



Mobile Food Unit Permit Application

Project Information

Project Address: _____ Date(s) of Sale: _____ to _____

Hours of Operation: _____

Description of Items to be Sold:

Description of the Mobile Food Unit:

Mobile Food Unit Information

Name: _____ Phone: _____ Email: _____

Address: _____ City/State: _____ ZIP Code: _____

Property Owner's Information

Name: _____ Phone: _____ Email: _____

Address: _____ City/State: _____ ZIP Code: _____

Mobile Food Unit Requirements

1. Applicant shall comply with all requirements as specified within the Waukeee Food Truck Pilot Program.
2. All applicable health standards and licensing as required by the State, County or Municipality should be met. Copies of all licenses should be provided as a part of the application.
3. Parking required by the mobile food unit sales shall be provided on site or provided by adequate street parking available in the immediate area.
4. All activities (signs, displays, etc.) associated with the mobile food unit sales must be located outside of all public right-of-way and shall be located as to not obstruct vision clearance at intersections.
5. Every mobile food unit must pass an inspection from the Waukeee Fire Department prior to operation. If the unit has been inspected by another Des Moines Metro community, an inspection is not required. Proof of inspection must be provided.

Site Plan Required: A site plan generally depicting the location of the mobile food unit in relation to its surroundings (adjacent street(s), building(s), parking to be used by patrons, distance from public right-of-way/intersections) should be attached to this application. Site Plan is not required to be drawn to scale but should provide real and accurate measurements. Site plan should also identify number of parking stalls to be used if any.

ACKNOWLEDGEMENT

I hereby acknowledge that I have read this application and state the above information is correct and accurate and agree to comply with all City Ordinances and State Laws regulating this activity.

Signature of Mobile Food Unit Vendor: _____ Date: _____

Signature of Property Owner or Authorized Agent: _____ Date: _____

Approved By: _____ Date: _____

Fees: Food Truck Permit = \$50