENT	58.37
CERTIFIED LABRATORIES	CHERRY BLITZ WIPES	306.56
CHICK-FIL-A	TRIUMPH PARK CONCESSIONS	4,356.25
CINTAS CORPORATION	FIRST AID KIT SUPPLIES	880.60
	LASERFICHE ANNUAL SUPPORT &	
CITIES DIGITAL INC	UPDATES	20,870.00
CITY OF ANKENY	AMANA COLONIES DAY TRIP	475.00

CITY OF GRIMES	WRA PROJECT PAYMENT ESTIMATE #7	15,483.42
CITY OF URBANDALE	METRO SALT STORAGE FACILITY	
CITY OF WAUKEE	MAINTENANCE FEES	2,112.00
	OCTOBER 2022 STATEMENT	10,768.27
CITY OF WEST DES MOINES	3RD QUARTER 2022 TRAFFIC SIGNAL	
CIVIC PLUS	BILLING	154.07
CONSOLIDATED COMMUNICATIONS	ANNUAL WEBSITE FEES	11,199.46
ENTERPRISE SERVICES INC	OCTOBER 2022 STATEMENT- PUBLIC	
CORE & MAIN LP	WORKS	1,100.03
COREY CHALUPA	SANITARY REPAIR	1,014.06
CRYSTAL CLEAR BOTTLED WATER	FURNACE REBATE	75.00
	WATER	87.46
	HISPANIC HERITAGE MONTH	
CULTUREALL INC	PERFORMANCE	215.00
CUSTOM AWARDS	COINS	115.25
CYPRESS SOLUTIONS INC	CTM-ONE SERIAL GPIO CABLES	509.70
D & K PRODUCT INC.	FERTILIZER	2,201.40
DALTON STIFEL	DRAIN TILE REBATE	987.50
DAVIS EQUIPMENT CORPORATION	MOWER REPAIR	1,263.15
	NOV '22 DENTAL & VISION INSURANCE	
DELTA DENTAL	PREMIUM	14,431.36
DES MOINES PRINTING	FIRST AID STICKER	237.00
	ANNUAL SUBSCRIPTION- PUBLIC	
DES MOINES REGISTER	WORKS	390.03
	OCTOBER 2022 FREEZER MEAL	
DINNER DELIGHTS	WORKSHOP	708.00
	REFUND DEVELOPER DEPOSIT 1027	
DRH INC.	MAYWOOD LN	29,000.00
DTN LLC	WEATHER CENTER FEES	4,580.40
ELECTRIC PUMP & TOOL INC	6" FLAPPER	284.62
ENERGY ECONOMICS	17 LB HIGH POT MAGNESIUM ANODE	2,183.11
ENVISIONWARE INC	PRINT MANAGEMENT PROJECT	5,619.00
FAREWAY STORES INC.	PROGRAM SUPPLIES	97.19
	PUBLIC WORKS SITE EXPANSION	
FARNSWORTH GROUP INC	PHASE 1	3,524.28
FASTENAL COMPANY	SAFETY EQUIPMENT	117.88
	HMAO/FF1/FF2 RECIPROCITY	
FIRE SERVICE TRAINING BUREAU	REVIEWS- KREKLAU	325.15
FIRST CHOICE COFFEE SERVICES	COFFEE	175.50
FOTH INFRASTRUCTURE & ENVIRONMENT		
LLC	KETTLESTONE BURT PROPERTY	3,597.90
GALL'S INC	VEST/CARRIER- HOGBONOUTO	1,795.92
GAS PRODUCTS SALES	REGULATOR SPRINGS	1,172.48
GATEHOUSE MEDIA IOWA HOLDINGS	SEPTEMBER 2022 STATEMENT	3,127.49
GATR OF DES MOINES, INC	E 910 MAINTENANCE	3,009.46
GRAINGER PARTS	METERS	384.29
HACH COMPANY	REAGENT SET	708.38
HAWKEYE TRUCK EQUIPMENT	FXDS OPERATOR PANEL ASSY	1,102.38
	NOV '22 HMA MONTHLY CONSULTING	
HOLMES MURPHY	FEE	4,522.05
HOY TREE FARM LLC	DNR GRANT TREES	2,400.00
HY-VEE	OCTOBER 2022 STATEMENT	251.42
	LOCATOR/ALCOHOL WIPES/SERVICE	
INDUSTRIAL SALES COMPANY INC- WF	CONNECTOR KIT/PIPING	5,375.21
INFRASOURCE CONSTRUCTION LLC	ASHWORTH	59,732.78
INGRAM LIBRARY SERVICES	BOOKS	2,941.98
	RELEASE RETAINAGE - NW MEREDITH	
INROADS LLC	DRIVE OVERLAY	32,225.69
INTERSTATE ALL BATTERY CENTER	BATTERY	166.20
INTERSTATE POWER SYSTEMS	REPLACE ENGINE HARNESS	8,798.11
	GROUNDING/BONDING SERIES-	
IOWA CHAPTER - IAEI	WRIGHT	120.00

IOWA LAW ENFORCEMENT ACADEMY	BASIC LEVEL 1 TRAINING- HOGBONOUTO	7,100.00
IOWA PLAINS SIGNING INC	TRAFFIC CONTROL CLOSURE WITH SIGNALS	4,500.00
IOWA SIGNAL INC	HICKMAN LIGHTING SERVICE CALL	6,368.00
IOWA STORMWATER EDUCATION PARTNERSHIP	2022 ISTORM- KAPPOS & NEWBURY IUB & OCA FY2022 INDUSTRY DIRECT ASSESSMENTS	225.00
IOWA UTILITIES BOARD	OCT '22 PEPM FEES FOR DEPENDENT CARE & MEDICAL FSA	9,310.00
ISOLVED BENEFIT SERVICES INC	ASH TREE REMOVAL	589.30
JOHN'S TREE SERVICE INC.	FURNACE REBATE	5,400.00
JUSTIN KRIPALANI	K42508-250 1/2 2WIRE 100R2AT K-K	75.00
KIMBALL MIDWEST	WEED BARRIER FABRIC	1,698.50
KING'S MATERIAL INC	COPIER/PRINTER LEASE & MAINTENANCE	295.68
KONICA MINOLTA BUSINESS SOLUTIONS USA INC	METERS	930.17
KOONS GAS MEASUREMENT	PAY EST #22 - TRIUMPH PARK- PARTIAL RETAINAGE PMT	6,012.84
LARSON CONSTRUCTION CO INC	CONCRETE	482,852.47
LIBERTY READY MIX	SUBSCRIPTION RENEWAL	8,837.50
LIBRARY JOURNAL	TENNIS LESSONS- FALL 3 & 4, WINTER 1 & 2	188.00
LIFETIME ATHLETIC	PLEXI MELT	873.60
LOGAN CONTRACTORS SUPPLY INC	SHIRTS- CAMPBELL	8,904.00
LOGOED APPAREL & PROMOTIONS	STREAMBANK STABILIZATION REBATE	394.95
LUKE PETERSEN	1/4DR 12PT 1/4" DP SKT	15,000.00
MARK STUCHEL INC.	ROAD STONE	26.51
MARTIN MARIETTA AGGREGATE INC.	RESALE HP150- 150 CF SIZE STEEL	1,065.60
MATHESON TRI-GAS INC	ASHWORTH DR RESURFACING- 4TH ST TO 10TH ST	676.20
MCCLURE ENGINEERING CO	FINAL RETAINAGE RELEASE 10-IN GAS MAIN, MEREDITH/N	3,122.50
MEADE INC.	HOSE BIBBS/DRAINAGE KITS	4,999.99
MENARDS	EMS MEDICATIONS	902.76
MERCY WEST PHARMACY	OCTOBER 2022 STATEMENT	150.53
MID AMERICAN ENERGY	AD-9 PURGE VALVE KIT	36,890.59
MIDWEST WHEEL COMPANIES	NOVEMBER 2022 STATEMENT- PUBLIC SAFETY	81.95
MI-FIBER LLC	MESSAGE HOLDERS	653.90
MILLER & SONS GOLF CARS LLC	WATER HEATER REPAIR	265.94
MMC CONTRACTORS IOWA INC	REMOTE SPEAKER MICROPHONE	247.25
MOTOROLA SOLUTIONS INC	SUGAR CREEK IRRIGATION	104.07
MOTOROLA SOLUTIONS INC	METERS	503.95
MTI DISTRIBUTING	NOV '22 LIFE & DISABILITY PREMIUM	14,045.24
MUNICIPAL SUPPLY INC.	OIL FILTERS	6,608.59
MUTUAL OF OMAHA	CLEANING SERVICES- PUBLIC WORKS CUPS/COFFEE/DUSTER/ENVELOPES/P	13.32
NAPA AUTO PARTS STORE	OST-ITS/PAPER TOWELS	3,935.05
NATIONWIDE OFFICE CLEANERS LLC	PEST CONTROL- TRIUMPH PARK CARB & CHOKE CLEANER/CARPET	407.98
OFFICE DEPOT	CLEANER/BRAKE CLEANER	706.95
ORKIN PEST CONTROL	POP/WATER	446.82
PEAK DISTRIBUTING	CLEANING SERVICES- PD	719.53
PEPSI	GALV CAP/GALV REGULAR PLUG/WET- SET CEMENT/PRIMER	780.00
PEREZ CLEANING SERVICES LLC	THERMOSTAT REBATE	80.78
PLUMB SUPPLY COMPANY	SEPTEMBER 2022 STATEMENT RELEASE RETAINAGE - LITTLE	30.00
PRADEEP DHOUNDIYAL	WALNUT CREEK NTRK PHS1	2.24
PREMIERE GLOBAL SERVICES	ANNUAL SUBSCRIPTION	30,886.95
PRIORITY EXCAVATING LLC		239.99
PUBLISHERS WEEKLY		

RED WING SHOE STORE	BOOTS- NICHOLS	244.48
RJ LAWN SERVICE INC	WEED CONTROL	835.00
SANDRY FIRE SUPPLY LLC	HELMET/LIGHTING KIT/VISOR	481.00
SCHNEIDER GRAPHICS INC.	POLICE VEHICLE GRAPHIC	434.83
SCHOOL LIBRARY JOURNAL	SUBSCRIPTION RENEWAL	168.00
SDS BINDERWORKS INC.	1-YEAR SDSPRIME	1,370.00
SHI INTERNATIONAL CORP	NETWORK SWITCHES	8,351.95
SHIVE HATTERY INC.	UNIVERSITY AVE EXT- 10TH ST TO SE	
SHOTTENKIRK CHEVROLET-PONTIAC	LA GRANT PKWY	59,661.85
	ROTORS	585.49
	GPP & SE TALLGRASS LN TRAFFIC	
SNYDER & ASSOCIATES INC	SIGNALS	46,995.39
SRIXON	GOLF BALLS	594.72
STAPLES BUSINESS CREDIT	PAPER	474.48
STIVERS FORD	COIL ASY-IGNITION	1,645.19
SYSCO IOWA INC	TRIUMPH PARK FOOD ORDER	974.78
	SE ASHWORTH RD CORRIDOR	
TEAM SERVICES INC	IMPROVEMENTS	6,856.24
TELECURVE LLC	DIAL-A-STORY	650.00
TERMINAL SUPPLY CO.	BATTERY CLEANER	7.43
THE HOME DEPOT PRO	PAPER TOWELS/TOILET PAPER	189.94
THE WALDINGER CORP	FOX CREEK PAVILION A/C REPAIR	3,929.30
THOMSON REUTERS - WEST	SOFTWARE SUBSCRIPTION	273.42
	ABRASIVE DISCS/DISPOSABLE	
TIFCO INDUSTRIES	GLOVES/HEATSHRINK	86.31
TIM & ASIA OLSON	FURNACE REBATE	75.00
	CABLE/HANDLE EXTENSION/HALF CELL	
TINKER & RASOR	ELECTRODE	390.29
TREASURER STATE OF IOWA	OCT '22 WATER EXCISE TAXES	37,512.12
TREASURER STATE OF IOWA	OCT '22 SEWER SALES TAXES	4,396.07
TREASURER STATE OF IOWA	OCT '22 GAS SALES TAXES	8,616.85
TREASURER STATE OF IOWA	OCT '22 PARKS & REC SALES TAXES	2,404.08
TREASURER STATE OF IOWA	OCT '22 STORM WATER SALES TAXES	2,457.61
TRI-CITY ELECTRIC COMPANY OF IOWA	AV EQUIPMENT	25,508.68
TRUGREEN	LAWN SERVICES	1,076.42
TYLER TECHNOLOGIES INC	METER READING INTERFACE	131.25
UNITED FLEET FIVE LLC	TIRES	2,787.24
UNITED PARCEL SERVICE	SHIPPING	355.17
UNIVERSITY OF IOWA HYGIENE	TESTING FEES	397.50
UTILITY SAFETY AND DESIGN INC.	DESIGN SERVICES	11,932.65
VAN-WALL EQUIPMENT INC	RADIATOR	1,141.99
	SEPTEMBER 2022 RESIDENTIAL	
VEENSTRA & KIMM INC	INSPECTIONS	13,442.00
VERIZON WIRELESS	OCTOBER 2022 STATEMENT	6,295.56
WAUKEE POWER EQUIPMENT	LEAF BLOWERS/OIL	463.28
WEST DES MOINES WATER WORKS	NOVEMBER 2022 WATER TOWER RENT	964.10
	PAY EST #4 LIFT STATION NO 2	
WRH INC	REHABILITATION	50,826.81
<i>*TOTAL*</i>		<i>\$1,516,697.45</i>

PAYROLL 10/28/2022:

ABRAMOWITZ, LEVI	\$1,872.74
ADKINS, COREY	1,531.75
ADKISSON, JENNIFER	763.48
AHRENS, ELIZA	1,490.21
ANDERSON, SARA	1,567.03
ANNIS, JEREMY	190.06
ARIAS, HECTOR	2,729.86
BAKER, RANDY	1,960.48
BARR, LUCAS	68.57

BARTLING, DARREL	61.53
BAUMAN, LISA	1,296.48
BECKER, CHEYANNE	2,045.07
BECKNER, HALEY	1,579.58
BEDFORD, SAMANTHA	1,486.85
BEHRENS, HEATHER	2,564.82
BERG, KRISTINA	607.44
BERGMAN, ANNASTASIA	637.86
BEYER, HAYDEN	81.26
BEYERS, JENNIFER	367.61
BIRD, MITCHELL	116.83
BLACK, HUNTER	1,365.75
BLYTHE, ADDISON	101.58
BOLEY, SHELLY	188.52
BOONSTRA, BENJAMIN	121.75
BOTTENBERG, RICHARD	640.91
BOYD, ISAAC	1,681.15
BOYLE, GAVIN	1,461.89
BROWN, ANGALEA	1,485.56
BROWN, JENNIFER	2,462.02
BROWN, NATHAN	2,337.78
BRUENING, BENJAMIN	308.67
BRUMMOND, STELLA	60.95
BRUNS, RACHEL	2,401.94
BURKHART, LINDA	3,367.75
BURKHART, MARK	1,014.52
BURRIER, SYDNEY	40.63
CAMPBELL, SCOTT	2,772.52
CARPENTER, PAUL	1,857.09
CARROLL, CALVIN	162.16
CARROLL, JOSEPH	2,306.36
CARROLL, THOMAS	116.04
CHAMBERS, KYLE	1,872.80
CHRISTENSEN, AARON	1,456.64
CHRISTENSEN, ABAGAIL	1,394.92
CICHOSKI, KELLI	2,132.40
CLARKE, COURTNEY	1,117.81
CLARKE, EMMETT	81.26
CLAYTON, ANISTON	165.30
CLEMEN, ANTHONY	2,871.54
COGGESHELL, LEE	1,684.90
CONOVER, TY	183.23
COPPERSTONE, WESTON	176.14
CORKREAN, JENNIFER	1,692.33
COUGHLIN, TONI	1,053.08
CRAVEN, GAYLA	221.64
CRONE, CHRISTINE	551.57
CRONE, ERIN	564.11
CRUTCHLEY, MADISON	60.95
CUNNINGHAM, SCOTT	2,984.84
DANIEL, COLE	1,596.38
DANIEL, MELANIE	966.38
DEBOER, MELISSA	2,412.73
DEETS, BRADLY	4,680.24
DEZEEUW, DAVID	2,485.36
DODGE, JARED	229.73
DODGE, JUSTIN	1,967.06
DUCKETT, KEATON	322.19

EDWARDS, DANA E	2,133.58
EIBES, LUKE	158.71
FLUGGE-SMITH, JAMIE	727.45
FREDERICK, JUSTIN	2,470.56
FREDERICKSEN, BROCK	1,457.81
FREEMAN, MATTHEW	1,639.67
FROELICH, WILLIAM	451.07
FYFE, JUSTIN	1,842.42
GAVIN, HALEY	798.15
GIBBS, AUSTIN	1,650.66
GIBSON IV, WILLIAM	1,828.47
GILCHRIST, NICHOLAS	1,659.58
GITZEN, ROBERT	2,946.74
GOINS, ANDREA	2,444.41
GUESS, KATHRYN	2,637.58
HABGOOD, FINLEY	215.41
HANSON, LAURA	1,757.78
HAUCK, BRETT	156.28
HEIMANN, RONALD	1,875.13
HENTGES, ERIC	1,963.90
HERRICK, ROBERT	2,027.17
HILGENBERG, ADAM	2,850.34
HILL, JOHN	114.32
HILLMAN, TAYLOR	758.71
HOGBONOUTO, TOLIDJI	1,955.42
HOLMES, HOLLY	1,640.66
HUSTED, TROY	1,970.61
HUTTON, JOSHUA	2,837.77
JACKSON, COLE	1,720.80
JERMIER, BRENDA	228.11
JERMIER, MATTHEW	3,357.73
JOHNSON, WYATT	1,906.00
KAMMERER, EMMILY	282.56
KAPPOS, SARA	3,253.66
KASS, ANDREW	2,843.86
KASZINSKI, BRETT	566.83
KELLER, CHRISTOPHER	2,000.53
KICKBUSH, CHRISTOPHER	2,187.26
KINSETH, RICHARD	222.54
KLEINWOLTERINK, COLE	2,397.92
KLEVER, JUDY	875.54
KNEPPER, AARON	231.32
KNUDSEN, DYLAN	2,177.42
KNUST, DANIEL	1,791.10
KOESTER, RUDY	3,771.93
KOSTECKI, BROOKE	689.60
KUHLES, KAMRYN	117.05
LACKEY, JAMIE	656.98
LANDE, RACHELE	179.87
LARSON, KENNETH	420.19
LARSON, KRISTINE	2,956.87
LAUGHRIDGE, DANIEL	2,079.04
LE, SON	3,318.68
LEMKE, NEIL	1,935.53
LEVSEN, BRYAN	1,854.81
LINDSAY, MICHELLE	2,868.06
LOCKHART, MEGAN	664.34
LONG, JEREMY	3,227.15

LOVETINSKY, TRACY	1,747.98
LYNCH, JEREMY	1,389.24
LYON, KAYDIN	66.03
LYON, LARRY	638.22
MANNING, JOSHUA	2,305.90
MAREAN, JOSHUA	1,610.58
MAREK, JAMES	2,012.21
MARRIOTT, REID	363.17
MCCAY, BRENDA	151.76
MCKAY, AIDAN	307.42
MEEKER, BRYCE	1,668.83
MELLENBAMP, JEFFREY	3,021.66
METTEE, WILLIAM	2,019.87
MINAR, VANESSA	1,316.19
MINIKUS, JOSHUA	2,452.19
MORAVEC, CODY	1,915.40
MORRIS, ASHLEY	1,613.09
MURRA, BRIAN	2,451.55
MURRAY, JACK	2,520.16
NEWBURY, NICHOLAS	1,841.86
NICHOLS, ANDREW	2,129.72
NOBLE, EZRA	101.58
O'BRIEN, BRADY	90.00
OLDHAM, JAMES	2,013.41
OLSASKY, JOHN	386.56
OSBORN, RYAN	367.46
OSBORN, SARAH	1,784.18
OSBORNE, NICHOLAS	2,732.48
OSTRING, KATHLEEN	1,861.58
OWENS, TANNER	201.43
PARISH, TONJA	1,592.52
PATTERSON, KEVIN	1,635.87
PAUL, THADDEUS	194.16
PAYNE, THOMAS	1,758.21
PELLETTERI, SALVATORE	318.03
PERALTA CORNEJO, STEVEN	589.99
PERKINS, JACOB	1,932.16
PETTIT, BRANDON	2,832.02
PIETERS, GWYNETH	81.25
PIZINGER, JAMES	1,531.13
PORTER, NICKOLAS	920.29
POYSER, KARSTEN	38.09
PURVIS, KATHRYN	1,475.26
QUAM, BRADLEY	1,650.70
QUICK, TIMOTHY	213.39
QUINN, JOHN	3,665.16
RASH, KYLE	84.02
RASH, RONALD	2,220.92
RICHARDSON, DACE	1,371.22
RICHARDSON, ELIZABETH	1,650.81
ROBBINS, CORBY	2,335.01
ROBINSON, CLINT	3,810.74
ROBINSON, NATHANIEL	74.96
ROSENOW, MELANIE	435.12
ROTH, TITO	1,749.68
ROTSCHAFFER, CARMEN	1,557.28
ROYER, TIMOTHY	3,149.29
RUSHER, LUCIUS	2,443.14

SCHAUFENBUEL, KARI	1,271.28
SCHENDEL, TATE	121.91
SCHNEIDER, SIENNA	101.58
SCHUETT, REBECCA	2,732.21
SCHULTZ, JEFFREY	1,850.68
SEDDON, JOSH	2,268.46
SEELY, AUSTEN	573.92
SEILER, AMANDA	478.65
SHAFFER, CHET	2,040.57
SHERIDAN, ISABELLA	151.42
SHIELDS, JOHN	639.90
SINCLAIR, BENJAMIN	638.22
SLYCORD, JASON	1,927.74
SMITH, BLAKE	2,137.24
SMOLIK, MEGAN	1,840.94
SNOW, SUSAN	181.11
SOFEN, NATASHA	34.42
SORENSEN, EMILIE	40.63
SPOSETO, MACKENZIE	2,837.14
SPRAGUE, DALLIN	40.63
STEELE, HAYDEN	90.04
STEINKE, KURT	1,286.65
STEPHENS, CLINT	576.00
STEWARD, ERIC	1,899.75
STIFEL, DALTON	2,244.75
STONE, GREGORY	189.61
STOTZ, MELISSA	875.87
STRONG, RACHAEL	1,263.82
SUS, ROBERT	853.70
SUTTON, STEFANIE	225.11
TAYLOR, CHRISTINA	126.76
TAYLOR, PILAR	141.99
THAYER, CHANDLER	2,445.24
THIES, ROBERT	262.33
TIETZ, COLE	81.25
TOPE, ZACHARY	121.91
TOWNSEND, MCKENNA	1,961.74
TRILK, BRYCE	190.47
TYSDAL, THOMAS	3,126.74
VAN ERDEWYK, RACHEL	1,266.91
VANDEKAMP, JOSHUA	2,380.08
VENTO, NICHOLAS	1,334.20
VOLLMECKE, ISAAC	174.08
WARMAN, THOMAS	103.40
WAUGH, DOUGLAS	402.18
WEBER, BRIAN	1,258.57
WERNIMONT, THOMAS	538.38
WERTS, DANIEL	2,120.85
WESTON STOLL, KERI	1,933.75
WHITE, JASON	1,504.30
WIGGINS, MATHEW	2,192.05
WILLIAMS, SUSAN	1,995.22
WISE, NATHAN	3,449.19
WOOD, DANIEL	828.64
WRIGHT, MICHAEL	2,038.93
WRIGHT, PAUL	870.79
YOUNG, JOHNATHAN	1,706.37
YOUSO, ANTHONY	1,417.31

- B. Consideration of approval of City Council Minutes of 10/17/2022 Regular Meeting, 10/21/2022 Special Meeting, 10/31/2022 Special Meeting
- C. Receipt and File:
1. Consideration of receipt and file of a Mayor's Proclamation recognizing Small Business Saturday 2022
 2. Consideration of receipt and file of the purchase of a 2023 Chevrolet pickup truck from Shottenkirk Chevrolet of Waukee, IA, in the amount of \$45,560.00 [Waukee Public Works Department]
- D. Consideration of approval of renewal of 12-month Class C Liquor License with Sunday Service privilege for Guns N Roeses, Inc., d/b/a Kenny's [605 Ashworth Drive]
- E. Consideration of approval of a resolution approving the temporary closing of certain portions of public streets on Friday, December 2, 2022, for the purpose of Waukee WinterFest (Resolution #2022-453)
- F. Consideration of approval of a resolution approving service weapon buyback by Retiring Police Chief John Quinn (Resolution #2022-454)
- G. Contracts, Agreements:
1. Consideration of approval of a resolution approving Agreement for Professional Consulting Services with HR Green, Inc. [Pavement Management Study] (Resolution #2022-455)
 2. Consideration of approval of a resolution approving Settlement Agreement and Release [Ashley Acres, LLC] (Resolution #2022-456)
 3. Consideration of approval of a resolution approving various Agreements Concerning Construction of Fence (Resolution #2022-457)
- H. Change Orders, Payment Estimates, Acceptance of Public Improvements, Releases of Retainage:
1. Consideration of approval of Change Order No. 2 to Absolute Concrete for the Douglas Parkway Extension Project, increasing the contract in the amount of \$6,283.78
 2. Consideration of approval of Payment Estimate No. 11 to Absolute Concrete for the Douglas Parkway Extension Project in the amount of \$26,011.03
 3. Consideration of approval of Payment Estimate No. 4 to WRH, Inc., for the Lift Station No. 2 Rehabilitation Project in the amount of \$50,826.81
 4. Consideration of approval of a resolution accepting public improvements [2021 Well Rehabilitation Project] (Resolution #2022-458)
 5. Consideration of approval of a resolution accepting public improvements [10-inch Gas Distribution Main, Meredith/NW 10th Street Project] (Resolution #2022-459)
 6. Consideration of approval of release of retainage to Meade, Inc., for the 10-inch Gas Distribution Main, Meredith/NW 10th Street Project, in the amount of \$4,999.99
 7. Consideration of approval of release of retainage to Caliber Concrete, LLC for the Kettlestone Greenway Improvements Phase 2 Project in the amount of \$41,331.77
 8. Consideration of approval of release of retainage to InRoads for the NW Meredith Drive Overlay Project, NW 10th Street to N Warrior Lane, in the amount of \$32,225.69
 9. Consideration of approval of release of retainage to Priority Excavating, LLC, for the Little Walnut Creek North Trunk Sewer Phase 1 and Water Main Extensions Project in the amount of \$30,886.96
- I. Consideration of approval of a resolution approving Public Ingress/Egress Easement [David W. Walters and Jody M. Walters] (Resolution #2022-460)
- J. Consideration of approval of a motion setting December 5, 2022, as the date of public hearing on an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 [Agricultural District] to R-2 [One & Two Family Residential District], R-2 [One & Two Family Residential District]/ PD-1 [Planned Development Overlay], and R-4 [Row Dwelling & Townhome District] (Autumn Valley West)
- 2) **TABLED**
- 3) **Ordinance: Consideration of approval of an ordinance to amend Chapter 170 of the Municipal Code of the City of Waukee, Iowa, by removing and replacing Chapter 170, Floodplain Management [second reading]** – Council Member Crone moved to approve the second reading of the ordinance in title only; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 4) **Ordinance: Consideration of approval of an ordinance amending City of Waukee ordinances as specified for the division of revenues from general property taxes levied and collected each year on certain property located within the Amended Waukee Unified Urban Renewal Area (Amendment No. 12) [second, third (final) readings]** – Council Member Sinclair moved to approve the second reading of the ordinance in title only, waive the third reading and place the ordinance on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3055)

- 5) **Ordinance: Consideration of approval of an ordinance for the division of revenues from general property taxes levied and collected each year on certain property located within the North Waukee Residential Urban Renewal Area (2022 Ordinance Parcels) [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3056)
- 6) **Ordinance: Consideration of approval of an ordinance for the division of revenues from general property taxes levied and collected each year on certain property located within the Waukee Consolidated Urban Renewal Area (2022 Ordinance Parcels) [third (final) reading]** – Council Member Sinclair moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3057)
- 7) **Ordinance: Consideration of approval of an ordinance to amend Chapter 169, Zoning Ordinance, City of Waukee, Iowa, by rezoning certain property from A-1 to R-2, R-2/PD-1, R-3, R-4 and C-1, a property to be known as Remington Pointe [third (final) reading]** – Council Member Crone moved to approve the third reading of the ordinance in title only and place it on final passage; seconded by Council Member Bottenberg. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Ordinance #3058)
- 8) **Triumph Park**
- A. **Motion: Consideration of approval of Change Order No. 8 to Larson Construction Co., Inc., Project increasing the contract in the amount of \$182,603.54** – Council Member Crone moved for approval; seconded by Council Member Sinclair. Parks & Recreation Director Jermier reviewed the more significant items within the change order. He also noted the overall project budget, including contingency funds. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- B. **Motion: Consideration of approval of Payment Estimate No. 22/partial release of retainage to Larson Construction, Co., Inc., for the Triumph Park Project in the amount of \$482,852.47** – Council Member Sinclair moved for approval; seconded by Council Member Crone. Parks & Recreation Director Jermier noted that the remaining retainage amount covers the outstanding punch list items. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0.
- 9) **Fox Creek Meadows**
- A. **Resolution: Consideration of approval of a resolution approving revised preliminary plat** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the revised preliminary plat and construction drawings. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-461)
- B. **Resolution: Consideration of approval of a resolution approving revised construction drawings** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-462)
- 10) **Williams Pointe Commercial Plat 1/Gerber Collision & Glass**
- A. **Resolution: Consideration of approval of a resolution approving preliminary plat** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass reviewed the preliminary plat, construction drawings, final plat and site plan. The plat consists of one lot for development and a larger outlot. He also reviewed site ingress/egress off a private drive shared with the neighboring Kwik Star, as well as landscape buffering requirements and exterior building elevations. Council Member Bottenberg asked if there were any future plans to access SE Brick Dr. from the site; Mr. Kass replied that it was possible but that SE Brick Dr. access points were limited as the street is designated as a major collector.

Council Member Crone asked if it was a local business; Mr. Kass answered that Gerber Collision is a national chain. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-463)

- B. Resolution: *Consideration of approval of a resolution approving construction drawings*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-464)
- C. Resolution: *Consideration of approval of a resolution approving final plat*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-465)
- D. Resolution: *Consideration of approval of a resolution approving site plan for Gerber Collision & Glass [950 SE Brick Drive]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Council Member Bottenberg questioned the SE Brick Dr. address when there is no site access from that street; Community Development Director Kass agreed that it was not common but noted other similarly addressed lots within the city. He added that Public Safety had no concerns regarding the address. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-466)
- 11) Resolution: *Consideration of approval of a resolution approving final plat for Ashley Acres Plat 2*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the plat. Council Member Lyon asked about a specific outlot; Mr. Kass explained that the outlot would be developed as single family residential. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-467)
- 12) Resolution: *Consideration of approval of a resolution approving final plat for Ashley Acres Plat 3*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the plat. Council Member Sinclair asked when the property to the north would develop, allowing for the extension of several streets; Mr. Kass replied that the property owner to the north was not interested in developing the property at this time. Council Member Sinclair then asked if there were any public safety concerns due to the limited street access; Mr. Kass replied in the negative. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-468)
- 13) Resolution: *Consideration of approval of a resolution approving final plat for Hamilton Ridge Plat 5*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. Community Development Director Kass briefly reviewed the plat. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-469)
- 14) Resolution: *Consideration of approval of a resolution approving site plan for Waukee U-Haul [245 SE Alice’s Road]*** – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Community Development Director Kass reviewed the plans for a portable storage container building to the south of the existing facility. There are no additional access points proposed. He also reviewed exterior building elevations and landscape buffer requirements. Council Member Lyon noted the proposed building height, asking for clarification on height limitations; Mr. Kass answered that the M-1 zoning district allows for a maximum 40-foot building height. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-470)
- 15) Resolution: *Consideration of approval of a resolution approving Agreement for Professional Consulting Services with OPN Architects [Waukee Public Safety Building No. 2 – Final Design]*** – Council Member Crone moved to approve the resolution; seconded by Council Member Sinclair. City Administrator Deets reviewed the agreement for architectural, engineering and bid letting services. Council Member Bottenberg questioned if the cost percentage was standard; Mr. Deet replied in the affirmative, noting that City staff had reviewed other service agreements for similar metro-area projects and the cost

percentage for Waukee’s project is comparable. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-471)

16) Resolution: *Consideration of approval of a resolution selecting Northpointe Development Corporation to work in concert with the City of Waukee for the development of an affordable housing project at the Prairie Rose Subdivision and authorizing staff to work with Northpointe Development Corporation to draft a development agreement* – Council Member Sinclair moved to approve the resolution; seconded by Council Member Crone. Assistant City Administrator Osborne noted that the project was one of the council’s top priorities in the FY2023 Strategic Plan. He reviewed the interview and selection process, including scoring criteria; shared information on the developer; and discussed the possible project timeline moving forward, such as funding application deadlines with the Iowa Finance Authority. Council Member Crone stated that this was an important project and expressed her pleasure with the proposal. Council Member Lyon asked about rental rates; Mr. Osborne replied that rents would take the average market rate into account but did not have specifics at this time. Council Member Lyon then wondered if the proposed project would open up rental units for those in need, specifically current residents of the mobile home park; Council Member Crone answered that it would provide additional housing options. Mr. Osborne added that the developer has stated they will guarantee affordability for forty years. Council Member Sinclair asked if affordable housing projects were the developer’s specialty; Mr. Osborne replied in the affirmative, adding that they have excellent references. Results of vote: Ayes: Bottenberg, Crone, Lyon, Pierce, Sinclair. Nays: None. Motion carried 5 – 0. (Resolution #2022-472)

(K) Reports – Reports made by City Administrator Deets, Council Member Bottenberg.

Council Member Crone moved to adjourn; seconded by Council Member Sinclair. Ayes: All. Nays: None. Motion carried 5 – 0.

Meeting Adjourned at 6:37 p.m.

R. Charles Bottenberg, Mayor Pro Tem

Attest:

Rebecca D. Schuett, City Clerk